

RFP06/08/2024

**APPOINTMENT OF A PANEL OF PROFESSIONAL SERVICE PROVIDERS (PSP'S) IN THE BUILT ENVIRONMENT ON AS - AND -
WHEN REQUIRED BASIS
FOR A PERIOD OF THREE (3) YEARS**

QUESTIONS	RESPONSE
1. Can you kindly clarify for us (Tenderers) if it is possible to bid for more than one <u>Core / Specialist discipline</u> ?	1. Yes, you can apply for more than one discipline.
2. Please could you help me understand, we are Land Surveyors and will be bidding as such. Do we have to bid as part of <u>a joint venture</u> , or can we bid individually as just the Land Surveyor please? I look forward to hearing from you.	2. You may bid individually.
3. I need a clarity on <u>company experience</u> . Do we submit 10 reference letter per discipline? And when you are a multi-disciplinary, can we use the same reference letters?	3. No, we need letters per discipline
4. Can you kindly share <u>the minutes</u> for the briefing session.	4. Minutes will be uploaded on e-tender portal.
5. 5.1 If we select a <u>discipline</u> under category a: Core Discipline, are we obligated to select another discipline in category b: Specialist Disciplines? 5.2 If so, how many specialists are required? 5.3 Are we allowed to Sub-contract the specialists?	5. No
6. Category b: (<u>Specialist Disciplines</u>) has 10 points and does not contain Town Planning, how will we then claim those points if our area of discipline isn't on the Category b list?	6. An addendum is issued to clarify this point

<p>7. Please advise if Tender No RFP06/08/2024 can be completed in <u>typing</u> as the space are very narrow and limited.</p>	<p>7.</p>
<p>8. If the company bids for more than 1 discipline, should we then have to complete 2 separate tender documents for each discipline. – What is the scope of work for this tender.</p>	<p>8. The place was very crowded some of the delegates could hardly hear the person that was discussing the functionality points Scope of work was not discussed as there was some difficulties at the venue Suggestions was made that we send all questions via email to Millicent and the answers will be send to all who attended the meeting. No, 1 tender document. The information is clearly articulated in the specification document from page 8.</p>
<p>9. 9.1 I am emailing both emails as I am not sure what this matter relates to... Technical or general bidding queries. 9.2 On page 13 number 7, I would like to know what is meant by this. What document of commitment or rates per professional discipline?</p>	<p>9. Bidders are requested to submit a commitment letter committing to the use of gazetted and/or regulated rates.</p>
<p>10. Referring to the functionality evaluation requirement whereby at least one director has to be registered with a professional body: Kindly advise if it will be acceptable should one director or of the Joint Venture companies is registered with built environment professional body or you require directors for both companies to be at least registered.</p>	<p>10. Please check Addendum</p>

<p>11. I would like to ask what document is required as per the screenshot attached from the tender document.</p> <div data-bbox="232 300 1429 384" style="border: 1px solid black; padding: 5px;"> <p>7. Bidders to submit a document of commitment to the gazetted or regulated rates per professional discipline.</p> </div>	<p>11. Bidders are requested to submit a commitment letter committing to the use of gazetted and/or regulated rates.</p>
<p>12. Kindly confirm if we can submit 2 bids one with all 21 <u>disciplines</u> and one with core discipline e.g. Quantity Surveying?</p>	<p>12. Choose the disciplines you want to submit for, you must tell us through your submission which disciplines you are submitting for so we can evaluate the submission accordingly. Please go through the functional specifications, they make no either options other than asking the bidder to select the disciplines it wants to bid for.</p> <p>Please submit 1 Bid.</p>
<p>13. Re the attached highlighted extract and below:</p> <p>Each PSP is expected to abide by any of the Professional Services Contracts available on the market which GDID may choose to use for specific projects. These include but are not limited to the Professional Services Agreement (PROCSA), and the CIDB Standard Professional Services Contract as well as the New Engineering Contract (NEC) and their variations or adaptations that may be tailored to suit GDID.</p> <p>Question: Does this imply that the GDID may dictate contract T's & C's as they please which are not included in the mentioned contracts?</p>	<p>13. Please check Addendum</p>
<p>14. 14.1 On page 19 what is the Delivery Management System (IDMS) and what does it involve so that we can respond to the criteria.</p>	<p>14. 14.1 IDMS is a public sector infrastructure delivery framework. Please familiarise yourself with work of the department, public sector and construction and build environment.</p>

<p>14.2 May you please confirm how many key staff members we are required to include?</p>	<p>14.2 Please note that the specifications provide a option box to select which disciplines you want to bid for. The artefacts to be evaluated are clearly stated on in the specification document.</p>
<p>15. I need a clarity on <u>company experience</u>. 15.1 Do we submit 10 reference letter per discipline? 15.2 And when you are a multi-disciplinary, can we use the same reference letters 15.3 One more thing. What are the implications if none of the directors are registered?</p>	<p>15. 15.1 Yes 15.2 Yes. An Addendum will be issued to clarify this point. 15.3 Please note that an addendum will be issued to address this matter.</p>
<p>16. Could you please advise how many <u>professional staff members</u>' CV's, qualifications, etc., is required to be submitted for each Discipline as part of our submission?</p>	<p>16. One per discipline</p>
<p>17. Could you please clarify the following for us: 17.1 Do we submit only ONE <u>original document</u> (no copies)? 17.2 We want to apply for <u>Civil and Structural Engineering disciplines</u> – do we submit one combined application, or two separate applications for each discipline? 17.3 <u>Mandatory Requirements</u>: Page 13, item 7: Do we submit a letter that we agree to the</p>	<p>17. Each discipline one CV</p>

<p>gazetted rates per professional discipline, or should we include the gazetted rates as well (in our case ECSA rates)?</p> <p>17.4 Key Staff: Page 16: For each discipline, do we propose 1 x director, 1 x Professional Engineer and support staff?</p>	
<p>18. It would be really appreciated if you could please acknowledge <u>the handwriting error</u> within the register marking during today's (08th August 2024, 10H00) compulsory briefing. The tender document is entitled: TENDER NO: RFP06/08/2024, APPOINTMENT OF A PANEL OF PROFESSIONAL SERVICE PROVIDERS (PSP'S) IN THE BUILT ENVIRONMENT ON AS - AND - WHEN REQUIRED BASIS FOR A PERIOD OF THREE (3) YEARS. The handwriting error is DITSAMIA INVESTMENTS AND PROJECT. The correct spelling is DITSAMAI INVESTMENTS AND PROJECTS.</p>	<p>18. Noted, unfortunately is not possible.</p>
<p>19. I would like to correct the company name that was written on <u>the attendance register</u> during today's compulsory briefing. Our technician mistakenly wrote <i>SANDULO</i> instead of <i>Libeko Pty Ltd.</i></p> <p>We would like to confirm that the correct company name is <i>Libeko Pty Ltd.</i>, not <i>Sandulo.</i></p>	<p>19. Noted, unfortunately is not possible. They should have given their technician correct information.</p>
<p>20. May you please clarify on the below:</p> <p>20.1 Can <u>one company/specialist join more than one submission/team</u> or are they restricted to only one team?</p> <p>20.2 Should we wish to submit as a <u>multi-disciplinary team</u>, can for eg. the Geotechnical Engineer/specialist join 2 separate companies providing the same service?</p>	<p>20.</p> <p>20.1 Please go through the document. An option box for bidders is made available to select the disciplines they will be submitting for.</p> <p>20.2 DID is expecting a Bidder to submit 1 submission with a list of disciplines it wants to bid for. A bidder is either 1 company or a JV.</p>

<p>20.3 My query relates to the above-mentioned bid. Kindly advise on the following:</p> <ul style="list-style-type: none"> - 20.3.1 Is a consolidated B-BBEE certificate required for a JV/Consortium? - 20.3.2 Are we allowed to <u>Sub-Consult to other disciplines/companies</u> and will their experience be added to the functionality score? - 20.3.3 Can one <u>company/specialist</u> join more than one submission/team or are they restricted to only one team? 	<p>20.3</p> <p>20.3.1 NO.</p> <p>20.3.2 All experience must be from the bidding entity. Please go through the documentation required to be submitted as artefacts and evidence of experience. It is clear.</p> <p>20.3.3 Please go through the document. An option box for bidders is made available to select the disciplines they will be submitting for.</p>
<p>21. May you please clarify on the below:</p> <p>21.1 Can <u>one company/specialist join more than one submission/team</u> or are they restricted to only one team? Please go through the document.</p> <p>21.2 Should we wish to submit as <u>a multi-disciplinary team</u>, can for eg. the Geotechnical Engineer/specialist join 2 separate companies providing the same service?</p>	<p>21.</p> <p>21.1 An option box for bidders is made available to select the disciplines they will be submitting for.</p>
<p>22.Please see attached further clarification:</p> <p>22.1</p>	<p>22.</p> <p>22.1</p>

<p>“Can a company be on more than one bid; especially scares resources/ disciplines eg. Core Discipline- 11.Clinical Engineer etc. or Specialist Discipline- 6.Professional Hydrology Specialists.”</p> <p>What we are asking is that can a specific discipline be part of more than one consortium/ JV/ sub-consultant. Example can a discipline that is in short supply, eg. Hydrologist be on Bidders A as well as Bidders B Team or is any discipline (company & person) only allowed to be one bid.</p> <p>22.2</p> <p>“Administrative Criteria: Page 13/ 14: Mandatory Requirements (Item 1-8) & Other Administrative Requirements (Item 1-4) : (Noted that at the briefing – all relevant disciplines to submit Item 7: Bidders to submit a document of commitment to the gazetted or regulated rates per professional discipline.)”</p> <p>When you are the Bidder Entity with sub-consultants: Do any of the Sub- Consultants have to provide the Mandatory Requirements (Item 1-8) & Other Administrative Requirements (Item 1-4) or just the Bidding Entity.</p> <p>22.3</p> <p>Wrt B-BBEE do you require <u>the B-BBEE certificate</u> of the bidding entity only or also sub-consultants.</p>	<p>One submission per bidder. A bidder is defined as either a single company or a JV and a JV can have multiple partners as long as it adheres to normal JV processes. There is no Bidder A and Bidder B.</p> <p>22.2</p> <p>Please read the document carefully. There is no reference of subcontracting in the requirements of the panel. If Bidder is a single entity, it should submit all the necessary documents specified. Please refer to answers above.</p>
<p>23. Kindly advise on the following:</p> <p>23.1 Is a consolidated <u>B-BBEE certificate</u> required for a JV/Consortium?</p> <p>23.2 Are we allowed to Sub-Consult to other disciplines/companies and will their experience be added to the functionality score?</p> <p>23.3 Can one company/specialist join more than one submission/team or are they restricted to only one team?</p>	<p>23.</p> <p>No</p>
<p>24. Can you please provide us with clarity regarding the following:</p> <p>24.1 What services are required from an <u>Environmental Specialist</u>?</p>	<p>24.</p> <p>24.1</p>

<p>24.2 Can the company submit as a single entity or is it compulsory to submit as <u>multi- disciplinary</u>?</p>	<p>Please familiarise yourself with the work of the department and that of the Build Environment. GDID is looking for professionals to execute Build Environment related capabilities and the Environmental specialist required is for build environmental industry.</p> <p>24.2 The bidder must select from the list provided (option box) on the disciplines it wants to be considered for.</p>
<p>25. I need clarity on <u>company experience</u>.</p> <p>25.1 Do we submit 10 reference letters per discipline?</p> <p>25.2 And when you are a multi-disciplinary, can we use the same reference letters?</p>	<p>25.</p> <p>25.1 Yes,</p> <p>25.1 Yes. An Addendum will be issued to clarify this point.</p>
<p>26. Please may you clarify the following questions as per the briefing session of earlier this morning:</p>	<p>26. Please complete the option box made available to indicate which disciplines you want to submit for across the 2 categories. AN Addendum of the document addition Social Facilitation as number 10 on the Specialist Disciplines will be issued. This was erroneously not included.</p>

<p>26.1 Please clarify if submission of disciplines MUST be submitted for <u>both</u> Core- <u>AND Specialist-Disciplines</u>? Or can we submit only for the disciplines that we have available, no matter which</p> <p style="margin-left: 40px;">a. Core Disciplines</p> <ol style="list-style-type: none"> 1. Construction Project Manager (CPM) 2. Architects (incl. Space Planner and Interior Design) 3. Quantity Surveyors 4. Electrical & Electronic Engineers 5. Mechanical & Wet Services Engineers 6. Civil Engineers 7. Structural Engineers 8. Fire Engineer 9. Land Surveying 10. Town Planner 11. Clinical Engineer 12. Health Technology Specialist <p style="margin-left: 40px;">b. Specialist Disciplines</p> <ol style="list-style-type: none"> 1. Environment Specialist 2. Geo-technology 3. Heritage Consultants 4. Information Technology 5. Landscaping Services 6. Hydrology Specialists 7. Flood line Assessment specialist. 8. Occupational Health and Safety Managers/ Agents 9. Property Valuers <p>category they fall under?</p> <p>26.2 As per the terms of reference, page 17:</p> <ul style="list-style-type: none"> • For Social Facilitation registration any relevant body will be acceptable <p>The above is noted on page 17, however a Social Facilitator is not part of the discipline requirements – please advise whether the submission of a social facilitator’s CV is also a requirement?</p>	
<p>27. May we please request clarification regarding the following:</p> <p>27.1</p> <p>On page 9 of the document, the document makes reference to the GDID <u>requesting proposals from experienced multidisciplinary companies</u> but, on page 12 the document states that bidders</p>	<p>27.</p> <p>27.1</p> <p>An option box is made available for the bidder to indicate which of the disciplines it will submit for.</p>

<p>may submit proposals in respect of any one or a combination of the 21 services categories. Do you require a complete professional team, or can we just bid as Quantity Surveyors?</p> <p>27.2 If a professional team is required, do all <u>JV members need to complete the SBD forms</u> or will it just be the lead?</p> <p>27.3 Is a consolidated <u>BEE Certificate required</u>?</p>	<p>27.2 A JV submission will follow the normal JV rules and processes. If a company submits a JV – all mandatory documents should be submitted for all the companies that make up a JV.</p> <p>27.3 See the above response but also contact Millicent for this specific question.</p>
<p>28. Advise on the below query. Is a consolidated B-BBEE certificate required for a JV/Consortium?</p>	<p>28. Not in this case</p>
<p>29. <u>Questions on functionality scoring</u></p> <p>29.1 <i>The Company Experience is capped to projects implemented within the past 5 years (Page 14). In order to establish whether projects implemented fall within the defined period, kindly clarify the following: -</i></p> <p>29.1.1 What is regarded as project completion? Is it Practical Completion or Final Completion?</p> <p>29.1.2 Is the value of projects implemented by the Practice immaterial?</p> <p>29.1.3 <i>10 points of the total 100 points is allocated to “Specialist Discipline”. (Page 16)</i></p>	<p>29.</p> <p>29.1 29.1.1 The artefact required to from the bidder (to submit) is Submission of 10 or more Reference letters/completion certificate and corresponding appointment letters/ purchase orders with contactable references in professional Built Environment services</p> <p>29.1.2 Yes</p> <p>29.1.3 No, 100 points.</p>

<p>29.1.4 Will the Practice that doesn't have any Specialists be evaluated on a total of 90 points?</p> <p>29.2 Key Staff (Page 16)</p> <p>29.2.1 Can the company's director be a "Key Staff"?</p> <p>29.2.2 <i>Project Implementation Plan – It is mentioned that the bid submission should have a scheduled completion date (page 19) however project implementation periods are dependent on the size of the project.</i></p> <p>Will the indicative project sizes be provided?</p>	<p>29.2.1 An addendum will be issued to clarify the matter of the director of a company.</p> <p>29.2.2 No. The functional specification provides the potential bidder with enough information to make a submission. The bidders are also redirected to the IDMS stages.</p>
<p>30. Our attendance at today's <u>bid briefing refers:</u></p> <p>We have reviewed the bid documents and at the briefing they indicated that all clarification questions will be via email. Kindly confirm the following:</p> <p>30.1 Can a company be on more than one bid; especially scares resources/ disciplines eg. Core Discipline- 11. Clinical Engineer etc. or Specialist Discipline- 6. Professional Hydrology Specialists.</p> <p>30.2 Administrative Criteria:</p> <p>a. Page 13/ 14: Mandatory Requirements (Item 1-8) & Other Administrative Requirements (Item 1-4) : (Noted that at the briefing – all relevant disciplines to submit Item 7: Bidders to submit a document of commitment to the gazetted or regulated rates per professional discipline.)</p> <p>30.2.1 Should the Bidding Entity only fill in or are JV/ Consortium Members required to provide.</p> <p>30.2.2 Should the Bidding Entity only fill in or are sub-consultants required to provide.</p>	<p>30.</p> <p>30.1 Company must submit 1 bid. The option box made available is for the company to select the discipline it is submitting for</p> <p>30.2 I do not understand this question. Please rephrase. Please note that in the case of a JV – all parties must submit the documents as per the specification unless otherwise stated. (@Chauke, Millicent (GPDID) see the question 2)</p>

<p>30.3 Functional Criteria:</p> <p>30.3.1 Page 14: Company Experience: Perhaps consider Built Environment Services within 10 years (and not 5 years) due to Covid etc.</p> <p>30.3.2 Page 14: Core Disciplines: when submitting multiple core disciplines; how is it scored if the number of reference letters are different. i.e. Say 10 reference letters for Construction Project Manager (30 points) & say 5 for Architects (18 points)?</p> <p>30.3.3 Are each core discipline member scored separately. If so in the event of one core discipline being below the Minimum Threshold: Functionality Evaluation Criteria is the entire bid disqualified or only for that particular discipline?</p> <p>30.4 Page 16/17: Key Staff:</p> <p>30.4.1 The Company must have at least 1 Director registered with a built environment professional body. (CV and professional registration of Director(s) must be attached): Must directors of companies' CVs only be provided or can senior staff, associates CV's be provided instead. Also can a key staff not be a Director: eg. Multi-disciplinary companies. (eg. Quantity Surveyor is registered but not a director) –</p> <p>30.4.2 Can a director's CV be allocated to more than one discipline eg. Civil & Structural Engineering.</p> <p>30.4.3 Apart from the years experience post professional registration; can the registration be any level: eg. Professional Architect; Professional Senior Architectural Technologist; or Professional Architectural Technologist.</p>	<p>30.3 The functionality is as per the specification.</p> <p>30.3.2 An addendum will be issued to explain this point but note that evaluation will be treated as a package no separation.</p> <p>30.3.3 Scored as a collective. An addendum will be issued to explain this point</p> <p>30.4.1 An addendum will be issued to explain this point.</p> <p>30.4.2 An addendum will be issued to explain this point</p> <p>30.4.3 Professional Engineers and Professional Architects (no technologist). An addendum will be issued to highlight this point.</p>
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<p>30.4.4 Bidders to attach registration from professional bodies: Social Facilitation is not required however in column 1 it indicates: "For Social Facilitation registration any relevant body will be acceptable"</p>	<p>30.4.4 If the bidder wants to submit for Social Facilitation, it needs to submit the relevant documentation. Social Facilitation was erroneously missed as number 10 on the specialist disciplines and will be added via an Addendum.</p>
<p>31. Our attendance at today's bid briefing refers: We have reviewed the bid documents and at the briefing they indicated that all clarification questions will be via email.</p> <p>31,1 Kindly confirm the following:</p> <p>31.1.1 Can a company be on more than one bid; especially scares resources/ disciplines eg. Core Discipline- 11. Clinical Engineer etc. or Specialist Discipline- 6.Professional Hydrology Specialists.</p> <p>31.1.2 Administrative Criteria:</p> <p>31.1.3 Page 13/ 14: Mandatory Requirements (Item 1-8) & Other Administrative Requirements (Item 1-4) : (Noted that at the briefing – all relevant disciplines to submit Item 7: Bidders to submit a document of commitment to the gazetted or regulated rates per professional discipline.)</p> <p>31.1.4 Should the Bidding Entity only fill in or are JV/ Consortium Members required to provide.</p> <p>31.1.5 Should the Bidding Entity only fill in or are sub-consultants required to provide.</p> <p>31.2 Functional Criteria:</p> <p>31.2.1 Page 14: Company Experience: Perhaps to consider Built Environment Services within 10 years (and not 5 years) due to Covid etc.</p> <p>Page 14: Core Disciplines:</p> <p>31,2.1.1 when submitting multiple core disciplines; how is it scored if the number of reference letters are different. i.e. Say 10 reference letters for Construction Project Manager (30 points) & say 5 for Architects (18 points)?</p>	<p>31.</p> <p>31.1.1 One bid per company</p>

<p>31.2.1.2 Are each core discipline member scored separately. If so in the event of one core discipline being below the Minimum Threshold: Functionality Evaluation Criteria is the entire bid disqualified or only for that particular discipline?</p> <p>31,2,1,3 Page 16/17: Key Staff: The Company must have at least 1 Director registered with a built environment professional body. (CV and professional registration of Director(s) must be attached): Must directors of companies CVs only be provided or can senior staff, associates CV's be provided instead. Also can a key staff not be a Director: eg. Multi-disciplinary companies. (eg. Quantity Surveyor is registered but not a director) Can a directors CV be allocated to more than one discipline eg. Civil & Structural Engineering.</p> <p>31.2.1.4 Apart from the years experience post professional registration; can the registration be any level: eg. Professional Architect; Professional Senior Architectural Technologist; or Professional Architectural Technologist. Bidders to attach registration from professional bodies: Social Facilitation is not required however in column 1 it indicates: "For Social Facilitation registration any relevant body will be acceptable"</p>	
<p>32</p> <p>32.1 If we select a discipline under category a: Core Discipline are we obligated to select another discipline in category b: Specialist Disciplines?</p> <p>32.2 If so, how many specialists are required?</p> <p>32.3 Are we allowed to Sub-contract the specialists? You can tender in your area of specialists.</p>	<p>32.</p> <p>No</p>
<p>33.</p> <p>May you kindly clarify the below; Page 16 Makes Mention that at least one of the Directors must be professionally registered and this is found under the Functionality criteria. May you kindly confirm if it will be disqualifying in an instance where a director is not registered or it will simply result in the bidder scoring less points.</p>	<p>33.</p> <p>An addendum is issued to clarify this point.</p>

<p>KEY STAFF:</p> <p>Key Staff CV, qualification, and Post registration with Professional Bodies.</p> <p>-The Company must have at least 1 Director registered with a built environment professional body. (CV and professional registration of Director(s) must be attached)</p> <p>-Bidders to attach registration of Valid Professional bodies (any expired registration will not be accepted)</p>	
<p>34. Can you kindly share the minutes for the briefing session.</p>	<p>34. Minutes will be uploaded on e-tender portal</p>
<p>35. <u>COMPANY EXPERIENCE UNDER FUNCTIONALITY</u></p> <p>The functionality says we must submit 10 or more reference letters/Completion certificates and corresponding appointment letters/ purchase orders with contactable references in professional built Environment services. If I chose three (3) disciplines, do I have to submit a minimum of 10 experience per discipline, meaning I have to submit 30 letters/completion certificate to get maximum points or do I have to submit only a minimum of 10 letters/completion certificates in overall for all the disciplines, then I will have only 10 references/completion certificate for all three disciplines? Please clarify this. I would greatly appreciate your reply.</p>	<p>35.</p> <p>Clarification notes is issued on this matter.</p>
<p>36. <u>Company experience & Committing documents</u></p> <p>36.1 Regarding the company experience requirement, do you need us to provide 10 or more reference letters for each discipline, or is a total of 10 letters sufficient for all disciplines combined? For instance, if we are bidding for 4 disciplines, should we submit 40 letters (10 per discipline), or just 10 letters total? Additionally, how should the letters be distributed among the disciplines?</p>	<p>36.</p> <p>36.1 Clarification point is issued.</p>

<p>36.2 Concerning mandatory requirement no. 7, you mentioned that bidders must submit a document committing to the gazetted or regulated rates for each professional discipline. Could you clarify what specific document is required? Are you referring to a letter of commitment?</p>	<p>36.2 Yes</p>
<p>37. Referring to the functionality evaluation requirement whereby at least one director has to be registered with a professional body: Kindly advise if it will be acceptable should one director of the Joint Venture companies is registered with built environment professional body or you require directors for both companies to be at least registered.</p>	<p>37. Clarification point is issued.</p>
<p>38. The below refers. If we are submitting as part of a JV, to get maximum points do we need to submit 10 references per discipline or is it 10 references for the entire team?</p> <p>See below:</p>	<p>38. Clarification point is issued</p>

12. FUNCTIONALITY EVALUATION APPLICABLE:

During this stage bidder/s that do not meet the minimum threshold for functionality will be disqualified and will not be included on the panel.

Functionality:			
Functionality total weight points:		100	
Minimum % that should be achieved to be found responsive		65	
Main functionality criteria:	Sub criteria:	Points allocation for sub-criteria:	Weighting factor:
COMPANY EXPERIENCE: Bidder to attach Reference letters/completion certificate and corresponding appointment letters/ purchase orders on client's letterhead of the Organization and signed by the client in professional Built Environment services was rendered. Company experience submitted should be aligned with Key Staff CV, qualification, and Post registration with Professional Bodies.	Bidder to attach Reference letters/completion certificate and corresponding appointment letters/ purchase orders on client's letterhead of the Organization and signed by the client in which Built Environment services was rendered not older than 5 years.	30 Points	30 Points
	Submission of 10 or more Reference letters/completion certificate and corresponding appointment letters/ purchase orders with contactable references in professional Built Environment services.	24 Points	
	Submission of 7 to 9 letters/completion certificate and corresponding appointment letters/ purchase orders with contactable references in professional Built Environment services.	18 Points	
	Submission of 5 to 6 letters/completion certificate and corresponding appointment letters/ purchase orders with contactable references in professional Built Environment services.	12 Points	
Core Discipline	*Tick off applicable discipline below		

39.

We refer to item 12 page 14: **FUNCTIONALITY EVALUATION**, the document refers for bidders to submit reference letters for services that was rendered not older than 5 years. This time frame is within the pandemic period where our projects were either put on hold and/or cancelled due to the nationwide lockdown (there was very little to no work available in the built environment). Can you please review this clause and allow the bidders to provide references at least within a 10-year period.

39. Please check Addendum**40.** Re the above-mentioned bid, below are some items we need clarity on:**40.**

Section

Bid requirement

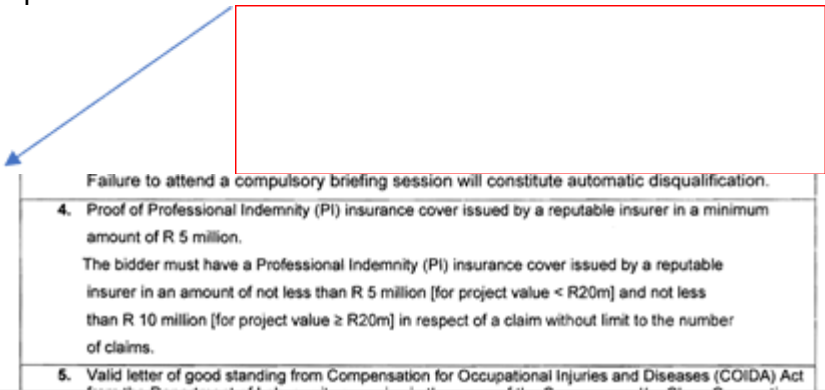
Clarification questions

40.1

No

Page 14: Company experience	Company experience submitted should be aligned with Key Staff CV, qualification, and Post registration with Professional Bodies.	Please confirm if this means that the key staff proposed must have worked on the projects we are submitting.	40.2 Yes, an addendum will be issued to address this oversight mistake. 40.3 40.3 Yes
Page 14: Company experience	On page 9 and 11 under scope requirements, Mechanical & Wet Services Engineers is listed as part of Core Disciplines but not included in the Functionality Evaluation Applicable as part of the Core Disciplines.	Is the Mechanical & Wet Services Engineers required and included in the Functionality Evaluation?	
Page 15 - 16: Company experience	Specialist Disciplines	Is the Professional registration with 10 years' experience post professional registration stipulated for Core Disciplines applicable to Specialist Disciplines?	
Page 13 - 14: Mandatory requirements	Section 11. 1 – 2 listed all the mandatory returnable documents to be included in the bid response	In a case of a consortium, are all the parties/ companies required to submit these documents for their respective companies?	
41. The document mentions that there will be points allocated for the following: <ul style="list-style-type: none"> • <i>“how the bidder will approach the Scope of Work that is; <u>who will do what by when?</u> How will the proposed methodology achieve the Scope of Work and the expected deliverables and outputs = 5 Points; and</i> • <i>The bid submission must include a clear and detailed methodology that presents well-defined activities that have <u>scheduled completion dates</u> with relevant outputs = 5 Points”</i> <p>At this stage, this is still a panel appointment, and the bid is not project specific. Hence it will be a challenge to include <u>who will do what by when</u> and also to include <u>scheduled completion dates</u>. Will the bidder be penalized if this information is not included?</p>			41. Please check Addendum

<p>42. May you kindly please assist with the following queries that we have with regards to tender number RFP06/08/2024?</p> <p>42.1 We understand that JV/Consortium can bid. However, we would like to ask if one can bid as the Lead Consultant with other disciplines' service providers as their sub-consultants? We believe this will be easier for everyone to handle since it reduces administrative work and processes such as JV agreements, joint BEE certificates, etc., compared to having a JV/Consortium.</p> <p>42.2 Under functionality evaluation criteria, "Company Experience" on core disciplines you mentioned the submission of 10 or more reference/appointment or completion certificates to get maximum points. In the event you are going for multi-disciplines, does this number of letters be a total of references for those multi-disciplines or is it for each discipline? For example, if one is going for Civil and Mechanical disciplines, does it mean for one to get maximum points they need to have 10 reference letters for each discipline (making 20 reference letters for both Civil & Mechanical) or they can be just 10 reference letters having a combination of both disciplines. Please just clarify for us.</p> <p>42.3 We see on the tender documentation, that pricing is not included in evaluation and there is no mention of any pricing in the tender document. Please confirm if pricing is not required at this stage.</p>	<p>42.1 No</p> <p>42.2 A clarification point will be issued on this.</p> <p>42.3 No pricing is required; this is a panel.</p>
<p>43. Hope this finds you well. I'd like to ask the following questions</p> <ul style="list-style-type: none"> - The document requires a method statement, and it does not have the scope of work. May you please assist on that part. - Regarding the closing date, at the briefing I could not hear well but I heard something was mentioned regarding the postponement of the closing date. 	<p>43. Please check Addendum</p>
<p>44. May I please request further clarity regarding the physical submission of the above-mentioned opportunity:</p> <ol style="list-style-type: none"> 1. It was mentioned that each discipline requires separate documents on submission. Does this mean should we submit for example 5 of the disciplines. Will then 5 documents be required for each of the disciplines? Or do we submit 1 document with just the disciplines separated within this 1 document (CVs and project experience for each of the disciplines). 2. Please advise on the number of copies required for submission. 	<p>44.</p>

<p>3. For the Project implementation plan – May we include a plan that covers all the selected disciplines, or should it be disciplines specific?</p>	
<p>45. I see the advert calls for a panel of Professionals:</p> <p>45.1 Please advise if you are looking to appoint individual consultants or a Full Technical Teams i.e. Architect, Mechanical Engineer, Electrical Engineer, Structural Engineer and Quantity Surveyor?</p> <p>45.2 Can we make more than 1 submission i.e. 1 submission as an individual company [Architects only] and another submission as part of a team [Architects + Engineers + QS]?</p> <p>45.3 If we submit as a team, do we need to submit documents for all of the required services sated in the document, or can we choose the services we would like to offer / tender?</p> <p>45.4 Please advise on the following query, with regards to the PI cover requirements in the bid document – refer to page 13 of the bid document</p> <p>It asks that in order to be on the panel, the service provider must provide PI cover for min R5m and top end at R10m</p>  <p>It says nothing of 'intent' should we be selected to the panel, so effectively we need to increase our cover requirements now [the cost of which is enormous and an unnecessary burden during the bidding stage] for something we may or may not get ?</p>	<p>45.</p> <p>Please note that this is a panel and page 14 of the panel under functionality requires the bidder to select what they will be submitting for.</p> <p>Please note that a bidder must provide proof of PI no less than R5m. That is a mandatory requirement.</p>

Conventional bid documents / Industry Norms and standards requests that the bidder provides the requisite PI cover upon actual appointment from a State Department

We would like to confirm that our PI provider has concurred that this request is unusual at the very least and that they are willing to back us [VMR Architects cc], as we are a long standing Client, with the required R5m cover [rising to R10m where necessary, as stipulated in the bid document] **when we are appointed for a Project**

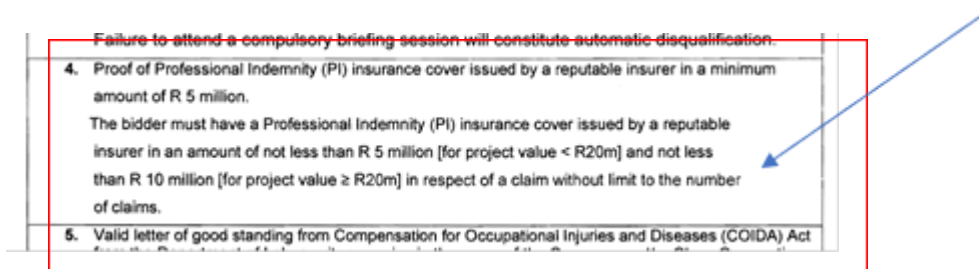
Our contention is no doubt shared by fellow bidders that thus we should not be expected to pay now for excessive Professional Insurance now, without an actual Letter of Appointment from GDID

Our Insurance provider is willing to provide us with a letter of intention for the required amounts to support the above at this early stage of tendering / bidding to ensure our compliance

NEW MATTER:

Please advise on the following query, with regards to the PI cover requirements in the bid document – refer to page 13 of the bid document

It asks that in order to be on the panel, the service provider must provide PI cover for min R5m and top end at R10m



It says nothing of 'intent' should we be selected to the panel, so effectively we need to increase our cover requirements now [the cost of which is enormous and an unnecessary burden during the bidding stage] for something we may or may not get ?

<p>Conventional bid documents / Industry Norms and standards requests that the bidder provides the requisite PI cover upon actual appointment from a State Department</p> <p>We would like to confirm that our PI provider has concurred that this request is unusual at the very least and that they are willing to back us [VMR Architects cc], as we are a long standing Client, with the required R5m cover [rising to R10m where necessary, as stipulated in the bid document] <u>when we are appointed for a Project</u></p> <p>Our contention is no doubt shared by fellow bidders that thus we should not be expected to pay now for excessive Professional Insurance now, without an actual Letter of Appointment from GDID</p> <p>Our Insurance provider is willing to provide us with a letter of intention for the required amounts to support the above at this early stage of tendering / bidding to ensure our compliance</p>	
<p>46. I am reaching out to seek clarification and guidance on the tender referenced in the subject line. Specifically, I have the following enquiries:</p> <p>46.1 Page 14 of the tender document, under Functionality and Company Experience, requires 10 references with corresponding appointment letters. Similarly, Page 15 for specialist discipline requires 3 references with corresponding letters. Can we reuse the references listed under Company Experience for the specialist discipline, or do we need to provide distinct references for each section?</p> <p>46.2 Page 16, under Key Staff, requests key personnel. Could you please specify the number of key personnel we should provide per discipline that we have ticked?</p>	<p>46.</p> <p>46.1 Experience must be linked to a discipline. 46.2 One (1)</p>
<p>47. 47.1 Kindly offer some clarity on the point allocation for the above-mentioned tender. I see 10 points of the 100points is allocated for Specialist disciplines. Are we expected to submit references even though we do are no or are the specialist supposed to form part of the team.</p> <p>47.2 Pages 16-20 outlines the allocation of points which is 100 and the minimum threshold being 65. Included in the 100 points is 10 points which is for specialist discipline. If our company as civil</p>	<p>47. 47.1 Please note that the bidder is supposed to indicate which discipline it is applying for (this is clearly stated in section 6 of the specification) and also from page 14 the bidder is provided space to select the disciplines it wants to bid for. References must be linked to the discipline(s) the bidder will be applying for. 47.2 The previous answer still applies. There was no mistake on allocation of points.</p>

<p>51. Re the attached highlighted extract and below:</p> <p>Each PSP is expected to abide by any of the Professional Services Contracts available on the market which GDID may choose to use for specific projects. These include but are not limited to the Professional Services Agreement (PROCSA), and the CIDB Standard Professional Services Contract as well as the New Engineering Contract (NEC) and their variations or adaptations that may be tailored to suit GDID.</p> <p>Question: Does this imply that the GDID may dictate contract T's & C's as they please which are not included in the mentioned contracts?</p>	<p>51.</p> <p>YES</p>
<p>52. I would like to inquire regarding the above tender, page 16, one of the Key Staff requirements: The Company must have at least 1 Director registered with a built environment professional body, cv and professional registration of Director must be attached. Is this regardless of which disciplines you select?</p>	<p>52.</p> <p>An Addendum is issued to expand on this.</p>
<p>53.We would like to seek clarity on Functionality Evaluation with regards to Key Staff. For example, if we have chosen the Civil Discipline, do we only have to attach one CV of a Professional Civil Engineer and that will give us full points?</p>	<p>53. 1 CV per discipline is sufficient. Allocation of points is as per the specification.</p>