



SITA SOC Ltd, 459 Tsitsa Street, Erasmuskloof, Pretoria, South Africa • PO Box 26100, Monument Park, 0105, South Africa
Tel: +27 12 482 3000 • Fax +27 12 367 5151 • Reg. No 1999/001899/30 • www.sita.co.za

Our Ref: RFB 2730/2023
Enquiries: Portia Mphela
Tel: 012 482 2754
Date: 05 April 2023

PROSPECTIVE BIDDERS

RFB 2730/2023: APPOINTMENT OF A SUPPLIER TO SUPPLY AND DELIVER CLEANING MATERIALS & EQUIPMENT AT SITA GAUTENG BUILDINGS FOR A PERIOD OF THREE YEARS (36 MONTHS).

Bidders are invited to submit tender for RFB 2730/2023: Appointment of a supplier to supply and deliver cleaning materials & equipment at Sita Gauteng buildings for a period of three years (36 months).

Compulsory Site meeting and Briefing session to be held as follows:

Date: 19 April 2023

Time: 10:00 AM

Place: Virtual

The **Closing Date** for bid submission is **03 May 2023**.

Notes to the bidders:

- You must ensure that you are registered on the CSD and that all your company details have been updated on the CSD.
- The following will apply for this Bid:

- CLOSING OF BIDS

Bidders must submit their Bid responses through the tender box at Erasmuskloof (459 Tsitsa Street) at 11h00 AM on the Bid Closing date.

- ADMINISTRATIVE PRE-QUALIFICATION REQUIREMENTS

Submission of bid response: The bidder has submitted a bid response documentation pack –

- (i) that was delivered at the correct physical or postal address and within the stipulated date and time as specified in the “Invitation to Bid” cover page, and;
- (ii) in the correct format as one original document, two copies and a copy on memory stick.

Non-Executive Directors:

Ms M Mosidi (Chairperson), Ms S Bvuma (Dr) (Deputy Chairperson), Ms S Moonsamy, Ms N Pietersen, Ms Z Hill, Ms O Ketsekile, Mr T Ratshitanga (Dr), Mr R Ramabulana, Mr W Vukela, Ms L Mseme, Ms J Morwane, Mr M Ratshimbilani

Executive Directors:

Dr BA Mabaso (Managing Director) Mr MK Kgauwe (Chief Financial Officer),
Mr TV Mphaphuli (Company Secretary: Acting)

- **BID PRICING SCHEDULE**

Bidders will complete the bid pricing schedule in the Excel spreadsheet format provided, include this as part of the hard copy submission documents as well as a memory stick.

The published bid document is packaged as follows:

Bidders must submit their bid response as follows and must tick in the box to confirm if the bid response is submitted as such:

Manner of submission	Bidder to tick ✓ to indicate that the bid response has been submitted in this sequence
Responses through the tender box at Erasmuskloof (459 Tsitsa Street) at 11h00 AM on the Bid Closing date	

All queries to this bid must be submitted in writing to the following email address: portia.mphela@sita.co.za

Yours sincerely



Denga Ravele

Manager: Tactical Sourcing

Non-Executive Directors:

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