

EMPLOYEE CATEGORY	WORK ACTIVITY	RISK CLASSIFICATION	TFR PPE REQUIREMENTS			70% Alchohol based sanitiser (personal issue)	Equipment/ Material							
			Cloth Face Mask	Surgical Mask	Face Shield		70% Alchohol based sanitiser (work site based)	Infrared digital themometres	Waste Bins (worksite based)	Wipes (zero alchohol for alco testing)	Wipes (70% alchohol)	Screens where possible		
Office Employees (Open plan and Single offices)	DAY TO DAY OFFICE BASED SUPPORT: Activities in open floor setup. interactions during boardroom meetings	Medium Exposure Risk	Yes	No	No	No	Yes	Yes	No	No	No	No		
Desktop Support Technicians	VISIT END USERS FOR: Support and maintenance of computer systems, desktops and peripherals.	Medium Exposure Risk	Yes	No	No	No	Yes	Yes	No	No	No	No		
Network Technicians	VISIT SITES (DATA CENTRES , OFFICE SITES e.t.c) FOR : Installation of computer networks, connections and cabling. Trouble shooting network failures and repairs. May Contact Security personnel to gain access to the data centers and office sites.	High Exposure Risk	Yes	No	No	No	Yes	Yes	No	No	No	No		
Receptionists	VISITORS: Interact with all vistors and and keep a register of assets of visitors.ie Laptops, etc.	High Exposure Risk	Yes	Yes (where no barrier screens)	Yes (where no barrier screens)	No	Yes	Yes	No	No	No	Yes		
Occupational Health Clinic Personnel	Administrate the Medical Surveillance programme.Clinical management of sick employees	Medium Exposure Risk	Yes	Yes	Yes	No	Yes	Yes	Yes	No	Yes	Yes		
Security officers	Interact with all vistors and and keep a register of assets of visitors.ie Laptops. Perform the alchohol testing at entrances to sites and or buildings. Search vehicles.	Medium Exposure Risk	Yes	Yes (where no barrier screens)	Yes (where no barrier screens)	No	Yes	Yes	Yes	Yes	No	Yes		
Cleaners	Cleaning of common areas in the operations as well as in offices, including desks and work areas	Medium Exposure Risk	Yes	No	No	No	Yes	Yes	No	No	No	No		
Site Based Sercurity	Interact with all vistors and and keep a register of assets of visitors.ie Laptops. Perform the alchohol testing at entrances to sites and or buildings. Search veicles, and protect transnet assets on the field or on site and in offices blocks	Medium Exposure Risk	Yes	Yes (where no barrier screens)	Yes (where no barrier screens)	No	Yes	Yes	No	No	No	No		
Canteen Workers	Handling of food and utensils used by staff and customers	Low Exposure Risk	Yes	No	No	No	Yes	Yes	No	No	No	No		
Train driver	Operation and driving of trains. Touching of common surfaces. Sharing of equipment. Physical contact with each other in the loco cabin.	High Exposure Risk	Yes	Yes	Yes	Yes	Yes	Yes	No	No	No	No		
Train assistant	Operation and driving of trains. Touching of common surfaces. Sharing of equipment. Physical contact with each other in the loco cabin.	High Exposure Risk	Yes	Yes	Yes	Yes	Yes	Yes	No	No	No	No		
Shed personnel: Chief Shedman, Shedman, Shed Assistant	Operation and driving of trains. Touching of common surfaces. Sharing of equipment. Physical contact with each other in the loco cabin.	High Exposure Risk	Yes	Yes	Yes	No	Yes	Yes	No	No	No	No		
Section Manager Movement	Sign on/off duties. Conducting Task observations. Operation and driving of trains. Touching of common surfaces. Sharing of equipment. Physical contact with each other in the loco cabin.	High Exposure Risk	Yes	Yes (where no barrier screens)	Yes (where no barrier screens)	No	Yes	Yes	No	Yes	No	No		
Corridor Manager	Conducting Task observations. Operation and driving of trains. Touching of common surfaces. Sharing of equipment. Physical contact with each other in the loco cabin.	Medium Exposure Risk	Yes	No	No	No	Yes	Yes	No	No	No	No		
Sand Dry worker	Offloading sand bags from the truck, and loading into the locomotive sand box. Sharing equipment e.g. wheel barrow and spades. Touching of common surfaces. Physical contact with each other in the shared facilities.	Medium Exposure Risk	Yes	No	No	No	Yes	Yes	No	No	No	No		
Service driver	Driving the motor vehicle (rubber wheels). Touching of common surfaces. Sharing of equipment (vehicle). Physical contact with each other (passengers) inside the vehicle .	High Exposure Risk	Yes	Yes	No	Yes	Yes	Yes	No	No	No	No		
Yard Official	Train compilation. Marshalling of trains. Authorisation and control of train movement. Touching of common surfaces. Sharing of equipment. Physical contact with each other in the yard and shared facilities.	Medium Exposure Risk	Yes	No	No	Yes	Yes	Yes	No	No	No	No		
Yard Foreman	Supervision of the team. Task observation on the team. Touching of common surfaces. Sharing of equipment. Physical contact with each other in the yard and shared facilities.	Medium Exposure Risk	Yes	No	No	Yes	Yes	Yes	No	No	No	No		
Yard Master	Sign on and off activities. Supervision of the team. Task observation on the team. Touching of common surfaces. Sharing of equipment. Physical contact with each other in the yard and shared facilities.	High Exposure Risk	Yes	Yes (where no barrier screens)	Yes (where no barrier screens)	Yes	Yes	Yes	No	No	No	No		
Yard Manager	Management of the yard. Touching of common surfaces. Sharing of equipment. Physical contact with each other in the yard and shared facilities.	Medium Exposure Risk	Yes	No	No	Yes	Yes	Yes	No	No	No	No		
Yard Planner	Planning train movement and administration or office duties. Touching of common surfaces. Sharing of equipment. Physical contact with each other in the yard and offices.	Medium Exposure Risk	Yes	No	No	No	Yes	Yes	No	No	No	No		
Administration staff	Administration or office duties. Touching of common surfaces. Sharing of equipment. Physical contact with each other in the yard and offices.	Medium Exposure Risk	Yes	No	No	No	Yes	Yes	No	No	No	No		
General worker	Opening and closing of twist locks. Touching of common surfaces. Sharing of equipment. Physical contact with each other in the terminal.	Medium Exposure Risk	Yes	No	No	No	Yes	Yes	No	No	No	No		
Senior Service Driver	Operation of lifting equipment. Touching of common surfaces. Sharing of equipment. Physical contact with each other in the terminal.	Medium Exposure Risk	Yes	No	No	Yes	Yes	Yes	No	No	No	No		
Cargo coordinator	Control of Movement, Stacking and storage of containers. Touching of common surfaces. Sharing of equipment. Physical contact with each other in the terminal and interaction with external customers, SAPS, customs etc.	High Exposure Risk	Yes	Yes	Yes	No	Yes	Yes	No	No	No	No		

Senior Cargo coordinator(Supervisor)	Control of Movement, Stacking and storage of containers. Sign on/off duties. Conducting Task observations. Touching of common surfaces. Sharing of equipment. Physical contact with each other in the terminal and interaction with external customers,SAPS, customs etc.	High Exposure Risk	Yes	Yes	Yes	No	Yes	Yes	No	No	No	No		
Chief Cargo Coordinator	Liaison with customers. Control of Movement, Stacking and storage of containers. Sign on/off duties. Conducting Task observations. Touching of common surfaces. Sharing of equipment. Physical contact with each other in the terminal and interaction with external customers,SAPS, customs etc.	High Exposure Risk	Yes	Yes	Yes	No	Yes	Yes	No	No	No	No		
Terminal Manager	Management of all Terminal activities. Conducting Task observations. Touching of common surfaces. Sharing of equipment. Physical contact with each other in the terminal.	Medium Exposure Risk	Yes	No	No	No	Yes	Yes	No	No	No	No		
Perway Maintenance personnel: Infra worker, Patrolman, Welder, Track Master, Track Inspector,	Performance of various maintenance and repair work. Touching of common surfaces. Sharing of equipment. Physical contact with each other while working and in the shared facilities.	High Exposure Risk	Yes	Yes	No	No	Yes	Yes	No	No	No	No		
Perway Maintenance personnel: Supervisory grades Track Master, Track Inspector, Welding Supervisor /Superintendent	Supervision of team. Sign on/off duties. Conducting Task observations. Touching of common surfaces. Sharing of equipment. Physical contact with each other while working and in the shared facilities.	High Exposure Risk	Yes	Yes	No	No	Yes	Yes	No	Yes	No	No		
Perway Maintenance personnel; Management grades Maintenance Manager, Production Manager, Depot Engineer, Engineers	Management of the teams and departments. Conducting Task observations. Touching of common surfaces. Sharing of equipment. Physical contact with each other in the work environment and shared facilities.	Medium Exposure Risk	Yes	No	No	No	Yes	Yes	No	No	No	No		
OHTE Maintenance personnel: Infra worker, Trade hand, Traction linesman, Foreman, Technician, Electrician, Engineers, Master Electrician	Performance of various maintenance and repair work. Touching of common surfaces. Sharing of equipment. Physical contact with each other while working and in the shared facilities.	High Exposure Risk	Yes	Yes	No	No	Yes	Yes	No	No	No	No		
OHTE Maintenance personnel: Supervisory grades Traction linesman, Foreman, Master Electrician	Supervision of team. Sign on/off duties. Conducting Task observations. Touching of common surfaces. Sharing of equipment. Physical contact with each other while working and in the shared facilities.	High Exposure Risk	Yes	Yes	No	No	Yes	Yes	No	Yes	No	No		
OHTE Maintenance personnel; Management grades, Production Manager, Depot Engineer, Engineers	Management of the teams and departments. Conducting Task observations. Touching of common surfaces. Sharing of equipment. Physical contact with each other in the work environment and shared facilities.	Medium Exposure Risk	Yes	No	No	No	Yes	Yes	No	No	No	No		
Signals/Telecoms/Technical support/RME/ Bridges Maintenance personnel: Infra worker, Technical worker, Maintainer, Millwright	Performance of various maintenance and repair work. Touching of common surfaces. Sharing of equipment. Physical contact with each other while working and in the shared facilities.	High Exposure Risk	Yes	Yes	No	No	Yes	Yes	No	No	No	No		
Signals/Telecoms/Technical support/Bridges Maintenance personnel: Supervisory grades: Trade hands, Horticulturist, Technical supervisor/superintendent, Technicians,	Supervision of team. Sign on/off duties. Conducting Task observations. Touching of common surfaces. Sharing of equipment. Physical contact with each other while working and in the shared facilities.	High Exposure Risk	Yes	Yes	No	No	Yes	Yes	No	Yes	No	No		
Signals/Telecoms/Technical support/Bridges Maintenance personnel; Management grades: Maintenance Manager, Production Manager, Engineers	Management of the teams and departments. Conducting Task observations. Touching of common surfaces. Sharing of equipment. Physical contact with each other in the work environment and shared facilities.	Medium Exposure Risk	Yes	No	No	No	Yes	Yes	No	No	No	No		
Train Control Officer (TCO)	Authorisation and control of trains from the remote office. Touching of common surfaces. Sharing of equipment. Physical contact with each other in the Train Control office.	Medium Exposure Risk	Yes	Yes	No	Yes	Yes	Yes	No	No	No	No		
Train Control Coordinators	Authorisation and control of trains from the remote office. Touching of common surfaces. Sharing of equipment. Physical contact with each other in the Train Control office.	Medium Exposure Risk	Yes	Yes	No	Yes	Yes	Yes	No	No	No	No		
Section Manager Train control	Sign on/off duties. Conducting Task observations. Authorisation and control of trains from the remote office. Touching of common surfaces. Sharing of equipment. Physical contact with each other in the Train Control office.	Medium Exposure Risk	Yes	No	No	No	Yes	Yes	No	No	No	No		
Train Control Manager	Managing the Train Control Office. Authorisation and control of trains from the remote office. Touching of common surfaces. Sharing of equipment. Physical contact with each other in the Train Control office.	Medium Exposure Risk	Yes	No	No	No	Yes	Yes	No	No	No	No		
Fire fighters (HFES)	Responding to and managing HAZMAT emergency /occurrence sites. Responding to emergencies and providing first aid treatment.	Medium Exposure Risk	Yes	Yes (for medical emergency response)	Yes (for medical emergency response)	Yes	Yes	Yes	Yes (Officers)	Yes (Officers)	No	No		

NOTE: No activities were identified in TFR requiring a recommendation for the N95 Mask

GUIDING PRINCIPLES TO SUPPORT THE IMPLEMENTATION OF THE PPE REQUIREMENTS

All employees are issued with a minimum of 5 face cloth masks

Surgical mask must be issued to frontline employees and/or where the task involves close interaction with employees and/or visitors

Surgical mask must be issues where the task/activity does not allow for social distancing e.g. Loco cabin, Teams transpotation etc.

Surgical mask must be issued where the task/activity based risk assessment recommends as such.

Surgical masks issue numbers and frequencies must be determined as per the area risk assessment.

Face shield must be issued to front line employees (security officers , receptionists) where no screen barriers are installed

Register sign-off
Nene Mkhize (OHS Manager - Corporate Safety Office)

Signature _____ Date: 26/08/2021

Bradley Smith (Executive Manager- Corporate Safety Office)

Signature _____ Date: 30/08/2021

Zandile Mokgatle (Occupational Health Medical Practitioner - Occupational Health)

Signature _____ Date: _____