



Sasria SOC Limited

Registration No.1979/000287/30

**REQUEST FOR INFORMATION
DIGITAL MUSEUM SOLUTION**

RFI Number: 2025/20

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Prepared by: Sasria

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REQUEST FOR INFORMATION (RFI)

03 October 2025

To: Prospective Service Providers

Ref: **2025/20**

Sasria SOC Limited (“Sasria”) hereby invites suitably qualified service providers to provide information regarding a Digital Museum solution. Sasria is interested in the implementation of a Digital Museum. Based on the responses received in this RFI and after careful consideration of the requirements, Sasria will assess the process going forward.

1. Background

Sasria SOC Limited (Sasria) is a State-owned non-life insurance company specializing in covering risks such as civil commotion, public disorder, strikes, riots, and terrorism.

Sasria has embarked on a digital museum to showcase Sasria’s rich history, with a vision to share Sasria’s journey and impact with the public and to grow public awareness of Sasria. This will also aid in demonstrating the relevance of Sasria and contribution that Sasria has made with citizens of South Africa. The solution is targeted at Sasria's stakeholders in the Insurance/Financial industry, Insurers, Brokers, Clients, researchers, employees and all parties that are interested in the history of Sasria.

The key milestones are to create a modern Digital Museum platform that is easily accessible and easily navigated by the Digital Museum visitors. The intention is to display Sasria’s rich history and artifacts and create visibility of Sasria’s contribution to the economy.

Sasria therefore seeks information in the form of proposals and subsequent Potential Service Providers will be invited to present and demonstrate their Digital Museum solutions. Sasria is requesting potential service providers with experience and expertise in the development and implementation of a Digital Museum solution to provide Sasria with insights into the technology and solutions that are available to implement a Digital Museum. Potential Service Providers are requested to provide options available to them with as much information as possible.

Sasria implemented the Digital Museum in 2019 that is currently inactive due to operational challenges that could not be resolved therefore, Sasria is looking at replacing the Digital Museum solution.

The Sasria Digital Museum will include but is not limited to digitally recorded images, sound files, text documents other data or information of historical, scientific and cultural interest. Sasria Integrated Reports, Financials, News Paper Articles, Special Risk Events and Photo Archives.

2. Objective of this Request for Information (RFI)

The objective of this Request for Information (RFI) is to gather information on the potential solutions and their capabilities or Service Providers capable of providing the solution to assist Sasria understand the solutions available in the market and what options might best meet Sasria's needs.

Potential service providers are requested to share examples of successful implementation of Digital Museum Solutions completed with Sasria.

Options should include but not limited to:

- I. The best hosting option for the digital museum is considered and reasons for proposing the hosting platform.
- II. The potential Service Providers are requested to provide estimated costs for the different solutions available.

The information gathered through the RFI will provide decision-makers in Sasria with insights and data necessary to make informed decisions regarding the Digital Museum Solution and what is available in the market. This information will assist Sasria in considering the best option for Sasria based on its requirements.

3. Strategic Objectives

The objectives of the project are:

- Create awareness of Sasria's history
- Grow Sasria Brand awareness
- Increase footprint to Sasria's website
- Preserve Sasria's Legacy
- Inform the South African public about complex risks (riots, strikes, disasters, etc.) and how insurance stabilizes the economy.
- Build transparency with government, clients, and citizens by showcasing past claims, payouts, and recovery stories proving reliability in crises.
- Support Risk Awareness & Prevention
- Position Sasria as a thought leader beyond insurance by exhibiting knowledge on socio economic risks, attracting partners and talent.
- Create a modern Solution for clients, schools, and researchers using virtual tours
- Turn historical claims archives into accessible insights for underwriting innovation and policy recommendations.
- Highlight stories of recovery after a crisis (like the 2021 riots), framing Sasria as a pillar of South Africa's collective resilience.
- Improve customer-centricity.
- Serve as a gateway to knowledge sharing

4. Project Justification/Reasons

To showcase Sasria's historical crisis response over the past forty years, which will showcase how crucial the Sasria brand is as a national heritage. As a public entity, Sasria needs to demonstrate transparency about their role in stabilizing SA's economy. There is strong educational value in showing how Sasria insurance mitigates social risks which could reduce future claims through prevention. A Digital Museum positions Sasria as a thought leader beyond insurance.

5. Business Requirements

APPROACH AND METHODOLOGY The potential Service Provider must demonstrate thorough understanding of the objectives of the RFI. The potential Service Provider must provide a proposal of the methodology/ approach for execution of the RFI requirements as above and how this will be achieved.
PROPOSED TEAM LEADER EXPERIENCE The potential Service Provider must indicate that they have the required experience in implementing a Digital Museum Solution.
PROPOSED SOLUTION ARCHITECTURE The Potential Service Provider is requested to provide the Digital Museum Solution Architecture
DEMOSTRATION Sasria may require the potential Service Provider to showcase their solution in a presentation and Digital Museum demonstration. This will be confirmed at a later stage and the potential Service Providers will be notified timeously.

The table below describes the high-level requirements for the solution:

Requirements		
No	Requirements	Yes (Y) /No (N)
1.	Do you provide copyright tracking?	
2.	Is there usage tracking capability?	
3.	Do you provide creative Commons integration?	

4.	Does the solution provide IP protection ISO imaging standards?	
5.	Is there POPIA compliant practices capability?	
6.	Is the solution SaaS (Software as a Service)?	
7.	Is there Data protection management capability?	
8.	Is there Access control management capability?	
9.	Do you have Licenses certification (OEM certification)?	
10.	What is the Security risk associated with the Solution?	
11.	Does the solution have Visualization capability?	
12.	Are there visitors to self-guided, room-by-room tours capability?	
13.	Does the solution Cater for visual and audio art effects and exhibits capability?	
14.	Does the solution allow visitors to access the museum from their laptops or other digital devices (Web browser and Applications)?	
15.	Does the solution provide Easy access to visitors?	
16.	Does the solution provide Virtual Reality capability (VR)?	
17.	Does the solution have User friendly navigation (easy to navigate for visitors)?	

***NB: Please provide an indication of the costing of the solution/system.
Please provide additional information if required including additional costs.***

Type of Hosting	Additional Description	Implementation/ Startup cost	Uploading and Migration of Information and Artifacts	Cost	Maintenance and support

6. Submission of Information

The closing date and time for the submission of bids is **24 October 2025** at **12:00PM**. Potential Service Providers should click on this link <https://procurement.sasria.co.za/> to be able to register on the Sasria' Online Tender Portal on or before the closing date and time in order to submit their proposals. Potential Service Providers should follow the system prompts and submit all schedules to the Online Tender Portal. All correspondence will be done via the Online Tender Portal. It is the bidder's responsibility to familiarise with our Online Tender Portal well before the tender close.

It is the bidder's responsibility to ensure that the bid is submitted as directed above and that the submission is received by Sasria before the closing date and time. Therefore, Potential Service Providers are advised to allow adequate time for submission of bids through Sasria Online Tender Portal to mitigate against any possible technical challenges, which may result in delays in submission of bid responses.

Please note that Sasria Online Tender Portal is configured to receive electronic documents of maximum size of 4MB per file and each Schedule is limited to 30MB. The bidder will not be able to submit a bid unless all four (4) Schedules are completed.

Sasria will not enter any negotiations regarding bids that could not be submitted on time through the Sasria Online Tender Portal. Sasria will take no responsibility for failure by the bidder to submit their bid response on time due to technical challenges of any sort.

NB: Hand delivered, posted, emailed, or faxed proposals will NOT be accepted or considered for evaluation.

Queries and clarifications

For all queries and clarifications regarding this Request for PInformation, bidders should click on this link <https://procurement.sasria.co.za/> and go to Queries on the portal

7. Correctness

While every effort has been made to provide comprehensive and accurate background information, requirements and specifications, Potential Service Providers must form their own conclusions about the Systems needed to meet the requirements set out in this RFI.

8. Documentation Required

The request for information shall also include:

- To be registered on the National Treasury Centralized Supplier Database (CSD) - report.
- Company Profile of the bidder indicating how their system can meet Sasria's requirements above.
- Pricing Schedule – to allow Sasria to understand the costing elements of the system.

Failure to provide the above documentation may result in the company not to be invited to participate in the procurement process.

9. Contractual Commitment

No commitment of any kind, contractual or otherwise shall flow this RFI process. Sasria will institute the due procurement after the RFI process should the need arise.

10. Submission Format

The Request for Information documentation and all written material and attachments must be submitted in English. All price values must be stated in South African Rand values.

11. Queries and Clarifications

Any additional information required which is not clarified in the RFI must be addressed in writing to procurement@sasria.co.za by **21 October 2025 12:00** . Additional information may be provided at Sasria's discretion, who reserves the right to provide the same information to all other interested parties, should this enhance the submission.

12. Information Costs

All costs and expenses incurred by the Service Provider relating to their participation in, and preparation of for a response to this RFI shall be borne by the Service Provider exclusively.

IMPORTANT NOTES

- Please note that this enquiry is a **Request for Information** only and does not constitute a guarantee of business, or an agreement.
 - This RFI is a stand-alone information gathering and market-testing exercise, intended only to inform and assist Sasria's further decisions.
 - Sasria reserves the right not to proceed with any further engagement on the requirements presented.
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