



MNQUMA LOCAL MUNICIPALITY  
SUPPLY CHAIN  
MANAGEMENT UNIT

2024 -02- 13

Received By: Y. Vava

Signature: [Signature]

## ADVERT FOR NOTICE BOARD

### PROJECT DESCRIPTION

Mnquma Local Municipality hereby invites experienced Professional Service Providers for Planning, Design and Project Management of the following project:

Bid Number	Project Name	Compulsory Tender Documents	Closing Date and Time	Preferential point System
MNQ/SCM/29/23-24	Provision of professional services for planning, design and project management of 2024/25 financial year Electrification Programme within Mnquma area	Date: 22/02//2024 Time: 10H00 Venue: Foyer Mnquma Local Municipality, Corner King and Mthatha Street Butterworth, 4960	Date: 01/03/2024 Time: 12H00	80/20

All enquiries must be directed to the following email addresses:

Enquiries: Mr. L Boya ( Manager: Electrical Services) at 047 050 1274 email: [lusindiso.boyas@gmail.com](mailto:lusindiso.boyas@gmail.com) and Ms. Y Vava (Acting Manager: SCM) at (047) 050 1156 / 073 072 2797 email: [yvava@mnquma.gov.za](mailto:yvava@mnquma.gov.za)

**Evaluation Criteria:** The evaluation will be conducted in two (02) stages namely:

#### Stage 1: Administrative compliance

Bidders that do not meet the **Administrative compliance** (Compliance with mandatory and other bid requirements) will not be eligible for further evaluation and will be deemed as non-responsive.

**Stage 2:** Evaluation in terms of the 80/20 preference point systems prescribed in Preferential Procurement Regulations 2022

**Price=80 points,**

**Specific goals =20 points**

The specific goals allocated in terms of this tender	Specific goals points 20 points	Proof Required to score points
The promotion of South African owned enterprises	20	Fully completed and signed MBD 6.1; and full Central Suppliers Data Base report (CSD) not older than one month

**NB: No points will be claimed by the bidder if it fails to submit proof required to score points for specific goals**

## REQUIRED DOCUMENTS:

Potential bidders must submit the following attachments when submitting their proposals, failure to do so will lead to disqualification.

- **Proof of Company Experience:**

Bidder has successfully completed 4 Planning, design and project management projects in rural electrification programme (INEP).

**Signed reference letters with appointment letters in relation to the required services must be attached**

- **Key Staff working for the bidding company**
- **Senior Engineer/Technologist:** Academic Qualification: Degree or Btech in Electrical Engineering accompanied by Proof of Professional Registration with relevant professional body **and** must have a minimum of 5 years' experience in Planning, Design and Project management in electrification services project.
- **Technician:** Academic Qualification: Diploma in Electrical Engineering with knowledge of labour intensive construction (LIC) methods (NQF level 5) **and** must have a minimum of 5 years' experience in Planning, Design and Project management in electrification services projects.

**Bidders must submit detailed CVs with original certified (not older than 06 months) copies of the required professional qualifications. If the required certified copies of professional qualifications are not attached to the CVs will lead to disqualification (Copy of a certified copy will not be considered)**

- **Valid Proof of Design software license**
- Full CSD Report (Not older than one Month)
- Only the original tender documents printed will be accepted.
- Fully completed and signed Tender Forms i.e. Form of offer, all returnable MBDSs (MBD 1-9 (Part of the document). Return all returnable documents to the

## CONDITIONS OF ACCEPTANCE:

- The Municipality is under no obligation to accept any proposal/tender and reserves the right to accept the whole or any part of the proposal/tender. No proposal/tenders will be considered from persons in the service of the state.
- The bidder or any of its directors/shareholders is not listed on the Register of Tender Defaulters in terms of the Prevention and Combating of Corrupt Activities Act of 2004 as a person prohibited from doing business with the public sector;
- The bidder has not abused the Employer's Supply Chain Management System; or failed to perform on any previous contract and has been given a written notice to this effect.
- Proof of Professional Indemnity
- No late, incomplete, unsigned faxed, couriered, and emailed tenders will be accepted
- The tender offer submitted shall remain valid, irrevocable and open for written acceptance by the Mngoma Local Municipality for a period of 90 days from the closing date.
- The award of the tender may be subjected to price negotiation with the preferred tenderers.
- The municipality reserves the right to extend the tender period by notice in the press and on the municipality's official website [www.mngoma.gov.za](http://www.mngoma.gov.za)

**NB: Preferred bidders will be required to furnish the municipality with:**

- CK/ Company Registration, Certified ID copies not older than six (06) months
- Tax Compliance Status Pin
- Certificate issued by the municipality or any other municipality to which he may be indebted to the effect that he and, in the event of the bidder being a company, also any of its directors, is not indebted to the municipality or to any other municipality or municipal entity for rates, taxes and/or municipal service charges which are in arrear for a period of more than **three months** and that no dispute exists between such bidder and municipality or municipal entity concerned in respect of any such arrear amounts. Bidders who reside within

employer after completing them in their entirety by writing legibly in non-erasable ink.

- In the case of partnerships/ consortiums/ joint venture agreement, signed agreement must be submitted with the tender document.
- All parties/partners to the partnership/ consortium/joint venture agreement must be registered on the central supplier database.

#### **OBTAINING OF TENDER DOCUMENTS:**

Tender documents for this project can be obtained at Mngoma Local Municipality website [www.mngoma.gov.za](http://www.mngoma.gov.za) and eTender portal <https://entender.gov.za/>

#### **TENDER SUBMISSION AND OPENING**

Tenders/Proposals must be submitted by hand at Bid Box, Corner King and Mthatha Street, Butterworth. 4960

Tenders should be sealed, endorsed on the front of the envelope with

- **BID NO. MNQ/SCM/29/23-24**
- **Project Name: Provision of Professional Services for Planning, Design and Project Management of 2024/25 Financial Year Electrification Programme within Mngoma Area**

On the **back of the envelope** with:

- **Company name and address, contact person and contact details**

the Mngoma Local Municipality (MLM) jurisdiction will be verified with MLM Revenue Section.

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**S. MAHLASELA**  
**MUNICIPAL MANAGER**