	Informal Tendering Request for Quotation (RFQ) Template for Transactions up to R1M	Document Identifier	240-73269736	Rev	7
		Effective Date	February 2023		
		Review Date	February 2028		
		Enquiry	OLT2107487		

Dear Valued Supplier,

NB: NON-COMPULSORY CLARIFICATION WILL BE HELD ON WEDNESDAY, 28 FEBRUARY 2024 @ 11H00am via MS TEAMS. LINK FOR CLARIFICATION MEETING:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_NDE4YTYzNjgtNzk2OS00ZDk4LWExNzMtOGYwNGU0Y2E2YzQz%40thread.v2/0?context=%7b%22Tid%22%3a%2293aedbdc-cc67-4652-aa12-d250a876ae79%22%2c%22Oid%22%3a%222ff9a5f3-75a7-4741-9f74-355f1b236c90%22%7d

Eskom Holdings SOC Ltd (“Eskom”) hereby invites you to submit a quote on the following goods/works/services as stated below under **point number 5**.

Please note the following rules with respect to the OLT system (Informal Tendering)

- Please ensure that the email subject line only contains the OLT2107487 Enquiry number as per heading and no other information. Do not add any text to the subject line. Do not add any space in between the prefix and the enquiry number.
- Ensure that the enquiry number is stipulated in the subject line on all e-mails if multiple emails are sent
- Ensure that you receive a confirmation email after submitting your documentation. Please follow up immediately via the email address of the respective buyer if you did not receive this.
- Maximum attachment size per email is 10MB. It is the supplier’s obligation to ensure that the attachments per email do not exceed this limit.
- Device, Intelligent Electronic: type: load limiter 100 KVA; voltage: 400 V; application: load limiting of bulk installation; specification: 240-170001198. Please note closing date and time on the RFQ. Your submission will not be evaluated if it is received after the closing date and time of the RFQ.
- All tender returnables/documentation must be submitted to Informaltendering@eskom.co.za only. E-mails to any other address (except for clarifications) will not be accepted. Failure to comply these rules will result in your tender being disqualified.
- Requests for Clarifications must be sent in writing to the respective buyer at makhamN@eskom.co.za and not to Informaltendering@eskom.co.za. All requests for clarifications and responses must be in writing. Eskom will respond to requests for clarification received within one (1) – two (2) working days before the tender closing deadline, depending on the enquiry duration and complexity.

Note:

- Tenderer to complete sections 5, 6 & 7 and to submit it together with the tender returnables stated in section 3, to Informaltendering@eskom.co.za

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Due to varying requirements, slight changes could be included in each RFQ document, and suppliers are therefore required to read through the document carefully whenever invited to tender.

- **ALL Suppliers are required to be registered (except foreign suppliers) on the National Treasury Central Supplier Database (CSD) as at tender response stage and the respective CSD number must be provided with all quotes together with the Eskom vendor registration number. responses that do not comply with the CSD requirement will be regarded as non-responsive (except foreign suppliers)**
For CSD registration: Please register at <https://secure.csd.gov.za/>
- **All Suppliers (including foreign suppliers) are required to complete SBD 1-Invitation to Bid and submit this annexure at the stipulated deadline Local suppliers are required to be tax compliant and must submit CSD Number/ Efiling pin number/ copy of tax clearance certificate as evidence of their tax compliance status.**
- **Foreign suppliers (even those with no footprint in RSA) are in addition required to answer Part B (3) which is part of the afore-mentioned SBD 1. Should the said Foreign suppliers answer “yes” to any of the questions [Part B (3)]; they are required to be tax compliant and must therefore submit their Efiling pin number or copy of tax clearance certificate which will be verified by Eskom.**
- **All suppliers are required to refer to www.eskom.co.za for the Supplier Integrity Pact that must be downloaded and read. The Integrity Declaration form (attached hereto) and the SBD 4-Bidders Declaration form (attached hereto) are mandatory tender returnables and must be fully completed, signed and submitted at the stipulated deadlines.**
- **Specify line prices at lines where prices are submitted and indicate no quote at lines where no price is submitted.**
- **Where “designated sectors” are applicable, ensure that all relevant stipulated returnables are submitted by the stipulated deadline, or the submission will be regarded as non-responsive and ineligible for award.**
- **It is a requirement to return full specifications with your quotation eg. drawings, dimensions, manufacturer's name, etc (if this is applicable to the RFQ). Where there is a deviation, suppliers are also required to fully complete and submit the deviation schedule /form at RFQ closing deadline. Please ensure that the SAP No, Drawing No, Revision No and Manufacturer is stated on the form. Where there are deviations, but the deviation schedule has not been fully completed and returned at RFQ closing deadline, your offer will be disqualified.**
- **Eskom Standard Conditions of Tender applies to this tender.**

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To		Date			
Eskom Vendor Registration Number		National Treasury Central Supplier Database (CSD) Number			
SARS eFiling Pin number		B-BBEE level			
Attention		Tel No			
E-mail address					
RFQ No	OLT2107487	Closing date	04 March 2024	Closing time at (South African Standard Time)	23H00 pm
Validity period of offers	60 days <i>Please be advised that NO late offers will be considered, and all offers must be sent to informaltendering@eskom.co.za</i>				
Eskom contact person	Nosihle Makhamba	Tel No	014 523 7157		
E-mail address	makhamN@eskom.co.za				


ANNEXURES

- Integrity Pact Declaration
- SBD 4 - Bidders Declaration
- SBD 1- Invitation to Bid
- Evaluation criteria for bulk points load limiting equipment.
- Bulk metered points load controller standard.
- Technical Schedule for Bulk Supply Load Control Rev1
- SBD 6.1-Preference Claim Form
- Eskom Standard Conditions of Tender
- Eskom's General Conditions of Purchase

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CONDITIONS OF PURCHASE

Eskom General Conditions of Purchase (as attached) will apply.

EVALUATION CRITERIA

Technical requirements **are applicable.**

Technical

Specifications / Technical Evaluation Criteria (*Please refer to separate attachments*)


- Technical Evaluation Criteria for GNSS ASSET CLASS DATA CAPTURE RECEIVER
- Technical Standard - Document Classification: Controlled Disclosure GNSS ASSET CLASS DATA CAPTURE RECEIVER

Functionality requirements **are applicable.**

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PPPFA Price and Preference Points

For transactions up to R50M (inclusive of VAT) Price and Preferential Point Scoring will be based on the 80/20 allocation aligned to the PPPFA Regulations 2022.

80:20 PREFERENCE POINT SYSTEM EVALUATION CRITERIA

	POINTS
PRICE	80
SPECIFIC GOALS (B-BBEE LEVEL)	20
Total points for Price and Specific Goals (B-BBEE LEVEL)	100

A maximum of 20 points may be awarded to a tenderer for the specific goal specified for the tender. The points scored for the specific goal must be added to the points scored for price and the total must be rounded off to the nearest two decimal places. Subject to section 2(1)(f) of the Preferential Procurement Policy Framework Act, the contract must be awarded to the tenderer scoring the highest points.

B-BBEE Points are calculated as follows:

B-BBEE Status Level of Contributor	Number of points (80/20 System)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non- compliant contributor	0

To claim preference point, tenderer must submit the proof of B-BBEE status level of contributor (e.g., a valid B-BBEE certificate issued by SANAS accredited verification agency/ sworn affidavit/ CIPC affidavit)


A tenderer failing to provide documentation for the allocation of preference points will not be disqualified, but-

(a) may only score point out of 80 for price

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(b) scores 0 points out of 20 for specific goals.

A tenderer may not be awarded points for specific goals if the tender documents indicate that the tenderer intends to subcontract more than 25% of the value of the contract to any other person not qualifying for at least the points that the tenderer qualifies for, unless the intended subcontractor is an EME that can execute the subcontract.

***Note:**

Failure on the part of the supplier to submit supporting documents/proof of specific goals for purposes of evaluation and scoring by RFQ closing will not result in disqualification (if tenderer is otherwise deemed to be responsive/acceptable in all other aspects). The tenderer will, however, be scored zero for Specific goals for purposes of PPPFA scoring and ranking.

Eskom reserves the right to negotiate with preferred bidders after a competitive bidding process or price quotations; should the tendered prices not be deemed market related.

ADDITIONAL CRITERIA

Functional requirements are applicable.

Note the requirements for technical function scoring.

FUNCTIONALITY CRITERIA AND SUB-CRITERIA FOR TECHNICAL SCORING

Criteria that will be used to score each tender	Score
Technical criteria	100%
Threshold	70%

The scoring of different use cases under the functional evaluation phase shall be as follows.

Criteria	Score
Fully Compliant (indicate as Y in A&B schedule)	3
Partially Compliant- minor deviation (indicate P in A&B Schedule)	1
Non-compliant -Major deviation (indicate as N in A&B Schedule)	0

Where a supplier scores above 70% but not 100%, the suppliers shall be required to meet all use cases that were not met as part of a contractual agreement for supplying the equipment.

- **PLEASE NOTE THAT TECHNICAL EVALUATION CRITERIA IS ATTACHED**

Objective criteria **are not applicable.**

Designated material and thresholds are applicable.

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If applicable stipulate which materials are identified as designated materials and what thresholds the tenderers must meet in order to be evaluated further.

Valid B-BBEE certificate issued by a B-BBEE verification professional/sworn affidavit.

(As prescribed by the B-BBEE Codes of Good Practice; or any other requirement prescribed in terms of the Broad-Based Black Economic)

A tender that fails to submit any of the above requirements to demonstrate compliance to B-BBEE Codes of Good Practice will not be justified for award.

Note: -

**Where Objective Criteria is applicable, Compliance to it is Mandatory.
Failure to comply with Objective criteria will render the tender non-responsive.
Eskom reserves the right to award to a tenderer who may not be the highest scoring/highest ranked tenderer, in line with Section (2) (1) (f) of the PPPFA**

Functionality and elements of Contractual requirements must not be used as objective criteria.

Contractual Requirements **are not applicable.**

1. SHEQ requirements; and/or **are not applicable.**
2. Due Diligence (analysis of financial statements) and/or **are not applicable.**
3. Designated materials are applicable _____

Note:

Where Due diligence is applicable, the tenderer will be required to submit Audited Financial Statements for the previous 18 months, or to the extent that such statements are not available, for the last year prior to contract award.

Note:

Contractual requirements are not evaluation criteria. They are required to be met and assessed after the evaluation and ranking of the tenders. Proof that the highest ranked tenderer/ tenderer recommended /justified for award (based on objective criteria) can meet contractual requirements as stipulated must be submitted prior to contract award. Failure to meet "Contractual Requirements "by the stipulated deadlines; may render the tender non-responsive and ineligible for contract award.

TENDER RETURNABLES


3. TENDER RETURNABLE DOCUMENTS

Please ensure that the tender returnables listed hereunder are submitted as per stipulated deadlines as non-compliance with mandatory tender returnables at RFQ closing deadline

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will result in disqualification (except where these are required for scoring /ranking purposes only). Non-compliance with mandatory returnables due at contract/order award stage will impact award.

- Completed, and signed-off OLT document, **(at RFQ closing deadline)**
- Integrity Pact Declaration Form ANNEXURE A, **(at RFQ closing deadline)**
- SBD 4 - Bidders Declaration **(at RFQ closing deadline)**
- SBD 1- Invitation to Bid **(at RFQ closing deadline)**
- SBD 6.1- Preference Points Claim Form **(at RFQ closing deadline)**
- Valid supporting documents/proof of compliance to Specific Goals **(at RFQ closing deadline)**
 - Proof of ownership/ shareholding (preferably CIPC documentation) inclusive of shareholding breakdown, **at RFQ closing deadline.**
 - Certified ID copies of shareholder(s), **at RFQ closing deadline**
 - Proof of Disability (where applicable), **at RFQ closing deadline**
- Shareholding organogram and detailed breakdown (for each individual company member) clearly identifying percentages owned by individual shareholders (full names & ID Numbers) and other entities (provide full legal/trading name and respective identifying registration/trust numbers) **(at RFQ closing deadline)**
- Letter of Good Standing (COIDA) **(prior to order/contract award)**
- Reverse e-Auction training acknowledgement form **(at RFQ closing deadline)**
- Audited financial statements **(prior to order/contract award)** where applicable.
- Valid **certified** B-BBEE certificate issued by a B-BBEE verification professional/**certified** sworn affidavit **(at RFQ closing deadline)**
- Copy of valid current SARS Pin number **(at RFQ closing deadline)**
- Technical requirements **(at RFQ closing deadline).**
- Proof of Central Supplier Database (CSD)


DELIVERY DETAILS

Delivery address	Klerksdorp Maintenance. Cnr Mercury & Thorium Street, Uraniaville, Klerksdorp. 2573	Delivery date	As soon as possible
Attention	TBA at Award stage	Tel no	TBA

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DETAILED LIST OF ITEMS REQUIRED

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https://teams.microsoft.com/l/meetup-join/19%3ameeting_NDE4YTYzNjgtNzk2OS00ZDk4LWExNzMtOGYwNGU0Y2E2YzQz%40thread.v2/0?context=%7b%22Tid%22%3a%2293aedbdc-cc67-4652-aa12-d250a876ae79%22%2c%22Oid%22%3a%222ff9a5f3-75a7-4741-9f74-355f1b236c90%22%7d

Item no.	Stock no.	Description	Quantity	Unit price	Total price	VAT
1.	Sap: 0736858	DEVICE, INTELLIGENT ELECTRONIC: TYPE: LOAD LIMITER 100 KVA; VOLTAGE: 400 V; APPLICATION: LOAD LIMITING OF BULK INSTALLATION; SPECIFICATION: 240-170001198.	25			
2.		Delivery (if applicable)				

Technical Deviations (To be completed by tenderer)

- Are there any technical Deviations: Yes_____ | No ____ (indicate applicable response)
- If “Yes” above, did you complete fully and submit the technical deviation form?
Yes_____ | No ____ (indicate applicable response)
- Please note that if there are technical deviations and the technical deviation form has not.
been fully completed and submitted at RFQ closing deadline- your offer tender.
will be deemed non-responsive and disqualified.

Comment:

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TABLE TO BE COMPLETED BY TENDERER

Warranty period			Prices fixed?	
Eskom's General Conditions of Purchase accepted			Quotation is valid for	
Delivery offered			Days/weeks of delivery duration	
Prices include delivery			FOB value (Ex-stock)	
Delivery cost (if applicable)			Rate of exchange (if applicable)	
Delivery method			Foreign currency	
Discount	Trade		Settlement	
Freight insurance				
Are you registered on the Eskom Vendor Database[please indicate "yes" or "no" and provide a reason if not registered.	Yes		No	Reason
Is Integrity Pact Declaration signed and attached	Yes		No	
Company Registration Number			B-BBEE level	

Suppliers Must Comply with Eskom's Life Saving Rules while on Eskom site/Eskom Property.


The supplier will additionally be required to ensure that the following environmental requirements are complied with at all times (while on Eskom site/Eskom property):-

- Zero liquid effluent discharge.
- No chemicals will be dumped into the station drains or on the premises.
- No oil or waste will be dumped on an unauthorized area or unlicensed waste site.
- Asbestos will be handled and stored according to Asbestos Regulation R155 of 2002.
- No materials or waste will be burnt on site.
- Hazardous substances shall be handled and stored according to the Hazardous substances. Regulation GN1179 of 1995 effluent shall not be discharged into public streams.

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SIGNATORIES

For Supplier:

The invitee/tenderer hereby confirms that a copy of the Integrity Declaration Pact was obtained, that it understands the provisions thereof and, undertakes to abide by the provisions thereof in any dealings it may have with Eskom and that the signed Integrity Declaration form and SBD 4- Bidders Declaration form have both been fully completed, signed and submitted as tender returnables by the stipulated deadlines.

Name of supplier	Designation	Signature	Date
		<div></div> [duly authorised to sign on behalf of the supplier]	
Telephone number		Fax number and e-mail address	

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