



MNQUMA LOCAL MUNICIPALITY  
SUPPLY CHAIN  
MANAGEMENT UNIT

2023 -11- 10

Received By: F. DANDAWA

Signature: [Signature]

## BID NOTICE

### PROJECT DESCRIPTION

BID NO.	Description	Tender & Site Compulsory Briefing	Closing Date	Evaluation Criteria	CIDB Grading
MNQ/SCM/61/23-24	Upgrading of Mchubakazi Internal Streets & Ngqamakwe Storm water	Date: 22/11/2023 Time: 10:00	Date: 11/12/2023 Time: 12:00	80/20	7CE or Higher

Tender compulsory briefings for all the above projects will be held at foyer Mnquma Local Municipality, corner King and Mthatha street Butterworth, 4960.

**Technical Enquiries:** Ms. Z Mbusi (Manager: Civil Services) at 047 050 1251 / 083 464 9432 email: [mbusizanele@gmail.com](mailto:mbusizanele@gmail.com)

**SCM Enquiries:** Ms. Y.Vava ( Acting Manager: SCM) at (047) 050 1156 /073 072 2797 email: [yvava@mnquma.gov.za](mailto:yvava@mnquma.gov.za)

**Evaluation Criteria:** The evaluation will be conducted in two (02) stages namely:

#### Stage 1: Administrative compliance

Bidders that do not meet the **Administrative compliance** (Compliance with mandatory and other bid requirements) will not be eligible for further evaluation and will be deemed as non-responsive.

**Stage 2:** Evaluation in terms of the 80/20 preference point systems prescribed in Preferential Procurement Regulations 2022

**Price=80 points**

**Specific goals =20 points**

BID NO.	The specific goals allocated in terms of this tender	Specific goals points 20 points	Proof Required to score points
MNQ/SCM/61/23-24	Sub contract 30% to an EME or QSE which is at least 51% owned by black people.	20	Fully completed and signed MBD 6.1; and full Central Suppliers Data Base report (CSD) not older than one month

**NB: No points will be claimed by the bidder if it fails to submit proof required to score points for specific goals**

**REQUIRED DOCUMENTS:**

Potential bidders are urged to submit the following attachments when submitting their proposals, failure to do so will lead to **disqualification**:

			Key Staff must be working for the bidding company		
Bid Number	Valid CIDB Grading	Company Experience	Site Agent/Project Manager	Occupational Health and Safety Office	Construction Equipment
MNQ/SCM/61/23-24	7CE or Higher	Bidder has successfully completed Five (5) concrete paved road projects and Completion certificates with appointment letters must be attached as a proof.	Academic Qualification: National Diploma: Engineering Civil/ Diploma in Construction Management and must have a minimum of 5 years' experience in concrete paved road projects	Grade 12 or equivalent qualification ; and Occupational Safety and Health certificate and must have a minimum of 3 years' experience in Occupational Health and Safety.	- Excavator - Grader - Water Tanker/Trailer - Roller - 3 x Tipper Trucks

**Company Experience:** Bidder must attach Completion certificates with Appointment letters as a main contractor in relation to the required services for road construction projects

- **Key Staff:** Bidders must submit detailed CVs with original certified (not older than 06 months) copies of the required professional qualifications. If the required certified copies of professional qualifications are not attached to the CVs, will lead to disqualification (Copy of a certified copy will not be considered). For key staff as stipulated in the table above.
- **Construction Equipment:** Bidding Company must attach proof of ownership for (Excavator and roller), certificate of registration for (Grader, water tanker and Tipper trucks) or submit signed Letter of intent to lease with proof of certificate of registration for (Grader, water tanker and Tipper trucks) and proof of ownership for (Excavator and roller). The signed letter of intent to lease must contain the relevant bid number/project description and plant/ equipment leased.
- Bidders must furnish if the bidder is required by law to prepare annual financial statements for auditing, their audited annual financial statements for the past three years; or since their establishment if established during the past three years. Bidder must fully complete and sign the Annual Financial Statements (AFS) Declaration. If the bidder is not required by law to prepare AFS must submit a public interest score to support that.
- **Compliance with the tender specification** – Fully completed by non-erasable ink and signed Bill of Quantities
- Full CSD Report (Not older than one Month)
- Valid CIDB Grading for 7CE or Higher
- Only original tender documents will be accepted.

**CONDITIONS OF ACCEPTANCE:**

- The municipality is under no obligation to accept any proposal/tender and reserves the right to accept the whole or any part of the proposal/tender. No proposal/tenders will be considered from persons in the service of the state.
- The bidder or any of its directors/shareholders must not listed on the Register of Tender Defaulters in terms of the Prevention and Combating of Corrupt Activities Act of 2004 as a person prohibited from doing business with the public sector;
- The bidder has not abused the Employer's Supply Chain Management System; or failed to perform on any previous contract and has been given a written notice to this effect.
- No late, incomplete, unsigned, faxed, couriered, and emailed tenders will be accepted.
- The tender offer submitted shall remain valid, irrevocable and open for written acceptance by the Mnquma Local Municipality for a period of 90 days from the closing date.
- The award of the tender maybe subjected to price negotiation with the preferred tenderers.
- The municipality reserves the right to extend the tender period by notice in the press and on the municipality's official website  
[www.mnquma.gov.za](http://www.mnquma.gov.za)

**NB: Preferred bidders will be required to furnish the municipality:**

- Fully Completed Tender Forms i.e. Form of Offer, all returnable MBDs (MBD 1-9 (Part of the document). Return all returnable documents to the employer after completing them in their entirety by writing legibly in non-erasable ink
- In the case of partnerships/consortiums/ signed joint venture agreement must be submitted with the tender document; and all parties/partners to the partnership/ consortium/joint venture agreement must be registered on the Central Supplier Database

**NB: Failure to furnish all the above required documents, bidder will be disqualified.**

#### **OBTAINING OF TENDER DOCUMENTS:**

Tender documents for this project are downloadable at the municipal website: [www.mnquma.gov.za](http://www.mnquma.gov.za) and on eTender portal: <https://etenders.treasury.gov.za/>

#### **TENDER SUBMISSION AND OPENING**

Tenders/Proposals must be submitted by hand at Bid Box, Corner King and Mthatha Street, Butterworth. 4960

**Tenders should be sealed, endorsed on the envelope with:**

- BID NUMBER MNQ/SCM/61/23-24
- PROJECT NAME: UPGRADING OF MCHUBAKAZI INTERNAL STREETS & NGQAMAKWE STORMWATER

**On the back of the envelope with:**

- Company name and address, contact person and contact details

- CK/ Company Registration, Certified ID copies not older than six (06) months
- Tax compliance status PIN
- Certificate issued by the municipality or any other municipality to which he may be indebted to the effect that he and, in the event of the bidder being a company, also any of its directors, is not indebted to the municipality or to any other municipality or municipal entity for rates, taxes and/or municipal service charges which are in arrear for a period of more than **three months** and that no dispute exists between such bidder and municipality or municipal entity concerned in respect of any such arrear amounts. Bidders who reside within the Mnquma Local Municipality (MLM) jurisdiction will be verified with MLM Revenue Section.

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**S Mahlasela**  
**Municipal Manager**