



EXPRESSION OF INTEREST (EOI)

ESTABLISHMENT OF A PANEL OF CATERERS FOR COLLEGE EVENTS FOR A PERIOD OF TWO (2) YEARS

Elangeni TVET College hereby invites **experienced and qualified catering service providers to submit an Expression of Interest (EOI)** for inclusion on the College's **Panel of Caterers** for a period of **two (2) years**.

The appointed panel will be responsible for providing catering services for various college events and official functions, including but not limited to workshops, meetings, graduations, conferences, and student activities, as and when required.

MANDATORY REQUIREMENTS

Interested service providers must submit the following:

- Valid **CSD registration report** (summary and tax compliance status)
- Valid **Certificate of Acceptability** for food handling (issued by the local municipality)
- **Company registration documents (CIPC)**
- **Proof of relevant experience** (at least three contactable references)
- **Company profile** with details of capacity and key personnel
- **Proof of business address**
- **Menu samples** with indicative pricing per person

Failure to submit all required documents may lead to disqualification.

EVALUATION CRITERIA

EOIs will be evaluated based on company experience, capacity, food safety compliance, locality, and B-BBEE status, in accordance with the College's SCM Policy and Preferential Procurement Regulations, 2022.

COMPULSORY BRIEFING, COLLECTION AND SUBMISSION OF DOCUMENTS

The EOI document is available from 04 November 2025 on the **College website** www.elangeni.edu.za or may be collected at: 15 Portsmouth Road, Pinetown 3610
Elangeni TVET College, Central Office ,Compulsory briefing on 11 November 2025 @ 10h:00am

Completed and sealed submissions must be clearly marked:

“EXPRESSION OF INTEREST: PANEL OF CATERERS FOR COLLEGE EVENTS”

and deposited into the **Tender Box** located at the address above on or before **21 November 2025 at 11h00**.

Late or incomplete submissions will not be accepted.

ENQUIRIES

Any technical and SCM enquiries pertaining to the Expression of Interest must be directed to Mr. T Majola, Assistant Director SCM or Nonhlanhla Mhlongo on 031 492 4363 Thandolwenkosi.majola@elangeni.edu.za or nonhlanhla.mhlongo@elangeni.edu.za during office hours between 08h00 and 15h00.