Maluti-a-Phofung Water (Soc) Ltd

Reg: 2005/033425/30

Tel : Phuthaditjhaba office (058) 492 0600
Harrismith office (058) 623 0305

Private Bag X874
WITSIESHOEK
9870

Date: 20th March 2026

Name of the bidder ……CSD NO……

Bid price……

REQUEST FOR FORMAL WRITTEN QUOTATION

PROVISION OF INTERNET CONNECTION AT THE PHUTHADITJHABA OFFICE MAPW RFQ 051 / 2025 / 26

- Bidders must submit a Copy of Company Registration Certificate (CRC) Reflecting Active Members (Except for Sole Traders and Partnership).
- Bidders must be registered with Central Supplier Database (CSD), a copy of Central Supplier Database (CSD) summary report must be submitted.
- In case of a JV all parties must be registered on Central Supplier Database (CSD).
- Bidders are required to submit their unique personal identification Number (Pin) issued by SARS to enable the Municipality to view the taxpayer's profile and tax Status
- All supplementary forms contained in the bid documents must be completed in full and submit a proof that the municipal rates and taxes are not in arrears for more than three months.
- In Bids whereby consortia/ joint ventures/ sub-contractors are involved; each party must submit a separate Tax Compliance Status (TCS) Certificate/Pin/CSD Number.
- Copy of Company Profile
- Sealed Bids should clearly indicate **PROVISION OF INTERNET CONNECTION AT THE PHUTHADITJHABA OFFICE MAPW RFQ 051 / 2025 / 26**
- Prices quoted must be on company's letterhead
- Prices quoted must be valid for at least (30) days from the date of your offer.

- Prices quoted must be firm and should clearly indicate whether price is vat inclusive or vat exclusive.
- Please indicate the period of delivery on your quotation which should be regarded as binding if you win this award.

Closing date: 01st April 2026 at 11H00

Venue: Maluti-A-Phofung Water (Phuthaditjhaba)

Bid Box: Bid Box No. "B"

Maluti-a-Phofung Water, No. 2 Old Industrial Area, Mandela Park

Enquiries:

Supply Chain Enquiries: P. Sekonyela 082 317 3281

Psekonyela 57@gmail.com

Technical Enquiries: Mr. LEHLOHONOLO DHLAMINI: 081 017 1547

Please note:

1. No bids will be accepted from persons in the service of the state.
2. Bid documents will be obtainable as from Friday the 20th of March 2026 after 11:00 from the cashiers point, Phuthaditjhaba offices upon payment of a R 150.00 nonrefundable fee (cash, bank guaranteed cheque in favor of Maluti-a-Phofung Water OR EFT
   Banking details – First National Bank
   Maluti-a-Phofung water (Soc) Ltd
   Account number : 62094042667
   Branch Code : 21833

   Proof of payment must reflect the bid number and bidder's name as reference.
   or alternatively the tender document may be downloaded from e-tender portal at no extra charge.
3. No electronic copies, telegraphic, telefaxes and late Bids will be accepted.
4. Municipality is not bound to accept the lowest Bid.
5. Municipality reserve the right not to award the bid.
6. Municipal Supply chain management policy and Preferential Procurement Policy Framework Act No 5 of 2000 (80/20 preferential points allocation system in line with revised Procurement Regulations of 2022 by using the balance scorecard methodology) will be applied.

7. Only one submission for this bid will be considered from the bidder.
8. Failure to comply with the above-mentioned conditions may invalidate your bid.
9. Communication will be limited to the successful bidder.

Maluti-a-Phofung Water (Soc) Ltd

SPECIFICATION

PROVISION OF INTERNET CONNECTION AT THE PHUTHADITJHABA OFFICE MAPW

RFQ 051 / 2025 / 26

Material/ Service description	Quantity
Internet Connection to Main Office	1
Internet Connection to Harrsmith Office	1
Internet Connection to Makwane Water Treatment Plant	1
Internet Connection to Fika Patso Water Treatment Plant	1
Internet Connection to Sterkfontein Water Treatment Plant	1
Internet Connection to Harrismith Stores	1
Internet Connection to Wilge Water Treatment Plant	1

NB: More Details underneath: site description

Site Name	***GPS Coordinates***	***Internet Access Required***	***Internet Details***
Qwaqwa Office	-28.528552,28.827640	High speed Business Internet	Uncapped internet with Min speed of 50mbps and Max speed of 100mbps
Makwane WTP	-28.552387,28.888898	Moderate speed Internet	Uncapped internet with Min speed of 10mbps and Max speed of 40mbps
Fika Patso WTP	-28.663192,28.849184	Moderate speed Internet	Uncapped internet with Min speed of 10mbps and Max speed of 40mbps
Sterkfontein WTP	-28.383298,29.013905	Moderate speed Internet	Uncapped internet with Min speed of 10mbps and Max speed of 40mbps
Wilge WTP	-28.306177,29.132797	Moderate speed Internet	Uncapped internet with Min speed of 10mbps and Max speed of 40mbps
Harrismith Stores	-28.280447,29.131560	Moderate speed Internet	Uncapped internet with Min speed of 10mbps and Max speed of 40mbps
Harrismith Office	-28.270550,29.123874	High speed Business Internet	Uncapped internet with Min speed of 50mbps and Max speed of 100mbps

All internet provision should be on at least 12 months contract basis. The minimum uptime required should be ≥ 90% and response time should be not more that 1 hour. The service should be business-grade connectivity at all times. All ISP's must meet all compliance and legal requirements (POPIA, RICA…)

Evaluation criteria

Points for this bid shall be awarded for:
(a) Price; and
(b) Specific goals

The maximum points for this bid are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
TOTAL POINTS FOR PRICE AND SPECIFIC GOALS MUST NOT EXCEED	**100**

Specific goals for the tender and points claimed are indicated per the table below

The specific goals allocated in terms of this tender	Number of points allocated (90/10 system) to be completed by the organ of state	Number of points allocated (80/20 system) to be completed by the organ of state	Number of points allocated (90/10 system) to be completed by the tenderer	Number of points allocated (80/20 system) to be completed by the tenderer
At least 50% HDI ownership		5		
At least 50% Youth ownership		5		
At least 50% Woman ownership		4		
Locality: Maluti a phofung -6 Thabo Mofutsanyna-4 Free State -2 Outside Free State-0		6		
Total		**20**		

MAP WATER

Maluti-a-Phofung Water (Soc) Ltd

Reg: 2005/033425/30

Tel : Phuthaditjhaba office (058) 492 0600
Harrismith office (058) 492 0599

Private Bag X874
WITSIESHOEK
9870

BID INVITATIONS

MALUTI-A-PHOFUNG WATER (SOC) LTD HEREBY INVITED SUITABLE BIDS FOR THE FOLLOWING GOODS AND SERVICES:

BID NO.	BID NAME	DOCUMENT FEE (Apply only when you get the document from MaP Water Offices	ENQUIRIES	BID DOCUMENT AVAILABILITY	COMPULSORY BRIEFING SESSION	CLOSING DATE	EVALUATION CRITERIA	CONTRACT PERIOD
MAPW RFQ 048 / 2025/26	**Supply and Delivery of LED Emergency lights**	R150.00	**TECHNICAL ENQUIRY** MS Sekopa (MR) CEL: 081 017 7586	On the 20th March 2026 on National Treasury E-Tender Portal for free and at Map Water Offices	NONE	01st April 2026 Time: 11h00	**80 :- PRICE** **20:-SPECIFIC GOAL** HDI Ownership-5 points Youth ownership:-5 points Youth ownership:-4 points Locality:-6 points • Maluti-a-Phofung-6 points • Thabo Mofutsanyana-4 points • Free State-2 points	ONCE OFF

							Outside Free State-0 points	
MAPW RFQ 049 / 2025/26	**Conversion of the secondary office door into emergency escape door**	R150.00	**TECHNICAL ENQUIRY** LV Moloi (MR) CEL: 067 988 6136	On the 20th March 2026 on National Treasury E-Tender Portal for free and at Map Water Offices	NONE	01st April 2026 Time: 11h00	**80 :- PRICE** **20:-SPECIFIC GOAL** HDI Ownership-5 points Youth ownership:-5 points Youth ownership:-4 points Locality:-6 points • Maluti-a-Phofung-6 points • Thabo Mofutsanyana-4 points • Free State-2 points Outside Free State-0 points	ONCE OFF
MAPW RFQ 050/ 2025/26	**Provision of Occupational Health and Safety Training Services**	R150.00	**TECHNICAL ENQUIRY** LV Moloi (MR) CEL: 067 988 6136	On the 20th March 2026 on National Treasury E-Tender Portal for free and at Map Water Offices	NONE	01st April 2026 Time: 11h00	**80 :- PRICE** **20:-SPECIFIC GOAL** HDI Ownership-5 points Youth ownership:-5 points Youth ownership:-4 points Locality:-6 points • Maluti-a-Phofung-6 points • Thabo Mofutsanyana-4 points • Free State-2 points Outside Free State-0 points	ONCE OFF
MAPW RFQ 051 / 2025/26	**Provision of internet connection at the Phuthaditjhaba office**	R150.00	**TECHNICAL ENQUIRY** Lehlohonolo Dlamini (MR)	On the 20th March 2026 on National Treasury E-Tender Portal for free and at Map Water Offices	NONE	01st April 2026 Time: 11h00	**80 :- PRICE** **20:-SPECIFIC GOAL** HDI Ownership-5 points	ONCE OFF

			CEL: 081 017 1547				Youth ownership:- 5 points Youth ownership:- 4 points Locality:-6 points • Maluti-a-Phofung-6 points • Thabo Mofutsanyana-4 points • Free State-2 points Outside Free State-0 points	
MAPW RFQ 052 / 2025/26	**Supply and Delivery of Promotional material (3)**	R150.00	**TECHNICAL ENQUIRY** Tebogo Radebe (Ms) CEL: 078 458 7422	On the 20th March 2026 on National Treasury E-Tender Portal for free and at Map Water Offices	NONE	01st April 2026 Time: 11h00	**80 :- PRICE** **20:-SPECIFIC GOAL** HDI Ownership-5 points Youth ownership:- 5 points Youth ownership:- 4 points Locality:-6 points • Maluti-a-Phofung-6 points • Thabo Mofutsanyana-4 points • Free State-2 points Outside Free State-0 points	ONCE OFF
MAPW RFQ 053 / 2025/26	**Removal and installation of slip resistant tiles as well as repair and construct the damaged roofing**	R150.00	**TECHNICAL ENQUIRY** Sello Mohomane (MR) CEL: 078 597 5316	On the 20th March 2026 on National Treasury E-Tender Portal for free and at Map Water Offices	Wednesday, 25 March 2026 at 10:00am Venue: Phuthaditjhaba Offices	01st April 2026 Time: 11h00	**80 :- PRICE** **20:-SPECIFIC GOAL** HDI Ownership-5 points Youth ownership:- 5 points Youth ownership:- 4 points Locality:-6 points • Maluti-a-Phofung-6 points	ONCE OFF

							• Thabo Mofutsanyana-4 points • Free State-2 points Outside Free State-0 points	
MAPW RFQ 054 / 2025/26	**Removal and installation new ceiling boards at Makwane Water Treatment Plants**	R150.00	**TECHNICAL ENQUIRY** Sello Mohomane (MR) CEL: 078 597 5316	On the 20th March 2026 on National Treasury E-Tender Portal for free and at Map Water Offices	Wednesday, 25 March 2026 at 11:00am Venue: Phuthaditjhaba Offices to Makwane Water Treatment Plants	01st April 2026 Time: 11h00	**80 :- PRICE** **20:-SPECIFIC GOAL** HDI Ownership-5 points Youth ownership:-5 points Youth ownership:-4 points Locality:-6 points • Maluti-a-Phofung-6 points • Thabo Mofutsanyana-4 points • Free State-2 points Outside Free State-0 points	ONCE OFF
MAPW RFQ 055 / 2025/26	**Supply and Delivery of Mechenical seal for KSB Pump**	R150.00	**TECHNICAL ENQUIRY** Eric Kgotle (MR) CEL: 078 457 0948	On the 20th March 2026 on National Treasury E-Tender Portal for free and at Map Water Offices	NONE	01st April 2026 Time: 11h00	**80 :- PRICE** **20:-SPECIFIC GOAL** HDI Ownership-5 points Youth ownership:-5 points Youth ownership:-4 points Locality:-6 points • Maluti-a-Phofung-6 points • Thabo Mofutsanyana-4 points • Free State-2 points Outside Free State-0 points	ONCE OFF

MAPW RFQ 056 / 2025/26	**Supply, Delivery and Installation of Boom gate at Phuthaditjhaba Offices**	R150.00	**TECHNICAL ENQUIRY** Seeke Mosia (MR) CEL: 078 967 0493	On the 20th March 2026 on National Treasury E-Tender Portal for free and at Map Water Offices	NONE	01st April 2026 Time: 11h00	**80 :- PRICE** **20:-SPECIFIC GOAL** HDI Ownership-5 points Youth ownership:-5 points Youth ownership:-4 points Locality:-6 points • Maluti-a-Phofung-6 points • Thabo Mofutsanyana-4 points • Free State-2 points Outside Free State-0 points	ONCE OFF
MAPW RFQ 057 / 2025/26	**Supply and delivery of flood lights, metal saddles, screws and drills**	R150.00	**TECHNICAL ENQUIRY** SM Sekopa (MR) CEL: 081 017 7584	On the 20th March 2026 on National Treasury E-Tender Portal for free and at Map Water Offices	NONE	01st April 2026 Time: 11h00	**80 :- PRICE** **20:-SPECIFIC GOAL** HDI Ownership-5 points Youth ownership:-5 points Youth ownership:-4 points Locality:-6 points • Maluti-a-Phofung-6 points • Thabo Mofutsanyana-4 points • Free State-2 points Outside Free State-0 points	ONCE OFF
MAPW RFQ 058 / 2025/26	**Supply and delivery of wooden doors, lock sets and hinges**	R150.00	**TECHNICAL ENQUIRY** SM Sekopa (MR) CEL: 081 017 7584	On the 20th March 2026 on National Treasury E-Tender Portal for free and at Map Water Offices	NONE	01st April 2026 Time: 11h00	**80 :- PRICE** **20:-SPECIFIC GOAL** HDI Ownership-5 points Youth ownership:-5 points Youth ownership:-4 points	ONCE OFF

							Locality:-6 points • Maluti-a-Phofung-6 points • Thabo Mofutsanyana-4 points • Free State-2 points Outside Free State-0 points	
MAPW RFQ 059 / 2025/26	**Supply and delivery of bolts, washers, rawbolts and grease**	R150.00	**TECHNICAL ENQUIRY** SM Sekopa (MR) CEL: 081 017 7584	On the 20th March 2026 on National Treasury E-Tender Portal for free and at Map Water Offices	NONE	01st April 2026 Time: 11h00	**80 :- PRICE** **20:-SPECIFIC GOAL** HDI Ownership-5 points Youth ownership:-5 points Youth ownership:-4 points Locality:-6 points • Maluti-a-Phofung-6 points • Thabo Mofutsanyana-4 points • Free State-2 points Outside Free State-0 points	ONCE OFF
MAPW RFQ 060 / 2025/26	**Supply and delivery of submersible borehole pumps, motors and control boxes**	R150.00	**TECHNICAL ENQUIRY** SM Sekopa (MR) CEL: 081 017 7584	On the 20th March 2026 on National Treasury E-Tender Portal for free and at Map Water Offices	NONE	01st April 2026 Time: 11h00	**80 :- PRICE** **20:-SPECIFIC GOAL** HDI Ownership-5 points Youth ownership:-5 points Youth ownership:-4 points Locality:-6 points • Maluti-a-Phofung-6 points • Thabo Mofutsanyana-4 points • Free State-2 points	ONCE OFF

							Outside Free State- 0 points	

Requirements:

- Bid documents will be obtainable as from Friday the 20th of March 2026 after 11:00 from the cashiers point, Phuthaditjhaba offices upon payment of a R 150.00 nonrefundable fee (cash, bank guaranteed cheque in favor of Maluti-a-Phofung Water OR EFT

  Banking details – First National Bank

  Maluti-a-Phofung water (Soc) Ltd

  Account number : 62094042667

  Branch Code : 21833

  Proof of payment must reflect the bid number and bidder's name as reference.

  or alternatively the tender document may be downloaded from e-tender portal at no extra charge.
- Tax compliant status with pin must be attached
- Copy of company registration certificate reflecting active members must be attached
- All supplementary forms including municipal rates clearance certificate for contained in thebid documents must be completed in full or prrof that the municipal rates are not in arreas for not more than three months
- Bidders must be registered on CSD (Central Supplier Database), attach CSD summary report.
- Bidders are required to have a 1 GB (General Building) CIDB grading or higher wich is registered or renewed within three years (Bidders must attach CIDB grading certificate for MAPW RFQ 053 & MAPW RFQ 054)
- Bidders must send quotations must be on company's letterhead
- Sealed enevlopes clearly indicating : The description of the project and reference of the bid.

PLEASE NOTE:

1. No telegraphic, telefax and late Bids will be accepted.
2. No bids will be accepted from the persons in the service of state
3. Maluti-a-Phofung Water (Soc) Ltd reserve the right to accept all, some or none of the bids and is not bound to accept the lowest Bid, part of any Bid.
4. Maluti-a-Phofung Water (Soc) Ltd reserve the right not to award the bid in full.
5. Bids will be adjudicated in terms of Municipal Supply Chain management policy and Preferential Procurement Policy Framework Act No 5 of 2000 (Revised 2022) and its regulations will be applied.
6. Specific points will be awarded to service providers using their B-BBEE certificate and CSD.

7. Only one submission for this bid will be considered from the bidder.
8. Failure to comply with the above mentioned conditions may invalidate your bid.
9. Should you not receive any correspondence from the entity in 120 days regard your bid as unsuccessful.
10. Communication will be limited to successful bidders.

NB Mqenebe
Acting Chief Executive Officer

INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF MUNICIPALITY/ENTITY)

BID NUMBER: …… CLOSING DATE: …… CLOSING TIME: ……..

DESCRIPTION……

The successful bidder will be required to fill in and sign a written Contract Form (MBD 7).

BID DOCUMENTS MAY BE POSTED TO:

……..

…….

OR

DEPOSITED IN THE BID BOX SITUATED AT *(STREET ADDRESS)*

……

……

Bidders should ensure that bids are delivered timeously to the correct address. If the bid is late, it will not be accepted for consideration.

The bid box is generally open 24 hours a day, 7 days a week.

ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS – (NOT TO BE RE-TYPED)

THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2011, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT

NB: NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE (as defined in Regulation 1 of the Local Government: Municipal Supply Chain Management Regulations)

THE FOLLOWING PARTICULARS MUST BE FURNISHED
(FAILURE TO DO SO MAY RESULT IN YOUR BID BEING DISQUALIFIED)

NAME OF BIDDER ……

POSTAL ADDRESS ……

STREET ADDRESS ……

TELEPHONE NUMBER CODE……NUMBER……

CELLPHONE NUMBER ……

FACSIMILE NUMBER CODE …… .NUMBER……

E-MAIL ADDRESS ……

VAT REGISTRATION NUMBER ……

HAS AN ORIGINAL AND VALID TAX CLEARANCE CERTIFICATE BEEN ATTACHED? (MBD 2) YES/NO

HAS A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE BEEN SUBMITTED? (MBD 6.1) YES/NO

IF YES, WHO WAS THE CERTIFICATE ISSUED BY?

AN ACCOUNTING OFFICER AS CONTEMPLATED IN THE CLOSE CORPORATION ACT (CCA) □
A VERIFICATION AGENCY ACCREDITED BY THE SOUITH AFRICAN NATIONAL ACCREDITATION SYSTEM (SANAS) □
A REGISTERED AUDITOR □
(Tick applicable box)

(**A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE**)

ARE YOU THE ACCREDITED REPRESENTATIVE
IN SOUTH AFRICA FOR THE GOODS/SERVICES/WORKS OFFERED ?

YES/NO
(IF YES ENCLOSE PROOF)

SIGNATURE OF BIDDER ……

DATE ……

CAPACITY UNDER WHICH THIS BID IS SIGNED ……

TOTAL BID PRICE…… TOTAL NUMBER OF ITEMS OFFERED ……

ANY ENQUIRIES REGARDING THE BIDDING PROCEDURE MAY BE DIRECTED TO:

Municipality / Municipal Entity: ……

Department: ……

Contact Person: ……

Tel: ……

Fax: ……

ANY ENQUIRIES REGARDING TECHNICAL INFORMATION MAY BE DIRECTED TO:

Contact Person: ……

Tel: ……

Fax: ……

TAX CLEARANCE CERTFICATE REQUIREMENTS

It is a condition of bid that the taxes of the successful bidder must be in order, or that satisfactory arrangements have been made with South African Revenue Service (SARS) to meet the bidder's tax obligations.

1 In order to meet this requirement bidders are required to complete in full the attached form TCC 001 "Application for a Tax Clearance Certificate" and submit it to any SARS branch office nationally. The Tax Clearance Certificate Requirements are also applicable to foreign bidders / individuals who wish to submit bids.

2 SARS will then furnish the bidder with a Tax Clearance Certificate that will be valid for a period of 1 (one) year from the date of approval.

3 The original Tax Clearance Certificate must be submitted together with the bid. Failure to submit the original and valid Tax Clearance Certificate will result in the invalidation of the bid. Certified copies of the Tax Clearance Certificate will not be acceptable.

4 In bids where Consortia / Joint Ventures / Sub-contractors are involved, each party must submit a separate Tax Clearance Certificate.

5 Copies of the TCC 001 "Application for a Tax Clearance Certificate" form are available from any SARS branch office nationally or on the website www.sars.gov.za.

6 Applications for the Tax Clearance Certificates may also be made via eFiling. In order to use this provision, taxpayers will need to register with SARS as eFilers through the website www.sars.gov.za.

PRICING SCHEDULE – FIRM PRICES (PURCHASES)

NOTE: **ONLY FIRM PRICES WILL BE ACCEPTED. NON-FIRM PRICES (INCLUDING PRICES SUBJECT TO RATES OF EXCHANGE VARIATIONS) WILL NOT BE CONSIDERED**

IN CASES WHERE DIFFERENT DELIVERY POINTS INFLUENCE THE PRICING, A SEPARATE PRICING SCHEDULE MUST BE SUBMITTED FOR EACH DELIVERY POINT

Name of Bidder……	Bid Number……...
Closing Time ……. …..	Closing Date ……..

OFFER TO BE VALID FOR…….DAYS FROM THE CLOSING DATE OF BID.

ITEM NO.	QUANTITY	DESCRIPTION	BID PRICE IN RSA CURRENCY **(ALL APPLICABLE TAXES INCLUDED)

- Required by: …….
- At: …….
  …….
- Brand and Model …….
- Country of Origin
  …….
- Does the offer comply with the specification(s)? *YES/NO
- If not to specification, indicate deviation(s) …….
- Period required for delivery …….
  *Delivery: Firm/Not firm
- Delivery basis …….

Note: All delivery costs must be included in the bid price, for delivery at the prescribed destination.

** “all applicable taxes” includes value- added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.

*Delete if not applicable

PRICING SCHEDULE – NON-FIRM PRICES (PURCHASES)

NOTE: PRICE ADJUSTMENTS WILL BE ALLOWED AT THE PERIODS AND TIMES SPECIFIED IN THE BIDDING DOCUMENTS.

IN CASES WHERE DIFFERENT DELIVERY POINTS INFLUENCE THE PRICING, A SEPARATE PRICING SCHEDULE MUST BE SUBMITTED FOR EACH DELIVERY POINT

Name of Bidder……	Bid number……
Closing Time ……	Closing Date ……

OFFER TO BE VALID FOR……DAYS FROM THE CLOSING DATE OF BID.

ITEM NO.	QUANTITY	DESCRIPTION	BID PRICE IN RSA CURRENCY **(ALL APPLICABLE TAXES INCUDED)

- Required by: ……
- At: ……..……

- Brand and model ……..……
-
- Country of origin ……..……

- Does the offer comply with the specification(s)? *YES/NO
- If not to specification, indicate deviation(s) ……..
- Period required for delivery ……..
- Delivery: *Firm/Not firm

** ”all applicable taxes” includes value- added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.

*Delete if not applicable

MBD 3.2

PRICE ADJUSTMENTS

A NON-FIRM PRICES SUBJECT TO ESCALATION

1. IN CASES OF PERIOD CONTRACTS, NON FIRM PRICES WILL BE ADJUSTED (LOADED) WITH THE ASSESSED CONTRACT PRICE ADJUSTMENTS IMPLICIT IN NON FIRM PRICES WHEN CALCULATING THE COMPARATIVE PRICES

2. IN THIS CATEGORY PRICE ESCALATIONS WILL ONLY BE CONSIDERED IN TERMS OF THE FOLLOWING FORMULA:

$$Pa = (1-V)Pt\left(D1\frac{R1t}{R1o} + D2\frac{R2t}{R2o} + D3\frac{R3t}{R3o} + D4\frac{R4t}{R4o}\right) + VPt$$

Where:

Pa	=	The new escalated price to be calculated.
(1-V) Pt	=	85% of the original bid price. **Note that Pt must always be the original bid price and not an escalated price.**
D1, D2..	=	Each factor of the bid price eg. labour, transport, clothing, footwear, etc. The total of the various factors D1,D2…etc. must add up to 100%.
R1t, R2t……	=	Index figure obtained from new index (depends on the number of factors used).
R1o, R2o	=	Index figure at time of bidding.
VPt	=	15% of the original bid price. This portion of the bid price remains firm i.e. it is not subject to any price escalations.

3. The following index/indices must be used to calculate your bid price:

Index……. Dated……. Index……. Dated……. Index……. Dated…….

Index……. Dated……. Index……. Dated……. Index……. Dated…….

4. FURNISH A BREAKDOWN OF YOUR PRICE IN TERMS OF ABOVE-MENTIONED FORMULA. THE TOTAL OF THE VARIOUS FACTORS MUST ADD UP TO 100%.

FACTOR (D1, D2 etc. eg. Labour, transport etc.)	PERCENTAGE OF BID PRICE

MBD 3.2

B PRICES SUBJECT TO RATE OF EXCHANGE VARIATIONS

1. Please furnish full particulars of your financial institution, state the currencies used in the conversion of the prices of the items to South African currency, which portion of the price is subject to rate of exchange variations and the amounts remitted abroad.

PARTICULARS OF FINANCIAL INSTITUTION	ITEM NO	PRICE	CURRENCY	RATE	PORTION OF PRICE SUBJECT TO ROE	AMOUNT I FOREIGN CURRENC REMITTEI ABROAD
				ZAR=		
				ZAR=		
				ZAR=		
				ZAR=		
				ZAR=		
				ZAR=		

2. Adjustments for rate of exchange variations during the contract period will be calculated by using the average monthly exchange rates as issued by your commercial bank for the periods indicated hereunder: (Proof from bank required)

AVERAGE MONTHLY EXCHANGE RATES FOR THE PERIOD:	DATE DOCUMENTATION MUST BE SUBMITTED TO THIS OFFICE	DATE FROM WHICH NEW CALCULATED PRICES WILL BECOME EFFECTIVE	DATE UNTIL WHICH NE CALCULATED PRICE WILL BE EFFECTIVE

PRICING SCHEDULE
(Professional Services)

Name of Bidder:…… Bid Number: ……

Closing Time: …….. Closing Date ……

OFFER TO BE VALID FOR ……DAYS FROM THE CLOSING DATE OF BID.

ITEM NO	DESCRIPTION	BID PRICE IN RSA CURRENCY **(ALL APPLICABLE TAXES INCLUDED)

1. The accompanying information must be used for the formulation of proposals.

2. Bidders are required to indicate a ceiling price based on the total estimated time for completion of all phases and including all expenses inclusive of all applicable taxes for the project. R……

3. PERSONS WHO WILL BE INVOLVED IN THE PROJECT AND RATES APPLICABLE (CERTIFIED INVOICES MUST BE RENDERED IN TERMS HEREOF)

4. PERSON AND POSITION	HOURLY RATE	DAILY RATE
----------	R----------	----------
----------	R----------	----------
----------	R----------	----------
----------	R----------	----------
----------	R----------	----------

5. PHASES ACCORDING TO WHICH THE PROJECT WILL BE COMPLETED, COST PER PHASE AND MAN-DAYS TO BE SPENT

----------	R----------	---------- days
----------	R----------	---------- days
----------	R----------	---------- days
----------	R----------	---------- days

5.1 Travel expenses (specify, for example rate/km and total km, class of airtravel, etc). Only actual costs are recoverable. Proof of the expenses incurred must accompany certified invoices.

DESCRIPTION OF EXPENSE TO BE INCURRED	RATE	QUANTITY	AMOUNT
----------	……	……..	R……..
----------	……	……..	R……..
----------	……	……..	R……..
----------	……	……..	R……..

**"all applicable taxes" includes value-added taxes, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.

DRAFT

5.2 Other expenses, for example accommodation (specify, eg. Three star hotel, bed and breakfast, telephone cost, reproduction cost, etc.). On basis of these particulars, certified invoices will be checked for correctness. Proof of the expenses must accompany invoices.

DESCRIPTION OF EXPENSE TO BE INCURRED	RATE	QUANTITY	AMOUNT
----------	.....	.....	R.....
----------	.....	.....	R.....
----------	.....	.....	R.....
----------	.....	.....	R.....

TOTAL: R……

6. Period required for commencement with project after acceptance of bid .....

7. Estimated man-days for completion of project .....

8. Are the rates quoted firm for the full period of contract? .....*YES/ NO.

9. If not firm for the full period, provide details of the basis on which adjustments will be applied for, for example consumer price index.....

.....

.....

.....

*Delete if not applicable

DRAFT

MBD 4

DECLARATION OF INTEREST

1. No bid will be accepted from persons in the service of the state[1].

2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.

3 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

3.1 Full Name of bidder or his or her representative:……..

3.2 Identity Number: ……..

3.3 Position occupied in the Company (director, trustee, hareholder[2]):……

3.4 Company Registration Number: ……

3.5 Tax Reference Number:……

3.6 VAT Registration Number: ……

3.7 The names of all directors / trustees / shareholders members, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below.

3.8 Are you presently in the service of the state? **YES / NO**

3.8.1 If yes, furnish particulars. ……

……..

[1]MSCM Regulations: "in the service of the state" means to be –

(a) a member of –
  (i) any municipal council;
  (ii) any provincial legislature; or
  (iii) the national Assembly or the national Council of provinces;

(b) a member of the board of directors of any municipal entity;
(c) an official of any municipality or municipal entity;
(d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
(e) a member of the accounting authority of any national or provincial public entity; or
(f) an employee of Parliament or a provincial legislature.

[2] Shareholder" means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.

3.9 Have you been in the service of the state for the past twelve months? ……**YES / NO**

3.9.1 If yes, furnish particulars.……..……..

……

3.10 Do you have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid? …… **YES / NO**

3.10.1 If yes, furnish particulars.

……

……

3.11 Are you, aware of any relationship (family, friend, other) between any other bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid? **YES / NO**

3.11.1 If yes, furnish particulars

……

……

3.12 Are any of the company's directors, trustees, managers, principle shareholders or stakeholders in service of the state? **YES / NO**

3.12.1 If yes, furnish particulars.

……

……

3.13 Are any spouse, child or parent of the company's directors trustees, managers, principle shareholders or stakeholders in service of the state? **YES / NO**

3.13.1 If yes, furnish particulars.

……

……

3.14 Do you or any of the directors, trustees, managers, principle shareholders, or stakeholders of this company have any interest in any other related companies or business whether or not they are bidding for this contract. **YES / NO**

3.14.1 If yes, furnish particulars:

……

……

4. Full details of directors / trustees / members / shareholders.

Full Name	Identity Number	State Employee Number

……..
Signature

……..
Date

……..
Capacity

……
Name of Bidder

DECLARATION FOR PROCUREMENT ABOVE R10 MILLION (ALL APPLICABLE TAXES INCLUDED)

For all procurement expected to exceed R10 million (all applicable taxes included), bidders must complete the following questionnaire:

1 Are you by law required to prepare annual financial statements for auditing?

1.1 If yes, submit audited annual financial statements for the past three years or since the date of establishment if established during the past three years. ***YES / NO**

……

……

2 Do you have any outstanding undisputed commitments for municipal services towards any municipality for more than three months or any other service provider in respect of which payment is overdue for more than 30 days?

2.1 If no, this serves to certify that the bidder has no undisputed commitments for municipal services towards any municipality for more than three months or other service provider in respect of which payment is overdue for more than 30 days.

2.2 If yes, provide particulars.

……

……

……

……..

* Delete if not applicable

***YES / NO**

3 Has any contract been awarded to you by an organ of state during the past five years, including particulars of any material non-compliance or dispute concerning the execution of such contract?

3.1 If yes, furnish particulars

……

……

***YES / NO**

4. Will any portion of goods or services be sourced from outside the Republic, and, if so, what portion and whether any portion of payment from the municipality / municipal entity is expected to be transferred out of the Republic? ***YES / NO**

4.1 If yes, furnish particulars

……

……

CERTIFICATION

I, THE UNDERSIGNED (NAME) ……

CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS CORRECT.

I ACCEPT THAT THE STATE MAY ACT AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

…….. ……..

Signature Date

……..... ……..

Position Name of Bidder

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

---

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 **To be completed by the organ of state**

(*delete whichever is not applicable for this tender*).

a) The applicable preference point system for this tender is the 90/10 preference point system.

b) The applicable preference point system for this tender is the 80/20 preference point system.

c) Either the 90/10 or 80/20 preference point system will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

(a) Price; and

(b) Specific Goals.

1.4 **To be completed by the organ of state:**

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	
SPECIFIC GOALS	
Total points for Price and SPECIFIC GOALS	**100**

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

(a) **"tender"** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;

(b) **"price"** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;

(c) **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

(d) **"tender for income-generating contracts"** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and

(e) **"the Act"** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20 **or** **90/10**

$$Ps = 80\left(1 - \frac{Pt - P\,min}{P\,min}\right) \text{ or } \quad Ps = 90\left(1 - \frac{Pt - P\,min}{P\,min}\right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

3.2. **FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT**

3.2.1. **POINTS AWARDED FOR PRICE**

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20 **or** **90/10**

$$Ps = 80\left(1 + \frac{Pt - P\,max}{P\,max}\right) \text{ or } \quad Ps = 90\left(1 + \frac{Pt - P\,max}{Pmax}\right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

(a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or

(b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

***Note to tenderers: The tenderer must indicate how they claim points for each preference point system.*)**

The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm…….

4.4. Company registration number: ……...

4.5. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

i) The information furnished is true and correct;

ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;

iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;

iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –

(a) disqualify the person from the tendering process;

(b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;

(c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;

(d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and

(e) forward the matter for criminal prosecution, if deemed necessary.

	…….
	SIGNATURE(S) OF TENDERER(S)
SURNAME AND NAME:	……..
DATE:	…….
ADDRESS:	…….
	…….
	…….
	…….

CONTRACT FORM - PURCHASE OF GOODS/WORKS

THIS FORM MUST BE FILLED IN DUPLICATE BY BOTH THE SUCCESSFUL BIDDER (PART 1) AND THE PURCHASER (PART 2). BOTH FORMS MUST BE SIGNED IN THE ORIGINAL SO THAT THE SUCCESSFUL BIDDER AND THE PURCHASER WOULD BE IN POSSESSION OF ORIGINALLY SIGNED CONTRACTS FOR THEIR RESPECTIVE RECORDS.

PART 1 (TO BE FILLED IN BY THE BIDDER)

1. I hereby undertake to supply all or any of the goods and/or works described in the attached bidding documents to (name of institution)…….…… in accordance with the requirements and specifications stipulated in bid number…….…….. at the price/s quoted. My offer/s remain binding upon me and open for acceptance by the purchaser during the validity period indicated and calculated from the closing time of bid.

2. The following documents shall be deemed to form and be read and construed as part of this agreement:

   (i) Bidding documents, *viz*
   - Invitation to bid;
   - Tax clearance certificate;
   - Pricing schedule(s);
   - Technical Specification(s);
   - Preference claims for Broad Based Black Economic Empowerment Status Level of Contribution in terms of the Preferential Procurement Regulations 2011;
   - Declaration of interest;
   - Declaration of bidder's past SCM practices;
   - Certificate of Independent Bid Determination;
   - Special Conditions of Contract;

   (ii) General Conditions of Contract; and

   (iii) Other (specify)

3. I confirm that I have satisfied myself as to the correctness and validity of my bid; that the price(s) and rate(s) quoted cover all the goods and/or works specified in the bidding documents; that the price(s) and rate(s) cover all my obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.

4. I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me under this agreement as the principal liable for the due fulfillment of this contract.

5. I declare that I have no participation in any collusive practices with any bidder or any other person regarding this or any other bid.

6. I confirm that I am duly authorised to sign this contract.

NAME (PRINT) …….

CAPACITY …….

SIGNATURE …….

NAME OF FIRM ……

DATE …….

WITNESSES

1 ……

2. ……

DATE: ……

MBD 7.1

CONTRACT FORM - PURCHASE OF GOODS/WORKS

PART 2 (TO BE FILLED IN BY THE PURCHASER)

1. I…… in my capacity as……..….. accept your bid under reference number ……dated……for the supply of goods/works indicated hereunder and/or further specified in the annexure(s).

2. An official order indicating delivery instructions is forthcoming.

3. I undertake to make payment for the goods/works delivered in accordance with the terms and conditions of the contract, within 30 (thirty) days after receipt of an invoice accompanied by the delivery note.

ITEM NO.	PRICE (ALL APPLICABLE TAXES INCLUDED)	BRAND	DELIVERY PERIOD	B-BBEE STATUS LEVEL OF CONTRIBUTION	MINIMUM THRESHOLD FOR LOCAL PRODUCTION AND CONTENT (if applicable)

4. I confirm that I am duly authorized to sign this contract.

SIGNED AT ……ON……..

NAME (PRINT) …….

SIGNATURE …….

OFFICIAL STAMP

WITNESSES

1. …….

2. …….

DATE …….

CONTRACT FORM - RENDERING OF SERVICES

THIS FORM MUST BE FILLED IN DUPLICATE BY BOTH THE SERVICE PROVIDER (PART 1) AND THE PURCHASER (PART 2). BOTH FORMS MUST BE SIGNED IN THE ORIGINAL SO THAT THE SERVICE PROVIDER AND THE PURCHASER WOULD BE IN POSSESSION OF ORIGINALLY SIGNED CONTRACTS FOR THEIR RESPECTIVE RECORDS.

PART 1 (TO BE FILLED IN BY THE SERVICE PROVIDER)

1. I hereby undertake to render services described in the attached bidding documents to (name of the institution)…… in accordance with the requirements and task directives / proposals specifications stipulated in Bid Number…….. at the price/s quoted. My offer/s remain binding upon me and open for acceptance by the Purchaser during the validity period indicated and calculated from the closing date of the bid.

2. The following documents shall be deemed to form and be read and construed as part of this agreement:

   (i) Bidding documents, *viz*
   - Invitation to bid;
   - Tax clearance certificate;
   - Pricing schedule(s);
   - Filled in task directive/proposal;
   - Preference claims for Broad Based Black Economic Empowerment Status Level of Contribution in terms of the Preferential Procurement Regulations 2011;
   - Declaration of interest;
   - Declaration of Bidder's past SCM practices;
   - Certificate of Independent Bid Determination;
   - Special Conditions of Contract;

   (ii) General Conditions of Contract; and
   (iii) Other (specify)

3. I confirm that I have satisfied myself as to the correctness and validity of my bid; that the price(s) and rate(s) quoted cover all the services specified in the bidding documents; that the price(s) and rate(s) cover all my obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.

4. I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me under this agreement as the principal liable for the due fulfillment of this contract.

5. I declare that I have no participation in any collusive practices with any bidder or any other person regarding this or any other bid.

6. I confirm that I am duly authorised to sign this contract.

NAME (PRINT) ……

CAPACITY ……

SIGNATURE ……

NAME OF FIRM ……

DATE ……

WITNESSES

1 ……

2 ……

DATE: ……..

MBD 7.2

CONTRACT FORM - RENDERING OF SERVICES

PART 2 (TO BE FILLED IN BY THE PURCHASER)

1. I…… in my capacity as……..…… accept your bid under reference number ……dated……for the rendering of services indicated hereunder and/or further specified in the annexure(s).

2. An official order indicating service delivery instructions is forthcoming.

3. I undertake to make payment for the services rendered in accordance with the terms and conditions of the contract, within 30 (thirty) days after receipt of an invoice.

DESCRIPTION OF SERVICE	PRICE (ALL APPLICABLE TAXES INCLUDED)	COMPLETION DATE	B-BBEE STATUS LEVEL OF CONTRIBUTION	MINIMUM THRESHOLD FOR LOCAL PRODUCTION AND CONTENT (if applicable)

4. I confirm that I am duly authorised to sign this contract.

SIGNED AT …… ON ……..

NAME (PRINT) ……

SIGNATURE ……

OFFICIAL STAMP

WITNESSES

1 ……..

2 ……..

DATE: ……..

CONTRACT FORM - SALE OF GOODS/WORKS

THIS FORM MUST BE FILLED IN DUPLICATE BY BOTH THE SUCCESSFUL BIDDER (PART 1) AND THE SELLER (PART 2). BOTH FORMS MUST BE SIGNED IN THE ORIGINAL SO THAT THE SUCCESSFUL BIDDER AND THE SELLER WOULD BE IN POSSESSION OF ORIGINALLY SIGNED CONTRACTS FOR THEIR RESPECTIVE RECORDS.

PART 1 (TO BE FILLED IN BY THE BIDDER)

1. I hereby undertake to purchase all or any of the goods and/or works described in the attached bidding documents from (name of institution)…….…… in accordance with the requirements stipulated in (bid number)……..…….. at the price/s quoted. My offer/s remain binding upon me and open for acceptance by the seller during the validity period indicated and calculated from the closing time of bid.

2. The following documents shall be deemed to form and be read and construed as part of this agreement:

   (i) Bidding documents, *viz*
   - Invitation to bid;
   - Tax clearance certificate;
   - Pricing schedule(s);
   - Declaration of interest;
   - Declaration of Bidder's past SCM practices;
   - Special Conditions of Contract;

   (ii) General Conditions of Contract; and
   (iii) Other (specify)

3. I confirm that I have satisfied myself as to the correctness and validity of my bid; that the price(s) quoted cover all the goods and/or works specified in the bidding documents; that the price(s) cover all my obligations and I accept that any mistakes regarding price(s) and calculations will be at my own risk.

4. I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me under this agreement as the principal liable for the due fulfillment of this contract.

5. I undertake to make payment for the goods/works as specified in the bidding documents.

6. I declare that I have no participation in any collusive practices with any bidder or any other person regarding this or any other bid.

7. I confirm that I am duly authorised to sign this contract.

NAME (PRINT) ……

CAPACITY ……

SIGNATURE ……

NAME OF FIRM ……

DATE ……

WITNESSES

1 ……

2. ……..

DATE: ……..

MBD 7.3

CONTRACT FORM - SALE OF GOODS/WORKS

PART 2 (TO BE FILLED IN BY THE SELLER)

1. I…… in my capacity as……..….. accept your bid under reference number ……dated……for the purchase of goods/works indicated hereunder and/or further specified in the annexure(s).

2. I undertake to make the goods/works available in accordance with the terms and conditions of the contract.

ITEM NO.	DESCRIPTION	PRICE (ALL APPLICABLE TAXES INCLUDED)		

4. I confirm that I am duly authorized to sign this contract.

SIGNED AT ……ON……..

NAME (PRINT) …….

SIGNATURE …….

OFFICIAL STAMP

WITNESSES

1. …….

2. …….

DATE …….

DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

1 This Municipal Bidding Document must form part of all bids invited.

2 It serves as a declaration to be used by municipalities and municipal entities in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.

3 The bid of any bidder may be rejected if that bidder, or any of its directors have:

a. abused the municipality's / municipal entity's supply chain management system or committed any improper conduct in relation to such system;
b. been convicted for fraud or corruption during the past five years;
c. willfully neglected, reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or
d. been listed in the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004).

4 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

Item	Question	Yes	No
4.1	Is the bidder or any of its directors listed on the National Treasury's Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector? (Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the *audi alteram partem* rule was applied). **The Database of Restricted Suppliers now resides on the National Treasury's website(**www.treasury.gov.za**) and can be accessed by clicking on its link at the bottom of the home page.**	Yes ☐	No ☐
4.1.1	If so, furnish particulars:		
4.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? **The Register for Tender Defaulters can be accessed on the National Treasury's website (www.treasury.gov.za) by clicking on its link at the bottom of the home page.**	Yes ☐	No ☐
4.2.1	If so, furnish particulars:		
4.3	Was the bidder or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years?	Yes ☐	No ☐

4.3.1	If so, furnish particulars:		
Item	**Question**	**Yes**	**No**
4.4	Does the bidder or any of its directors owe any municipal rates and taxes or municipal charges to the municipality / municipal entity, or to any other municipality / municipal entity, that is in arrears for more than three months?	Yes ☐	No ☐
4.4.1	If so, furnish particulars:		
4.5	Was any contract between the bidder and the municipality / municipal entity or any other organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes ☐	No ☐
4.7.1	If so, furnish particulars:		

CERTIFICATION

I, THE UNDERSIGNED (FULL NAME) ……..……..…… CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM TRUE AND CORRECT.

I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

……... **……..**

Signature **Date**

…… **……..**

Position **Name of Bidder**

MBD 9

CERTIFICATE OF INDEPENDENT BID DETERMINATION

1 This Municipal Bidding Document (MBD) must form part of all bids[1] invited.

2 Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).[2] Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.

3 Municipal Supply Regulation 38 (1) prescribes that a supply chain management policy must provide measures for the combating of abuse of the supply chain management system, and must enable the accounting officer, among others, to:

a. take all reasonable steps to prevent such abuse;

b. reject the bid of any bidder if that bidder or any of its directors has abused the supply chain management system of the municipality or municipal entity or has committed any improper conduct in relation to such system; and

c. cancel a contract awarded to a person if the person committed any corrupt or fraudulent act during the bidding process or the execution of the contract.

4 This MBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.

5 In order to give effect to the above, the attached Certificate of Bid Determination (MBD 9) must be completed and submitted with the bid:

[1] Includes price quotations, advertised competitive bids, limited bids and proposals.

[2] Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

MBD 9

CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:

_____

(Bid Number and Description)

in response to the invitation for the bid made by:

_____

(Name of Municipality / Municipal Entity)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of:_____that:

(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign, the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word “competitor” shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:

    (a) has been requested to submit a bid in response to this bid invitation;
    (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
    (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder

6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium[3] will not be construed as collusive bidding.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
    (a) prices;
    (b) geographical area where product or service will be rendered (market allocation)
    (c) methods, factors or formulas used to calculate prices;
    (d) the intention or decision to submit or not to submit, a bid;
    (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
    (f) bidding with the intention not to win the bid.
8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

[3] Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

……	……
Signature	Date
…….	……
Position	Name of Bidder

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