



an agency of the  
Department of Sport, Arts and Culture

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www.nasmus.co.za

Incorporating the satellites:	Insluitend die satelliete:
Oliewenhuis Art Museum	Oliewenhuis-kunsmuseum
Freshford House Museum	Freshford-huismuseum
First Raadsaal	Eerste Raadsaal
Wagon Museum	Waenhuismuseum
Florisbad Research Station	Florisbad-navorsingstasie

## REQUEST FOR QUOTE

### REQUEST FOR QUOTE FOR GOODS – STANDARD FORMAT v.2024

<b>RFQ</b>	REQUEST FOR QUOTE FOR ONCE-OFF SUPPLY AND INSTALLATION OF WATER PUMPS AT FLORISBAD STATION
<b>ISSUE DATE</b>	10 March 2025
<b>CLOSING DATE</b>	21 March 2025
<b>CLOSING TIME</b>	15h00
<b>METHOD OF ISSUE</b>	E tender; Museum website and social media (small advert)
<b>SUBMISSION</b>	A quote and all other compulsory documents must be hand delivered and placed in a tender box at 36 Aliwal Street, Bloemfontein during office hours. No email quotes will be accepted.
<b>For queries</b>	Refer all queries to <a href="mailto:scm@nasmus.co.za">scm@nasmus.co.za</a>

<b>NON COMPULSORY BRIEFING SESSION</b>	The bidders may arrange for a site visit before quoting so that the bidder is aware of all works needed to be done to successfully install and provide an all-inclusive price including delivery and VAT if applicable. The briefing session is not compulsory
<b>LOCATION ADDRESS</b>	<b>Florisbad Station 45 km away from Bloemfontein towards Builtfontein.</b>
<b>CONTACT PERSON</b>	<b>SCM unit</b>

### 1. Background to the National Museum

The National Museum - a natural history, cultural history and art museum was established in 1877 and is a declared cultural institution, which resorts under the Department of Arts and Culture and is governed by a council. The mission of the National Museum is to provide

heritage resources and an enjoyable experience to all people through quality research, conservation, education and exhibitions. More information about the organisation can be found at [www.nasmus.co.za](http://www.nasmus.co.za)

## **2. Purpose and Background**

The National Museum would like to appoint a suitable supplier for the supply and installation of water pumps at Florisbad station about 40km away from Bloemfontein on your way to Builtfontein.

## **3. Scope/Specifications with deliverables of Service(s) required**

<b>Product/Service</b>	<b>Quantity</b>	<b>Item Description (attached a photo where possible)</b>
<b>Supply and delivery of Ebara DMLV 53,7 sub Pump</b>	<b>1</b>	N/A
<b>Supply and installation of 7.5Kw foot flans 4p motor, 08/250 closed coupel, impeller cut 237, 90Q per hour</b>	<b>1</b>	N/A
<b>Supply and installation EBARA V1100FC Drainage pump</b>	<b>1</b>	N/A
<b>To issue a certificate of compliance for electrical works</b>	<b>1</b>	N/A

## **4 Compulsory requirements**

The bidder must attach the following documents to the quotation as follows;

- 4.1.1** Company Profile to show the service provider is actively practicing plumbing & electrical services must be attached.
- 4.1.2** Experience: Service provider must have minimum 5 years' experience in plumbing and electrical services. This must be supported by at least 3 contactable written reference letters on a company letterhead showing similar service of installation of water pumps.
- 4.1.3** CV: Service Provider must provide at least CV(s) of a professional plumber and electrician with experience in installation of water pumps.
- 4.1.4** Proof of valid registration with the department of labour as an electrical contractor.
- 4.1.5** Proof of trade test for plumbing preferably red seal.
- 4.1.6** Proof of CIDB grading S01 and EB/EP1 or higher.
- 4.1.7** completed, signed and witnessed SBD forms 4 must be attached.
- 4.1.8** the bidder must be tax compliant, and a tax pin issued by SARS must be attached.
- 4.1.9** the bidder must be registered on CSD and CSD supplier report must be attached.
- 4.1.10** The bidder must conform to the requirements of the specifications.

## **5 Additional requirements**

- 5.1.2** A valid copy of BBBEE certificate or completed and signed BBBEE declaration/Affidavit should be attached to score points on preferential procurement evaluation.
- 5.1.3** The bidder must be an active company registered in the Republic of South Africa, and a copy of CIPC should be attached.

## **Matters for noting.**

1. Non-compliance to the above compulsory requirements will lead to a disqualification of the service provider, except where non-tax compliant with tax matters which is subject to grace period of at least 7 days that will be provided to a preferred service provider should that service provider be non-compliant following bid evaluation.
2. Failure by this preferred service provider to rectify its tax matters to a compliant status within the seven (7) days grace period provided will lead to an automatic disqualification.
3. Validity period for bids or formal written quotations submitted shall be valid for a minimum period of 90 days. The formal written price quotations received from the service provider/supplier will be regarded as valid for 90 days despite expiry date less than 90 days indicated on a quote.

## **5 Bid evaluation.**

All bidders will be subject to a two-stage evaluation process as follows;

5.1.1 Pre-screening, i.e. determination of compliance to compulsory requirements. The bidder will be required to pass pre-screening to be eligible for further evaluation.

5.1.2 Preferential procurement calculation 80/20, whereby 80 is for price, and 20 points for specific goals as explained below.

## **6 Preferential procurement evaluation.**

	<b>Preference Points Criteria</b>	<b>Points Allocation</b>
1	Price	80
2	Specific goals	20
	Total Points	100

In accordance with the Preferential Procurement Regulations of 2022, NM has determined the following specific goals for which preference points will be awarded:

### **Goal 1: Broad-Based Black Economic Empowerment**

Section 10 of the B-BBEE Act enjoins every public entity to take into account and apply the B-BBEE Codes of Good Practice in determining and implementing a preferential

procurement policy. NM will thus award preference points to suppliers based on their B-BBEE specific preferential goals.

### **Goal 2: Empowerment of Local Businesses**

NM is in the Free State, a rural province on the margins of economic activity. To develop and empower local businesses based in the Free State, NM will award preference point to suppliers based in the Free State.

### **Goal 3: Youth Empowerment**

Youth participation in the economy is crucial for the growth and development of the South African economy, but their participation has been limited by several factors. One of the main challenges for youth has been the high levels of unemployment. The unemployment rate for young people in South Africa is much higher than the national average, which makes it difficult for them to enter the labour market and participate in the economy.

In an effort to empower youth and encourage their participation in the economy, NM will award preference points to businesses which are at least 51% owned by youth.

### **Goal 4: Women Empowerment**

Women participation in the economy is crucial for the growth and development of the South African economy, but their participation has been limited by several factors. For women, the challenge has been unequal access to economic opportunities, including education, training, and employment. Women in South Africa often face discrimination and gender-based violence, which can limit their ability to participate in the economy. Additionally, women tend to be concentrated in low-paying, informal sector jobs, which offer little security and limited opportunities for advancement.

To empower women and encourage their participation in the economy, NM will award preference points to businesses which are at least 51% owned by women.

### **Goal 5: Empowerment of People with Disabilities**

People with disabilities face significant barriers to participating in the South African economy. According to the World Bank, about seven million South Africans have some form of disability, and they are more likely to experience poverty and unemployment compared to those without disabilities.

People with disabilities often face discrimination in the labour market and have limited access to education, training, and employment opportunities. They may also face physical and attitudinal barriers, making it difficult for them to fully participate in the economy.

In an effort to empower people with disabilities and encourage their participation in the economy, NM will award preference points to businesses which are at least 51% owned by people with disabilities.

### **Points awarded for each goal**

Preferential points will be awarded as per below scoring:

<b>CRITERION</b>	<b>80/20</b>	<b>90/10</b>
B-BBEE Status	4	2
Businesses Based in the Free State	4	2
Ownership by Youth	4	2
Ownership by Women	4	2
Ownership by People with Disabilities	4	2
	<b>20</b>	<b>10</b>

B-BBEE Status Points will be awarded as per below:

<b>B-BBEE STATUS</b>	<b>80/20</b>	<b>90/10</b>
Level 1	4	2
Level 2	3	1.5
Level 3	2	1
Level 4 and below	1	0.5
Non-compliant	0	0

Ownership Points for Youth, Women, and People with Disabilities will be awarded as per below:

OWNERSHIP	80/20	90/10
Above 50%	4	2
Above 40%	3	1.5
Above 25%	2	1
Above 10%	1	0.5

### Proof of claim

Service providers must submit valid proof of claim for any of the above criteria as stipulated in the bid documents. Failure to submit proof of claim will not disqualify a bid but will result in points not being awarded for any criterion for which proof of claim has not been submitted or is invalid.

## 7 Price

The bidder must provide a cost inclusive quotation including VAT if applicable. The financial offer must be provided in the table below;

7.1.1 Service provider must complete an all-inclusive pricing in the table below.

7.1.2 Emailed bids will not be considered, please hand deliver to National Museum, No. 36 Aliwal street, Bloemfontein.

Service required	Qty	Price per unit	Cost Exc. VAT
Supply and delivery of Ebara DMLV 53,7 sub Pump	1		R
Supply and installation of 7.5kw foot flans 4p motor, 80/250 closed coupel impeller cut 237, 90@ per hour	1		R
Supply and installation EBARA V1100FC Drainage pump	1		R
To issue a certificate of compliance for electrical work	1		R
<b>Total cost excl. VAT</b>			R
<b>VAT</b>			R
<b>Total cost incl. VAT</b>			R