

CONFIDENTIAL

AGRICULTURAL RESEARCH COUNCIL



REQUEST FOR QUOTATION

REQ - 089835

SUPPLY AND INSTALLATION OF A NEW ALARM SYSTEM AT

VIMP. ROODEPLAAT

R573 MOLOTO ROAD

JR293

ROODEPLAAT

1. PURPOSE OF THIS REQUEST FOR QUOTATION

The purpose of this RFQ is for the Agricultural Research Council (ARC) to invite suitably qualified service providers/bidders to submit quotations.

The ARC seeks to appoint a service provider for the supply and installation of a security alarm system at the VIMP, Roodeplaat Campus.

2. BACKGROUND

The ARC has administrative offices, farms and other critical infrastructure and facilities. In light of the above, ARC requires service providers who are certified in terms of Private Security Industry Regulatory Authority (PSIRA) to provide security alarm installation services.

The main objective of this request is to protect ARC assets, facilities and people.

The ARC address:

VIMP Roodeplaat

R573 MOLOTO ROAD

JR293

ROODEPLAAT

3. SCOPE OF WORK

The ARC intends to appoint a service provider to supply and install an alarm systems at the VIMP Campus.

The Scope of Work will entail the following:

1. Installation of new alarm system
2. Installation of (PIR) passive infra-red
3. Installations of a door contacts, alarm siren ,key pads, key switch, panic button
4. Installation of Alarm transformer
5. Alarm system battery
6. Programming of the alarms systems
8. Training two (2) employees on the operations and functions of the alarm monitoring system.
9. Ensure that the alarm system is linked to the security control room for appointed service provider for reaction and monitoring purposes.

4. ONCE OFF INSTALLATION COSTS

The following will be required from the service provider at inception:

Installation of a new alarm system at the VIMP see.

Building Description	Item Description	Quantity	Price per unit (incl VAT)	Total price all inclusive
Annexure A attached	Supply, delivery and installation as per scope of work			
Alarm cabling per metre				
Labour				
Sundries detailed bill				
Contingency (20% of total price)				
GRAND TOTAL ALL INCLUDED			R	R
NB: ALL SERVICE PROVIDER ARE REQUESTED TO QUOTE AS PER THE ABOVE ITEM DESCRIPTIONS AND ATTACH A DETAILED BILL OF QUANTITIES PER ITEM.				

5. COMPULSORY DOCUMENTS

The following compulsory documents are required and failure to submit any of the listed documents will result in the bidder being disqualified.

Document that must be submitted	Non-submission will result in disqualification	
Experience to render armed response security and alarm monitoring service	Yes / No	<ul style="list-style-type: none"> • The Bidder must provide three (3) reference letters from clients that have used the Bidder to provide Armed Response Security installations in the past three (3) years. • The references letters must be on the client's company letterhead and include the following: company name, contact name, phone number, and duration of contract, a brief description of the services rendered and the value for the contract per year. • Each reference letter should also include the average response turnaround time of the bidder when responding to security incidents. <p>ARC will not accept an appointment/award letter for this requirement.</p> <p>ARC reserves the right to validate the above information with the individual organizations.</p>
Company PSIRA Certificate	Yes / No	Bidders must submit a valid PSIRA Certificate
Registration with South African Intruder Detection Services Association (SAIDSA)	Yes / No	Bidders must submit valid proof of registration
Letter of Good Standing with the Private Security Industry Regulatory Authority.	Yes / No	Bidder must submit a valid and current copy of the Letter of Good Standing issued by PSIRA.

Required Documents:

1. Tax Clearance Certificate/ Pin
2. BBBEE certificate/ Sworn Affidavit
3. Fully complete SBD 4 (Bidders Disclosure) and Complete SBD 6.1
5. CSD report (Central Supplier Database)
8. Provide official quotation with the company's letterhead.

9. GUARANTEES

- All the equipment's or materials used should carry the warranty or guarantee as per manufacture standards.
- ARC requires guarantees for the equipment for 12 months.
- The supplier shall in detail document what is covered by the guarantee as well as the terms and conditions.
- The supplier shall observe all relevant ISO and SABS standards or any applicable legislation or related regulations or standards.
- The service provider shall be responsible for sourcing all alarm system parts/components/fixtures necessary in the repair and maintenance of the equipment on an ad-hoc basis and sourced prices must at all times be market related.

10. SCREENING OF SERVICE PROVIDERS

- All service providers and technicians will be subjected to screening.

11. INSPECTION OF SITE AND EQUIPMENT

- Bidders shall visit the site to make themselves conversant with the services required and thereafter submit a quotation.
- All suppliers are kindly requested to attend a **compulsory briefing session** at:
Agricultural Research Council - VIMP Roodeplaat.

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ANNEXURE A

VIMP OFFICES ALARM INSTALLATION 2024											
Building Name	Panels	Keypad	Passive Infra Red	Zones	Door Contacts	Sirens	Panic button	Key switch	Alarm battery	Alarm transformer	Comment
A1	1x128	1	46	66	20	2	1	1	1	1	The cabling will be discussed in the site briefing
A2	1x32	1	17	24	7	2	1	1	1	1	The cabling will be discussed in the site briefing
A3	1x16	1	12	14	2	2	1	1	1	1	The cabling will be discussed in the site briefing
A4	1x32	1	19	24	2	2	1	1	1	1	The cabling will be discussed in the site briefing
A5	1x16	1	10	12	2	2	1	1	1	1	The cabling will be discussed in the site briefing
A6	1x64	1	31	36	5	2	1	1	1	1	The cabling will be discussed in the site briefing
A7	1x16	1	14	16	2	2	1	1	1	1	The cabling will be discussed in the site briefing
A7 Wing	1x16	1	8	10	2	2	1	1	1	1	The cabling will be discussed in the site briefing
A8	1x8	1	2	3	1	2	1	1	1	1	The cabling will be discussed in the site briefing
A9	1x16	1	8	12	4	2	1	1	1	1	The cabling will be discussed in the site briefing
A10&11	1x32	2	22	28	6	2	1	1	1	1	The cabling will be discussed in the site briefing
A12	1x16	1	10	13	3	2	1	1	1	1	The cabling will be discussed in the site briefing
A15	1x8	1	1	3	2	1	1	1	1	1	The cabling will be discussed in the site briefing
B1&Lapa	1x32	1	21	27	6	2	1	1	1	1	The cabling will be discussed in the site briefing
B2	1x32	1	16	21	5	2	1	1	1	1	The cabling will be discussed in the site briefing
B3	1x16	1	5	10	5	2	1	1	1	1	The cabling will be discussed in the site briefing
Training centre	1x32	1	6	24	18	2	1	1	1	1	The cabling will be discussed in the site briefing
Hydroponics	1x16	1	8	11	3	1	1	1	1	1	The cabling will be discussed in the site briefing
Hygro-Processing	1x8	1	3	4	1	1	1	1	1	1	The cabling will be discussed in the site briefing