

24 February 2026

**REQUEST FOR QUOTATIONS OF MICROSOFT POWERBI
PRO LICENSES FOR A PERIOD OF FIVE (5) MONTHS**

1. Purpose

- 1.1. The Railway Safety Regulator (RSR) requires an accredited Microsoft Partner to supply fifty (50) Power BI Pro licenses on behalf of the Railway Safety Regulator (RSR) for a period of five (5) months

2. Considerations/background

- 2.1. The Railway Safety Regulator continues to expand its data integration, analytics, and reporting functions.
- 2.2. Microsoft Power BI Pro licenses are required to enable secure report sharing and collaboration across departments, support real-time dashboard development and publishing, and facilitate data-driven decision-making at operational and management levels.

3. Scope of work / Specification

3.1. Specifications are as follows: -

- 3.2. The appointed service provider will be required to supply fifty (50) Microsoft Power BI Pro licenses on behalf of the Railway Safety Regulator (RSR) for a period of five (5) months
- 3.3. The service provider will be responsible for providing all necessary documentation for license activation.

- 3.4. The service provider must be a current and active accredited Microsoft Licensing Partner authorized to supply licenses within South Africa, and proof must be provided in the form of an official letter from Microsoft **(NB: Failure to submit proof will result in disqualification)**.

4. Mandatory Requirements

- 4.1. Current and active accredited Microsoft Licensing Partner authorized to supply licenses within South Africa, and proof must be provided in the form of an official letter from Microsoft ***(NB: Failure to submit proof will result in disqualification)***.

5. Administrative / Compliance Requirements

- 5.1. Registration on National Treasury CSD report
- 5.2. Comprehensive quotation (prices must be VAT Inclusive)
- 5.3. Tax Pin & Tax clearance certificate
- 5.4. Fully Completed and signed Standard Bidding Documents (SBD) forms documents
- 5.5. A valid BBBEE certificate or sworn affidavit (on sworn affidavit indicate the day, month and year of the financial year period ie, 31 March 2022)
- 5.6. Valid company registration documentation that are issued by Companies & Intellectual Property Commission (CIPC)
- 5.7. A Copy of the identity document of the company owner(s)
- 5.8. Valid Medical Certificate
- 5.9. Valid South African Social Security Agency (SASSA) registration **(Where applicable)**

5.10. Valid National Council for Persons with Physical Disability in South Africa registration (NCPDPSA)

Failure to submit valid documents listed above (No - 4.5, 4.6, 4.7, 4.8, 4.9, 4.10) for proof of claim specific goals as stipulated in Section 6 below will lead to the service provider not being awarded points for specific goal.

6. Evaluation 80/20 Preference Point System

6.1. The price quotations will be evaluated in accordance with the pre-scripts of the Preferential Procurement Policy Framework Act (PPPFA) and its regulations, in particular Preference Procurement Regulation 2022 which stipulate **80/20 preference point system for acquisition of goods or services with Rand value equal to or below R50 million (inclusive of all applicable tax).**

6.2. A maximum of 80 points for price and 20 points for the specific goal specified on the request for quotation may be awarded to a Service Provider.

6.3. Points for the specific goal will be awarded as specified on the table below:

NO	SPECIFIC GOALS	PREFERENCE POINT (OUT OF 20)	PROOF OF CLAIM
1	An Exempt Micro Enterprises (EME) or Qualifying Small Enterprise (QSE) which	10	<ul style="list-style-type: none"> • Copy of the identity document of the owner(s)

	is at least 51% owned by black people		<ul style="list-style-type: none"> • A valid SANAS accredited BBEE certificate or a valid BBEE sworn affidavit (whichever is applicable) • Central Supplier Database (CSD) report • Valid company registration documentation that are issued by Companies & Intellectual Property Commission (CIPC)
2	An Exempt Micro Enterprises (EME) or Qualifying Small Enterprise (QSE) which is at least 51% owned by black women	5	<ul style="list-style-type: none"> • Copy of the identity document of the owner(s) • A valid SANAS accredited BBEE certificate or a valid BBEE sworn affidavit (whichever is applicable) • Central Supplier Database (CSD) report • Valid company registration documentation that are issued by Companies & Intellectual Property Commission (CIPC)
3	An Exempt Micro Enterprises (EME) or Qualifying Small Enterprise (QSE) which	3	<ul style="list-style-type: none"> • Copy of the identity document of the owner(s) • A valid SANAS accredited BBEE certificate or a valid BBEE sworn affidavit (whichever is applicable)

	is at least 51% owned by youth		<ul style="list-style-type: none"> • Central Supplier Database (CSD) report • Valid company registration documentation that are issued by Companies & Intellectual Property Commission (CIPC)
4	An Exempt Micro Enterprises (EME) or Qualifying Small Enterprise (QSE) which is at least 51% owned by person(s) with disabilities	2	<ul style="list-style-type: none"> • Copy of the identity document of the owner(s) • A valid SANAS accredited BBEE certificate or a valid BBEE sworn affidavit (whichever is applicable) • Central Supplier Database (CSD) report • Valid company registration documentation that are issued by Companies & Intellectual Property Commission (CIPC) • Valid Medical Certificate • Valid South African Social Security Agency (SASSA) registration (Where applicable) • Valid National Council for Persons with Physical Disability in South Africa registration (NCPDSA)

6.4. For Points to be awarded for the specific goals the proof for the claim for such goal must be submitted.

7. Technical Enquiries

7.1. SCM: Fumani Mabunda

[fumanim@rsr.org.za/010 495 5391](mailto:fumanim@rsr.org.za/010%20495%205391)

7.2. Project Manager: Evan Namanyana

[evans.namanyana@rsr.org.za /010 495 5391](mailto:evans.namanyana@rsr.org.za/010%20495%205391)

8. Closing Date and Time for responses to this request for quotation

8.1. The request will be closed on **02 March 2026 at 12h00**. Responses may be emailed to fumanim@rsr.org.za