

1. TENDER TECHNICAL EVALUATION GROCERY CONTRACT.

1.1 TECHNICAL EVALUATION THRESHOLD

Mandatory Technical Evaluation Criteria (gatekeepers) are 'must meet' criteria. These criteria shall not be weighted or point scored, but shall be assessed on a Yes/No basis as to whether or not the criteria are met.

Qualitative Technical Evaluation Criteria are weighted evaluation criteria used to identify the highest technically ranked tenderer after determining that all the Mandatory Evaluation Criteria have been met. The Qualitative Evaluation Criteria are weighted to reflect the relevant importance of each criterion.

The minimum weighted final score (threshold) required for a tender to be considered from a technical perspective is 80%. The following scoring method will be used:

Table 1: Technical Scoring Methodology

SCORE	PERCENTAGE (%)	DESCRIPTION
5	100%	Meets Employer's Requirements: no errors, risks, weaknesses or omissions.
4	80%	Meets Employer's Requirements: Some qualifications required from tenderer to eliminate the errors, risks, weaknesses and omissions.
3	60%	Marginally does not meet Employer's Requirements: Some minor errors, weaknesses or omissions which can be corrected or overcome with negotiation and minor cost impact.
2	40%	Substantially does not meet Employer's Requirements: many errors, risks, weaknesses which may be difficult to e corrected or overcome and make acceptance.
1	20%	No achievement of Employer's Requirements: existence of numerous errors, risks, weaknesses or omissions which cannot be corrected.
0	0%	Totally deficient / non-responsive

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1.2 QUALITATIVE TECHNICAL EVALUATION CRITERIA

The weight for the technical review will be 100 % with a minimum threshold of 80% and will be based on the following:

Table 2: Qualitative Technical Evaluation Criteria

Technical Evaluation Criteria	Scores
• Proof of ownership of all Suppliers fleet which will be utilized for the contract in the form of certified copies of Registration documents. No Canopy required for the fleet, however we can not accept damaged goods. (20 points) • Certified copies must be provided of valid driver's licenses for all drivers which will be utilized for transporting the goods. No PDP required for the driver unless the type of fleet to be used requires PDP as governed by the Law. Minimum of 1 driver will be sufficient. (20 points)	40%
• Provide proof of your signed company Organogram including who will be responsible to provide the various services (I.e., Managing Director, Finance, Contract manager, Drivers etc) (20 points)	20%
• Provide past performance, reference letters relating to consumables at least minimum of three references with valid contact details (20 points)	20%
• Suppliers offices should be based at Gauteng. Proof of address is required. As and when the contract is awarded the supplier need to provide proof of address within a month (20 points)	20%
Total	100%
Minimum Threshold	80%

Approved by: Sihle Goqo

Sign: *Sihle Goqo*

Date: 10 October 2025

Apollo &CS

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