


Department:	Supplier Chain Management	Document number:	AIDC-SCM-TMP-012	 Supplier Park Development Company SOC Ltd t/a Automotive Industry Development Centre Your partner in becoming globally competitive
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REQUEST FOR QUOTATION (RFQ) WITH FUNCTIONALITY

INVITATION TO APPOINT A SERVICE PROVIDER TO SUPPLY, INSTALL, CONFIGURE THE NETWORK MONITORING SOLUTION WITH SUPPORT AND MAINTENANCE FOR 24 MONTHS AT THE SUPPLIER PARK DEVELOPMENT COMPANY T/A AIDC.

REQUEST FOR QUOTATION (RFQ) DETAILS

RFQ NUMBER : 16043
PROJECT NO. :
ISSUE DATE : 06 FEBRUARY 2025
BRIEFING YES/NO : N/A
BRIEFING SESSION DATE AND TIME : N/A
CLOSING DATE : 12 FEBRUARY 2025
CLOSING TIME : 11H00
RFQ VALIDITY DATE : 90 Business days

REQUESTOR DETAILS

Requested By (SCM):	ALI MALEFO
Contact Number:	012 564 5043
Department Requested for:	ICT
For general RFQ and submissions contact	amalefo@aidc.co.za


REQUEST FOR QUOTATION (RFQ) CLOSING VENUE

E-mail to: quotations@aidc.co.za

NB: DO NOT COPY ANY AIDC PERSONNEL, INCLUDING THE SCM OFFICIAL, ON YOUR RESPONSE; RESPONSES WITH AIDC EMPLOYEES COPIED WILL BE DISQUALIFIED.

THE AIDC RESERVES THE RIGHT TO AWARD THE QUOTE IN PART OR IN FULL AT ITS OWN DISCRETION

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DETAILS OF BIDDER

COMPANY NAME:

CONTACT PERSON:

TELEPHONE NUMBER:

CELLULAR NUMBER:

EMAIL ADDRESS:

In submitting any information or documentation requested in this RFQ, the Respondent is hereby consenting to the processing of their personal information for the purpose of this RFQ and further confirming that they are aware of their rights in terms of Section 5 of POPIA

Respondents are required to provide consent below:

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
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	YES	NO
Please indicate if your company is Registered on National Treasury – Central Supplier Database (provide your CSD Number)	<input type="checkbox"/>	<input type="checkbox"/>
CSD number	<input type="text"/>	<input type="text"/>

" ACTIVE STATUS": - means your BBBEE Certificate or Sworn affidavit is still valid (thus your documents have not yet expired)

NB: Please Note: - AIDC won't be able to do business with suppliers not registered on CSD as per National Treasury SCM Instruction No.4 of 2016/17.


EVALUATION CRITERIA

1. EVALUATION CRITERIA

The following will be considered in the evaluation:

EVALUATION CRITERIA
1. Compliance
2. Pre-qualification OEM letter on OEM letter head or Signed Authorised reseller letter
3. Functionalty at 100% with minimum of 70%
4. Price (80)
5. Specific goals (20)

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THE FOLLOWING DOCUMENT ARE REQUIRED - PLEASE TICK YES ONLY IF THE DOCUMENTS ARE ATTACHED TO YOUR PROPOSAL

A. Administration Criteria - Compliance Requirements – all documents to be submitted	YES	NO
SARS Pin to verify your status		
Valid Sworn affidavit (as issued by DTI/or CIPC), must be an original or certified copy or a certified copy of BBBEE SANAS accredited verification certificate. NB: Suppliers to use approved DTI or CIPC Affidavit template (check website: www.dti.gov.za)		
SBD 4 – Declaration of Interest form – completed and signed		
SBD 6.1 Preference points claim form in terms of the preferential procurement regulations 2022 (PPR 2022)		
SBD 6.2 - Declaration Certification for Local Production and Content. (PPR 2022) and Annexure C where local content production is a specific goal, it must be noted under 6.1 for specific goal.		


THE FOLLOWING DOCUMENT ARE REQUIRED - PLEASE TICK YES ONLY IF THE DOCUMENTS ARE ATTACHED TO YOUR PROPOSAL

B. Pre-qualification documents	YES	NO
Submission of one of the following: <ul style="list-style-type: none"> OEM letter on OEM letter head or Signed Authorised reseller letter 		

FUNCTIONALITY (functionality and capability requirements Will be used for both services.)

FUNCTIONALITY AND CAPABILITY REQUIREMENTS	TYPE OF SUPPORTING DOCUMENTS REQUIRED	MAXIMUM	SCORE	MINIMUM
<i>NB: The bidder shall achieve a minimum score of 70 points under functionality to be able to be evaluated further on pricing & BBBEE as per preferential system</i>				
1. EXPERIENCE OF KEY PERSONNEL Solution Installation Engineer CV- indicating Years of experience in network monitoring solutions. <ul style="list-style-type: none"> Above 4 years = 30 points. 3 – 4 years = 15 points. less than 3 years = 0 points 	CV of personnel	30		70
2. PROJECT PLAN (Not more than 4 pages) Project plan must cover all below nine (9) topics <ol style="list-style-type: none"> Introduction Project Objectives Scope of Work Proposed Tools <ul style="list-style-type: none"> Recommended Network Monitoring Tools Key Features Implementation Timeline Risk Assessment and Mitigation Licence, Support and Maintenance 	Project plan with all items addressed	35		


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Project plan with all nine (9) topics= 35 points No project plan =0				
3. REFERENCES LETTERS RELEVANT TO NETWORK MONITORING SOLUTION INSTALLATIONS/NETWORK MANAGEMENT. <ul style="list-style-type: none"> • 4 or more reference letters = 35points • 3 reference letters = 30 points • 2 reference letters = 20 points • 1 reference letter = 10 points • No reference letter = 0 points NB: The reference letters to contain all the following but not limited to client's information: <ol style="list-style-type: none"> a. Client's Company letter head b. Signed c. Dated d. Client's Contactable details (e.g., Physical Address, e-mail, Telephone, etc.) e. Awarded Description/scope of the work which must be in line with scope of work. NB: AIDC reserves the right to validate the reference letters.	Reference letters.	35		
TOTAL SCORE		100		70

NB: The minimum threshold for the functionality evaluation is 70 points. The Tenderers that do not meet this minimum threshold will not proceed to the next stage of evaluation of the tender.

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Preferential procurement targets

Take note!

The following preferential procurement targets will be followed out of 20 points. Points will be awarded for specific goals related to this RFQ. The total points obtained will be used to evaluate 80/20, where 80 points are assigned to price and the remaining 20 points are assigned to a specific goal. Bidder must attach supporting documents listed below and complete SBD6.1 in full on page 4 of 5. (To be completed by the tenderer), a bidder who fails to complete in full or complete incorrectly SBD 6.1 to claim points for specific goals will receive a score of zero for that goal.

Specific goals	Supporting evidence for meeting preferential procurement targets	Points
B-BBEE status contributor level 1, 2, 3 or 4.	Valid affidavit (as issued by DTI/or CIPC), must be an original or certified copy or a certified copy of SANAS accredited verification certificate.	20

Dear Service Provider

REQUEST FOR PROPOSAL /QUOTATION (RFQ) – SCOPE OF WORK/SERVICE

2. INTRODUCTION

2.1. MANDATE

The AIDC is the dedicated developmental agency of the Gauteng Growth and Development Agency (GGDA) in relation to the specific industrial, infrastructure and training needs required by the automotive and allied sector - those based in the Gauteng province. The AIDC is thus tasked by GGDA with special developmental type projects aimed at enhancing and possibly expanding the automotive and allied-related sector with a focus on enterprise development; also, in the support of government's aims at BBBEE SMME development and the radical transformation of various townships. The AIDC otherwise explores other developmental projects, external to the objectives of the GGDA in support of the AIDC's own business development processes. These include projects related to the transport and energy sectors, as well as the development of the Tshwane Auto City. The AIDC's focus, in terms of the 2016 Gauteng Economic Development Plan/Framework (GEDP/F), is towards the automotive sector in the Northern Corridor of the Gauteng City Region (GCR) framework.

2.2. VISION

The Vision of the AIDC is:

To be the leading implementation agency delivering creative, efficient, best practice and value-based solutions in support of government programmes related to the automotive and allied sectors.

2.3. MISSION


The Mission of the AIDC, in pursuit of its Vision, is to provide innovative customized solutions:

To develop the automotive manufacturing sector to globally competitive standards of excellence through a world-class value proposition which enables effective and sustainable socio-economic growth.

3. RFQ OBJECTIVES

Invitation to appoint a Service Provider to Supply, Install, Configure The Network Monitoring Solution With Support And Maintenance For 24 Months At The Supplier Park Development Company T/A AIDC.

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4. RFQ SCOPE

The AIDC needs a Network Monitoring Tool that uses the Simple Network Management Protocol (SNMP). This tool should be capable of real-time detection of various issues, including hardware failures like malfunctioning servers and network devices, as well as internet connectivity problems. Importantly, the tool must be able to detect these issues and alert administrators via SMS and email notifications.

The solution is scoped for a minimum of 130 x end points.

The requirement is for Professional or Enterprise Edition of Network Monitoring solution.

4.1. SOLUTION SPECIFICATION

Solution must be the latest and reliable system. It must be installed at the AIDC's central Server to allow ease of management and administration of the System, also ensure a robust network monitoring.

The below is the minimum functions required.

a) Features

- Scalable solution
- SMS and email notifications
- Ensure proactive monitoring
- Must be able to support various technologies
- It must have ease of deployment
- Ensure high availability engine.
- Ensure high data integrity.
- Seaming less and reduced application maintenance


b) Discovery

- Schedule Discovery
- Layer 2 Discovery
- Discovery Rule Engine
- Discovery of Virtual Environment

c) Monitoring

- Agent-based monitoring
- VMware monitoring
- Xen Monitoring
- Nutanix Monitoring
- UCS Monitoring
- Active Directory Monitoring
- SQL Monitoring
- Hardware Monitoring
- VLAN Monitoring

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d) User Management

- AD Based Authentication
- Radius Authentication
- Pass Through Authentication
- REST API Access

e) Dashboards

- NOC View
- Embed Widget
- Real Time Widgets

f) Maps

- Virtual Environment Maps
- Integration with Google Maps
- Zoho Maps Integration
- 3D Datacenter View

g) Fault Management

- IT Workflow Automation

h) Artificial Intelligence for IT Operations (AIOps)

- Adaptive Thresholds
- Forecasting performance trends
- Forecast reports

i) General features

- Rebranding
- Scheduled Reports
- Forecasting Reports
- Troubleshooting Tools [RDP/SSH, etc.]

5. TRAINING AND SKILLS TRANSFER:

- Once off training/skills transfer for ICT Resources.
- Provision of technical and user manuals.


6. DURATION

24 Months support and maintenance (as and when). Based on hourly rate. To be invoice when support and maintenance has been provided only.

7. PRICE SCHEDULE

AIDC invites you to supply a quote for various items as per the Scope of work below.

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NB:


- for fair price comparison, bidders must indicate whether they are VAT registered.
- Bidders submitting two different bids/proposals in value will be disqualified.
- If you have not received an order within a validity date of 90 business days of RFQ. Please accept your quote was unsuccessful.

NB: The detailed pricing proposal must be submitted which should clearly separate the different options and sum the totals.

AIDC invites you to supply a quote for as per the Scope of work below.

NB: The detailed pricing proposal must be submitted which should clearly separate the different opinions and sum of totals.


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ITEM NO.	DESCRIPTION/SCOPE OF WORK	UOM*	NUMERIC QUANTITY	UNIT PRICE (EXCL. VAT)	TOTAL PRICE (EXCL. VAT)
1	Supply, Deliver, installation and configure. Latest Enterprise of Network Monitoring solution as per 4. RFQ SCOPE 4.1. SOLUTION SPECIFICATION Detailed quotation to be provided showing the features of the solution	Once Off	1		
2	Technical Support (ADHOC) and Maintenance <i>As and when required</i>	Hourly	1920		
3	Latest Software & Licensing: Latest Enterprise Edition of Network Monitoring solution.	Annual	2		
5	Training and Skills Transfer (Virtual) (8 Personnel IT Administrators)	Days	10		
	*UOM = Unit of measure, e.g., Hours/Days, etc.			SUB-TOTAL	
				VAT @ 15%	
				TOTAL	

Commented [BM1]: Please consider online Briefing

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Delivery period in weeks:

QUOTE CONDITIONS:

1. This Quote is subject to the Government Procurement General Conditions of Contract that may not be amended. Quotes should not be qualified by own conditions.
2. All price(s) must be inclusive of all costs plus VAT and must be firm for the duration of the contract period. VAT must be shown separately by VAT Vendors and non-registered or deregistered Vendors should exclude VAT from their quotes. Price(s) quoted must be valid for at least ninety (90) days from the closing date of the quotation and a firm delivery period must be indicated.
3. AIDC will not accept any changes or purported changes by the Respondent to the bid rates after the closing date and/or after the award of the business unless the quotation/offer specifically provides for it.
4. AIDC reserves the right to validate any information submitted by Respondents in response to this bid. This would include, but is not limited to, requesting the Respondents to provide supporting evidence. By signing POPIA clause and submitting a bid, respondents hereby irrevocably grant the necessary consent to AIDC to do so.
5. All goods must be delivered to the address indicated in the RFQ document.
6. All prices quoted must be fixed & firm prices and where applicable, price negotiation with the preferred supplier will be entered.
7. All purchases will be made through an AIDC Official Purchase Order with Order Number. Therefore, no goods must be delivered, or a service be rendered without a valid official Purchase Order & Number been received. The onus rests with the service provider to ensure they have received the above. Changes to RFQ/PO specifications should be communicated to the SCM Officer.
8. Fully Complete & sign the attached SBD forms, thus SBD 4, 6.1 and 6.2 (NB: Quotes without or with not fully completed SBD 4 will not be considered, and with SBD 6.1 bidder with score zero)
9. The 80/20 preference point system is applicable to price quotations and tenders with a rand value from R2 000 up to a rand value of R50 million (all applicable taxes included).
10. This RFQ will be evaluated based on the 80/20 preferential point system as stipulated in the Preferential Procurement Policy Framework Act & PPR 2022. 20 Points allocated to specific goals listed in Table 1 of SBD 6.1 PPR 2022 Section 4.2
11. An EME is required to submit an affidavit confirming their annual total revenue of R10 million or less and level of black ownership to claim points as prescribed by regulation 6 and 7 of the Preferential Procurement Regulations 2022. In terms of the Generic Codes of Good Practice, an enterprise including a sole propriety with annual total revenue of R10 million or less qualifies as an EME.
12. A QSE is required to submit an affidavit confirming their annual total revenue of between R10 million and R50 million and level of black ownership or a B-BBEE level verification certificate to claim points as prescribed by regulation 6 and 7 of the Preferential Procurement Regulations 2022
13. B-BBEE Status Level Verification Certificates (NB: Certificate are identifiable by a SANAS logo) or Valid Sworn affidavit (as issued by DTI/or CIPC
14. (EME/QSE see point 9&10 above) to be provided to claim points for specific goals:
15. **NB: For Construction related services/work_CIDB Grading & Safety File – The successful contractor should take note that a “Safety File” will be required on appointment and should be submitted to the AIDC before commencement of any work and ensure comply with relevant CIDB grading were required.**

Please note that failure to comply with the RFQ conditions will invalidate your proposal (if mandatory/prequalification documents are not returned then consider your quotation not accepted).

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I in my capacity as certify that the information supplied is correct and I have read and understood the AIDC general terms and conditions, and I accept them.

Signature:

Company Name:

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