

**REQUEST FOR QUOTATION FORM FOR GOODS**

**AND SERVICES**

**AGRICULTURAL RESEARCH COUNCIL (ARC)**

 RFQ No: 15075

 Enquiries: Riaan Muller

 Tel: 058 307 3467

 RFQ Closing Date: **13/02/2023** before **16:00**

1. You are kindly requested to submit a written quotation to Agricultural

 Research Council as per below or attached terms of reference (TOR’s).

|  |  |  |
| --- | --- | --- |
| **Description** | **Quantity** | **UOM** |
| Offset (Disc harrow) * 44 Disc
* Heavy Duty
* Disc 8mm (Chopped) Front and rear
* Delivery within 7 days of receiving an order
* Warranty / guarantee on company letterhead
* Provide a picture of offset
 | 1 | ea |
| Delivery to Bethlehem | 1 | ea |

2. The above specified goods/services should be delivered/rendered to:

 Name of Institute : ARC Small Grain

 Address: R76, Lindley Road

 Blydskapweg

 Bethlehem

3. The particulars of the guarantee that will apply to the goods quoted for,

 with particular regard to the period and extent of the warranty must be

 clearly stated. Where services are required, service providers must submit

 documentation pertaining the relevant experience.

4. Your written quotation must be emailed to: mahlabar@arc.agric.za

5. All price quotations that have a rand value of R30,000-00 to R1 000 000.00

 including VAT, will be evaluated by applying the 80/20 principle as

 prescribed by the Preferential Procurement Policy Framework Act 5 of

 2000 and its Regulations. The lowest acceptable price will score

80 points, the 20 BBBEE points will be allocated as follows:

|  |  |
| --- | --- |
| **B-BBEE Status****Level of****Contributor** | **80/20** |
| 1 | 20 |
| 2 | 18 |
| 3 | 16 |
| 4 | 12 |
| 5 | 8 |
| 6 | 6 |
| 7 | 4 |
| 8 | 2 |
| Non-compliantContributor | 0 |

6. Standard conditions:

6.1 The validity of the quotations must be indicated.

6.2 Prices quoted should be in South African Rand and inclusive of VAT costs

 such as delivery, insurance, taxes, etc.

6.3 No price adjustments or amendment of the delivery particulars contained

 in paragraph 2 will be considered by the ARC.

6.4 The supplier accepts full responsibility for the proper execution and fulfilment of the goods/services quoted for.

6.5 ARC reserves the right to accept or reject any special terms and

 conditions that may qualify the goods/services to be provided.

6.6 Quotes should be submitted on an official letterhead and duly signed

6.7 Goods and services should be supplied/rendered upon receipt of a

 purchase order from the ARC

6.8 The General Conditions of Contract issued by National Treasury are

 applicable.

6.9 The ARC supply chain management code of conduct is applicable.

6.10 SBD 4 must be signed and returned together with the quotation, failure to comply will result to disqualification of your quotation.

6.11 Your quotation must indicate the delivery date.

6.12 The ARC reserve the right to do due diligence on the quotations.

6.13 The ARC reserve the right to benchmark prices quoted.

6.14 When submitting your quotation please attach the following documents

* CSD Report (printed on the day you prepare a quotation).
* SBD 4

Quotation must please reflect RFQ number.

Thank you in anticipation.

**Supply Chain Management:ARC**

**Date: 07/02/2023**