

Agricultural Research Council
1134 Park Street
ARCADIA
0083



Request for quotation

Number: RFQ-21/000214
Date: 2022-07-08
Expiration Date: 2022-07-15 at 11H00
Telephone: +27 (0) 12 529-9314
Tax Registration: 4140125313

Delivery address:

ARC-Onderstepoort Veterinary Institute (ARC-OVI)
100 Old Soutpan Road (M35)
Private Bag X05
ONDERSTEOPOORT
0110

REQUEST FOR MAINTENANCE AND CALIBRATION

Good day

1. You are kindly requested to submit a written quotation to the Agricultural Research Council as per below or attached terms of reference (TOR).

No	Requisition No.	Description	Quantity	Unit of Measure (UOM)
1.1.	REQ - 053830	Calibration and service of centrifuge	1	EACH
1.2.	REQ – 053858	Weighing Scale	1	EACH
1.3.		Weighing Master Pieces	5	EACH
1.4.	REQ – 054694	Biohazard Calibration and service	1	EACH
1.5.	REQ – 056667	365-SOI-01 Calibration of Walk-in Fridge T023	1	EACH
1.6.		365-SOI-01 Calibration of Walk in Freezers	1	EACH
1.7.	REQ - 056861	Finnpipette f2 single channel 10-100 ul	4	EACH
1.8.		Finnpipette single channel 10-100 ul	3	EACH
1.9.		Finnpipette single channel 2-20 ul	1	EACH
1.10.		Finnpipette single channel 1-10 ul	1	EACH

No	Requisition No.	Description	Quantity	Unit of Measure (UOM)
1.11.		Finnpipette single channel 100-100 ul	1	EACH
1.12.		Finnpipette stepper 1-5 ul	2	EACH
1.13.		Finnpipette f2 single channel 0.5-5 ml	1	EACH
1.14.		Finnpipette single channel 1-10 ml	1	EACH
1.15.		Finnpipette single channel 2-10 ml	1	EACH
1.16.		Finnpipette manual multi channel 5-10 ul	2	EACH
1.17.		Automated multichannel 5-50 ul	1	EACH
1.18.		Automated multichannel 30-300 ul	2	EACH
1.19.	REQ - 057253	Repair of 4 and 20 degree Celsius fridges	2	EACH

2. Compulsory requirements:

2.1. Valid current Tax Clearance Certificate and the pin code issued by the South African Revenue Services (SARS).

2.2. Only bidders registered on the Central Supplier Database (CSD) will be considered. Bidders shall include the CSD registration number with the bid proposal.

2.3. Completed and signed Standard Bidding Documents (SBD) forms included in the bid document.

3. The above specified goods/services should be delivered / rendered to the ARC-Onderstepoort Veterinary Institute at above-mentioned delivery address.

4. The particulars of the guarantee that will apply to the goods quoted for, with the particular regards to the period and extent of the warranty must be clearly stated. Where services are required, service providers must submit documentation pertaining the relevant experience.

5. Your written quotation must be deposited or emailed depending on the instructions given in the email.

6. Standard conditions:

6.1. The validity of the quotations must be indicated.

6.2. Prices quoted should be in South African Rand and inclusive of VAT costs such as delivery, insurance, taxes, etc.

6.3. No price adjustments or amendment of the delivery particulars contained in paragraph 2 will be considered by the ARC.

- 6.4. The supplier accepts full responsibility for the proper execution and fulfilment of the goods/services quoted for.
- 6.5. ARC reserves the right to accept or reject any special terms and conditions that may qualify the goods/services to be provided.
- 6.6. Quotes should be submitted on an official letterhead and duly signed.
- 6.7. Goods and services should be supplied / rendered upon receipt of a purchase order from the ARC.
- 6.8. The General Conditions of Contract issued by National Treasury are applicable.
- 6.9. The ARC supply chain management code of conduct is applicable.
- 6.10. Standard Bidding Documents (SBD) forms must be signed and returned together with the quotation. Failure to comply will result to disqualification of your quotation.
- 6.11. Kindly provide one quotation for each REQ (Requisition) quoted and indicate the REQ reference number on quotation.
- 6.12. Your quotation must indicate the delivery date.
- 6.13. The ARC reserve the right to do due diligence on the quotations.
- 6.14. The ARC reserves the right to benchmark prices quoted.

Thank you in anticipation.

Mr Katlego Chaba
Tel: +27 (0) 12 529-9314
Email: chabak@arc.agric.za
Supply Chain Management: ARC
Date: 2022-07-08