**ANNEXURE A**

**TEMPLATE FOR CV AND RESEARCH PROPOSAL (Recommended)**

Bidders must ensure that CVs are signed by the respective individuals confirming that he/she is not included in bids from other bidders.

Candidate Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Candidate’s Personal Details**

|  |  |  |
| --- | --- | --- |
| **Personal Information:** | Surname |  |
| First names |  |
| Identity / Passport Number |  |
| Country Issued |  |
| Tax Number |  |
| Date of birth |  |
| Gender |  |
| **Contact Details:** | Telephone number (land line) |  |
| Cell Number |  |
| Email Address |  |
| Physical Address |  |
| **Candidate background checks** | Are you a South African citizen? | Yes | No |
| If no, what is your nationality? |  |
| Do you have a valid work permit? (only if non-South African) | Yes | No |
| Are you currently in the employ of the state | Yes | No |
| If yes, please provide details |  |  |
| Have you ever been charged and convicted with a criminal offence?  | Yes | No |
| If yes, please provide details of offence and the sentence imposed: |  |
| Do you have any pending criminal case against you? | Yes | No |
| If yes, please provide details |  |
| Have you ever been dismissed for misconduct? | Yes | No |
| If yes, please provide details |  |
| Do you have any pending disciplinary case against you? \* | Yes | No |
| If yes, please provide details |  |
| Have you resigned from a recent job pending any disciplinary proceeding against you? | Yes | No |
| If yes, please provide details |  |
| Candidate Name: | Signature: |

**Qualifications**

**A1 Qualifications:** (copies of each qualification to be included in the pack) (Add entries if needed. Start from the most recent)

|  |  |
| --- | --- |
| **Qualification Awarded** |  |
| Name of Institution |  |
| Date awarded |  |
| **Qualification Awarded** |  |
| Name of Institution |  |
| Date awarded |  |
| **Qualification Awarded** |  |
| Name of Institution |  |
| Date awarded |  |

**Experience**

**(Add additional entries if required. Please start with the most recent employment and include the start date (MM/YY) and end date (MM/YY) related to each employment under the first column.)**

|  |  |  |
| --- | --- | --- |
| Date | **Position Held** |  |
|  | Description of your duties; highlighting experience relevant to the services required in this bid |  |
| Start | End |  |  |
| MM | YY | MM | YY | Employer’s Name |  |
|  |  |  |  | Employer’s locality and contact details |  |
| Date | **Position Held** |  |
|  | Description of your duties; highlighting experience relevant to the services required in this bid |  |
| Start | End |  |  |
| MM | YY | MM | YY | Employer’s Name |  |
|  |  |  |  | Employer’s locality and contact details |  |
| Date | **Position Held** |  |
|  | Description of your duties; highlighting experience relevant to the services required in this bid |  |
| Start | End |  |  |
| MM | YY | MM | YY | Employer’s Name |  |
|  |  |  |  | Employer’s locality and contact details |  |

**Annexure A2: Research Outputs of Principal researcher (Please list your 7 to 10 most significant and preferably peer reviewed research outputs).**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Type of research output (e.g., peer reviewed paper, book, policy review)** | **Title of publication** | **Author(s), indicating lead author** | **Bibliographic reference and year published /website link** | **Client (if applicable)** |
|  |  |  |  |  |
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