

MINUTES OF THE NON COMPUSORY BRIEFING SESSION FOR REQUEST FOR PROPOSAL FOR PANEL OF SERVICE PROVIDERS TO SUPPLY SCM RESOURCES AS AND WHEN REQUIRED FOR A PERIOD OF TWELVE (12) MONTHS AT AIRPORTS COMPANY SOUTH AFRICA, HEAD OFFICE.

MEETING DATE: 29 MAY 2025

TIME: 12H00 TO 13H00

Questions and Answers:

Question: Does ACSA require CV of resources for this tender, this will post award as and when required?

Answer: No, ACSA does not require CVs now, the bidding entity will be evaluated for this tender. CV's will be assessed once panel is in place upon request from ACSA. CV's will be assessed on meeting minimum requirements and availability.

Question: Why does ACSA require a BBBEE certificate or affidavit during evaluation for 80/20 or 90/10 evaluation, however ACSA is evaluating using specific goals?

Answer: BBBEE certificate and scorecard is used to assess the ownership of the company as the BBBEE certificate indicates the ownership of the company. Affidavit is issued for EME (due to company turnover) as they don't qualify for BBBEE certificate due to turnover. To score a company on preference the following documents are required BBBEE certificate, CSD report, CIPC documents all these all these documents assist the evaluator in proving preference. Please note if company has disabled directors, they must provide medical proof of disability.

Question: The requirement for reference letter that it can not be older that five (5) years or is it three (3) years?

Answer: As per evaluation criteria the reference letter must not be older than five (5) years therefore the earliest year is 2020.

Question: Does ACSA want candidates from a specific industries e.g. Aviation?

Answer: ACSA did not specify an industry, candidates must have necessary operational experience as listed for each role, but we are not saying the candidate must have experience in a specific industry.

Question: Will there be a presentation to the Bid Evaluation Committee during evaluation as per the requirement to submit the company profile?

Answer: No there won't be presentation the evaluation as set out in the tender document will be followed. ACSA will not change the rules of the game after issue. After award the only requirement will be CV for a specific role. The functionality evaluation criteria require reference letter to be contactable, so we can verify experience of the company. However, at bidding stage there is no requirement for presentation

Question: Are there any changes in the tender document to the one issued to market?

Answer: No amendments to the tender document, the non-compulsory briefing session was reiterating what is contained on the tender document. Bidders can also send an email for queries, last day of queries as stated in the tender document.

Question: Will ACSA share the recording of the briefing session?

Answer: No ACSA will not share the recording.

Questions: What did we share under evaluation?

Answer: Bidders must ensure that they read the evaluation criteria, e.g. on the company profile ensure its responding to the bid.

Question: Must the reference letter be from a client from a public sector?

Answer: No, we did not specify the industry of the client.

Question: Reference letter must it be specific to the industry and references must not be older than 5 years what's the year?

Answer: Not older than 2020 and must be relevant to resourcing

Question: Must the reference letter come from SCM industry specific client?

Answer: The tender document did not indicate that the reference letter must come from client in a specific industry. The reference must be in resourcing industry, must be in a client letter head, must be contactable and not older than 5 years however we did not specify and industry.

Question: Must they submit a company profile or be technical proposal?

Answer: We require a company profile as per evaluation requirements, and we will be testing if the company is in resourcing solution for the past three (3) years.

Question: Can bidder/ panellist decide which roles they will submit to ACSA. Must they price for each role?

Answer: No, when you form part of the panel ACSA will send a list of required roles and panellist and must provide CV to ACSA. Price for each role and failure to complete in full it will result in disqualification.

Questions will be posted on etender portal