

# [INSERT OEM/DISTRIBUTOR LETTERHEAD]

**Date**

This letter serves to confirm that **[Insert Name of the bidding company]** is an approved reseller for the following printing machines.

Item	Indicate with Mark
Touch Screens	
Base Units (with keyboard and mouse)	
Label/Barcode Printer	
Receipt Printer	
Barcode Scanners	
POS Cash Drawers	
Pin pads	

**[Insert Name of the OEM/Distributor]** Additionally, confirms that I will support **[Insert Name of the bidding company]** to deliver the required printing machines as and when required by DOCEX as per the specification outlined per printer.

**[Signature of the OEM/Distributor representative]**

**[Name of the OEM/Distributor Representative]**