



SITA SOC Ltd, 459 Tsitsa Street, Erasmuskloof, Pretoria, South Africa • PO Box 26100, Monument Park, 0105, South Africa
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Our Ref: RFB 2901/2024
Enquiries: Lwazi Skwebu
Tel: 012 482 0000
Date: 05 July 2024

PROSPECTIVE BIDDERS

RFB 2901/2024 - PROVISIONING OF HARDWARE MAINTENANCE AND OPERATING SYSTEM RESTORATION OF ALL END USER COMPUTER RELATED PERIPHERAL EQUIPMENT FOR SAPS FOR A PERIOD OF FIVE (5) YEARS

Bidders are invited to submit tender responses for **RFB 2901/2024 - Provisioning of Hardware Maintenance and Operating System Restoration of all End User Computer Related Peripheral Equipment for SAPS for a Period of Five (5) Years**

NOTE:

Compulsory Physical Briefing Session: 18 July 2024

Time: 10:00 am – 11:00 am (South African Time)

Place: 459 Tsitsa Street, Erasmuskloof, Pretoria , SITA Auditorium

The **Closing Date** for bid submission is **02 August 2024**.

Notes to the bidders:

- You must ensure that you are registered on the CSD, and all your company details have been updated on the CSD.
- The following will apply for this Bid:
 - **CLOSING OF BIDS**
Bidders must submit their Bid responses through the tender box at Erasmuskloof (459 Tsitsa Street) at 11h00am on the Bid closing date **02 August 2024**.
 - **ADMINISTRATIVE PRE-QUALIFICATION REQUIREMENTS**
Submission of bid response: The bidder has submitted a bid response documentation pack –
 - (i) that was delivered at the correct physical or postal address and within the stipulated date and time as specified in the “Invitation to Bid” cover page, and;

Non-Executive Directors:

Mr K Pillay (Chairperson), Ms L Petlele (Deputy Chairperson), Ms N Pietersen, Ms K Sibanda,
Ms L Abrahams (Dr), Mr M Mnisi, Mr L Keyise, Ms L Mseme, Ms R Naidoo

Executive Directors:

Mr S Dzegwa (Managing Director: Acting) Mr MK Kgauwe (Chief Financial Officer),
Ms June Cornelius (Company Secretary)

(ii) in the correct format as one original document, two copies and a copy on memory stick.

- **BID PRICING SCHEDULE**

Bidders will complete the bid pricing schedule in the Excel spreadsheet format provided, include this as part of the hard copy submission documents as well as a memory stick.

The published bid document is packaged as follows:

Bidders must submit their bid response as follows and must tick in the box to confirm if the bid response is submitted as such:

Manner of submission	Bidder to tick ✓ to indicate that the bid response has been submitted in this sequence
One (1) Original file inclusive of RFB Document, Technical/ Functional Response and Pricing/ Costing.	
One (1) Hard copy inclusive of RFB Document, Technical/ Functional Response and Pricing/ Costing.	
One (1) Electronic copy on USB in Portable Document Format (PDF) of the RFB Document, and Technical/ Functional Response.	
One (1) Electronic copy on USB in Portable Document Format (PDF) of the Pricing/ Costing	
Responses through the tender box at Erasmuskloof (459 Tsitsa Street) at 11h00am on the Bid closing date 02 August 2024.	

All queries to this bid must be submitted in writing to the following email address:
lwazi.skwebu@sita.co.za

Yours sincerely



Andile Ngxoza

Senior Manager: Basic & Tactical Sourcing