

**TENDER NO.: 159Q/2021/22**

**TENDER DESCRIPTION: TERM TENDER FOR THE SERVICE, REPAIR, MAINTENANCE AND INSTALLATION OF FIRE EXTINGUISHERS, HOSEREELS, HYDRANTS AND BOOSTER CONNECTIONS FOR THE CITY OF CAPE TOWN.**

**Dated:** 03 December 2021 via Skype for Business.

### **Introduction**

The CCT Tender Representative who detailed the purpose of meeting in relation to the tender opened the non-compulsory, but strongly recommended clarification meeting.

### **Present in the meeting:**

#### **City of Cape Town**

Alistair Christian (AC)	Principal Professional Officer, Facilities Management
Jacques van Wyk (JVW)	Senior SCM Practitioner: Tenders & Cont., Supply Chain Management
Zixolile Welemva (ZW)	Assistant Professional Officer, Facilities Management

### **Tenderers: Potential Tenderers in attendance:**

1. Rodney Ruiters – Fire Wire System Solutions.
2. Unity Kwetsane – Veritas Engineering Project Management Consultants.
3. Christ Evert – National Fire Safety & Security.
4. Loretta Fourie – loretta@bsmt.co.za
5. Shamiela Allie – SA Fire Watch (PTY) LTD.
6. Trevor Trout - TNT Fire & Safety - Joint the virtual meeting via WhatsApp call

### **Points to note highlighted by Principal Professional Officer (AC):**

CCT Tender Representative Name: Mr Alistair Christian,

Tel No. (021) 400 9335

Email: [Alistair.Christian@capetown.gov.za](mailto:Alistair.Christian@capetown.gov.za)

To note: Questions and Queries to be send ahead of the tender closing.

**Framework Contract Period:** For a period not exceeding Three Years from Commencement Date

**Works Projects:** Above R0 up to R 650 000

### **GENERAL TENDER INFORMATION**

**CIDB Contractor Grading Designation:** 4SF or higher

**Closing Date:** 20 January 2022

## **C.1.6 Procurement procedures**

### **C.1.6.1 General**

*Add the following:*

The Employer intends to appoint one tenderer (the highest ranked tenderer (“the winner”) and in addition a standby panel of one tenderer for all areas within boundaries of the City of Cape Town for the allocation of work on a “winner-takes-all” basis in terms of the definitions in C.1.3 above.

Please refer to C.3.11.1 c for manner in which awards would be made.

Contractors, once appointed and subject to operational requirements, will be invited to execute the Works by means of Works Projects

Each Works Project shall be in the value range of above R0 up to R 650 000 (including VAT, but excluding contract price adjustment, if applicable).

The framework contract period shall be for a period not exceeding **three years** from the commencement date of the contract till 30 June 2025, as stated in Part C1.2 Contract Data.

- *The above means 1 winner will be appointed for Citywide – Therefore there will be One Service Provider appointed to service the whole City of Cape Town and there will be one standby should the winner refuse a work opportunity (or if his offer is non-responsive/invalid).*

**ELIGIBILITY CRITERIA** – Will be utilized to evaluate the Tenderers, whether the Tenderer is responsive or non-responsive.

**SAQCC Registration (Technician)** - Submit proof of valid SAQCC (South African Qualification and Certification Committee for the Fire Industry) Fire Technician registration for all technicians that will be appointed for this tender with the tender submission – Schedule 11.

**SAQCC Registration (Entity)** - Submit proof of valid SAQCC SANS 1475 registration for the entity (company) with the tender submission – Schedule 11.

*- Tenderers must submit their SAQCC Registration (Technician) and SAQCC Registration (Entity) at tender closing as indicated in schedule 11.*

#### **C.2.1.4.3 Minimum score for functionality**

The minimum score for functionality is **60**. Tenderers that fail to achieve the minimum score for functionality will be declared as non-responsive.

#### **1 Company Experience & Capability -- performed in the immediate five years prior to the advertising of this tender: (Max 40 Points)**

- 1.1 Contract(s) for the **Servicing, Repair and Maintenance** of Fire protection systems with regards to Fire- Extinguishers, -Hose reels, -Hydrants and -Booster Connections) to the value of R 500 000-00 per year or above completed in the past 5 years.

- 1.2 Similar type projects (for the Installation of Fire protection systems with regards to Fire-Extinguishers, -Hose reels, -Hydrants and -Booster Connections) to the value of R 20 000-00 or above completed in the past 5 years.

**2 Key staff in relation to the scope of work; Manpower & Skills (max 30 points).**

- 2.1 One Project Management Official that will be allocated to this tender
- 2.2 At least two Pipe Fitter Artisan that will be allocated to this tender
- 2.3 At least four appropriately trained assistants /semi-skilled persons that will be allocated to this tender.
- 2.4 At least one Qualified Welding Artisan that will be allocated to this tender.

**3. Availability of equipment, plant or capability to mobilize hired/sub-contracted resources. (Max 30 Points)**

3.1 Premises: (max 10 points)

- Workshop facilities (4 points)
- Refilling and pressure testing facilities (4 points)
- Office admin facilities (2 points)

3.2 Vehicles - Four LDVs (Light Delivery Vehicles) that will be allocated to this tender (5 points per LDV)

- *Please note: Due diligence is applicable to this tender, at stage of recommendation we will approach city's Assurance Service Provider to perform basic due diligence on recommended company and they will check your company based on your legal status, your finances, and the ability to perform or any other legal challenges. So the information you provide on schedules will be verified by our internal Service Provider. Company should note that if the due diligence report represent risk to BEC at the time, the BEC has the right to resolve not to award the company. The Tenderers are advised to make sure the contact list in their Tender document is within the scope of this tender as it will be verified.*

**C.2.1.1.4 Local Content**

- C.2.1.1.4.1 The stipulated minimum threshold percentages for local production and content for Valves products and Actuators ("the designated sector") is 70% and Steel Products and Components for Construction ("the designated sector") is 100%.

- *To be completed and signed on schedule 20A and 20B.*

- *Annexure C must be completed – Each item listed on Annexure C, Tenderer must indicate the compliance with the local content threshold based on the designated sector.*

C.2.1.4.7 **Good standing with Bargaining Council** - Only those tenders submitted by tenderers who are in good standing with the **Building Industry Bargaining Council (BIBC)** at the time of the tender award will be declared responsive.

## **VOLUME 2: RETURNABLE DOCUMENTS**

### **C2.2 Schedules of Rates – 5 Sections.**

*Tenderers to note that the **Schedule of Rates** has the watermark “Only to be completed at acceptance stage”. This watermark must be disregarded and the schedule of rates must be completed at tender closing.*

*For Section A to D: **Tenderers are required to complete Rates for Year 1 (Months 0 to 12), Rates for Year 2 (Month 13 to 24) and Rates for Year 3 (Month 25 to 36).***

For Section E: Tenderers must note that the percentage Mark Up items listed in section E will not be subject to price adjustment, and will be fixed for the duration of the three year contract period.

### **C.2.23.2 Broad-Based Black Economic Empowerment Status Level Documentation**

In order to qualify for preference points, it is the responsibility of the tenderer to submit documentary proof, either as certificates, sworn affidavits or any other requirement prescribed in terms of the B-BBEE Act, of its B-BBEE status level of contribution in accordance with the applicable Codes of good practise.

- *Tenderers are required to submit their B-BBEE status level as indicated on tender document in Construction Sector and if Tenderer submitted a generic B-BBEE certificate and the B-BBEE status level is not as indicated in the tender document –Therefore, the Tenderer’s B-BBEE certificate will not be deemed as invalid.*
- *Tenderers must submit their B-BBEE status level at the Tender closing.*

**SCHEDULE 15** to be completed in full where applicable. The table must be completed in full for Tenderers that wants to utilize the Standby Contractors.

### **Preference Schedule where preferences are granted in respect of B-BBEE contribution**

#### **2 Conditions associated with the granting of preferences**

A supplier that is granted a preference undertakes to:

- 1) accept that the number of preference points allocated will be based on the B-BBEE status level of contributor of the supplier as at the closing date for submission of quotation offers;
- 2) not sub-contract more than 25% of the value of the contract to sub-contractors that do not have an equal or higher B-BBEE status level of contributor than the supplier, unless the intended sub-contractors are exempted micro enterprises that have the capability and ability to execute the sub-contract works or unless otherwise declared in terms of Section 5 below;

## **Questions and Answers:**

**Q1:** When submitting the tender document, does it matter if the Tenderer submitted a proof of a Workshop Facility that is outside Cape Town?

**A1:** No, it does not matter at the time of tender submission even if the Tenderer does not have the Workshop Facility in Cape Town. However, if the Tenderer is awarded the contract – it is required for the Tenderer to have the Workshop Facility in Cape Town.

**Q2:** I need clarity on C2.2 Schedule of Rates pages 42 – 44: there is a watermark indicating only “*Only to be completed at acceptance stage*” Does that mean the pricing should be only completed once the Tenderer is accepted?

**A2:** No, Tenderers are required to complete the pricing schedule and submit their prices at the Tender closing because we need to evaluate Tenderer’s rates.

**Q3:** Do we need to price every component on the pricing schedule if we don’t do pipe fittings for example or can we sub contract it out?

**A3:** Yes, Tenderers must price every item on the listed on schedule of rates or if the Tenderer leave the item blank that item will be deemed as No rates or if the Tenderer indicate that the items is Not Applicable will be a problem on our side. And if the Tenderer wants to utilize the Sub-Contractor, the Tenderer is allowed to but needs to declare that on the Tender Document that there will be using a Sub-Contractor.

- Please note: if you want to subcontract more than 25% of the contract to a Service Provider that does not have the same B-BBEE level as your company or lower than 4SF, you might be sacrificing your Preference Point.

**Q4:** For clarity should the completed contract certificate be attached?

**A4:** It is not necessary but if you want to attach your previous completed contract completion certificate you can but the certificates will be verified.

**Q5:** On the servicing on sites, we will be permitted to service the extinguisher on site physical if you have mobile work shop or does it mean it has to come to our premises for refilling or recharging?

**A5:** For refilling or recharging, the appointed Contractor will have to do the servicing on their premises.

The CCT Representative closed the meeting and informed the potential bidders that all future questions may be send to the relevant contact person, as per the tender document.

CCT Representative will send Notice 1 to the potential Bidders.