



REQUEST FOR QUOTATION (RFQ)

See attached Scope of Work

RFQ NO: OVG 2 (001) 2026/2027 **CLOSING DATE: 15 MAY 2026 TIME: 11H00 AM**

1. Quotations should only be emailed to ovgscp@ovg.org.za no later than the closing date and time indicated above.
2. The validity period of your quote is: (Tick applicable box)

30 days		60 days		90 days		120 days	
----------------	--	----------------	--	----------------	--	-----------------	--
3. Is/are the price(s) firm for the duration of the contract: Yes / No (delete which is not applicable)
4. Only firm prices will be accepted. Non-firm prices (including prices subject to rates of exchange variations) will not be considered.
5. Is the offer strictly to scope of work: Yes / No (delete which is not applicable)?
6. If not to specifications, state deviation(s): _____
7. The banking information (bank and account name and number) which correspond with that on CSD must also be submitted with the quotation as failure to do so may disqualify your quotation.
8. All prices must be VAT inclusive, if no indication is given, prices will be taken as inclusive.
9. This RFQ is subject to the National Treasury General Conditions of Contract of July 2010 unless otherwise stated by the issuer.
10. By participating in this RFQ, you are accepting to have your Personal Information published on the websites (OVG/National Treasury) for purposes of enhancing compliance, monitoring, and improving transparency and accountability within Supply Chain Management.

11. REQUEST FOR FURTHER INFORMATION

All enquiries regarding the bid may be directed to the following:

General Technical Enquiries		
No.	Contact Person	Contact Details
1.	TM Dlamini	tiny.dlamini@ovg.org.za /+2778 422 1619
Supply Chain Management Enquiries		
1	Mr. GI Sekwale	Gobusamang.sekwale@ovg.org.za / +27 12 036 3036
2	Ms. K Seattholo	Kehilwe.seatholo@ovg.org.za /+27_12 036 3024

I/we agree that the offer herein shall remain binding upon me/us and open for acceptance by Office of the Valuer General during the validity period indicated and calculated from the closing date and time stated above.

Signature of Tenderer

Name and Capacity

Date

+27 12 036 0000/2

Private Bag X 874,
Pretoria, 0001

267 Praetor Forum Building, 3rd Floor,
Cnr Pretorius & Lilian Ngoyi Street,
Pretoria, 0001

vg@ovg.org.za

www.ovg.org.za



TERMS OF REFERENCE FOR THE APPOINTMENT OF A SERVICE PROVIDERS TO PROVIDE THE PROPERTY DATA PORTAL SYSTEM TO THE OFFICE OF THE VALUER GENERAL FOR A PERIOD OF 36 MONTHS

PHYSICAL ADDRESSES:

Praetor forum building

3rd Floor, 267 Lilian Ngoyi Street
Pretoria
0001

1. INTRODUCTION AND BACKGROUND

- 1.1 The Office of the Valuer General (OVG), established in terms of the Property Valuation Act, 2014 (Act No. 17 of 2014), is mandated to deliver independent, objective, and credible property valuation services in support of the national Land Reform Programme. The creation of the OVG was intended to enable more efficient and decisive resolution of land claim values, thereby accelerating the implementation of Land Reform.
- 1.2 The OVG is committed to fulfilling its statutory responsibilities with distinction by delivering professional valuation services to the Land Reform Programme and to government departments. To enhance the accuracy, consistency, and efficiency of these valuation outputs, the OVG requires an integrated property data portal.
- 1.3 Such a system must provide real-time access to comprehensive property information, including current market data, property characteristics, spatial information, market trends, and verified sales transactions across all property types in South Africa. Access to this data is essential to support evidence-based valuation decisions, strengthen valuation integrity, and ensure that the OVG can meet its mandate within the expected timeframes and quality standards

2. SCOPE OF SERVICES



+27 12 036 0000/2



Private Bag X 874,
Pretoria, 0001



267 Praetor Forum Building, 3rd Floor,
Cnr Pretorius & Lilian Ngoyi Street,
Pretoria, 0001



vg@ovg.org.za



www.ovg.org.za

2.1 The The OVG intends to subscribe to an online, regularly updated, and reliable repository of property information and data solutions. The information on the envisaged platform must be verified by the service provider and adhere to high quality standards as the OVG will rely on it to make informed decisions.

2.2 The service provider must provide the OVG with access to its comprehensive property datasets. The envisaged property data portal should include, but not be limited to, the following primary categories of information:

2.2.1 Property Report

2.2.2 Suburb and Town Report

- Suburb details
- Suburb Demographics
- Land uses

2.2.3 Transfer Report

2.2.4 Owners Report

2.2.5 Estate and Sectional Scheme Report

2.2.6 Area Report

2.2.1 Property Report must include the following:

- Property Details
- Owners Details
- Farm Details
- Title Deed information
- Updated Aerial Imagery Access (Imagery layers with clear labels and demarcations, user-friendly measurement tools and Historical imagery layers (where available))
- Comparable Sales Table
 - List of recently sold properties
 - Map showing the comparable sales in relation to the subject property
 - Icon to Customized Sales
 - Historical sales
- Latest Municipal valuation and Estimate rates
- Zoning Information
- Bond Details
- Endorsement and Servitudes
- Transfer History
- Suburb Trends
- Amenities showing the closest to the subject property and the distance

NB: The service provider must submit the proposal that cover the proposed scope of work and system requirements.

3. DELIVERABLES

The service provider is expected to deliver a comprehensive property portal system that fully addresses all requirements outlined in the scope of work above, including but not limited to the following:

- 3.1 Online property information that includes:
 - Property address and Owner details
 - Seller and buyer details
 - Bond Details
 - Historical Data
 - Analysed Data (Sale transactions/)
 - Property transfers etc.
- 3.2 Provide system access for up to 25 authorised users.
- 3.3 Issue secure login credentials and ensure seamless user access.
- 3.4 Assign unique passwords to each individual user.
- 3.5 Ensure the system is regularly updated and available for unlimited use.
- 3.6 Provide comprehensive user training and maintain ongoing accessibility.
- 3.7 Offer continuous technical support, including user assistance and helpdesk services.
- 3.8 Provide users with updates on current property market trends.
- 3.9 Ensure full, nationwide coverage of property data across South Africa.
- 3.10 **After Sales Support**
 - 3.10.1 The OVG requires that the service provider be prepared to provide technical system functional support during office hours (08:00 – 16:00) as part of the subscription fee.
- 3.11 maintain ongoing accessibility.
- 3.12 Offer continuous technical support, including user assistance and helpdesk services.
- 3.13 Provide users with updates on current property market trends.
- 3.14 Ensure full, nationwide coverage of property data across South Africa.

4. CONTRACT PERIOD

- 4.1 The appointed service provider is required to provide services for a period of 36 months.

5. PAYMENT

- 5.1 Payment will be made on monthly basis in line with the terms of subscription.
- 5.2 The service provider will generate a monthly invoice based on the number of active users during that time.

6. PRICING

6.1 All Service Providers are advised that the OVG requires pricing to be structured on a per-user basis. This approach ensures that the OVG only pays for 25 **confirmed active users** over the 36-month contract period. The following information is provided to assist Service Provider in developing an accurate and competitive pricing structure:

6.1.2 Per-User Rate × Number of Active Users

Service Providers will provide a **fixed cost per user**.

Total cost = **Per-user monthly rate × OVG active users Confirmed**

6.2 The total amount of the quotation must be fixed and inclusive of VAT. Where the service provider is registered as a VAT vendor, the quotation must clearly indicate the fee, the applicable VAT amount, and the resulting total cost.

7 CONFIDENTIALITY

7.1 All material and information generated through the provision of services under this contract shall be used solely for the purposes of OVG. No such material or information may be used for any other purpose without the prior written authorisation of the OVG.

7.2 All copyrights in documents, data, reports, or any other material prepared or developed by the Service Provider for the purposes of this project shall vest in the OVG.

7.3 The successful Service Provider shall maintain strict confidentiality over all records and information relating to the project. No such records or information may be disclosed to any third party without the prior written consent of the OVG.

8. TENDERS WILL BE EVALUATED IN TERMS OF THE EVALUATION CRITERIA STIPULATED BELOW:

- a) Evaluation on Mandatory Requirement
- b) Evaluation in terms of 80/20 preference point system as prescribed in the Preferential Procurement Regulations 2022.

8.1 MANDATORY REQUIREMENTS

Service Provider must comply with the requirements and submit all required document(s) indicated hereunder with their Quotations at the closing date and time of the RFQ, however this phase is not scored. Service Providers who fail to comply with all the mandatory criteria will be disqualified

8.1.1 The Pricing Schedule must be fully completed for each quoted item.

Note: Any Service Provider not complying with the above-mentioned stipulations will be regarded as non-responsive and will therefore not be considered for further evaluation

8.2 ADMINISTRATIVE REQUIREMENTS

a) Tax Requirements:

- Bidders must ensure compliance with their tax obligations.
- Bidders are required to submit their unique personal identification number (pin) issued by SARS to enable the organ of state to view the taxpayer's profile and tax status.
- Application for tax compliance status (TCS) or pin may also be made via e-filing. To use this provision, taxpayers will need to register with SARS as e-filers through the website www.sars.gov.za.
- Bidders may also submit a printed TCS together with the bid.
- In bids where consortia / joint ventures / sub-contractors are involved; each party must submit a separate proof of TCS / pin / CSD number.
- Where no TCS is available, but the bidder is registered on the central supplier database (CSD), a CSD number must be provided.

b) Fully completion of SBD4 (Bidders' disclosure), SBD 6.1 (Preference Claim)

9. EVALUATION IN TERMS OF 80/20 PREFERENCE POINT SYSTEM

- a) The 80/20 preference points system as prescribed in the Preferential Procurement Regulations, November 2022 pertaining to the Preferential Procurement Policy Framework Act, (ACT No 5 of 2000) (PPPFA) will be applied to evaluate this bid. The lowest acceptable bid will score 80 points for price, and a maximum of 20 points will be awarded according to the Specific Goal points claimable in respect of Preferential Status.
- b) The following formula will be used to calculate the points out of 80 for price in respect of an invitation for a tender with a Rand value equal to or below R50 million, inclusive of all applicable taxes:

$$P_s = 80 (1 - \frac{P_t - P_{min}}{P_{min}})$$

P_{min}

Where-

Ps = Points scored for price of tender under consideration. Pt = Price of tender under consideration; and
 P min = Price of lowest acceptable tender.

- c) A maximum of 20 points may be awarded to a tenderer for the specific goal specified for the tender.
- d) The points scored for the specific goal will be added to the points scored for price and the total will be rounded off to the nearest two decimal places.
- e) Subject to section 2(1)(f) of the Act, the contract must be awarded to the tenderer scoring the highest points

The specific goals allocated points in terms of this tender	Number of points allocated. (80/20 system)
Historically Disadvantaged individuals (HDIs)	
Who had no franchise in the elections before 1983 and 1993 Constitution	10
Who is a Female	5
People with Disabilities (PwDs)	5

- f) Tenderers Preference points for HDI will be calculated on their percentage ownership or shareholding in business, if they are actively involved in and exercise control over the enterprise.
- g) Where individuals are not actively involved in the management and daily business operations and do not exercise control over the enterprise commensurate with their degree of ownership, equity ownership may not be claimed.
- h) A person awarded a contract because of preference for contracting with or providing equity ownership to an HDI, may not subcontract more than 25% of the value of the contract to a person who is not an HDI or does not qualify for the same number or more preference for equity ownership.
- i) Preference points stipulated in respect of a tender must include preference points for equity ownership by HDIs. The equity ownership must be equated to the percentage of an enterprise or business owned by individuals or, in respect of a company, the percentage of a company's shares that are owned by individuals, who are actively involved in the management of the enterprise or business and exercise control over the enterprise, commensurate with their degree of ownership at the closing date of the tender.
- j) If the percentage of ownership changes after the closing date of the tender, the tenderer must notify OVG and such tenderer will not be eligible for any preference points.

- k) Preference points may not be claimed in respect of individuals who are not actively involved in the management of an enterprise or business and who do not exercise control over an enterprise or business commensurate with their degree of ownership.
- l) all claims made for equity ownership by an HDI will be considered according to the following criteria:

- (i) Equity within private companies must be based on the percentage of equity ownership.
- (ii) Preference points may not be awarded to public companies and tertiary institutions.
- (iii) The following formula will be applied to calculate the number of points for equity ownership by an HDI:

$$NEP = \frac{NOP * EP}{100}$$

Where?

NEP = Points awarded for equity ownership by an HDI

NOP= The maximum number of points awarded for equity ownership by an HDI

EP = The percentage of equity ownership by an HDI within the enterprise or business,

- m) Equity claims for a Trust may only be allowed in respect of those persons who are both trustees and beneficiaries and who are actively involved in the management of the Trust.
- n) Documentation to substantiate the validity of the credentials of the trustees must be submitted.
- o) A Consortium or Joint Venture may, based on the percentage of the contract value managed or executed by their HDI members, be entitled to equity ownership in respect of an HDI.
- p) The number of points scored for a Consortium or Joint Venture must be added to the number of points scored for achieving specified goals.
- q) Bidders are required to submit proof of HDI. Proof includes valid Central Supplier Database (CSD) together with their tenders to substantiate their specific Goals claims for HDIs who had no franchise in the elections before 1983 and 1993 Constitution and Female.

- r) Tenderers who do not submit proof of HDI claims as indicated above do not qualify for preference points for specific Goals but will not be disqualified from the tendering process.

10. CRITERIA FOR BREAKING DEADLOCK IN SCORING

- a) If two or more tenderers score an equal total number of points, the contract must be awarded to the tenderer that scored the highest points for specific goals.
- b) If two or more tenderers score equal total points in all respects, the award must be decided by the drawing of lots.

11. THE MANAGEMENT OF THE PROJECT

- 11.1 The responsible official from the OVG valuation team will manage the implementation and monitoring of the service provider. The OVG assumes total accountability and therefore authorizes all expenditure for the project. All such expenses should be documented by the OVG.

12. SECURITY AND CONFIDENTIALITY OF INFORMATION

- 12.1 The successful Service Provider must undertake to disclose information relating to the contract only in terms of the SLA and only to the parties stipulated in the SLA, both during the contract period and subsequently. Information may only be disclosed to outside sources with the prior written approval from the OVG.

13. IMPOSSIBILITY OF PERFORMANCE

- 13.1 If there is non-performance due to matters beyond any parties' control, both parties waive any claims against each other.

14. TERMS AND CONDITIONS OF THE PROPOSAL

- 14.1 Awarding the proposal will be subject to the Service Provider's expressing acceptance of the OVG Supply Chain Management general contract conditions.
- 14.2 The Service Provider should not qualify the proposal with his/her own conditions. Any qualification to the terms and conditions of this quotation will result in disqualifications.
- 14.3 Any short coming in these terms of reference must be identified by the

service provider prior the awarding of a contract. Any shortcomings identified by the service provider after the contract has been awarded and that would have an impact on the contract price will be on account of the service provider.

- 14.4 Should the service provider not comply with any of the conditions contained in these terms of reference during the contract period, the OVG may cancel the contract within one month's notice.
- 14.5 The pricing must be fixed for the duration of the contract.
- 14.6 The company and its employees may be subjected to positive security vetting and screening.
- 14.7 The Office of the Valuer-General shall:
- Conduct business in a courteous and professional manner with the Service Provider.
 - Not accept responsibility/liability of accounts/ expenses incurred by the Service Provider that was not agreed upon by the contracting parties.
 - Not accept responsibility/liability of any damages suffered by the Service Provider or the personnel for the duration of the project.
 - The OVG will enter into a Service Level Agreement upon appointment of the suitable Service Provider. These terms and Conditions will also form part of the service level agreement.

15. REQUEST FOR FURTHER INFORMATION

All enquiries regarding the RFQ may be directed to the following:

Technical Enquiries

Overall general technical enquiries should be addressed to the following officials:

General Technical Enquiries		
No.	Contact Person	Contact Details
1.	TM Dlamini	tiny.dlamini@ovg.org.za /+2778 422 1619
Supply Chain Management Enquiries		
1	Mr. GI Sekwale	Gobusamang.sekwale@ovg.org.za / +27 12 036 3036
2	Ms. K Seatlholo	Kehilwe.seatlholo@ovg.org.za /+27_12 036 3024



PRICING SCHEDULE [SBD 3.3]

(Professional Services)

NAME OF SERVICE PROVIDER:

RFQ No: OVG 2 (001) 2026/2027

CLOSING DATE: 15 MAY 2026

CLOSING TIME: 11:00 AM

PHYSICALL ADDRESS:

CONTACT DETAILS:

TEL: _____
CELL: _____
FAX: _____
E-MAIL: _____

Reg. Number: _____

Tax Number: _____

VAT Number: _____

Contact Person: _____

NB: Please note that the OVG requires pricing per user. This is to ensure that it pays for active users only for the 3-year period. To calculate the estimated total price for the project, the estimated number of users for a 3-year period are stated below:

No.	Description of Service	Number of Active Users	Period	Monthly Fixed Cost Per User	Total Price Including VAT
1	Subscription: Property Data Portal	25 Active Users (Confirmed)	36 Months	R	R
TOTAL PRICE ALL INCLUSIVE				R	

NB: Per User Rate × Number of Active Users

Fixed costs per user must remain fixed for the duration of the contract



+27 12 036 0000/2



Private Bag X 874,
Pretoria, 0001



267 Praetor Forum Building, 3rd Floor,
Cnr Pretorius & Lillian Ngoyi Street,
Pretoria, 0001



vg@ovg.org.za



www.ovg.org.za

The total amount of the quotation must be fixed and inclusive of VAT. Where the service provider is registered as a VAT vendor, the quotation must clearly indicate the fee, the applicable VAT amount, and the resulting total Price.

BANK DETAILS:

ACCOUNT HOLDER NAME: _____

BANK NAME: _____

ACCOUNT TYPE: _____

ACCOUNT NUMBER: _____

BRANCH CODE: _____

DELIVERY PERIOD: _____ DAYS

QUOTATION EXPIRY DATE: _____

SIGNATURE OF AUTHORISED PERSON: _____

NAME: _____

DESIGNATION: _____

DATE: _____



BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

2.2 Do you, or any person connected with the bidder, have a relationship

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....
.....

3 DECLARATION

I, _____ the _____ undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature Date

.....
Position Name of bidder

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 To be completed by the organ of state

(delete whichever is not applicable for this tender).

- a) The applicable preference point system for this tender is the **90/10** preference point system.
- b) The applicable preference point system for this tender is the **80/20** preference point system.
- c) Either the **90/10 or 80/20 preference point system** will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	100
SPECIFIC GOALS	100
Total points for Price and SPECIFIC GOALS	100

- 1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.
- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$Ps = 80 \left(1 - \frac{Pt - Pmin}{Pmin} \right) \text{ or } Ps = 90 \left(1 - \frac{Pt - Pmin}{Pmin} \right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$Ps = 80 \left(1 + \frac{Pt - Pmax}{Pmax} \right) \text{ or } Ps = 90 \left(1 + \frac{Pt - Pmax}{Pmax} \right)$$

Where

- Ps = Points scored for price of tender under consideration
Pt = Price of tender under consideration
Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
 - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,
- then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.)

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
HDI's who had no franchise in the elections before 1983 and 1993 Constitution	10	
HDI's who is a Female	5	
People with Disabilities (PwDs)	5	
Total	20	

NB: Bidders are required to submit proof of HDI. Proof includes valid Central Supplier Database (CSD) together with their tenders to substantiate their specific Goals claims for HDIs.

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM

- Partnership/Joint Venture / Consortium
- One-person business/sole propriety
- Close corporation
- Public Company
- Personal Liability Company
- (Pty) Limited
- Non-Profit Company
- State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;

- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person’s conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

<p>.....</p> <p>SIGNATURE(S) OF TENDERER(S)</p>
<p>SURNAME AND NAME:</p>
<p>DATE:</p>
<p>ADDRESS:</p> <p>.....</p> <p>.....</p> <p>.....</p>



SUPPLIER MAINTENANCE

SAGE

System User Only	
Captured By:	
Captured Date:	
Authorized By:	
Date Authorized:	
Safety Web Verification	
YES	NO

Office

The office of the Valuer-General

I/We hereby request and authorize you to pay any amounts which may accrue to me/us to the credit of my/our account with the mentioned bank. I/we understand that the credit transfers hereby authorized will be processed by computer through a system known as "ACB - Electronic Fund Transfer Service", and I/we understand that not additional advice of payment will be provided by my/our bank, but that the details of each payment will be printed on my/our bank statement or any accompanying voucher. (This does not apply where it is not customary for banks to furnish bank statements).

I/we understand that the OVG will supply payment advice in the normal way, and that it will indicate the date on which the funds will be made available on my/our account.

This authority may be cancelled by me/us by giving thirty days' notice by prepaid registered post. Please ensure information is valid as per required bank screens.

I/We understand that bank details provided should be exactly as per the records held by the bank.

I/We understand that the OVG will not assume responsibly for any delayed payments, as a result of incorrect information supplied.

Company / Personal Details

Registered Name	
Trading Name	
Tax number	
Vat Number	
CSD Supplier Number	
Title	
Initials	
First Names (as per id)	
Surname	

Address Detail

Postal Address Line 1	
Postal Address Line 2	
Physical Address Line 1	
Physical Address Line 2	
Postal Code	



+27 12 036 0000/2



Private Bag X 874,
Pretoria, 0001



267 Praetor Forum Building, 3rd Floor,
Cnr Pretorius & Lillian Ngoyi Street,
Pretoria, 0001



vg@ovg.org.za



www.ovg.org.za

New Supplier Information <input type="checkbox"/>		Update Supplier Information <input type="checkbox"/>	
Supplier Type	Individual <input type="checkbox"/>	Department <input type="checkbox"/>	Department Number <input type="text"/>
	Company <input type="checkbox"/>	Trust <input type="checkbox"/>	Other Specify: <input type="text"/>
	CC <input type="checkbox"/>	Other <input type="checkbox"/>	
	Partnership <input type="checkbox"/>		

Supplier Bank Account Details	
This field is compulsory and should be accompanied by not older than 3 months bank account confirmation letter	
Account Holder	<input type="text"/>
Account Number	<input type="text"/>
Branch Name	<input type="text"/>
Branch Number	<input type="text"/>
Account Type	<input type="checkbox"/> Cheque/Current Account <input type="checkbox"/> Savings Account Transmission <input type="checkbox"/> Account Bond Account <input type="checkbox"/> Other (Please Specify)
ID Number	<input type="text"/>
Passport Number	<input type="text"/>
Company Registration Number	<input type="text"/>
*CC Registration	<input type="text"/>
* Please include CC/CK where applicable	<input type="text"/>
Practice Number	<input type="text"/>
<p style="text-align: center;">Not older than 3 months bank account confirmation letter</p> <p>It is hereby confirmed that this detail has been verified against the following screens ABSA-CIF screen FNB-Hogan's system on the CIS4 STD Bank-Look-up-screen Nedbank- Banking Platform under the Client Details Tab</p>	
CSD Bank Verification Status (Banking details must appear on Central Supplier Database)	Verification Succeeded Yes <input type="checkbox"/> No <input type="checkbox"/>

Contact Details			
Business			
Home Fax	<i>Area Code</i>	<i>Telephone Number</i>	<i>Extension</i>
Cell	<i>Area Code</i>	<i>Telephone Number</i>	<i>Extension</i>
	<i>Area Code</i>	<i>Telephone Number</i>	
	<i>Cell Code</i>	<i>Cell Number</i>	
E-mail Address			
Contact Person			

	Supplier details	Organization sender details
Signature		
Print Name		
Rank		
Date (dd/mm/yyyy)		

Address of the Office of the Valuer General
where form is submitted from:

