



## NKANGALA DISTRICT MUNICIPALITY



### PROJECT NO: 304/25 APPOINTMENT OF PANEL OF PROFESSIONAL LEGAL SERVICE PROVIDERS FOR A PERIOD OF 36 MONTHS FOR NKANGALA DISTRICT MUNICIPALITY

#### SCOPE OF WORK

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Nkangala District Municipality's Legal Department is responsible for providing objective, value adding and innovative legal advisory services to Nkangala District Municipality and render legal assistance to all Local Municipalities within Nkangala District Municipality. The Department ensures that NDM's legal risks are managed adequately to reduce its exposure to litigation. To this end, Nkangala District Municipality seeks to establish a panel of registered professional legal service providers from whom assistance will be sought as and when the need for independent legal advice and representation arises. Therefore, Nkangala District Municipality invites applications from qualified registered legal professional service providers to render external independent legal advice and representation on one or more of the following areas of experience and expertise: -

#### 1 GENERAL LITIGATION AND DISPUTE RESOLUTION

This includes, but is not limited to previous experience and expertise in the Magistrate's Court, High Court and Arbitration Forums for general civil, construction and commercial litigation, dispute resolution, third party and personal injury law.

#### 2 EMPLOYMENT AND LABOUR LAW

This includes, but is not limited to drafting and vetting of and advising on various labour related documents, legislation and policies. Service providers must also indicate experience on any dispute resolution, including representation at various dispute resolution forums in industrial relations matters including but not limited to DC Hearings, CCMA, SALGBC and Labour Court.

Tenderer

Witness 1

Witness 2

Employer

Witness 1

Witness 2



### **3 PROPERTY LAW/CONVEYANCING AND NOTARY SERVICES**

This includes, but is not limited to drafting and vetting of agreements relating to land acquisition, expropriation, registration of servitudes and registration of transfer of immovable properties and related advice on Planning law, SPLUMA and other issues incidental thereto.

### **4 ADMINISTRATIVE LAW**

This includes the provision of opinions and advisory services in respect of regulatory and compliance matters relating to, but not limited to, MFMA, FICA, PAJA, POPI, PAIA and other Procurement related legislation and/or regulations.

### **5 CONSTRUCTION LAW**

This includes, but is not limited to drafting and vetting of and advising on various construction and engineering related documents and representation in various forums on matters of construction and engineering services.

### **6 WATER LAW**

This includes drafting of opinions, directives and contracts relating to aspects of water law and representing the municipality in Litigation arising out of water issues.

### **7 ENVIRONMENTAL LAW**

This includes drafting of environmental related opinions, support in compliance and enforcement actions from the regulator and the provision of advisory services on environmental related legislation.

### **8 CONTRACT LAW**

This includes, but is not limited to drafting and vetting of various agreements, opinions and contract management processes.

### **9 PROCUREMENT LAW**

Service providers with previous experience in procurement related matters including provision of opinions and advisory services on procurement related legislation.

### **10 ADVISORY, GOVERNANCE, COMPLIANCE AND REGULATORY**

This includes the provision of opinions and advisory services in respect of corporate governance matters relating, but not limited to King Reports, Companies Act and Municipal Systems Act, Municipal Finance Management Act and other legislative prescripts.

### **11 GENERAL AND FORENSIC INVESTIGATIONS**

This shall include investigation of any allegations of misconduct including fraud and corruption, wasteful, irregular, unauthorised and fruitless expenditure, ect.

Tenderer

Witness 1

Witness 2

Employer

Witness 1

Witness 2



## 12 DEBT COLLECTION

This shall include collections of monies owed to the municipality.

*Tenderer*

*Witness 1*

*Witness 2*

*Employer*

*Witness 1*

*Witness 2*