



SITA SOC Ltd, 459 Tsitsa Street, Erasmuskloof, Pretoria, South Africa • PO Box 26100, Monument Park, 0105, South Africa  
Tel: +27 12 482 3000 • Fax +27 12 367 5151 • Reg. No 1999/001899/30 • [www.sita.co.za](http://www.sita.co.za)

Our Ref: RFB 2901/2024  
Enquiries: Lwazi Skwebu  
Tel: 012 482 0000  
Date: 05 July 2024

## PROSPECTIVE BIDDERS

### RFB 2901/2024 - PROVISIONING OF HARDWARE MAINTENANCE AND OPERATING SYSTEM RESTORATION OF ALL END USER COMPUTER RELATED PERIPHERAL EQUIPMENT FOR SAPS FOR A PERIOD OF FIVE (5) YEARS

Bidders are invited to submit tender responses for **RFB 2901/2024 - Provisioning of Hardware Maintenance and Operating System Restoration of all End User Computer Related Peripheral Equipment for SAPS for a Period of Five (5) Years**

#### NOTE:

**Compulsory Physical Briefing Session: 18 July 2024**  
Time: 10:00 am – 11:00 am (South African Time)  
Place: 459 Tsitsa Street, Erasmuskloof, Pretoria , SITA Auditorium

The **Closing Date** for bid submission is **02 August 2024**.

#### Notes to the bidders:

- You must ensure that you are registered on the CSD, and all your company details have been updated on the CSD.
- The following will apply for this Bid:
  - **CLOSING OF BIDS**  
Bidders must submit their Bid responses through the tender box at Erasmuskloof (459 Tsitsa Street) at 11h00am on the Bid closing date **02 August 2024**.
  - **ADMINISTRATIVE PRE-QUALIFICATION REQUIREMENTS**  
Submission of bid response: The bidder has submitted a bid response documentation pack –
    - (i) that was delivered at the correct physical or postal address and within the stipulated date and time as specified in the “Invitation to Bid” cover page, and;

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#### Non-Executive Directors:

Mr K Pillay (Chairperson), Ms L Petlele (Deputy Chairperson), Ms N Pietersen, Ms K Sibanda,  
Ms L Abrahams (Dr), Mr M Mnisi, Mr L Keyise, Ms L Mseme, Ms R Naidoo

#### Executive Directors:

Mr S Dzengwa (Managing Director: Acting) Mr MK Kgauwe (Chief Financial Officer),  
Ms June Cornelius (Company Secretary)

(ii) in the correct format as one original document, two copies and a copy on memory stick.

- **BID PRICING SCHEDULE**

Bidders will complete the bid pricing schedule in the Excel spreadsheet format provided, include this as part of the hard copy submission documents as well as a memory stick.

The published bid document is packaged as follows:

**Bidders must submit their bid response as follows and must tick in the box to confirm if the bid response is submitted as such:**

Manner of submission	Bidder to tick ✓ to indicate that the bid response has been submitted in this sequence
One (1) Original file inclusive of RFB Document, Technical/ Functional Response and Pricing/ Costing.	
One (1) Hard copy inclusive of RFB Document, Technical/ Functional Response and Pricing/ Costing.	
One (1) Electronic copy on USB in Portable Document Format (PDF) of the RFB Document, and Technical/ Functional Response.	
One (1) Electronic copy on USB in Portable Document Format (PDF) of the Pricing/ Costing	
Responses through the tender box at Erasmuskloof (459 Tsitsa Street) at 11h00am on the Bid closing date <b>02 August 2024.</b>	

All queries to this bid must be submitted in writing to the following email address:  
[lwazi.skwebu@sita.co.za](mailto:lwazi.skwebu@sita.co.za)

Yours sincerely



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**Andile Ngxoza**  
**Senior Manager: Basic & Tactical Sourcing**