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PAGE NO.

CLOSING DATE AND TIME

17-Mar-26 16:00

Date of Issue

05 March 2026

VALIDITY

QUOTATION DATE  
60 DAYS

INITIATING DEPARTMENT  
Operations: Electrical Support Management

INITIATOR  
H Jacobs

QUOTATION REFERENCE  
RFQJW0022SM2026- Cathodic Protection System Reinstatement- Westwood Rd

COLLECTIVE NO.

QUOTATION REQUESTED FROM

QUOTATIONS WILL BE EVALUATED ON THE 80/20 POINT SCORING SYSTEM. 80 POINTS WILL BE ALLOCATED TO PRICE AND THE REMAINING 20 POINTS WILL BE ALLOCATED FOR SPECIFIC GOALS AS PER PPPFA 2022

ALL SUPPLIERS RESPONDING TO QUOTATIONS SHOULD BE REGISTERED ON CENTRAL SUPPLIER DATABASE (CSD)

JW Contact Person : Simphiwe Mdlalose - Email Address : simphiwe.mdlalose@jwater.co.za  
Telephone Number : 011 688 1825

ITEM NO.	DESCRIPTION	DESCRIPTION OF ITEM OFFERED	UOM	QTY REQUIRED	PRICE QUOTED EXCL. OF V.A.T.	DISCOUNT	PRICE QUOTED INCL. OF V.A.T.
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Cathodic Protection System Reinstatement

1

Specification

Cathodic Protection System Reinstatement Request for Quotation & Compulsary Site Briefing Session

NB: Scope of work will be discussed at the briefing session.

Note: The CIBD requirements for the work will be EB

Compulsary Site briefing will be held at Westwood Rd CP unit , CNR Westwood Ave and North Street Rd, Melrose, JHB (-26.136723, 28.060038) on Tuesday, 10 March 2026 at 10H00

Date: 10 March 2026

Time: 10H00

QUOTATION TO BE VALID FOR 60 DAYS AND REFLECTING ON THE QUOTE

SPECIFIC GOALS	POINTS
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Businesses located in a Region within COJ, COJ Municipality or Gauteng Province	20
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QUOTATION REF AS ABOVE: RFQJW .....& COMPANY NAME

NB: All suppliers responding to RFQs should use their own company letter head not JW RFQ Template AND MAKE SURE THEIR EMAIL ADDRESS IS VISIBLE ON THEIR QUOTATION.

NB: A copy of valid lease agreement or municipal account(not older than 3 months)should be submitted with a quote

NB: MBD forms attached should be completed and submitted with the quote

NB: All Quotes should be on PDF (MS WORD, MS EXCEL, PICTURES ARE NOT ALLOWED)

NB: Copy of valid BBBEE CERTIFICATE or SWORN AFFIDAVIT to be submitted with the quote

Quotation should be valid for 60 days

SUBMISSIONS MUST BE MADE VIA: E-tender Portal

OFFICIAL STAMP

AUTHORISED BY: .....

SIGNATURE: .....

DATE: .....

1. QUOTATIONS RECEIVED AFTER CLOSE OF BUSINESS ON THE CLOSING DATE WILL NOT BE ACCEPTED.
2. QUOTATIONS WITHOUT BRAND NAMES WHERE REQUIRED WILL NOT BE ACCEPTED
3. PRICES QUOTED MUST BE AS PER THE UNIT INDICATED AND BE EXCLUDED OF VAT
4. QUOTATIONS WITHOUT THE SUPPLIER'S AUTHORIZED SIGNATURE WILL NOT BE ACCEPTED. (ONLY IF QUOTED ON THE JW RFQ TEMPLATE)
5. ACCEPTANCE OF A QUOTATION WILL BE SUBJECT TO JOHANNESBURG WATER'S SUPPLY CHAIN POLICY
6. TOTAL QUOTATION VALUE TO INCLUDE V.A.T WHERE APPLICABLE

05/03/2026



**HEALTH, SAFETY & ENVIRONMENTAL (SHE) SPECIFICATION: BASELINE RISK ASSESSMENT**

PROJECT NUMBER:	<b>RFQ</b>
PROJECT LOCATION:	<b>Sandton</b>
PROJECT DESCR:	<b>Westwood Road Cathodic Protection System</b>

**POSSIBLE RISKS FOR THIS PROJECT**

<b>Task</b>	<b>Hazard</b>	<b>Risk</b>	<b>Consequence</b>	<b>Rating</b>	<b>Controls</b>
<b>Submission of Safety file</b>	<ul style="list-style-type: none"> <li>✓ Unapproved safety file/ working without safety file</li> </ul>	<ul style="list-style-type: none"> <li>✓ Unsafe work conducted in the clients premises</li> <li>✓ Non adherence to the clients safety requirements</li> </ul>	<ul style="list-style-type: none"> <li>✓ Fatalities, injuries, damage to property</li> </ul>	<b>High</b>	<ul style="list-style-type: none"> <li>✓ Compile safety file and submit it to the OHS department for approval</li> <li>✓ Employees need to be inducted</li> <li>✓ Employees work and safety file will be audited and monitored while they are on site</li> </ul>
<b>Transportation of material to site</b>	<ul style="list-style-type: none"> <li>✓ Unsafe road conditions</li> <li>✓ Un-road worthy vehicles</li> <li>✓ Equipment and material not safely secured</li> <li>✓ Incompetent drivers</li> <li>✓ Driving under the influence of alcohol</li> <li>✓ Inclement weather</li> <li>✓ Speeding</li> </ul>	<ul style="list-style-type: none"> <li>✓ Accidents</li> </ul>	<ul style="list-style-type: none"> <li>✓ Personal injuries</li> <li>✓ Property damage</li> </ul>	<b>High</b>	<ul style="list-style-type: none"> <li>✓ Adherence to the speed limit</li> <li>✓ Only competent/ authorised drivers should operate the vehicle</li> <li>✓ Inspection of vehicles</li> <li>✓ Equipment and material to be properly secured</li> <li>✓ Alcohol testing to be done</li> </ul>
<b>Offloading of material</b>	<ul style="list-style-type: none"> <li>✓ Faulty machinery</li> <li>✓ Poor ergonomics</li> </ul>	<ul style="list-style-type: none"> <li>✓ Hands can be caught in between materials</li> </ul>	<ul style="list-style-type: none"> <li>✓ Injuries</li> <li>✓ Back sprain</li> </ul>	<b>High</b>	<ul style="list-style-type: none"> <li>✓ The correct PPE must be worn</li> <li>✓ Designate the stacking areas and put signs</li> </ul>

	<ul style="list-style-type: none"> <li>✓ Equipments (suspended load) falling on employees</li> <li>✓ Unsafe slings and guide ropes</li> <li>✓ uneven surface</li> </ul>	<ul style="list-style-type: none"> <li>✓ Obstructed walkways by materials</li> <li>✓ Unsafe stacking of materials</li> </ul>			<ul style="list-style-type: none"> <li>✓ Stacking and storage inspector must be appointed and in charge</li> </ul>
	<ul style="list-style-type: none"> <li>✓ Flying Debris</li> </ul>	<ul style="list-style-type: none"> <li>✓ Eye penetration</li> </ul>	<ul style="list-style-type: none"> <li>✓ Eye injuries/ blindness</li> </ul>	<b>Moderate</b>	<ul style="list-style-type: none"> <li>✓ Safety goggles shall be worn by employees</li> </ul>
	<ul style="list-style-type: none"> <li>✓ Poor house keeping</li> </ul>	<ul style="list-style-type: none"> <li>✓ Slip/ Trip/ Fall</li> </ul>	<ul style="list-style-type: none"> <li>✓ Injuries</li> <li>✓ Cuts/ Bruises</li> </ul>	<b>Moderate</b>	<ul style="list-style-type: none"> <li>✓ Good housekeeping must always be maintained</li> </ul>
	<ul style="list-style-type: none"> <li>✓ Working from elevated position</li> </ul>	<ul style="list-style-type: none"> <li>✓ Falling</li> </ul>	<ul style="list-style-type: none"> <li>✓ Injuries</li> </ul>	<b>Moderate</b>	<ul style="list-style-type: none"> <li>✓ SOP for working at elevated position must always be used</li> </ul>
	<ul style="list-style-type: none"> <li>✓ Working in confined spaces</li> </ul>	<ul style="list-style-type: none"> <li>✓ Oxygen deficiency, toxic gases, flammable atmospheres or explosive mixtures</li> <li>✓ Entrapment, falls, noise and temperature extremes</li> <li>✓ Moving machinery, equipment or tools</li> </ul>	<ul style="list-style-type: none"> <li>✓ Asphyxiation</li> <li>✓ Biological or chemical exposure can lead to long term health issues</li> <li>✓ Trauma or injury or fatal</li> <li>✓ Suitable PPE provision</li> </ul>	<b>High</b>	<ul style="list-style-type: none"> <li>✓ Use explosion- proof or intrinsically safe equipment.</li> <li>✓ Permit to work systems</li> <li>✓ Atmospheric testing and monitoring.</li> <li>✓ Ventilation and breathing apparatus</li> <li>✓ Emergency response planning</li> <li>✓ Training requirements for personnel</li> <li>✓ Equipment specifications for confined space work</li> </ul>
Excavations and reinstatement	<ul style="list-style-type: none"> <li>✓ Collapse</li> <li>✓ Falls</li> <li>✓ Equipment related accidents</li> </ul>	<ul style="list-style-type: none"> <li>✓ Depth and width increase risk</li> <li>✓ Unstable water logged soil increase risk</li> </ul>	<ul style="list-style-type: none"> <li>✓ Injury</li> <li>✓ Fatalities</li> <li>✓ Infrastructure damage</li> </ul>	<b>Extreme</b>	<ul style="list-style-type: none"> <li>✓ Appoint a competent person to supervise excavations</li> </ul>

	<ul style="list-style-type: none"> <li>✓ Underground services</li> <li>✓ Water ingress</li> <li>✓ Soil instability</li> </ul>	<ul style="list-style-type: none"> <li>✓ Nearby structures</li> <li>✓ Equipment use</li> <li>✓ Worker experience</li> </ul>	<ul style="list-style-type: none"> <li>✓ Environmental impact</li> </ul>		<ul style="list-style-type: none"> <li>✓ Conduct a thorough risk assessment before excavation</li> <li>✓ Shoring, benching to prevent collapse</li> <li>✓ Install a fencing and barriers to prevent falls and unauthorised entry/access</li> <li>✓ Wear suitable PPE</li> <li>✓ Regular inspect excavations and equipment</li> <li>✓ Develop an emergency plan</li> </ul>
<b>Drainage testing</b>	<ul style="list-style-type: none"> <li>✓ Evaluating the performance</li> </ul>	<ul style="list-style-type: none"> <li>✓ Water pressure</li> <li>✓ Confined spaces</li> <li>✓ Slips, trip and fall</li> <li>✓ Water contamination</li> <li>✓ Equipment failure</li> </ul>	<ul style="list-style-type: none"> <li>✓ Testing method</li> <li>✓ Ageing material</li> <li>✓ Testing in public areas, near water sources or environmentally sensitive areas</li> <li>✓ Training of personnel</li> <li>✓ Condition and maintenance of testing equipment</li> </ul>	<b>High</b>	<ul style="list-style-type: none"> <li>✓ Risk assessment</li> <li>✓ PPE</li> <li>✓ Confined space procedures</li> <li>✓ Testing procedures</li> <li>✓ Equipment maintenance</li> <li>✓ Use of warning signs and barriers to restrict access to testing areas</li> <li>✓ Develop an emergency plan</li> </ul>
	<ul style="list-style-type: none"> <li>✓ Damaged breakers</li> </ul>	<ul style="list-style-type: none"> <li>✓ Unsafe use</li> </ul>	<ul style="list-style-type: none"> <li>✓ Injuries</li> </ul>	<b>Low</b>	<ul style="list-style-type: none"> <li>✓ Induct employees on safe use</li> </ul>
	<ul style="list-style-type: none"> <li>✓ Awkward posture</li> </ul>	<ul style="list-style-type: none"> <li>✓ Back injuries / neck injuries</li> </ul>	<ul style="list-style-type: none"> <li>✓ Pains</li> </ul>	<b>Moderate</b>	<ul style="list-style-type: none"> <li>✓ Installers to be briefed and trained on correct sitting posture</li> </ul>
	<ul style="list-style-type: none"> <li>✓ Poor house keeping</li> </ul>	<ul style="list-style-type: none"> <li>✓ Slip/ Trip/ Fall</li> </ul>	<ul style="list-style-type: none"> <li>✓ Injuries</li> </ul>	<b>Low</b>	<ul style="list-style-type: none"> <li>✓ Good housekeeping must always be maintained</li> </ul>
	<ul style="list-style-type: none"> <li>✓ Electricity</li> </ul>	<ul style="list-style-type: none"> <li>✓ Contact with live electricity</li> </ul>	<ul style="list-style-type: none"> <li>✓ Shock/ Burns</li> <li>✓ Fatality</li> </ul>	<b>Moderate</b>	<ul style="list-style-type: none"> <li>✓ Always switch off electricity before working</li> </ul>

					✓ Lock out procedure to be followed at all times
	✓ Unauthorised people	✓ Lack of Knowledge	✓ Injure/ death	<b>Moderate</b>	<ul style="list-style-type: none"> <li>✓ Only qualified electrician is authorised to perform duties.</li> <li>✓ Only authorised employees must be on the working area</li> <li>✓ Only accredited employees must be used</li> </ul>
	✓ Ladder	✓ Fall from ladder	✓ Injuries	<b>Low</b>	<ul style="list-style-type: none"> <li>✓ SOP when using ladder must always be adhered to</li> </ul>
	✓ Exposed wires	✓ Contact with exposed wires	<ul style="list-style-type: none"> <li>✓ Electrocution</li> <li>✓ Cuts</li> </ul>	<b>Moderate</b>	<ul style="list-style-type: none"> <li>✓ Ensure proper wiring installation by a qualified electrician.</li> <li>✓ Wear proper hand gloves</li> </ul>
	✓ Manual handling	✓ Handling Heavy Objects	✓ Back pain	<b>Moderate</b>	<ul style="list-style-type: none"> <li>✓ Follow proper lifting techniques</li> </ul>
	✓ Electric Fire	✓ Wrong connection	✓ Damages	<b>Moderate</b>	<ul style="list-style-type: none"> <li>✓ Fire extinguishers must always be available</li> </ul>
	✓ Interference	✓ Risk of interference with cathodic protection systems or other equipment	✓ Injuries	<b>Moderate</b>	<ul style="list-style-type: none"> <li>✓ Monitor and test the atmosphere and cathodic protection system</li> </ul>
	✓ Waste	✓ Incorrect disposal of waste	✓ Injuries	<b>Low</b>	<ul style="list-style-type: none"> <li>✓ Waste should be removed daily and placed in the correct waste bin.</li> </ul>

### RISK ASSESSMENT MATRIX

Likelihood	Consequences				
	Insignificant (minor problem easily handled by normal day to day processes)	Minor (Some disruption possible e.g. Damage equal to R150k)	Moderate (significant time / resources required. E.g., damage equal to R500k)	Major (Operations severely damaged. E.g., damages equal to R1m)	Catastrophic (business survival is at risk. Damage equal to R5m – 10m)
Almost certain (90% chance)	High	High	Extreme	Extreme	Extreme
Likely (between 50-90%)	Moderate	High	High	Extreme	Extreme
Moderate (between 10-50%)	Low	Moderate	High	Extreme	Extreme
Unlikely (between 3-10%)	Low	Low	Moderate	High	Extreme
Rare (<3%)	Low	Low	Moderate	High	High





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## 1. SCOPE OF WORK

### Westwood Road Cathodic Protection System

## 2. PURPOSE

The aim of the SHE specification is to ensure that any contractor which is appointed by Johannesburg Water to conduct any work complies with the SHE requirements of the SHE specification and any other legislative requirement applicable to the contract scope.

## 3. APPLICABILITY

This document is applicable to all contractors and suppliers conducting contractual activities for and on behalf of Johannesburg Water.

## 4. APPOINTMENTS

The contractor and its appointed sub-contractor must make the relevant legislative and non-statutory appointments, which must be maintained valid for the entire contract duration.

All appointees shall be suitably trained and found to be competent for the responsibilities there are assigned for.

Copies of all relevant appointments and the relevant competence certificates must be kept in the relevant SHE file.

## 5. INSURANCE

The contractor and all its appointed sub-contractor(s) shall be registered with an appropriate compensation commissioner and have a valid letter of good standing from commissioner. The contractor is responsible for ensuring the Letter of Good Standing is valid for the entire duration of the project/contract. A copy of the letter of Good Standing must be kept in the SHE file.

## 6. COSTING FOR SHE REQUIREMENTS

The contractor is responsible for ensuring that SHE costing is taken into consideration for the entire project/contract as this will ensure they comply with the SHE legislative requirements

## 7. INDUCTION

An initial induction shall be done with key personnel to familiarize them with the requirements on site and for compiling the SHE file.

Once labourers are appointed JW will conduct an induction on SHE requirements, and the contractor is also required to conduct their company specific induction

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#### **8. SUBMISSION OF SAFETY FILE**

- Once appointed the contractor can submit their safety file for approval.
- Approval will be granted when the critical items have been sufficiently addressed.

#### **9. RISK ASSESSMENT**

- Every Contractor who has been appointed contractually to conduct work for Johannesburg water shall do compile a baseline risk assessment prior to starting with work, subject to the approval of the Client.
- Thereafter the task based risk assessments will be done daily with every task being done.

#### **10. SAFE WORKING PROCEDURES / METHOD STATEMENTS**

The following method statements / safe working procedures must be compiled:

- Incident investigation, emergency plan, waste management plan, PPE procedure, hand tool procedure, hazardous chemical substance procedure.
- Method statement for the entire works

#### **11. WORKING IN ELEVATED POSITIONS**

- No person shall be required or permitted to work in an elevated position unless such work is performed safely from a ladder or scaffolding ,or from a position where such person has been made safe as if he were working from scaffolding.

#### **12.HOUSEKEEPING AND GENERAL SAFEGUARDING ON SITE**

- The contractor must ensure that suitable housekeeping is continuously implemented on each construction site, including:
  - the proper storage of materials and equipment.
  - the removal of scrap, waste and debris at appropriate intervals;
  - ensuring that materials required for use, are not placed on the site so as to obstruct.
  - means of access to and egress from workplaces and passageways.
  - ensuring that materials which are no longer required for use, do not accumulate on and are removed from the site at appropriate intervals.
  - ensuring that waste and debris are not disposed of from a high place with a chute,
  - unless the chute complies with the requirements
  - ensuring that a catch platform or net is erected above an entrance or passageway.

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- or above a place where persons work or pass under, or fencing off the danger area if work is being performed above such entrance, passageway, or place so as to ensure that all persons are kept safe in the case of danger or possibility of persons being struck by falling objects

### **13. SAFE USE OF LADDERS ON SITE**

- An employee shall ensure that every ladder is constructed of sound material and is suitable for the purpose for which it is used, and is fitted with non-skid devices at the bottom ends and hooks or similar devices at the upper ends of the stiles which shall ensure the stability of the ladder during normal use; or is so lashed, held or secured whilst being used as to ensure the stability of the ladder under all conditions and at all times.
- No employer shall use a ladder, or permit it to be used, if it -has rungs fastened to the stiles only by means of nails, screws, spikes or in like manner; or has rungs which have not been properly let into the stiles: Provided that in the case of welded ladder or ladders of which the rungs are bolted or riveted to the stiles, the rungs need not be let into the sides; or has damaged stiles, or damaged or missing rungs
- No employer may permit that a ladder which is required to be leaned against an object for support be used which is longer than 9 m; and except with the approval of an inspector, the reach of a ladder be extended by fastening together two or more ladders: Provided that the provisions of this sub regulation shall not apply to extension of free-standing ladders.
- In the case of wooden ladders the employer shall ensure that the ladders are constructed of straight grained wood, free from defects, and with the grain running in the length of the stiles and rungs; and the ladders are not painted or covered in any manner, unless it has been established that there are no cracks or other inherent weaknesses: Provided that ladders may be treated with oil or covered with clear varnish or wood preservative.
- When work is done from a ladder, the employer shall take special precautionary measures to prevent articles from falling off; and provide suitable sheaths or receptacles in which hand tools shall be kept when not being used.
- An employer shall ensure that a fixed ladder which exceeds 5 m in length and is attached to a vertical structure with an inclination to the horizontal level of 75 or more, has its rungs at least 150 mm away from the structure to which the ladder is attached; and is provided with a cage which extends from a point not exceeding 2.5 m from the lower level to a height of at least



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900 mm above the top level served by the ladder; and shall afford firm support along its whole length for the back of the person climbing the ladder, and for which purpose no part of the cage shall be more than 700 mm away from the level of the rungs.

#### **14.ELECTRICAL CONTRACTOR & RESPONSIBILITIES**

- No person may do electrical installation work as an electrical contractor unless that person has been registered as an electrical contractor in terms of the Regulation.
- The principal contractor who does electrical installation work as an electrical contractor shall register annually in the form of Annexure 3 with the chief inspector or a person appointed by the chief inspector. An application for registration shall be accompanied by a prescribed fee.
- An electrical contractor shall be responsible for the safety, safe use and maintenance of the electrical installation he or she uses or leases.

#### **15. WELDING, FLAME CUTTING, SOLDERING AND SIMILAR OPERATIONS**

The principal contractor or user of machinery shall require or permit welding or flame cutting operations to be undertaken, unless

- The person operating the equipment has been fully instructed in the safe operation and use of such equipment and in the hazards which may arise from its use.
- Effective protection is provided and used for the eyes and respiratory system and, where necessary, for the face, hands, feet, legs, body, and clothing of persons performing such operations, as well as against heat, incandescent or flying particles or dangerous radiation.
- Leads and electrode holders are effectively insulated; and
- The workplace is effectively partitioned off where practicable and where not practicable all other persons exposed to the hazards are warned and provided with suitable protective equipment.
- The principal contractor or user of machinery shall require or permit electric welding to be undertaken in wet or damp places, inside metal vessels or in contact with large masses of metal, unless—
- The insulation of the electrical leads is in a sound condition.
- The welder is completely insulated by means of boots, gloves or rubber mats; and
- The electrode holder is completely insulated to prevent accidental contact with current-carrying parts.
- At least one other person who has been properly instructed to assist the welder in case of an emergency is and remains in attendance during operations: Provided that the provisions of



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this sub regulation shall not apply to a welding process where the maximum voltage to earth does not exceed 50 volts.

- The principal contractor or user of machinery shall require or permit welding, flame cutting, grinding, soldering or similar work to be undertaken in respect of any tube, tank, drum, vessel or similar object or container where such object or container
- Is completely closed, unless a rise in internal pressure cannot render it dangerous; or
- Contains any substance which, under the action of heat, may ignite or explode; or react to form dangerous or poisonous substances, unless a person who is competent to pronounce on the safety thereof has, after examination, certified in writing that any such danger has been removed by opening, ventilating or purging with water or steam, or by any other effective means.

#### **16.CONTROL OF EXPOSURE TO HAZARDOUS CHEMICAL AGENTS**

- An employer must ensure that the exposure of an employee is either prevented or, where this is not reasonably practicable, adequately controlled : Provided that—
- Where there is exposure for which there is a restricted limit, the control of the exposure must be regarded as adequate if the level of exposure is below that limit or if the relevant area is zoned and the level of exposure is reduced to below that restricted limit by means of adequate personal protective equipment only after the level has been reduced to as low as is reasonably practicable by any other means than personal protective equipment; or
- Where there is exposure for which there is a maximum limit, the control of the exposure must be regarded as adequate if the exposure is at a level as low as is reasonably practicable below that maximum limit: Provided that in the case of temporary excursions above the control limit, the employer must ensure that the excursion is without a significant risk from exposure, the excursion is not indicative of a failure to maintain adequate control during the excursion and the area is temporarily demarcated.

#### **17.WORKING IN A CONFINED SPACES**

- An employer/contractor shall take steps to ensure that a confined space is entered by an employee or other person only after the air therein has been tested and evaluated by a person who is competent to pronounce on the safety thereof, and who has certified in writing that the confined space is safe and will remain safe while any person is in the confined space, taking into account the nature and duration of the work to be performed therein.

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## 18.MEDICAL SCREENING REQUIREMENTS

- The contractor shall ensure that a medical surveillance programme is implemented for all employees.
- The medical examination shall be conducted in line with the employee job profile/job description.
- A valid medical fitness certificate must be submitted together with the SHE File for approval for all employees who will be doing work for Johannesburg Water.
- Any employee(s) who are declared conditionally fit must be provided with employment which does not aggravate their medical condition as to endanger themselves or other employees.
- The following tests shall be done:
  - Audiograms.
  - A cardio-respiratory examination
  - Lung function tests.
  - Eye/ sight tests.
  - A general physical examination.
  - A review of previous medical history.
  - Blood pressure tests
  - Glucose tests
  - Vaccinations (Hepatitis A & Typhoid)

## 19.TOOLBOX TALKS

- The contractor shall ensure they conduct toolbox talks with their employees on a weekly basis and records of these must be kept in the SHE file.
- The objective of toolbox talks should be to communicate relevant site information to assist in improvement of occupational health and safety performance.
- Employees must acknowledge the receipt of toolbox talks and this record must also be kept in the SHE file.

## 20. PERSONAL PROTECTIVE EQUIPMENT (PPE)

- Contractor must issue their employees SABS approved PPE. A copy of the PPE issue register signed by the employee issued with the PPE must be kept in the SHE file.
- Contractor supervisor are required to conduct continuous inspections of the PPE issued to their employees to ensure that they are still in good condition to be used by the employee or they still comply with manufacture requirements.



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- The contractor is responsible for ensuring that employees are trained on the safe use of the PPE issued to them, how to maintain it and the limitations of the PPE.
- NO SHORTS OR DRESSES WILL BE ALLOWED ON SITE

#### **21. WORKPLACE SIGNAGE**

- Appropriate symbolic signage must be displayed where it is required by legislation.
- Appropriate warning, mandatory and information signs must be placed where required.
- All signs must comply to SANS/SABS requirements.
- Contractors shall use mandatory and prescribed symbolic safety signs at their lay down and site areas.

#### **22. INCIDENT REPORTING AND INVESTIGATION**

- All incidents shall be reported to the Client before the end of the shift or within 24hrs of occurrence.
- Section 24 incidents shall be reported to DOL using the prescribed format.
- The contractor shall develop an incident management procedure and communicate with all employees.

#### **23. NOTIFICATION OF CONSTRUCTION WORK**

- The contractor shall notify the DOL in the prescribed format of the intended work prior to work.

#### **24. COMPLIANCE MONITORING**

- Weekly inspections and monthly audits will be conducted on site.

#### **25. PROJECT COMPLETION**

- Upon completion of the project the SHE file shall be returned to the Client for retention and close out.



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Project details						
<b>Project Scope: Westwood Road Cathodic Protection System</b>						
<b>Depot / Site / Department: Heldekruijn Depot</b>						
<b>Estimated duration:</b>	<b>TBC</b>					
Documents required						
Letter of Good Standing	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
SHE plan	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Risk Assessment	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Safe working Procedures	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Notification of Construction work	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Inspection registers	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Items required before starting						
Medicals	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Vaccinations	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
PPE (boots, hard hats, overall)	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Induction	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Approval from OHS	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
APPOINTMENTS AND COMPETENCIES						
<u>Construction Supervisor</u>						
Appointment	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
CV (and/ certificates)	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
<u>Safety Officer</u>						
Appointment	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
CV (and/ certificates)	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	N/A	<input type="checkbox"/>
<b>NB* Other appointments will be based on the number of employees on site as required by law.</b>						



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**RETURNABLE ANNEXURE A: ACKNOWLEDGEMENT OF SHE SPECIFICATION & ANNEXURES**

CONTRACTOR:	
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I, the undersigned, hereby acknowledge that I have obtained copies of the following listed documentation and confirm that I fully understand the contents thereof and the consequences of non-compliance. The Contractor furthermore reiterates its commitment to compliance of the requirements contained within the following provided documentation:

- Johannesburg Water SOC Ltd, Safety, Health & Environmental (SHE) Specification, Annexure 1: Baseline risk assessment conducted for or on behalf of Johannesburg Water SOC Ltd;

Signed at ..... on this ..... Day of ..... 20.....

CONTRACT MANAGER			
NAME	DESIGNATION	DATE	SIGNATURE
CONTRACT SUPERVISOR			
NAME	DESIGNATION	DATE	SIGNATURE
WITNESS (1)			
NAME	DESIGNATION	DATE	SIGNATURE
WITNESS (2)			
NAME	DESIGNATION	DATE	SIGNATURE