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## 1 Scope of Work

### Description of the services

#### Executive Overview

##### Outside Ash Plant

- The Contractor carries out all activities and supplies all the necessities necessary to provide the Works in accordance with the requirements of the Works Information.
- The Contractor cleans the Ash dump and E-Dump facility in accordance with all the environmental legislation related to the operation of the Kendal ash handling system.
- The Contractor immediately communicates in writing, any matters that may lead to a safety or environmental risk, to the Project/Contract Manager.
- This contract is for the cleaning on the ash plant, ash plant chutes, all ash conveyors, offices and around the ash substations, at Kendal Power Station.
- Cleaning is deemed to be carried out as a minimum, as defined on the scope of work.
- The areas to be cleaned and the minimum frequency at which they must be cleaned are defined on the scope of work and are further clarified on the scope of work break down. All defects must be attended to immediately, irrespective of the defined cleaning frequency.
- Expected nature of rubbish and dirt to be cleaned is coarse and fine ash settling, ash slurry, vegetation around the conveyor belt and offices, fuel, ash on plant, & equipment's and oil & grease spillages from and over machinery (Stacker and Spreader), as a result of normal and abnormal activities. The amount of fine ash and slurry, grease and oil spillages, rubble, scraps, Litter, debris, and blockages is expected. Any spillage of material caused by ash system changes or defective plant will be viewed as process cleaning
- The Contractor is always expected to provide a 24-hour services on site, 7 days a week including weekends and public holidays. Continuous cleaning is expected on all areas included on the scope.
- During outages/belt-shifts, normal cleaning will continue in the affected plant.
- This contract is an all-inclusive contract, the contractor needs to make provision for any overtime or public holidays worked, including shift allowance.
- Eskom makes use of a workflow management system and the Contractor will be expected to attend daily meetings and provide cleaning plans as required

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## Overview and Purpose

Ash taken from the boilers to the Ash Dump Area by a system of fixed conveyors, transverse and overland, extendible conveyors, and shift-able conveyors. These conveyors transfer the ash to either spreader machine or stacker machine, which deposit ash to the ash dump in a controlled manner and under abnormal conditions the ash will be transported and pushed to the ash dump toe by yellow plant machineries.

Cleaning of the plant is to be done along the lengths of all mixed ash conveyors, transfer house E and F, stacking machine, spreader machine, transfer point and between belts, support structures in the areas of the systems, including the in loading conveyor on 24hrs basis.

Twenty-four (24) hour service (Shift work) will be required in ash plant. Cleaning includes and not limited to sweeping, dusting, digging, poking, washing of ash conveying systems and its associated structures from the E-house belts to the stacker and spreader machines (all conveyors included).

The contractor will be required to offload and load an ash conveyor belt should it be required to do due to plant failures.

## Battery limit

The contractor will be working from transfer house E inside the power station to the stacker and spreader machines.

There is an access road from the ash dump perimeter fence gate and around the area. The ash dump and surrounding area, including all buildings and infrastructure, up to and including the ash dump perimeter fence.

The Emergency Dump area including in-loading area.

The contractor is expected to clean the following areas:

- Transfer E-house
- Transfer F house
- E-dump in loading conveyor
- Overland conveyors (00etk12 and 00etk22)
- Extendible conveyors (00etk13 and 00etk23)
- Shiftable conveyors (00etk14 and 00etk24)
- Ash stacker machine (link conveyor, boom conveyor, tripper car, crawlers)
- Ash spreader machine (link conveyor, boom conveyor, tripper car, crawlers)
- Ash Dump Offices, kitchen, storeroom, and change rooms

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## 2 Work to be performed by the contractor

The Contractor will be responsible for the cleaning of ash conveying plant and equipment in accordance with Eskom Procedures. The cleaning is to take place on a daily routine basis and includes the following areas:

- Cleaning under and around conveyor belts 00ETK12, 22,13,23,14 and 24.
- Cleaning of 00ETK14 and 24 head stations and tail ends
- External cleaning of stackers and spreader machines including crawlers, luffing systems, slewing systems, chutes, and conveyor belts.
- Cleaning of "E-House" and associated equipment, including chutes.
- Cleaning of silt trap at "E-House"
- Cleaning of "F-House" and associated equipment, including cleaning of silt trap at "F-House."
- Ensuring general sites cleanliness and controlling of waste dumping at the advancing ash face.
- Cleaning of the operator's cabin on the stacker and spreader
- Cleaning of all trenches around the Ash Dump.

Please note that all cleaning that is done on the plant must take into consideration safety and performance of plant equipment. Water must be avoided on all electrical equipment and pulley bearings. Clean the ash conveying plant and equipment in accordance with O&M manual. **Note:** there is a daily cleaning hour whereby the whole Ash Plant will be isolated, therefore full utilisation of the time will be expected.

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The specification describes the duties of the Contractor for handling ash at Kendal Power Station.

Equipment to be cleaned	Methods	Frequency	Remarks
Tunnel under the overland conveyor	Shovel, digging with picks and use of a bobcat.	Once per shift	Take safety precautions of the overland conveyor structures, electrical cables, and water pipes in the area
Structures, supports and roofs	High pressure water washing and oil cleaning	Once per shift	Take safety precautions when cleaning around rotating structures and wear safety harnesses where required
Ash spillages along the length of conveyors	Shovels, high pressure water washing, digging and use of a bobcat.	Once per shift	Take safety precautions when cleaning around rotating structures.
Ash stacker and spreader machines	High pressure water washing and poking	Once per shift	Take safety precautions when cleaning around rotating structures.
Chutes	High pressure water washing and poking	Once per shift	Take safety precautions when cleaning around rotating structures.

### Ash Plant Cleaning

Continuous (24 hour) cleaning of ash chutes. The Contractor shall always maintain a continuous ash flow to running chutes. Cleaning of ash plant to be done in accordance with Kendal Procedures and or Regulations.

**NB:** Supervision and proper shift handover to be done by the Contractor. Plant walk or Plant drive is advisable during shift changeover to ensure effectiveness.

Any ash spillages caused by a blocked chute or negligence by Contractor will be cleaned immediately by the Contractor. The Contractor must provide his own Team for cleaning such spillages.

All work shall be done according to Kendal Safety Regulations and the Generation Plant Safety Regulations and follow the maintenance philosophy in terms of cleaning.

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**Cleaning Base Crew:**

Contractor maintains a base crew, with applicable hand tools required for the Works at Kendal Power Station. The Contractor supervises the base crew. The base crew should compose of the following at minimum: The total number of cleaners required during the day, Monday to Friday is 17 ( X10 day shift cleaners and X7 shift cleaners) plus 21 shift cleaners (X7 which will be on day shift are already covered ).

The base crew Supervisor must report on Daily basis to the Eskom Ash Plant Supervisor.

The Contractor shall comply with all local and statutory Labour Laws (LRA, BCEA, UIF, etc) and agreements and shall promptly attend to any Labour grievances that may arise.

Please note that 12-hour shifts per day are required and a desired shift cycle by the Contractor to be approved by Services Manager needs to be worked,

**Interpretation**

All abbreviations, definitions and terms in this specification shall be as defined and/or used in the Ash Dump Operating Manual.

Clean is defined as free from build-up of dust, debris, ash, grease, oil, litter, pools of water or any other condition that may reflect poor housekeeping.

**3 Ashing operations****General**

The Contractor shall make allowance for the variations in consistency of the ash being placed by the Ash spreader or stacker. He shall take the necessary action to overcome specific problem conditions, which may occur.

The Contractor shall provide additional equipment and resources or arrange for additional shifts when necessary to cope with the varying workload.

It will be the responsibility of the contractor to replace and repair all equipment and structures within the battery limits of the works, where it has been determined that damages have been incurred through incorrect and or inappropriate actions of the Contractor on the plant.

**Working hours**

The Power Station operates twenty-four hours per day and hence ash is produced and handled twenty-four hours per day.

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Equipment and sufficient staff must be available twenty-four hours per day should breakdown of the Employer's plant occur outside the Contractor's normal working hours. The Contractor shall ensure that all the ash spillages produced in any twenty-four-hour cycle is cleaned within the same cycle. The ash Spreader and Stacker machines, as well as conveyor belts must always be available for use. Contractor's equipment breakdown does not relieve the Contractor of these obligations.

### **Conveyor moves**

The Contractor is responsible for cleaning of the moving of the shiftable conveyors as well as the stacker and spreader machines in preparation of the required belt shift

The Contractor shall provide the necessary equipment and labour to clean the shift-able conveyors.

Due to inclement weather on the Kendal ash dump and the use of water to clean the equipment, the ground upon which the shiftable conveyors are placed may sag and settle unevenly. The use of non-water cleaning methods will be preferred along the length of the shiftable conveyors if possible and or minimised.

The Contractor shall clear away ash, which has settled between the conveyor rail sleepers to prevent undue stresses that may be imposed on the conveyor structure during the move.

## **4 Contractor's Equipment**

### **Mobile equipment operations**

The *Contractor is responsible* for providing all equipment necessary to ensure that the plant is cleaned adequately for optimum maintenance and operational requirements.

The mobile equipment shall be in good condition and be adequate to meet the short- and long-term requirements of the Dump cleaning operations. The maximum allowable time for the replacement of the mobile plant breakdown by the Contractor is 48hours

### **Recommended equipment**

The *Contractor* is free to use any equipment or combination of equipment, which is capable of producing the specified end result cost effectively. The following equipment has been found to be useful and is listed for information.

- a) Industrial high-pressure water washing machine

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- b) Jack Hammers
- c) Mobile generators
- d) TLB for cleaning up duties as and when required.
- e) Bobcat for cleaning spillages and ash silt structures around E house and along the ash convey belts.
- f) Shovels, brooms, feather dusters, wheelbarrows, hoses, picks, etc.
- g) Potable water/Ash slurry pumps
- h) Excavator as and when required.
- i) Saw dust for oil spillages
- j) Liquid cleaning materials for offices
- k) Oil suction equipment as and when required
- l) Bowser for disposal of oil spillages that have been suctioned as and when required.

## 5. Resources Required for Ash Plant Cleaning

Item no.	Description	Unit	QTY
1.	Site Manager	Ea.	0.25
2.	SHEQ Officer	Ea.	1
3.	Cleaners (shifts)	Ea.	28
4.	Office Cleaners (shifts)	Ea	4
5.	Cleaners (day shift)	Ea.	10
6.	Additional cleaners as and when required	Ea	10
7.	Day Shift Supervisor	Ea.	1
8.	Shift Supervisors	Ea.	4
9.	Bob Cat Operators	Ea.	2
10.	Overtime	Ea.	
11.	Health and Safety	Sum	1
12.	Medicals	Ea.	1

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13.	Training	Ea.	1
14.	PPE	Ea.	1
15.	Toilets (X2 as and when required)	Ea.	4
16.	Consumables (gloves, goggles, etc)		1
17.	Working tools (shovels, picks, etc)		1
18.	22-Seater Transport	Ea.	1
19.	16-Seater Transport	Ea.	1
20.	Additional Transport for as and when required cleaners (16 seater)		1
21.	LDV Bakkie	Ea.	1
22.	Drivers	Ea.	5
23.	Bob cat Operators	Ea.	2
24.	Excavators Operator (as and when required)	Ea.	1
25.	Site Establishment	Sum	1
26.	Site De-establishment	Sum	1

## 6. SHEQ Requirements

### 6.1 Requirement for the Detailed Risk Assessment

The *Contractor* shall compile a detailed Risk Assessment and submit to the *Project Manager* for the approval. The Risk Assessment should cover all the activities that shall be conducted by the *Contractor* during the *Works* execution stage. The *Contractor* shall prove the risk identified with its aggravating factors and mitigating factors and this to be presented to the *Employer*.

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## 6.2 Quality Requirements

The *Contractor* shall comply with the ISO 9001:2008 Quality Management System and Employer's Quality Requirements as specified in Eskom QM58 document

- Quality documents for inspections and tests plans shall be required to be submitted to the Project Manager for approval before the works begin on site
- The Contractor complies with the Employer's Quality Requirements Standards.
- The Contractor and all Subcontractors comply with the Employer's quality requirements including those listed in the Employers specification document, (240-105658000).
- Certified to ISO 9001 is a mandatory requirement for this contract.
- Should there be any welding required, the Contractor and all Subcontractors to comply with Standard for Welding Requirements on Eskom Plant 240-106628253.

## 6.3 Health, Safety and Environment (SHE)

The *Contractor* must comply with the following standards and SHE:

- Eskom SHEQ policy 32727
- SHE requirements for Eskom commercial process
- Adhere to the OHS Act 85 of 1993.
- Adhere to Eskom lifesaving rules
- All staff will undergo Safety Induction, presented by *Employer's* Risk Management Department.
- *Contractor* must obtain a permit and adhere to the permit to work system used at Kendal Power Station before carrying out any work.

Kendal Power Station is ISO 14001: 2004 certified therefore the *Contractor* must comply with the requirements of the following procedures:

- Waste Management Procedure: \*1024102
- Environmental non-conformities, corrective and preventive actions: \*1015684
- Emergency preparedness plan \*1015702
- Environmental competency, Training and awareness\*1015689
- Eskom SHEQ Policy (32-727)

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The above-mentioned procedures will be given to the appointed *contractor* before the commencement of the project. The procedures must always be available in the file and must be communicated with the *Contractor's* employees. Proof of communication must be kept in the file. Kendal procedures are applicable to the *Contractor's* area of responsibility to assist the *Contractor* and his or her employees to prevent pollution and comply with legislative requirements and to familiarize themselves on such procedures within 30 days from the date of commencement of work at Kendal. Copies of the above-mentioned documents shall be obtained from the Eskom Agent and / or Environmental Officer on the first day prior to commencement of work at Kendal.

The *Contractor* must identify all Environmental aspects and impacts related to his or her activities. The *Contractor* must have copy of the legal register related to the scope.

The non-adherence to the rules will result in a non-conformance, hence immediate termination of the contract.

Rules are as follows:

- A. Arrange for sufficient storage containers, labelled depicting general or hazardous waste and store in a designated storage area as per the Kendal waste management procedure \*1024102.
- B. Ensure that all waste (Hazardous and General) is stored as per the Kendal waste management procedure \*1024102.
- C. Ensure compliance with the general good housekeeping practices.
- D. Report all Environmental Incidents before the end of the shift or within 24hrs as per the Environmental non-conformities, corrective and preventive actions: \*1015684

## **7. Temporary Works, Site Services & Construction Constraints**

### **7.1 Access to Site**

Access to the site is controlled and it is governed by the terms and conditions lay down by Kendal Power Station security officials. The proposed site will be shown to the *Contractor* during the site meeting or clarification meeting by the *Employer*.

The *Contractor* employees will take the signed site access documents to security reception official to finalize their site access.

The *Contractor* ensures that all its employees carry their site access forms with them all the time.

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The *Contractor* submits his application for vehicle permit to the *Project Manager*. The personnel and vehicles entering and leaving the site are subjected to routine searches.

The *Contractor* obtains a "Gate Removal Permit" from the *Project Manager* before materials and equipment can be removed from site. The "Gate Removal permit" gives itemised list of materials and equipment to be removed from site.

The *Contractor* ensures that a tool list is available on the day of arrival and that all tools are captured on the tool list. The tool list will be handed over to the Reception Security official that will stamp the tool list. The tool list will be kept safe and will be used when tools needs to be removed from site. This message should be handed over to any Subcontractor that will be working on Kendal Power Station.

## 7.2 Site Regulations

The *Contractor* complies with the Site Regulations as per *Employer's* Safety Health and Environmental Specification 240-127760320.

Any subject within the authority of the *Project Manager* may be addressed by a Site Regulation.

Before work starts on Site, a kick-off meeting is held with the *Contractor* and the *Project Manager*, to explain in detail all requirements of the Site Regulations.

### 7.2.1 People restrictions on Site; hours of work, conduct and records

Restrictions and hours of work may apply at Kendal Power Station. The *Contractor* keeps records of his people on Site, including those of his Subcontractors which the *Project Manager* or *Supervisor* have access to at any time. These records may be required when assessing compensation events.

### 7.2.2 Health and safety facilities on Site

The *Contractor* provides a First Aid service and SHE representative to his employees and Sub-*Contractors*. In the case where these prove to be inadequate, like in the event of a serious injury, the *Employer's* Medical Centre and facilities will be available. Outside the *Employer's* office hours, the *Employer's* First Aid Services are only available for serious injuries and life-threatening situations. The *Employer* recovers the costs incurred, in the use of the above *Employer's* facilities, from the *Contractor*.

### 7.2.3 Cooperating with and Obtaining Acceptance of Others

Other *Contractors* are working in the same area as the work of this contract. In this regard, the *Contractor* co-ordinates his work with the *Project Manager* to maintain harmonious working conditions on Site.

During the progress of the *works* the *Contractor* provides access to Others who also execute work in the same area, on an as and when required basis.

The *Contractor* makes his own assessment of the problems and difficulties which may be encountered for providing access to and interfacing with Others (this includes access difficulties experienced during construction or commissioning phase).

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#### 7.2.4 Contractor's Equipment

- a) The *Contractor* provides all Equipment that is required to complete the *works*.
- b) The *Contractor* shall ensure that all his construction labour and equipment remain within the fenced off allocated construction area.
- c) The *Contractor* shall ensure that any staff, labour, or equipment moving outside his allocated construction site does not obstruct the normal operation of the power station. Any additional access routes required must be coordinated with the *Project Manager*.
- d) The *Contractor* must keep daily records of his equipment used on Site and the Working Areas (distinguishing between owned and hired Equipment) with access to such daily records available for inspection by the *Project Manager* at all reasonable times.
- e) All Equipment used by the *Contractor* in providing the *works* shall comply with the General Machinery Regulation 4 of the Occupational Health and Safety Act (Act 85 of 1993).

#### 7.2.5 Equipment provided by the Employer

No Equipment will be supplied by the *Employer*; however, the *Employer* does reserve the right to negotiate with the *Contractor* that different equipment be used of another origin for whatever purpose that may become apparent at the time.

The *Contractor* supplies all equipment including cranes, scaffolding and other earthmoving equipment for the construction of the *works* and site establishment.

#### 7.2.6 Site services and Facilities

##### 7.2.6.1 Supply of Electricity

Electricity will be made available for construction purposes free of charge from power points which will be indicated by the *Project Manager*. The *Contractor* is responsible for the provision of the reticulation system from the point of supply. Both 220 (AC) Volt and 380 (AC) Volt are available on request. All points of supply requested by the *Contractor* are provided in terms of quantity and location at the discretion of the *Project Manager*.

No guarantees of power supply quality are given, and power supply breaks of some duration may occur without warning. Planned outages are also a possibility. The *Contractor* makes arrangements at his own expense to improve continuity and quality of power where necessary for any reason and no claim of any nature relating to power failures is considered.

No connection is made to the permanent installation at Kendal Power Station without the prior acceptance of the *Project Manager*.

The power supply is managed in accordance with the latest revision of the Eskom safety regulations i.e.:

- a. 32-846, Operating Regulations for High-Voltage Systems
- b. 36-681, Generation Plant Safety Regulations

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- c. COC for the site installation is required prior to power being switched on.

### 7.2.6.2 Lighting

The *Contractor* at his own expense provides temporary local lighting in accordance with the requirements of the OHS Act as amended. The *Project Manager* provides no local lighting. All construction lighting is the responsibility of the *Contractor*.

### 7.2.6.3 Water

Water will be made available on request free of charge from water points on site. The *Contractor* supplies at his own cost all the necessary connections, fittings, piping work, temporary plumbing, and pumps necessary to lead water from the *Employer's* points of supply to the various points where it is required. The *Contractor* is responsible for maintaining this equipment and for removing it at Completion of the whole of the *works*.

The *Project Manager* does not guarantee continuity of supply and the *Contractor* makes his own provision for standby supplies to maintain continuity of work. Claims of any nature relating to discontinuity of water supply are not considered.

## 8. List of Reference Procedures, Standards and Specifications

The *Contractor* complies with all standards, specifications and regulations as listed within this Works Information. The *works* will be carried out in accordance with the latest edition of the specified standards or other standards and codes where applicable.

### 8.1 General engineering works

#### Eskom Project Management and Project Controls Specifications

Applicable Eskom Project Management and project Controls Specifications		
No	Document No	Description / Title
1	240-105658000	Eskom Quality Specifications Requirement
2	32-95	Environmental, Occupational Health & Safety Incident Management Procedure
3	240-109607736	Eskom KKS Key Part Eskom Standards
4	240-44175132	Eskom PPE Specification
5	36-681	Generation Plant Safety Regulations
6	*1024012	Kendal Waste Management Procedure
7	240-93576498	KKS Coding Standard
8	240-71432150	KKS Plant Labelling and Equipment Descriptions Standard
9	240-109607450	Plant Identification Work Instruction

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**Applicable Eskom Project Management and project Controls Specifications**

<b>No</b>	<b>Document No</b>	<b>Description / Title</b>
10	RA/ENV/06	Eskom Waste Management Procedure
11	240-109607332	Eskom Plant Labelling Abbreviation Standard

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