



**national treasury**

Department:  
National Treasury  
REPUBLIC OF SOUTH AFRICA

**Transversal Contracting**  
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**Ref** RT46-2026

## QUESTIONS AND ANSWERS

### RT46-2026: APPOINTMENT OF CONTRACTORS TO PROVIDE VEHICLE FLEET MANAGEMENT SERVICES TO THE STATE FOR SIXTY (60) MONTHS

	QUESTIONS	ANSWERS
1.	Link for the Tender Document and Annexures	Please click of the following link: <a href="https://www.etenders.gov.za/">https://www.etenders.gov.za/</a> On the home page click on “search by” Then click on “Tender Number” then go to the search bar and type RT46-2026, it will pop up, click on it, and click “Search”
2.	eTender Publication contact details and important information	Tel: (012) 406 9222 Email: <a href="mailto:etenders@treasury.gov.za">etenders@treasury.gov.za</a> Please refer to par. 8.2 of the SCC
3.	Is the communication on the eTender Portal live communication and how many	Yes, it is live. Only the person logged into the eTender portal will receive communication. The system also only allows one person to load and complete the

	recipients are able to receive this communication?	process. Bidders should not allow multiple persons to login to load onto the system. Only one submission per MAAA number.
4.	How many people can access to eTender portal at the same time and will the system experience any issues if there are multiple companies submitting bids at the same time.	The system is cloud-based and can accommodate multiple companies at the same time. However, CSD is linked to the eTender portal, which have approximately 1.4 million users and these users are constantly on the platform to either change passwords, update information etc. We therefore appeal to the bidders to not wait until the last minute to submit their bids.
5.	Can multiple documents be uploaded on the eTender portal	Bidders must follow the instructions as instructed on the system. Each folder accepts only one file. If multiple documents are required, scan and upload them as one document in the appropriate folder.
6.	Are there any documents that must be submitted during the tendering stage for Phase 3 (Part B)	No. Documentation for Part B is not required at the time of bid submission. As per par. 7.4.12 of the Special Conditions of Contract (SCC), Part B applies only to shortlisted bidders for Categories A and C who have met all requirements under Part A. Shortlisted bidders will be required to conduct a live system demonstration as per paragraph 7.4.13.1 of the SCC.
7.	In the cost breakdown (financial services, transport, labour, insurance), is there a definition of what each cover.	Please refer to par. 7.5.6 and 14 of the SCC. Definitions of these cost components follow those used in the official Consumer Price Index (CPI) publications.
8.	Can non-OEM companies use OEM reference letters for Category C bids	No. All relevant documents required as outlined in the SCC for this bid must be in the name of the bidder and not in the name of another company or in the name of the OEM.
9.	Are category rights still limited to specific groups, as in RT 46-2020	Bidders must adhere to the requirements outlined in the SCC for RT46-2026 and NOT RT46-2020. This bid is published for <b><u>RT46-2026</u></b> .

10.	Can resellers use reference letters from customers from previously deployed solutions?	Bidders must comply with the criteria as set out in the SCC. Bidders must submit the reference letters where they were contractually responsible for the delivery and management of the solution and not solely as resellers of the hardware/software. Please refer to par. 7.4.10 of the SCC.
11.	Are electronic signatures acceptable for bid documents	Yes, electronic signatures are acceptable
12.	Is e-tags a requirement	e-Tags are not a requirement
13.	On Annexure F, clause 64.1 states bi-annual inspections but penalties refer to quarterly, can you confirm which is it?	Bi-annual inspections are required
14.	Do we need supplier letters for fuel card provisioning under Category B	Category B is NOT to supply bulk fuel and therefore no supplier letter is required. Category B requires that the bidder must be a registered bank licenced in terms of the Banks Act, no 94 of 1990. The bidder must submit their valid confirmation letter or valid certificate issued by the South African Reserve Bank, confirming its registration. Bidders must please refer to par. 7.4.10 of the SCC.
15.	Will other categories need to provide data to support integrated reporting under Category A	Yes. Par. 9.5 of Annexure B (Contract deliverables and service requirements) under Category A, stated that, the state requires a web-based solution for the seamless uploading of data obtained from Categories B to E of this bid into a unified fleet reporting platform. The contractor is further expected to integrate data from the different categories into meaningful and advanced fleet management reports that will assist Fleet Managers with decision-making on both operational and strategic levels. Please also refer to Par. 9.8, 20.1.1 and 20.3.1 of Annexure B

16.	Can a bidder submit a reference letter from a sub-contracting partner to prove relevant experience	Bidders must ensure that all administrative and compliance documents as outlined in the SCC are in the name of the bidder. Please refer to par. 7.4.10 of the SCC.
17.	It was stated that there will be departments that will be joining post-award. How does this impact on the pricing	Please refer to par. 12 of the SCC regarding post-award participation. Post-award participation is in line with the Treasury Regulations. Bidders should anticipate growth as part of the contract and price accordingly during the bidding stage. The statistics was attached as an Annexure and will be able to assist bidders to price accordingly. Bidders should please adhere to the pricing conditions under paragraph 7.2 and 7.5.1 of the SCC.
18.	What type of liability insurance is required, public, professional or general?	The tender does not specify a particular type of liability insurance cover. However, the insurance coverage must be relevant to the nature and scope of contract RT46-2026. Bidders are required to comply fully with the liability insurance requirements as outlined in the SCC.
19.	Regarding the pricing schedule for tracking, if a tracking unit is installed in Year 5, should the cost be amortized over the remaining 12 month of the contract, or would it be treated as part of a new 60-month term for that specific unit?	Devices installed in later years of the contract e.g. Year 5, should have their costs amortized over the remaining duration of the main contract term, not a sperate 60-month period. There are no individual contracts per device. The expectation is that the majority of tracking devices will be installed earlier in the contract period, allowing for a longer amortization period. Devices installed later must have their cost recovered within the remaining months of the contract term.
20.	What documentation is required for sub-contractors in Category C	If the bidder will be outsourcing any of the goods or services in terms of contract RT46-2026, the bidder must submit the TCD13, 13.1 and TCD 13.2. Please refer to these documents and par. 7.4.5 to ensure compliance. Note: The bidder remains contractually responsible for overall performance.

21.	Can the closing date of the tender be extended	<p>Bidders must ensure that bids are submitted online before the closing date and time of the bid which is 04 August 2025 at 11am. The system automatically closes at the closing time of the bid.</p> <p>Any communication regarding the extension of the closing date will be communicated and a notice published in this regard.</p>
22.	In Category E, can “internal-auction-only” experience satisfy the three-reference letter requirement	<p>If the bidder is the OEM and only auctions its own internal fleet, the bidder have to provide one letter, indicate the minimum vehicle auctioned in line with the criteria and the letter must be signed by the accounting officer. However, if bidder auctioned on behalf other institutions, they are required to submit the 3 reference letters which must still meet the criteria as outlined in the SCC, including volume thresholds and verification of services rendered, please refer to paragraph 7.4.10 of the SCC.</p>
23.	Will the briefing session questions and answers be emailed	<p>The briefing session questions and answers will be published on the eTender portal (<a href="http://www.etenders.gov.za">www.etenders.gov.za</a>) as well as the National Treasury website (<a href="https://www.treasury.gov.za/divisions/ocpo/ostb/CurrentTenders.aspx">https://www.treasury.gov.za/divisions/ocpo/ostb/CurrentTenders.aspx</a>). It will also be emailed to those companies who have completed the attendance register.</p>
24.	In terms of reference letters under Category B, where bidders must submit reference letters that confirm the provision of fuel cards and fuel management for at least 10,000 vehicles over a period of five (5) years. How does one submit this proof if the 10 000 vehicles are across many small clients?	<p>In accordance with this criterion for Category B, the bidder who must be a registered bank licenced in terms of the Banks Act, no,94 of 1990 must adhere to this requirement, please refer to par. 7.4.10 of the SCC.</p> <p>Multiple documents can be uploaded, please refer to Q4 above.</p>

25.	Are CSD registrations mandatory for merchants in Category A	Yes, CSD registration is required and must be reported on. Please refer to Annexure B for further details.
26.	Can two (2) entities submit separate bids in terms of the RT46 contract or would they be disqualified on the basis that they share a common shareholding despite being two (2) separate and distinct companies?	<p>Two separate entities are allowed to submit individual bids under RT46-2026 and will not be disqualified solely based on shared common shareholding. However, the following conditions must be strictly adhered to:</p> <ol style="list-style-type: none"> <li>1. Each entity must submit its own bid</li> <li>2. The bids must be prepared and submitted independently, with no collusion or coordination effort between entities</li> <li>3. All declarations and disclosures must be made fully and honestly, in accordance with the bid documentation, particularly the SBD 4 (Bidders Disclosure)</li> </ol> <p>As indicated in the Special Conditions of Contract, the state may conduct due diligence during any of the evaluation phase to confirm the information submitted by the bidders, and any misrepresentation by the bidder may disqualify the bid thereof. Please be advised that, in line with the SBD 4, the non-disclosure or submission of misleading information may lead to the disqualification of the bid.</p>
27.	Submission of bids as Joint Venture	<p>Entities submitting a bid as a Joint Venture must submit their signed Joint Venture agreement outlining roles and responsibilities of each party. The signed Joint Venture agreement must be submitted together with the Company Profiles.</p> <p>Documents submitted in relation to this RT46-2026 must be in the name of the Joint Venture, as the Joint Venture is the Bidder. The Joint Venture submits a bid as a single legal entity and therefore all documents required for this RT46-2026 must be in the name of the Joint Venture.</p>

		<p>To ensure compliance with the SBD 1 and Tax requirements, bids where Joint Ventures are involved, each party must submit a separate Tax pin, CIPC, Identity Documents, CSD reports. In terms of the SBD 6.1, details of the Joint Venture must be provided.</p> <p>Evaluation compliance documents (refer to par. 7.4 of the SCC) such as financial guarantee, reference letters, liability insurance etc must be in the name of the Joint Venture and not as separate/individual entities, as the Joint Venture will be submitting the bid.</p>
28.	Submission of bids as Consortium	<p>Entities submitting a bid as a Consortium must submit their signed Consortium agreement outlining roles and responsibilities of each party and Lead Partner of the consortium. The signed Consortium agreement must be submitted together with the Company Profiles.</p> <p>Only the Lead Partner who will be submitting the bid on behalf of the consortium submits the SBD 1. However, all entities of the Consortium, including the lead partner must submit all the administrative documents i.e., SBD forms (SBD 4 and 6.1), Tax Pin, CSD reports, CIPC documents, Identity Documents etc as outlined in the SCC. This is to ensure tax compliance requirements are met and disclosing any shareholding relationships and/or conflict of interest.</p> <p>Evaluation compliance documents (refer to par. 7.4 of the SCC) such as financial guarantee, reference letters, liability insurance etc must be in the name of the Lead Partner submitting the bid.</p>

29.	Setting of Counter Conditions	Bidders to note that amendments to any of the bid conditions or setting of counter conditions by bidder may result in the invalidation of such bids. Please refer to par. 8.1.1 of the SCC for further details.
30.	Due Diligence	In line with par. 7.1.1 of the SCC, the state may conduct due diligence during any of the evaluation phases to confirm the information submitted by the bidder, and any misrepresentation by the bidder may disqualify the bid thereof.
31.	State Security Agency (SSA) Vetting	<p>In line with par. 19.6 of the SCC, bidders to note that all successful contractors shall be subject to SSA clearance process, which will be facilitated by the state. Should be contractor's clearance have a negative outcome, the state shall terminate the contract with immediate effect.</p> <p>Therefore, it is important that bidders submit all the required documents, to ensure that these are submitted timeously to SSA for vetting.</p>
32.	Clarification on ICASA Certificate Requirement under Category C	<p>In line with the SCC, all bidders are required to submit a valid ICASA Type Approval certificate confirming that the electronic communication equipment intended for installation, tracking and monitoring complies with national regulatory standards.</p> <p>Where the bidder is sourcing the goods from a third-party (OEM/Importer) who holds the ICASA certificate. The bidder must declare such information on the TCD 13 and 13.1 and submit a copy of the valid ICASA Type Approval certificate together with the Authorisation Declaration from the third party (template attached as TCD 13.2), please also refer to par. 7.4.5 of the SCC.</p>



33.	<p>Question relates to the requirements for the GSM type for the tracking portion of the Tender Category C and C1:</p> <p>In Annexure B - Contract Deliverables &amp; Service Requirements, Page 66 to Page 79, it deals with the specific requirements for both the Tracking and On-Board Camera's. On Page 76 paragraph 60.7.1 it states for the Cameras they should support 4G networks. There is however no reference to the type of network required for the tracking portion.</p>	<p>All bidders must respond to the SCC, without providing counter conditions. All bidders must ensure that they comply to legislation at the time of the submission of the bid and during the execution of the contract. The current requirement of the tender is in line with current legislation.</p>
34.	<p>1. Category B (Fuel, Oil, Toll) - SARB Letter &amp; Treasury Role:</p> <p>We refer to clause 2 of Category B 2 with reference to SARB Confirmation letter witch states: The bidder must be a registered bank licensed in termes of the Banks Act, No.94 of 1990. In order to prove this, the bidder must submit their valid confirmation letter or valid certificate issued by the `south African Reserve Bank, confirming its registration.</p> <p>We further refer to:</p>	<p>As per Section B, paragraph 7.4.10 of the Special Conditions of Contract, the requirement is that the bidder must be a registered bank licensed in terms of the Banks Act, No. 94 of 1990. The criterion in the SCC is very clear, the bidder itself must meet this licencing requirement and submit proof confirming its registration with the South African Reserve Bank.</p>

	<p>Clause 6.1.2: The clause stating "National Treasury will sign any credit facility letter as may be required... in terms of the Banks Act" It is our understanding that This indicates National Treasury intends to act as the guarantor or co-signatory for the credit facility required under the Banks Act, instead of requiring the bidder itself to be a bank or have an unconditional bank guarantee upfront.</p> <p>We therefore seek your explicit confirmation in this regard that we can submit for this tender purpose a bank letter stating that they will provide credit facilities should xxx be awarded and that Treasury will then sign as surety as per above.</p>	
35.	<p>2. Categories C &amp; C1 (Tracking, Cameras, Driver Management) - Using a Partner:</p> <p>As part of our broader service offerings, we have strategically partnered with a service provider to support us on the deliverables of this category, with the</p>	<p>Compliance documents such as reference letters, liability insurance cover, financial guarantee etc must be in the name of the bidder (the company who is submitting the bid).</p>

	intention of skills transfer within the duration of the contract award. The regulatory requirements like PSIRA, ICASA and letters of recommendation will be of the partner but the bidder will be xxx, will this be acceptable? Would you require an agreement or MoU in this regards?	
36.	Category D (Vehicle Condition, Booking, Traffic Fines) - Quoting Only Traffic Fines: In line with our aspirations to bid for tracking services, we have identified management of traffic fines as a feature that can be integrated in our offer above. Is it allowed to just bid for one aspect a category?	No. Please refer to par. 7.5.3 of the Special Conditions of Contract
37.	Under the criterion "Financial Guarantee," <ul style="list-style-type: none"> <li>• Could you please confirm whether an actual bank guarantee is required, or if a letter from the bank confirming access to funding will suffice?</li> <li>• In the event that a bank guarantee is required, kindly confirm whether we may submit a bid bond valid for the duration of the tender process, and</li> </ul>	The requirement is for a financial guarantee confirmation letter, please refer to par, 7.4.6 and 7.4.10. Bidders must ensure that it complies to all information required and listed under par. 7.4.10.

	thereafter provide a performance guarantee upon award of the contract.	
38.	Regarding the IT requirements, kindly confirm whether the successful tenderer will be required to migrate all existing data related to the vehicles onto their own system.	Yes, the requirement is for the current fleet data to be migrated to the system of the new service provider of RT46-2026.

**MULATEDZI RAUDZINGANA**

**DIRECTOR: TRANSVERSAL CONTRACTING**

**DATE: 18 JULY 2025**