



REQUEST FOR QUOTATION (RFQ) FOR THE CATERING PRASA BOARD AND MINISTERIAL VISITS IN THE WESTERN CAPE REGION FOR A PERIOD OF 24 MONTHS
WCR 09/2024

BOQ/ PRICING SCHEDULE

(The table below is an Example)

ITEM NO	DESCRIPTION	Estimated Quantity for 12 months	Rate		TOTAL AMOUNT	
			R	C	R	C
1	Bottled still water 500 ml	480				
2	Bottled sparkling water 500 ml	240				
3	Coffee station – Coffee, Tea, Milk, Sugar (brown/white), sweetener and honey (serve 60 people per meeting)	480				
4	Fruit skewers/Platters	480				
5	Breakfast Platter – muffins, scones, croissants with different fillings. (butter, jam, cream and cheese)	480				
6	Meat Platter – crumbed chicken strips, chicken wings, drumsticks, meat balls, mini sausages	80				
7	Savory Platter – chicken wraps, spring rolls, samosas, mini pies, mini sliders burgers (lamb and chicken)	80				
8	Veggie Platter	80				
9	Serviettes	8				
10	Plates, tongs, serving trays, urn, cups, saucers,					



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	teaspoons, milk jug, cooler with ice bags to keep water chilled.					
	TOTAL					
	VAT 15%					
	GRAND TOTAL					

		TENDER AMOUNTS	
		CATERING	
CONTRACT YEAR	Monthly Amount	CPI %	Annual Amount
YEAR 1		_____	
YEAR 2	-----%	