



## INVITATION TO TENDER NOTICE

CONTRACT NO CDC/388/23

### CONSTRUCTION OF NEW ECDC EDUCATIONAL FACILITIES AT ENDUKU PRIMARY JUNIOR SCHOOL (PJS)

*The Coega Development Corporation is headquartered in the City of Gqeberha, Nelson Mandela Bay Municipality, South Africa, with a strategic operational footprint in South Africa and beyond the borders on the African continent. Coega's vision is to be the leading catalyst for the championing of socio-economic development. This it seeks to achieve through the development and operation of the 9 003-hectare Coega Special Economic Zone (SEZ), a transshipment hub and a leading investment destination in Africa, providing highly skilled competence and capacity for the execution of complex infrastructure and related projects throughout South Africa and selected markets on the African continent, and advisory on the development of industrialisation and logistics zones. Coega's advanced capabilities are successful enablers in sustainable economic zone development and management, real assets management, infrastructure planning and development, technology integration while realising related socio-economic impact areas such as skills and SMME development. Coega's high-performance ethos is grounded in its commitment to sustainable development, the protection of its people and the planet, and the delivery of infrastructure solutions that support a just social and economic transition to a low-carbon, resource efficient, and climate resilient future. The foundational culture of Coega's approach, backed by its core values, is innovation and continuous improvement.*

*The Eastern Cape Provincial Department of Education (DoE) together with the Eastern Cape Provincial Department of Public Works (DPW) appointed the Coega Development Corporation (CDC) as an Implementing Agent (IA) to assist in rolling out the infrastructure projects within the Eastern Cape Province. A Single Grade R- Early Childhood Centre (ECD Centre) has been identified to be constructed at **Enduku Junior Primary School**, it is situated in **Engcobo, Chris Hani District Municipality**.*

## **INVITATION AND SCOPE OF SERVICES**

The Coega Development Corporation (CDC) is inviting capable and competent Service Providers with proven experience and track-record to submit their bids for **the Construction of a Single Grade R Facility at Enduku Junior Primary School (JPS)**.

Tenderers must have a CIDB Contractor Grading designation of **5GB or higher**, emerging contractors with a CIDB Contractor grading designation of **4GBPE** are not eligible to make submissions and will not be considered. It is envisaged that the project will take 10 (Ten) months.

## **SCOPE OF WORK**

The scope of works to be completed entails the following;

- a) Block 1 Grade R Comprises of 3 x Classrooms, 1 x Kitchen, 3 x Sickroom, 3 x Storeroom, 3 x Offices
- b) 1 x Learners Ablution block
- c) Grade R Play area
- d) Grade R Sandpit
- e) Electrical Installation
- f) Mechanical Installation
- g) Fire Installation
- h) Associated site works such as Walkways, Parking, Platforms and Landscaping
- i) Perimeter fencing around Grade R classrooms
- j) 5000L Classrooms water tanks with stands
- k) Sewerage, Stormwater and Water reticulation
- l) Drinking Fountain
- m) New Furniture

## **CONDITIONS OF TENDER**

Failure to adhere to the conditions stated hereinunder or to provide evidence where specified, will render the submission non-responsive and the submission will be declared as null and void and will not be considered further.

- (a) Tenderers shall be registered with the Construction Industry Development Board (CIDB). It is estimated that tenderers must have a CIDB Contractor Grading designation of **5GB or higher**. Emerging contractors with a CIDB Contractor grading designation of **4GBPE** are not eligible to make submissions/ to be considered.
- (b) Tenderers are required to have a valid and current CIDB registration on the date of closing and required to maintain this registration throughout the Tender Evaluation period. Failure to do so will invalidate the tender.
- (c) The CDC's Procurement Policy and Procedures shall apply.
- (d) The 80:20 preference point system, as per the Preferential Procurement Regulations, 2022 shall apply.

The following scores will be applied:

- (i) Price - 80,
  - (ii) Specific Goals (B-BBEE Status level of Contribution)- 20.
- (e) The following legislation shall apply:
- (i) Public Finance Management Act (PFMA);
  - (ii) Construction Industries Development Board Act, Act 38 of 2000
  - (iii) National Treasury Regulations;
  - (iv) Preferential Procurement Policy Framework Act, 2000;
  - (v) Preferential Procurement Regulations, 2022;
  - (vi) National Environmental Act, Act (107 of 1998) and Disaster Management Act, Act(57 of 2002);
  - (vii) Occupational Health and Safety Act and Regulations, Act (85 of 1993);
  - (viii) Compensation for Occupational injuries and disease Act (130 of 1993);
  - (ix) BBBEE Act Number 53 of 2003 (as amended by Act number 46 of 2013); and
  - (x) Any other applicable legislation.
- (f) Tenderers will be evaluated on functionality and are expected to meet the minimum of 50 points in order to be evaluated further. The evaluation criteria for assessing functionality and weight of each criterion are provided under Section T.1.3 of the tender document.
- (g) As per amended construction codes, companies with less than 51% black shareholding (QSEs & Generics) are to submit a valid SANAS Accredited B-BBEE Verification Certificate (with the full applicable B-BBEE elements) QSE with at least 51% or 100% black shareholding and EMEs with an annual turnover of R 3 million are required to submit a B-BBEE verification certificate from a SANAS accredited verification agency as they have to comply with the 33% sub-minimum requirement on the QSE Skills Scorecard to avoid being discounted a level. EMEs with a turnover of less than R3 million are exempt from complying with the subminimum requirement and may submit an affidavit or a certificate issued by CIPC, confirming their ownership and annual turnover. The consortium/Joint Venture must submit a consolidated B-BBEE Certificate as well as individual B-BBEE Certificates /affidavits of their own entities to confirm the type of enterprise.
- (h) Tenderers and all its Consortium/Joint Venture (JV) members, if any, must confirm their company registration with Companies and Intellectual Property Commission (CIPC) (formerly CIPRO) as CDC will not award any bid to any business that appears on the CIPC List of de-registered businesses. The CDC may verify company registration with CIPC through BizPortal.
- (i) All Tenderers must be Value Added Tax (VAT) Vendors and the Form of Offer must include VAT.
- (j) Tenderers (all the members in the Bidding Team in the case of Consortia or Joint Ventures) must provide proof of registration on the National Treasury's Central Supplier Database (CSD) or provide a Treasury CSD registration number e.g. MAAA0.

- (k) The CDC will only award the Bid to a Successful Bidder who is tax compliant.
- (l) CDC will not award more than two active Projects to one bidder, unless one Project has reached 80% completion stage and beyond. Capacity assessment may be conducted in an event that the recommended bidder is the only responsive service provider and has already been awarded two contracts.
- (m) Public servants are prohibited from conducting any form of business with organs of state, whether in their own capacity as individuals or through companies in which they are directors. Verification will be carried out by the CDC and Bidders will be disqualified should they be found to be in contravention with the Regulations.
- (n) The Tenderers must nominate a person who will be their Overall Project Team Leader. The Overall Project Team Leader:
  - (i) Should have delegated authority to sign:
    - (1) The Tender Submissions;
    - (2) Any correspondence with the CDC during the bidding process;
    - (3) The Agreement to be entered into with the Successful Bidder; and
    - (4) Any correspondence during the Contract Execution Phase.
  - (ii) Would be conferred the authority to be the duly Authorised Signatory as would be provided in the **Certificate of Authority of Signatory** that should be included in the Tender Document.
  - (iii) Will be the sole point of contact between the CDC and the Tenderer during this tendering process, and during contract execution (i.e. for the Successful Tenderer).
  - (iv) Would be required to review and sign off all the deliverables to the CDC during the execution of the contract, confirming their quality and professional soundness.
- (o) In the case of JVs/Consortia, the Bidder must include a Letter of Intent **to Enter into a JV/Consortium Agreement**.
- (p) Entities are not allowed to be a member of more than one (1) JV/Consortium or Bidding Team.
- (q) Tenderers must complete and sign the POPI Act form Q. In the case of a Joint Venture/ Consortium, a separate form in respect of each party to the JV must be completed.
- (r) Any misrepresentation of information will lead to immediate disqualification of the Bidder's Submission. It is imperative that the duly authorised person conducts quality control on all the documentation to be submitted to the CDC as part of this Tender Document and signs the submission as a correct and sound documentation that the CDC could put its reliance on.
- (s) It is incumbent upon and the responsibility of the Prospective Bidders to submit their full and correct contact details when they collect the tender documents to enable any communication that the CDC might need to issue to all the Prospective Bidders during the bidding process to be realised. The CDC will not be accountable for any such omission or failure by the Prospective Tenderers.

- (t) The successful bidder (Principal Contractor) will be required to comply with the Occupational Health and Safety Act and Regulations, Act (85 of 1993); Compensation for Occupational Injuries and Disease Act, Act (130 of 1993), National Environmental Act, Act (107 of 1998) and Disaster Management Act, Act (57 of 2002) and, all relevant and applicable legislations throughout the duration of the contract. Upon appointment of the successful bidder, the service provider will be required to develop Occupational Health, Safety and Environmental Management Systems in compliance with the CDC Norms and Standards.
- (u) Upon award the successful Bidder (Principal Contractor/s) will be required to provide a valid proof of registered Construction Health and Safety Officer (CHSO) or Construction Health and Safety Manager (CHSM) with SACPCMP upon award and must have necessary competencies and resources to execute his/her duties. The CHSO/CHSM must have proven record of a minimum of 2 years of experience or more. No candidate registration will be accepted.
- (v) Incomplete Tender document Submissions will be deemed null and void and shall be considered non-responsive.
- (w) Evaluation of bids will be done by at least three (3) CDC members of staff (Procurement representative and two (2) Project Managers).
  - (a) The bids will be evaluated as follows:
    - (i) Stage 1: Responsiveness Assessment,
    - (ii) Stage 2: Functionality Assessment,
    - (iii) Stage 3: Quantitative Assessment,
    - (iv) Stage 4: Qualitative Assessment
- (x) Tender validity shall be twelve (12) weeks.
- (y) Tenders must only be submitted on the tender document that is issued.

Documents may be collected during working hours from **Tuesday, 26 September 2023**, from **10:00am** from **CDC's East London Office, Ground Floor, Harraway House, 12 Pearce Road, Berea, East London**. A non-refundable fee of **R500.00** per document must be deposited or payable by means of electronic transfers to Account Name: **CDC – DoE; Standard Bank, Account No: 080 396 038, Branch: Pickering Street**.

A **Compulsory briefing** meeting with representatives of the employer and professional team will take place on site, at **Enduku PJS Manzana A/A, Cortage, Engcobo, 5050 on Thursday, 05 October 2023 starting at 13:00**. The GPS coordinates to the site are as follows: **(-31.7468900° South, 28.02255700° East)**. The briefing notes will be packaged and published on the CDC website.

Bidders are requested to send enquiries related to the bid via [tendersDoEec@coega.co.za](mailto:tendersDoEec@coega.co.za), between the period of **22 September 2023 to 16 October 2023**. No new queries received after **16 October 2023** will be entertained.

The closing time for the receipt of tenders is **14H00** on **Monday, 23 October 2023**. One original completed bid document shall be placed in a sealed envelope clearly marked:

**“CDC/388/23 – Construction of New Educational Facilities at Enduku Primary Junior School.”**

Bids are to be placed in the tender box at the **AT THE RECEPTION** at the **CDC’s East London Office, Ground Floor, Harraway House, 12 Pearce Road, Berea, East London.**

Bids will be opened in public, and the opening register will be placed on the CDC website within 48 hours of the tender closure and no late submissions will be considered.

Failure to provide any mandatory information required in this Bid will result in the submissions being deemed null and void and shall be considered non-responsive. Telegraphic, telexed, facsimiled or e-mailed submissions will not be accepted.

*The CDC reserves the right not to accept the lowest proposal in part or in whole or any proposal.*