



DEPARTMENT: SOUTH AFRICAN POLICE SERVICE

REPUBLIC OF SOUTH AFRICA

Private Bag X254, Pretoria, 0001, Tel: 012 - 841 7459, Facsimile: 012 - 841 7071
117 Cresswell Road, Silverton, Pretoria

The Manager

Reference no: 19/1/9/1/40__TD (24)

Date: _____

Enquiries: _____

Tel no: _____

Sir / Madam

REQUIRED BY THE SOUTH AFRICAN POLICE SERVICE

CLOSING TIME AND DATE FOR BIDS IS 11:00 on the date as specified in the document and on e-Tender

The Department of the South African Police Service requires the item(s)/service as described per attached bid invitation, and you are requested to complete the bidding documents and to submit it in accordance with the under-mentioned stipulations:

- The conditions contained in the attached annexures apply.
- Bid documents are not to be altered and electronically typed, but printed, filled in and submitted on e-Tender
- Only bid responses received on e-Tender will be considered.
- No manual responses will be accepted or considered
- The bid will be valid for a period of **90** days after the closing date.
- The attached forms/annexures, if completed in detail and returned, will form part of your bid.
- You are advised to acquaint yourself with the contents of the attached General Conditions of Contract.

It will be expected of the successful bidder to sign the formal contract at this office within seven (7) days after he/she has been informed to this effect.

Yours faithfully

LIEUTENANT GENERAL

DIVISIONAL COMMISSIONER: SUPPLY CHAIN MANAGEMENT

DR MI FANI

Date:

2028/03/04

PLEASE NOTE



BID NO: 19/1/9/1/40TD (24)
CLOSING TIME: 11:00 ON 2025-04-16

IT IS ESSENTIAL THAT THE FOLLOWING BID DOCUMENT AND THE RELEVANT SPECIFICATION BE COMPLETED IN FULL. FAILURE TO COMPLETE ANY PART OF THE BID OR SPECIFICATION WILL INVALIDATE YOUR BID DOCUMENT.

PLEASE NOTE AND ADHERE TO PARAGRAPH 1 OF THE SPECIAL CONDITIONS,
FAILURE TO COMPLY WILL INVALIDATE YOUR OFFER.

NOTED BY THE BIDDER:

.....
SIGNATURE: BIDDER

.....
DATE



BID DOCUMENT CHECKLIST

BID NO: 19/1/9/1/40TD (24)

DESCRIPTION: SUPPLY AND DELIVERY OF FORENSIC LIGHT SOURCE(S) FOR THE DETECTION AND EXAMINATION OF FORENSIC EVIDENCE AT CRIME SCENES FOR A PERIOD OF TWO (2) YEARS FOR THE SOUTH AFRICAN POLICE SERVICE: DIVISION: DETECTIVE AND FORENSIC SERVICES: COMPONENT CR & CSM: CRIME SCENE MANAGEMENT: NATIONALLY

(Mark with Yes or No)

		Procurement Office	Bidder	Bid Management
NO.	REQUIREMENTS			
1	SBD forms (1, 4, 5 and 6.1)	X		
2	Pricing Schedule	X		
3	Central Supplier Database (CSD) Report	X		
4	Profit Margin	X		
5	Special Requirements and Conditions of the Bid	X		
6	Applicable Test Reports/Certificates/etc.	X		
7	Portfolio of Evidence	X		

BIDDER:

NAME IN PRINT

SIGNATURE

DATE

BID MANAGEMENT:

NAME IN PRINT

SIGNATURE

DATE

X = REQUIRED

YES = SUBMITTED / RECEIVED

NO = NOT SUBMITTED / NOT RECEIVED

!!!!!!IMPORTANT NOTICE!!!!!! BID 19/1/9/1/40TD(24)

**A NON- COMPULSORY BRIEFING SESSION WILL BE HELD
ON THE 08TH OF APRIL 2025 AT 11H00, A-BLOCK, OFFICERS
HALL, DIVISION SUPPLY CHAIN MANAGEMENT, 117
CRESSWELL ROAD, WEAVIND PARK, PRETORIA**

**ALL BID DOCUMENTS MUST BE UPLOADED ON THE E-
TENDER PORTAL BY THE CLOSING DATE AND TIME, NO
LATER THAN 2025-04-16 AT 11:00 AM. THE E-TENDER
PORTAL WILL NOT ACCEPT THE DOCUMENTS AFTER THIS
DATE AND TIME**

SUPPLIER TO COMPLETE		
Are you a NEW supplier?	YES	KINDLY REGISTER ON NATIONAL TREASURY CSD: <u>WWW.CSD.GOV.ZA</u> AND OBTAIN A CSD SUPPLIER NUMBER
Are you an EXISTING Supplier?	YES	KINDLY PROVIDE YOUR CSD AND POLFIN SUPPLIER NUMBER
Supplier Number in CSD		
Supplier Number in POLFIN		

OFFICE USE ONLY				
RFQ received on:			Reason for rejection:	
Accepted		Rejected		
Supplier Number in POLFIN			Supplier Number in CSD	

C. CHECKLIST OF DOCUMENTS		CROSS REFERENCE	YES	NO	N/A
1.	Copy of Business entity's Registration Documents: i.e. CK2 form <ul style="list-style-type: none"> For Close Corporations – a copy of the CIPRO report showing the directors/owners/members of the cc For Pty Ltd – a copy of the CIPRO report as well as a copy of the shareholders agreement or a letter from your auditors confirming the shareholding of the company Copy of shareholders/members certificates / agreements 	Approved on CSD			
2.	Business entity's Vat Registration Certificate	Approved on CSD			
3.	Current Business entity original Tax Clearance Certificate	Approved on CSD			
4.	Identity Documents of Shareholders/Directors/Passport Documents	Approved on CSD			
5.	Proof of CIDB Registration	Approved on CSD			
6.	Registration of bank account details	Approved on CSD			
7.	B-BBEE Status level verification certificate	Approved on CSD			