

F.2.23 CERTIFICATES

The tenderer is required to submit all required certificates and registrations as per the Tender Data, only certificates of company owners appearing on the company registration document will be accepted.

F.3.4 OPENING OF TENDER SUBMISSIONS

Tenders will be opened immediately after the closing time and date.

F.3.11 EVALUATION CRITERIA

Stage I: Quality

During Stage I, only functionality/quality will be evaluated based upon the table below and only those scoring 70% and above will be admitted on the 3-year data base, with an option to extend within the period of 3 years.

Point Allocation Criteria	Weighting Allocated
Company Experience	
<p>Company Experience The evaluation will consider the nature of the reference projects, scope of services provided and Employer/Client references.</p> <p>NOTES:</p> <ul style="list-style-type: none"> • Appointment Letters and Matching Completion Certificates (or Reference Letters) for each submitted project indicating completion of allocated scope for municipal infrastructure related projects (Electrification of Households) • Each project should be completed within the past 10 years and a minimum of R 10 million • Clear and contactable references are to be included <p>NB: A maximum of 30 points is allocated and a minimum of 24 points is obtainable to proceed to further evaluation criteria</p>	<p>30</p>
<ul style="list-style-type: none"> • One to Three projects 	0
<ul style="list-style-type: none"> • Four projects 	24
<ul style="list-style-type: none"> • Five projects 	30
Quality Assurance	

<p>The evaluation will consider the submission of a well-structured Quality Control Plan.</p> <p>NB: A maximum of 10 points is allocated and a minimum of 8 points is obtainable to proceed to further evaluation criteria</p>		<p>10</p>
<ul style="list-style-type: none"> • No Submission 	0	
<ul style="list-style-type: none"> • In-house Quality Management System 	8	
<ul style="list-style-type: none"> • Accredited ISO 9001 - 2015 Certification 	10	
<p>Experience of Key Personnel</p>		
<p>The evaluation will consider the experience, qualifications and professional registration.</p> <p>NOTES:</p> <ul style="list-style-type: none"> • A signed CV (not more than 3 pages) in the required format below, shall be provided for each key person. This should be attached to this schedule. • Signed CVs and certified copies of qualifications certificates of key personnel to be included • Certified copies of Professional registration certificates of key personnel to be included <p>NB: A maximum of 30 points is allocated and a minimum of 20 points is obtainable to proceed to further evaluation criteria</p>		<p>30</p>
<p>Specialized Resources</p>		
<p>Lead Engineer/Project Director - A registered professional Electrical engineer /technologist (Pr. Eng/Pr Tech Eng) with the Engineering Council of South Africa (ECSA) with at least 15 (Fifteen) years of verifiable post graduate experience in Electrical Engineering.</p>		<p>10</p>
<ul style="list-style-type: none"> • No Submission 	0	
<ul style="list-style-type: none"> • 5 Years' Relevant Experience 	2	
<ul style="list-style-type: none"> • 10 Years' Relevant Experience 	5	
<ul style="list-style-type: none"> • 15 Years' Relevant Experience 	10	
<p>Design Engineer (Electrification of Households) - with at least Bachelor's degree in Electrical Engineering and be a registered professional Electrical engineer/technologist (Pr. Eng/Pr Tech Eng) with the Engineering Council of South Africa (ECSA) with at least 10 (Ten) years of verifiable post graduate experience in Electrical Engineering.</p>		<p>10</p>
<ul style="list-style-type: none"> • No Submission 	0	
<ul style="list-style-type: none"> • 5 Years' Relevant Experience 	5	
<ul style="list-style-type: none"> • 10 Years' Relevant Experience 	10	

Design Technician (Electrification of Households)- with at least National Diploma in Electrical Engineering and be a registered professional Electrical Engineering Technician (Pr Techni. Eng.) with the Engineering Council of South Africa (ECSA) with at least 7 (seven) years of verifiable post graduate experience in Electrical Engineering.		10
• No Submission	0	
• 0 Years' Experience	2	
• 4 Years' Experience	5	
• 7 Years' Experience	10	
Approach Methodology and Work Plan Paper		
This paper must include approach, methodology and work plan covering the whole project lifecycle as contained in the specifications. NB: A maximum of 15 points is allocated and a minimum of 12 points is obtainable to proceed to further evaluation criteria	15	
No Submission or Method statement provided limited information and is ambiguous	0	15
Method statement provided 70% or more of the required technical and legal information and is unambiguous	12	
Method statement met all the technical and legal requirements and is Unambiguous	15	
Professional Indemnity (PI)		
A Certified copy of PI Insurance is to be included. NB: A maximum of 15 points is allocated and a minimum of 12 points is obtainable to proceed to further evaluation criteria		
No Submission	0	15
Professional Indemnity value is R10million and above	12	
Professional Indemnity value is R50million and above	15	

NB: SAQA verification to be attached if the qualification is from abroad

1.1.1 Definitions

1.1.1.1 PI Insurance: The professional Indemnity Insurance carried by professional services provider (PSP) with an amount of R5 000 000 as a minimum. The insurance must remain valid for a period of three years or until the tenderer is removed from the database. In other words, the PSP must keep it active from the date of acceptance into the database until three years or till removed from the database. The tenderer shall provide proof by way of schedule or a letter from

the insurers or brokers certifying that the tenderer is covered.

1.1.1.2 Tax Clearance Certificate: The Tax Clearance Certificate (TCC) as obtained from the South African Receiver of Revenue (SARS) must be kept valid for the period during which the tenderer remains in the database.

1.1.1.3 Professional Registration: A certified copy of proof of professional registration in the categories of engineer, technologist or technician.

1.1.1.4 Unregistered: A person who is not professionally registered will need to submit academic qualifications proving that he/she has an appropriate qualification in the categories reflected. Only certified copies will be acceptable.

1.1.1.5 Company Registration: A certified copy of the company registration showing the names of the directors/members/shareholders and the number of shares owned by directors. In the event of a CC, it will be the interest of a member.

1.1.1.6 Company Profile: A company profile listing, among others, projects which have been undertaken in the past which can also be traced by the employer.

1.1.2 Conditions associated with granting of points

The tenderer must submit, as a minimum, certified copies of certificates and registrations. Only the company profile and PI insurance proof will not need to be certified. However, the employer reserves the right to verify the validity of the PI insurance. Consequently, the contact details of the insurers (or brokers) in the case of PI, should be provided.

1.2 Approach Paper

The Approach Paper must respond to the proposed Scope of Work (Electrification of Households) and outline the proposed approach/methodology. Accordingly, this portion of the Approach Paper should clearly articulate:

- a) the Contract deliverables as understood by the Tenderer;
- b) the methodologies which are to be adopted, demonstrate the compatibility of those methodologies with the proposed approach (for instance, the methods of interpreting available data, carrying out investigation, analyses, and studies; and comparing alternative solutions);
- c) the objectives of the assignment and the Employer's stated and implied requirements, highlight the issues of importance, and explain the technical approach they would adopt to address them;
- d) the Tenderer's approach to Skills Transfer, with particular reference to what type of skills transfer will take place and who the particular recipients will be; and