

COMPULSORY BRIEFING SESSION :
THE PROVISION OF REPAIRS AND
MAINTENANCE OF LIFTS & ESCALATORS AND
REFURBISHMENT PROJECTS FOR A PERIOD
NOT EXCEEDING 5 YEAR (60 MONTHS) AT
AIRPORTS COMPANY SOUTH AFRICA CAPE
TOWN INTERNATIONAL AIRPORT :
CTIA7677/2024/RFP

23 APRIL 2025
TIME: 10H00 AM

A person with a backpack is walking away from the camera on a moving walkway in an airport terminal. The walkway is flanked by glass railings and large windows on the left, and a series of shops and advertisements on the right. The scene is brightly lit with overhead lights. A teal semi-transparent banner is overlaid on the left side of the image.

AGENDA



CONTENTS



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COMMUNICATION**

3 | EVALUATION CRITERIA

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GENERAL ADMINISTRATION

- ❖ **ENQUIRIES AND CLARIFICATION:** To be directed to Tshenani.Nepfumbada
E-mail. tenders.scm@airports.co.za
- ❖ **TENDER BOX ALLOCATION:** Cape Town International Airport, Southern Office Building (SOB), Ground Floor, Procurement Office.
- ❖ **CLOSING DATE AND TIME:** Monday, May 19, 2025 at 12:00
- ❖ **BID SUBMISSION METHODS:** 1 hardcopy (original) and 1 copy of the original to be submitted in a clearly marked envelope/box/file with the appropriate reference CTIA7677/2024/RFP and softcopy on a memory stick/CD
- ❖ **NB:** RFP Submission checklist in conjunction with, Minimum Requirements and Functional/Technical evaluation criteria as well as Price and Preference
- ❖ **Please note:** No bid shall be accepted after the closing time

- Request for clarity or information on the tender may only be requested until **30 April 2025 by close of business.**
- The Employer will respond to requests for clarification by **05 May 2025**
- Bidders may not contact any ACSA employee on this tender other than those listed above. Contact will only be allowed between the successful bidder and ACSA Business Unit representatives after the approval of a recommendation to award this tender. Contact will also be permissible in the case of pre-existing commercial relations which do not pertain to the subject of this tender.

Clarification and Communication Name:

Designation: **Chairperson: Tender Preparation and Evaluation Committee**

Email: tenders.scm@airports.co.za

A person with a backpack is walking away from the camera on a moving walkway in an airport terminal. The walkway is flanked by glass railings and large windows on the left, and a series of shops and advertisements on the right. The scene is brightly lit with overhead lights. A semi-transparent teal banner with the text 'EVALUATION CRITERIA' is overlaid on the lower half of the image.

EVALUATION CRITERIA

Stage 1	Stage 2	Stage 3	Stage 4	Stage 5
Test for Responsiveness As per Clause C3.8	Mandatory Requirements	Evaluate on functionality or the technical aspect of the bid	Evaluate price and Preference	Acceptability of the preferred bidder offer and Price Negotiation (If necessary)

Mandatory Administration Criteria

- (a) Completed **in full and signed** Form of offer C1.1.
- (b) Attendance of Compulsory Briefing Session
- (c) Only tenderers who hold a valid CIDB contractor grading of **7SI** or higher.
- (d) Valid Letter of Good standing with workman's compensation commissioner COIDA.

A bidder that fails to meet the above-mentioned pre-qualifying criteria at closing date, will be disqualified and not further evaluated

NB: No award will be made to a supplier or service provider who is not registered on the Central Supplier Database (CSD).

NB: No Bid will be awarded to any person whose tax matters have not been declared in order by South African Revenue Service.

Site Supervisor Qualifications: (Score Max 25)

Role	Qualification (Number in the brackets are points allocated)	Score
Site Supervisor	ECSA Registered Lift Inspector and Lift Mechanic Trade test and Electrical/Mechanical N5 or higher and any Occupational Health and Safety Training Certificate	25
	Lift Mechanic Trade test and Electrical/Mechanical N5 or higher and any Occupational Health and Safety Training Certificate	15
	NO Lift Mechanic Trade test and Electrical/Mechanical N5 or higher and any Occupational Health and Safety Training Certificate	0
	Maximum score	25

Lift Mechanic Qualification: (Score Max 25)

Role	Qualification (Number in the brackets are points allocated)	Score
Lift Mechanic	Lift Mechanic Trade test and Electrical/Mechanical N4 or higher	25
	Lift Mechanic Trade test and Electrical/Mechanical N3	15
	NO Lift Mechanic Trade test and Electrical/Mechanical N3	0
	Maximum score	25

Technical assistant Qualification: (Score Max 15)

Role	Qualification (Number in the brackets are points allocated)	Score
Technical assistant	Lift Mechanic Trade Test OR Mechanical/Electrical N3 or higher	15
	Mechanical/Electrical N2	7
	NO Mechanical/Electrical N2	0
	Maximum score	15

Site Supervisor Experience: (Score Max 10)

(Proof of similar or relevant experience should be included in the resources' CV. No points will be awarded for failure to detail project and role in the CV.)

Role	Experience	Score
Site Supervisor	More than 5 years post Lift Mechanic Trade Test / ECSA Registered Lift Inspector in Maintenance of Lifts or Escalators (at least 2 years Supervisory experience in the Maintenance of Lifts or Escalators)	10
	3 years - 5 years post Lift Mechanic Trade Test / ECSA Registered Lift Inspector in Maintenance of Lifts or Escalators (at least 2 years Supervisory experience in the Maintenance of Lifts or Escalators)	5
	Less than 3 years post Lift Mechanic Trade Test / ECSA Registered Lift Inspector in Maintenance of Lifts or Escalators (at least 2 years Supervisory experience in the Maintenance of Lifts or Escalators)	0
	Maximum score	10

Lift Mechanic Experience: (Score Max 10)

(Proof of similar or relevant experience should be included in the resources' CV. No points will be awarded for failure to detail project and role in the CV.)

Role	Experience	Score
Lift Mechanic	More than 4 years post Lift Mechanic Trade Test qualification in Maintenance of Lifts or Escalators	10
	3 years – 4 years post Lift Mechanic Trade Test qualification in Maintenance of Lifts or Escalators	5
	Less than 3 years post Lift Mechanic Trade Test qualification in Maintenance of Lifts or Escalators	0
	Maximum score	10

Technical Assistance Experience: (Score Max 5)

(Proof of similar or relevant experience should be included in the resources' CV. No points will be awarded for failure to detail project and role in the CV.)

Role	Experience	Score
Technical assistant	More than 2 years' experience in maintenance of Electrical or Mechanical or in the lift industry.	5
	1 - 2 years' experience in maintenance of Electrical or Mechanical Equipment or in the lift industry.	3
	Less than 1 year experience in maintenance of Electrical or Mechanical Equipment or in the lift industry.	0
	Maximum score	5

References (Reference Letters or Completion Certificates) – (Score Max 10) (Proof of previous work of at least two (2) traceable references (at least 1 reference must be for a live environment) of the tendering entity where Maintenance of Lifts AND Escalators were previously done or are currently ongoing performed, submitted on the client's letterhead, describing the type of work and reference number or purchase order).

One Reference letter/Completion Certificate or none submitted	0
Two References letters/Completion Certificate	5
Three References letters/Completion Certificate or more	10
Maximum score	10

N.B SCORING NOTES

Reference letter or Completion Certificate of the Bidding entity/entities must have the following as a minimum:

- 1) Referee Company letter head.
- 2) The order number or contract reference number.
- 3) The description of works performed by the bidder.
- 4) The value of the works performed by the bidder.
- 5) The start and end date of the works performed by the bidder, in the format Month and Year.

N.B Award letters, Purchase Orders, Contracts will not be accepted or evaluated.

N.B Replacement/Installation of Lifts or Escalators reference letters will not be accepted or evaluated.

N.B All this information in the bidders' reference letter must support information populated in forms.

N.B Reference letters that are not traceable will not be accepted or evaluated.

Note: Bidders that do not meet the Functional Evaluation criteria will be disqualified and not evaluated further

A person with a backpack is walking away from the camera on a moving walkway in an airport terminal. The walkway is flanked by glass railings and large windows on the left, and a series of shops and advertisements on the right. The scene is brightly lit with overhead lights. A semi-transparent teal banner is overlaid on the lower half of the image.

SCOPE OF WORKS

5 Year Maintenance contract :

- Servicing - performing routine preventive maintenance as prescribed by the original equipment manufacturer (OEM) specifications and ACSA's planned maintenance activities routes.
- Minor Repairs – responding to breakdowns by maintenance personnel and restoring the equipment to a safe working condition.
- Major Repairs – responding to major breakdowns that require special skills and that cannot be executed by the maintenance personnel and restoring the equipment to a safe working condition.
- Call outs – attend to general call outs for fault finding and restore equipment into safe working conditions.
- Once off installation of intercom system working with sim card prepaid and airtime monitoring on GSM unit monthly.

PRICE SCHEDULE

SUB TOTAL A Elevators

LIFT/ES C NO.	CTE NO.	MAKE	TYPE	NO. OF FLOORS	Price/Month	Price/year Excl VAT
H01	CTH495	Nuline	Trolley / Goods	5		
H02	SL1179	Nuline	Goods	2		
H03	SL1180	Nuline	Firearm hoist	2		
H04	SL54556	Nuline	Trolley / Goods	4		
H05	SL54559	Nuline	Trolley / Goods	4		
L02	4163	Schindler	Passenger	4		
L04	4165	Schindler	Passenger	4		
L05	4166	Schindler	Passenger/Goods	5		
L06	4168	Schindler	Passenger/Goods	5		
L07	4169	Schindler	Passenger/Goods	5		
L08	4170	Schindler	Passenger/Goods	5		
L09	4172	Schindler	Passenger/Goods	3		
L10	4171	Schindler	Passenger/Goods	3		
L11	4173	Schindler	Trolley / Goods	3		
L12	4174	Schindler	Trolley / Goods	3		
L13	4176	Schindler	Passenger	3		
L14	4175	Schindler	Passenger	3		
L15	4177	Schindler	Passenger/Goods	4		
L16	4178	Schindler	Passenger	2		
L17	4179/SL002	Schindler	Passenger	2		
L18	4162	Schindler	Passenger	2		
L19	4164	Schindler	Passenger	2		
L20	SL008	Schindler	Passenger/Goods	2		
L21	SL009	Schindler	Passenger/Goods	2		
L22	4216	Nuline	Wheelchair lift	2		
L23	08/L2403	Schindler	Passenger	4		
L24	08/L2399	Schindler	Passenger	4		
L25	3434	Schindler	Passenger	5		
L26	3435	Schindler	Passenger	5		
L27	3433	Schindler	Passenger	5		
L28	3432	Schindler	Passenger	5		
L29	CTE4060	Sabiem	Passenger	2		
L30	CTE4241	Sabiem	Passenger	2		
L31	08/L2412	Schindler	Passenger	2		
L32	NL0234	Nuline	Passenger	2		
L33	2662	Mitsubish i	Passenger	2		
L34	08/L3516	Schindler	Passenger/Goods	3		
L35	2660	Mitsubish i	Passenger	3		
L36	L4347	Schindler	Passenger	5		
L37	L4348	Schindler	Passenger	5		
L38	L4350	Schindler	Passenger	5		
L39	L4349	Schindler	Passenger	5		
L40	L4353	Schindler	Passenger	5		
L41	L4351	Schindler	Passenger	5		
L42	116	Kone	Passenger	4		
L43	CTE5116/CH650 4	Swisatec	Passenger	2		
L44	SL0442	Nuline	Passenger	3		
L45	SL0890	Schindler	Passenger	2		
			PLATFORM LIFT 08470	3		
			PLATFORM LIFT H00033	1		
SUB TOTAL A(LIFTS) EXCL VAT						

PRICE SCHEDULE

SUB TOTAL B Escalators

LIFT/ESC NO.	CTE NO.	OEM	Unit size (mm or kg)	NO. OF FLOORS	Steps	Handrail	Price/Month	Price/year VAT	Excl
E01	364	Schindler	9600	2	118	49932mm			
E02	365	Schindler	9600	2	118	49932mm			
E03	375	Schindler	9600	2	118	49932mm			
E04	374	Schindler	9600	2	118	49932mm			
E05	368	Schindler	4800	1	70	30000mm			
E06	369	Schindler	4800	1	70	30000mm			
E07	377	Schindler	4800	1	70	30000mm			
E08	376	Schindler	4800	1	70	30000mm			
E09	373	Schindler	9600	2	118	49932mm			
E10	372	Schindler	9600	2	118	49932mm			
E11	366	Schindler	7810	1	70	28970mm			
E12	367	Schindler	4800	1	99	42100mm			
E13	378	Schindler	4500	1	71	31130mm			
E14	379	Schindler	3000	1	71	31130mm			
E15	370	Schindler	3000	1	56	25120mm			
E16	371	Schindler	3000	1	56	25120mm			
E17	E298	Mitsubishi	3000	1	56	25120mm			
E18	E297	Mitsubishi	3000	1	56	25120mm			
E19	E348	Mitsubishi	3000	1	56	25120mm			
E20	E295	Schindler	3000	1	56	25120mm			
E21	E296	Mitsubishi	6800	1	90	38039mm			
E22	E386	Schindler	6800	1	90	38039mm			
E23	385	Schindler	4800	1	70	28970mm			
E24	387	Schindler	4800	1	70	28970mm			
E25	389	Schindler	4270	1	63	27928mm			
E26	391	Schindler	4270	1	63	27928mm			
E27	390	Schindler	4800	1	70	28970mm			
E28	392	Schindler	4800	1	70	28970mm			
E29	393	Schindler	4800	1	70	28970mm			
E30	299	Mitsubishi	4500	1	70	28970mm			
SUB TOTAL B (ESCALATORS) EXCL VAT									

PRICE SCHEDULE

LIFT/ESC NO.	CTE NO.	OEM	Unit size (mm or kg)	NO. OF FLOORS	Steps	Handrail	Price/year Excl VAT
E01	364	Schindler	9600	2	118	49932mm	
E02	365	Schindler	9600	2	118	49932mm	
E03	375	Schindler	9600	2	118	49932mm	
E04	374	Schindler	9600	2	118	49932mm	
E05	368	Schindler	4800	1	70	30000mm	
E06	369	Schindler	4800	1	70	30000mm	
E07	377	Schindler	4800	1	70	30000mm	
E08	376	Schindler	4800	1	70	30000mm	
E09	373	Schindler	9600	2	118	49932mm	
E10	372	Schindler	9600	2	118	49932mm	
E11	366	Schindler	7810	1	70	28970mm	
E12	367	Schindler	4800	1	99	42100mm	
E13	378	Schindler	4500	1	71	31130mm	
E14	379	Schindler	3000	1	71	31130mm	
E15	370	Schindler	3000	1	56	25120mm	
E16	371	Schindler	3000	1	56	25120mm	
E17	E298	Mitsubishi	3000	1	56	25120mm	
E18	E297	Mitsubishi	3000	1	56	25120mm	
E19	E348	Mitsubishi	3000	1	56	25120mm	
E20	E295	Schindler	3000	1	56	25120mm	
E21	E296	Mitsubishi	6800	1	90	38039mm	
E22	E386	Schindler	6800	1	90	38039mm	
E23	385	Schindler	4800	1	70	28970mm	
E24	387	Schindler	4800	1	70	28970mm	
E25	389	Schindler	4270	1	63	27928mm	
E26	391	Schindler	4270	1	63	27928mm	
E27	390	Schindler	4800	1	70	28970mm	
E28	392	Schindler	4800	1	70	28970mm	
E29	393	Schindler	4800	1	70	28970mm	
E30	299	Mitsubishi	4500	1	70	28970mm	
SUB TOTAL C (ESCALATORS) EXCL VAT							

SUB TOTAL C : DEEP CLEANING OF ESCALATORS (INCLUDING STEPS) (Refer Annex B)

Deep cleaning will take place every 2nd year per escalator. Calculation below:

SUB TOTAL C (ESCALATORS) per year EXCL VAT: x 2 =/5 =
..... (Amount to use in Year 1 calculation before CPI increase)

PRICE SCHEDULE

SUB TOTAL E : PROVISIONAL SUMS

Provisional Sums will be re-imbursed on proven cost

Item no.	Activity Description	Total/year Excl VAT
1	Airport personnel access permits, vehicle airside access permits and induction/ security awareness training.	R 15 000
2	Safety File	R 5 000
Sub-Total E Excl VAT		R20 000

Supply and Installation of GSM

LIFT/ESC NO.	CTE NO.	MAKE	TYPE	NO. OF FLOORS	GSM Installation Price Once off	GSM Monitor Price/year Excl VAT
H01	CTH495	Nuline	Trolley / Goods	5		
H02	SL1179	Nuline	Goods	2		
H03	SL1180	Nuline	Firearm hoist	2		
H04	SL54556	Nuline	Trolley / Goods	4		
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L43	CTE5116/CH6504	Swisattec	Passenger	2		
L44	SL0442	Nuline	Passenger	3		
L45	SL0890	Schindler	Passenger	2		
SUB TOTAL F(LIFTS) EXCL VAT						

PRICE SCHEDULE

PRICING SCHEDULE H Summary for one (1) year

Description	1 year Total (excluding VAT)
Sub-Total A: LIFTS	
Sub-Total B: Escalators	
Sub-Total C: Cleaning of Escalator (New item)	
Sub-Total D: Spares	
Sub-Total E: Provisional Sum	
Sub-Total F: GSM Monitor Price/ <u>year</u> (new Item)	
TOTAL Excl VAT for Year 1	

Period	Annual escalation	Rand value
Year 1	0%	
Year 2 (Year <u>1</u> + annual escalation)	6%	
Year 3 (Year <u>2</u> + annual escalation)	6%	
Year 4 (Year <u>3</u> + annual escalation)	6%	
Year 5 (Year <u>4</u> + annual escalation)	6%	
Once off GSM installation		
Replacement Project		9 000 000.00
Total Contract Value for the Five (5) Year Contract – Excluding VAT (to be carried to the Form of offer)		

This is the final stage of the evaluation process and will be based on the PPPFA preference point system. Bidders will be ranked by applying the preferential point scoring 80/20. A maximum of 80 points is allocated for price based on the following formulae

80/20

$$P_s = 80 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right)$$

Where:

P_s = Points scored for price of tender under consideration

P_t = Price of tender under consideration

P_{min} = Price of lowest acceptable tender

Evaluation of Preference

ACSA will score specific goals out of 20 in accordance with the PPP Regulations 2022/2023. If a bidder fails to meet the Specific goals as outlined on the table below and to submit proof, the bidder will score zero (0) out of 20. ACSA will not disqualify the bidder. See below Specific goals that must be achieved for this bid:

Paste applicable goal here:

Specific Goals	Score
	20
51% owned by Black male and Black women and Black youth and People living with disabilities	20
51% owned by Black male or Black women or Black youth or People living with disabilities (at least two of the above designated groups must achieved)	15
51% owned by Black male or Black women or Black youth or People living with disabilities	10
Less than 51% owned by Black male, Black women, Black youth, People living with disabilities	5
Other	0



A photograph of an airport departures board. The board is a large digital display with a blue header and red text. It lists various flights, destinations, times, gates, and statuses. A large, semi-transparent 'THANK YOU' watermark is overlaid across the center of the board.

✈ Departures 14:37					
Flight	Destination	Time	Gate	Status	New Time
HM060	Seychelles	13:58	A11	Closed	
SA028	Harare	14:55	A01	Final Call	
SA060	Laos	15:00	A05	Gate	
SA062	Naseru	15:00	A19	Closed	
BP206	Gaborone	15:00	A15		
SA1775	Gaborone	15:45	A35		
FH8336	Harare	15:50	A21		
SA0086	Manzini - King Msw	16:05	A29		
SA0156	Ndola	16:05	A27		
SA0164	Lusaka	16:20	A18		
SA0102	Harare	16:20	A23		
DT578	Luanda	16:35	A07-08		
SA286	Hong Kong	16:50	A05		
SA0458	Gaborone	17:00	A10		
KQ763	Nairobi	17:30	A15		
TK043	Istanbul	18:10	A05		

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QUESTIONS