

NATURE OF SERVICE	JOB DESCRIPTION
<p><b>RFQ REQUEST TO APPOINT THE SUITABLE SERVICE PROVIDER FOR THE SUPPLY AND MAINTENANCE OF THE WASTE MANAGEMENT FOR A CONTRACT OF TWENTY-FOUR (24) MONTHS.</b></p>	<p>Scope of Work: Supply and Maintenance of Waste Management Services</p> <p><b>1. Supply of Waste Management Equipment</b></p> <p>The service provider shall:</p> <ul style="list-style-type: none"> <li>• Supply appropriate waste bins/containers (outdoor)</li> <li>• Provide colour-coded and clearly labelled bins for general, recyclable, hazardous, and organic waste (where applicable).</li> <li>• Supply liners/bags compatible with the bins.</li> <li>• Replace damaged, lost, or non-compliant bins when required.</li> </ul> <p><b>2. Waste Collection and Removal</b></p> <p>The service provider shall:</p> <ul style="list-style-type: none"> <li>• Collect waste from designated collection points according to an agreed schedule.</li> <li>• Ensure safe and hygienic handling of all waste types.</li> <li>• Transport waste using licensed and roadworthy vehicles.</li> <li>• Prevent spillage, odours, and environmental contamination during collection and transport.</li> </ul> <p><b>3. Waste Disposal</b></p> <p>The service provider shall:</p> <ul style="list-style-type: none"> <li>• Dispose of waste at approved and licensed disposal or treatment facilities.</li> <li>• Comply with all relevant environmental, health, and municipal regulations.</li> <li>• Provide proof of disposal (e.g. disposal certificates or weighbridge tickets) upon request.</li> </ul> <p><b>4. Recycling and Waste Minimisation</b></p> <p>The service provider shall:</p> <ul style="list-style-type: none"> <li>• Separate recyclable materials where required.</li> <li>• Facilitate recycling initiatives and support waste reduction programmes.</li> <li>• Provide reports on recyclable waste volumes collected.</li> </ul>

### **5. Cleaning and Maintenance of Waste Equipment**

The service provider shall:

- Clean, wash, and disinfect bins and containers regularly.
- Maintain waste storage areas in a hygienic and odour-free condition.
- Repair or replace damaged bins and equipment.
- Control pests associated with waste storage areas.
- Once off Supply forty one (41) bait stations
- Monthly Service and maintenance of forty one (41) bait stations

### **6. Health, Safety, and Environmental Compliance**

The service provider shall:

- Comply with Occupational Health and Safety (OHS) legislation.
- Ensure staff are trained and equipped with appropriate PPE.
- Implement environmentally responsible waste handling practices.
- Prevent health risks to employees, visitors, and the public.

### **7. Reporting and Monitoring**

The service provider shall:

- Submit monthly service and performance reports.
- Record collection schedules, quantities, and disposal sites.
- Report incidents, spillages, or service disruptions promptly.

### **8. Daily, Emergency, and Ad-Hoc Services**

- The service provider shall:
- Daily sorting and Maintenance Service on site with 2x Staff members
- Provide emergency or additional waste collection services when required.
- Respond promptly to service complaints or special requests.
- **NB. Site visit is compulsory**



Signature

27 January 2026

Date