YOU ARE HEREBY INVITED TO BID FOR THE PROVISION AND ADMINISTRATION OF A PRE-PAID ELECTRICITY AND WATER VENDING SYSTEM FOR THE PERIOD 01 JULY 2024 TO 30 JUNE 2029.

TENDER NUMBER:		INC 4/2023
DESCRIPTION	:	PROVISION AND ADMINISTRATION OF A PRE-PAID ELECTRICITY AND WATER VENDING SYSTEM FOR THE PERIOD 01 JULY 2024 TO 30 JUNE 2029
CLOSING DATE	:	11 JANUARY 2024
CLOSING TIME	:	10:00 Bids will be opened in the Civic Centre, Ground Floor, Berg River Boulevard, Paarl in public at 10h15.
INFORMATION	:	**Obtain documentation:** Drakenstein Municipality Department: Financial Services 1st Floor Civic Centre Berg River Boulevard Paarl **GPS coordinates: 33.7372° S, 18.9679° E** **Enquiries regarding tender documentation:** Mr. C Fortuin Tel: 021-807 4538/ 021-807 4887 E-mail: charlesf@drakenstein.gov.za **Office hours for collection:** 08:30 – 15:00 as from 30 November 2023**.** A non-refundable fee of R450.00 is payable to Drakenstein Municipality for collection of documents. **No fee will be charged when the tender documents is requested electronically.**

A compulsory clarification meeting will be held on 12 December 2023 at 11h00 at Council Chambers, Civic Centre, Berg River Boulevard, Paarl. Bidders that fail to attend the compulsory clarification meeting will be disqualified. A representative may only represent one tenderer at this meeting. Bidders that arrive after the starting time of the compulsory clarification meeting as indicated, will be disqualified.

Bids may only be submitted on the bid documentation provided by the municipality and must remain valid for a minimum of 180 days after bid closing.

Telegraphic, telephonic, telex, facsimile, e-mailed or late tenders will not be accepted. The lowest, only or any bid shall not necessarily be accepted and the Council reserves the right to accept any part of the bid.

TENDERS TO BE DEPOSITED IN: The tender box 1 in the foyer of the Civic Centre, Drakenstein Municipality, Berg River Boulevard, PAARL, 7620. The tender box 1 is open from Mondays until Thursdays from 08:00 until 16:45 and on Fridays from 08:00 until 15:30. This excludes weekends and public holidays.

NOTE: This tender will be evaluated in terms of the Preferential Procurement Regulations, 2022 (Government Gazette No. 47452) and Drakenstein Municipality's Supply Chain Management Policy and its Preferential Procurement Policy. Please take note of the responsiveness criteria as stipulated in the tender document.

Please take note of the responsiveness criteria as stipulated in the tender document.

PROCUREMENT PREFERENCE POINT SYSTEM: 90/10

The successful bidder will be required to fill in and sign a written contract form.

The following conditions to bid exist (failure to comply may result in your bid being disqualified):

1. This bid is subject to the general conditions of contract (GCC) and special conditions for bidding;

2. Relevant specifications.
3. Bidders must be registered on Drakenstein Municipality's supplier database if they wish to conduct business with the municipality.
4. The tax status requirements as per MBD 1 (Part B) must be complied with. No contract will be awarded to any bidder that is not deemed tax compliant at the date of award.
5. Bids submitted must be in a sealed envelope clearly marked with the bid number, placed in the tender box 1 before closing time. Failure will result in the bid being invalid.
6. Functionality is applicable to this bid. Bidders are required to attain a minimum score of **80%** for functionality in order to be further evaluated in terms of the preference points system.

Paarl Post; Die Burger; Cape Times

DR JOHAN LEIBBRANDT
CITY MANAGER

U WORD HIERMEE UITGENOOI OM TE TENDER VIR DIE SAMESTELLING EN BYHOU VAN VOORSIENING EN ADMINISTRASIE VAN 'N VOORAFBETAALDE ELEKTRISITEIT- EN WATERVERKOOPSTELSEL VIR DIE TYDPERK 01 JULIE 2025 TOT 30 JUNIE 2029.

TENDER NOMMER :	INC 4/2023
BESKRYWING :	VOORSIENING EN ADMINISTRASIE VAN 'N VOORAFBETAALDE ELEKTRISITEIT- EN WATERVERKOOPSTELSEL VIR DIE TYDPERK 01 JULIE 2024 TOT 30 JUNIE 2029.
SLUITINGSDATUM :	11 JANUARY 2024
SLUITINGSTYD :	10:00 Tenders sal in die openbaar geopen word in die Burgersentrum, Grond Vloer, Bergrivier Boulevard, Paarl om 10:15
INLIGTING :	**Dokumentasie verkrygbaar:** Drakenstein Munisipaliteit Departement: Finansiële Dienste 1ste Vloer Burgersentrum Bergrivier Boulevard Paarl **GPS-koördinate: 33,7372° S, 18,9679° O** **Navrae in verband met die tender:** Mnr. C Fortuin Tel: 021 – 807 4538/ 021 – 807 4887 E-pos adres: charlesf@drakenstein.gov.za **Kantoorure vir afhaal van tenderdokumente** 08:30 – 15:00 vanaf 30 November 2023 teen 'n nie- terugbetaalbare fooi van R450.00 betaalbaar aan Drakenstein Munisipaliteit. **Geen fooi is van toepassing indien tender dokumente elektronies versoek word nie.**

'n Verpligte terreinvergadering sal plaasvind op 12 Desember 2023 om 11h00 in die Raadsaal, Burgersentrum, Bergrivier Boulevard Paarl. Tenderaars wat nie die verpligte terreinvergadering bywoon nie, sal gediskwalifiseer word. 'n Verteenwoordiger mag slegs een tenderaar by hierdie vergadering verteenwoordig. Tenderaars wat laat opdaag vir die verpligte terreinvergdaering, sal onmiddelik gediskwalifiseer word. [verwyder hierdie paragraaf indien terreinvergaderings nie van toepassing is op die tender nie]

Tenders mag slegs ingedien word op die tender dokumentasie soos voorsien word deur die munisipaliteit en moet geldig bly vir 'n minimum periode van 180 dae na tendersluiting.

Telegrafiese, telefoniese, telex, faksimilee, laat tenders of tenders per e-pos sal nie aanvaar word nie. Die Raad behou die reg voor om nie noodwendig die laagste, enigste of enige tender te aanvaar nie asook enige gedeelte van enige tender.

Tenders moet geplaas word in die tenderbus 1 in die voorportaal van die Burgersentrum, Drakenstein Munisipaliteit, Bergrivier Boulevard, PAARL, 7620. Die tenderbus 1 is oop vanaf Maandae tot Donderdae tussen 08:00 en 16:45 en op Vrydae vanaf 08:00 tot 15:30. Naweke en publieke vakansiedae is uitgesluit.

NOTA: Hierdie tender sal ge-evalueer word in terme van die Voorkeur Verkrygingsregulasies van 2022 (Staatskoerant No. 47452) en Drakenstein Munisipaliteit se Voorsieningskanaal Bestuursbeleid en sy Voorkeur Verkrygings Beleid. Neem kennis van die antwoordende kriteria soos vervat in die tender dokument.

VOORKEUR VERKRYGINGS PUNTESTELSEL: 90/10

Daar sal van die suksesvolle tenderaar verwag word om 'n geskrewe kontrakdokument in te vul en te onderteken.

Die volgende tendervoorwaardes geld (nalating om hieraan te voldoen mag lei tot diskwalifikasie van die tender):

1. Die tender is onderhewig aan die Algemene Kontrakvoorwaardes en spesiale voorwaardes.
2. Relevante spesifikasies.
3. Tenderaars moet geregistreer wees op Drakenstein Munisipaliteit se verskaffers databasis indien hulle besigheid wil doen met die munisipaliteit
4. Die belasting status vereistes soos per MBD 1 (Deel B) moet nagekom word. Geen kontrak sal toegeken word aan ‘n tenderaar wie nie voldoen aan belasting vereistes op datum van toekenning nie.
5. Die tender moet ingedien word in 'n verseëlde koevert en duidelik gemerk met die tender nommer daarop en geplaas word in die tenderbus 1 voor die sluitingstyd. Indien daar nie aan hierdie vereistes voldoen word nie sal die tender as ongeldig beskou word.
6. Funksionaliteit is van toepassing op hierdie tender. Tenderaars moet ‘n minimum van **80%** behaal vir funksionaliteit om sodoende verder ge-evalueer te word in terme van die voorkeur verkrygings puntestelsel.

Paarl Post; Die Burger; Cape Times

DR JOHAN LEIBBRANDT
STADSBESTUURDER