



Department: **Supply Chain Management** Form Number: CA 183-541

REQUEST FOR QUOTES (RFQ)

DESCRIPTION OF GOODS/ SERVICE REQUIRED	Presenter / Host for Game Show (Family Feud)	
<p>RFQ Number: RFQ/ZD/ETHICSPRESENTER/COSEC/869/2025-2026</p>		
<p>The Host/Presenter is required to provide professional, and engaging Family Feud style game show experience as part of the SACAA Ethics Culture Day. The purpose of the engagement is to promote ethical awareness, strengthen client-centricity, and encourage inclusivity and collaboration among employees through an interactive and entertaining format. The submission should therefore follow the following expected deliverables as they relate to the prescribed outputs:</p> <ul style="list-style-type: none"> • Conceptualise and host a Family Feud style game show aligned with the SACAA Ethics Culture Day themes of Client-Centricity, Ethics and Governance, and Diversity and Inclusion. • Ensure that the overall facilitation of the game reinforce SACAA’s core values, Ethics Policy, Code of Conduct, and Service Level Standards. • Facilitate the competition between two SACAA divisions per session, where teams compete by answering survey-based questions to earn points. • Reinforce key learning outcomes through humour, engagement, and knowledge-based challenges related to: <ul style="list-style-type: none"> ○ SACAA Values; ○ Ethics Policy and Code of Conduct (expected behaviour, declaration of corporate items, and consequences for non-compliance); ○ Workplace behaviour and culture (fair treatment, respect, and harassment); and ○ Ethical decision-making scenarios (reporting unethical behaviour, whistleblowing, and ethical dilemma resolution). • Engage an audience of approximately 450 employees, ensuring maximum participation and inclusivity. • Maintain a high standard of professionalism, ethical messaging, and entertainment throughout the event. • Work collaboratively with the SACAA ethics team to ensure alignment on content, messaging, and tone. • Manage event flow, timekeeping, and audience interaction effectively throughout the duration of the programme. • Ensure the event duration does not exceed 2–3 hours. • Provide all necessary presentation materials, cue cards, or supporting documents to enable a seamless delivery. 		
<p>CA 183-541</p>	<p>26 August 2025</p>	<p>Page 1 of 2</p>



Department: **Supply Chain Management**

Form Number: CA 183-541

REQUEST FOR QUOTES (RFQ)

Presenter/Host Attributes and Requirements:

The selected host/ presenter must:

- Demonstrate a strong and confident stage presence with excellent communication skills.
- Exhibit the ability to balance humour, professionalism, and engagement with a diverse audience.
- Possess an understanding of corporate ethics, values, and organisational culture.
- Encourage positive energy among participants.
- Be adaptable and able to manage live audience dynamics with composure and creativity.
- Have prior experience in hosting live shows, team-building events, or similar corporate activations.

Expected Deliverables:

- Professionally host and manage the live Family Feud game show during the SACAA Ethics Culture Day.
- Reinforce SACAA's values and ethical themes throughout the session.
- Deliver a dynamic, inclusive, and memorable event that supports the objectives of promoting ethical behaviour, collaboration, and client-centred service delivery.

Enquiries send via email to duman@caa.co.za

NB: Please send your submission, all supporting documents to support your proposals (then quote, completed SBD4 and valid B-BBEE) to caaquotes@caa.co.za by Wednesday, 12 November 2025, 11h00.