

PRICING SCHEDULE – FIRM PRICES

NAME OF BIDDER:	BID NO.: TENDER-INS/2025/26/008
CLOSING TIME 11:00	CLOSING DATE: 03 February 2026

OFFER TO BE VALID FOR **120 DAYS** FROM THE CLOSING DATE OF BID.

BID DESCRIPTION: PROCUREMENT OF SYSTEMS SUPPORT POOL OF CONTRACTORS FOR CURRENT INSETA SYSTEMS FOR A PERIOD OF 3 YEARS.

Bidders must complete the pricing template listed below. Annexure A – SBD3.1 - Pricing Schedule / Proposal – All prices MUST include VAT.

1. The accompanying information must be used for the formulation of proposals.
2. Pricing schedule should be submitted in a separate sealed envelope (1 Original and 1 copy) attached to SBD 3.1.
3. Pricing should not be reflected in any other part of the proposal or cover thereof.
4. Pricing schedule must include rates per hour for each item.
5. Bidders are required to provide pricing for three years **including up to 4.5% year on year increase.**
6. **List of items to be quoted are as follows:**

Table 1: Technical Staff and Activities Costing

NO.	Technical Staff and Activities Costing (Microsoft)			
1.	Position /Activities	Hours (Per Month)	Rate Per Hour	Total
	Developer	40		
	Project Manager	40		
	Change Manager	40		
	Business Analyst	40		
	Data Engineer	40		
	Data integrity test/checks (Activities)	40		
	System Testing (Activities)	40		
	Training (Activities)	40		
	Change Management	40		
	Total	360		
	Total excluding Vat	R		

SBD 3.1

NO.	Technical Staff and Activities Costing (Odoo)			
2.	Position /Activities	Hours (Per Month)	Rate Per Hour	Total
	Developer	40		
	Project Manager	40		
	Change Manager	40		
	Business Analyst	40		
	Data Engineer	40		
	Data integrity test/checks (Activities)	40		
	System Testing (Activities)	40		
	Training (Activities)	40		
	Change Management	40		
	Total	360		
	Total excluding Vat	R		

Table 2: Summary of the total Bid Price

No	Item	Price
1.	Technical Staff and Activities Costing (Microsoft)	R
2.	Technical Staff and Activities Costing (Odoo)	R
3.	VAT	R
	Grand Total	R

Table 2: Annual Escalation Confirmation by bidder

Escalation Percentage	Year 1	Year 2	Year 3
	___%	___%	___%

Any enquiries regarding bidding procedures or technical information may be directed to the –
(INSETA: bids@inseta.org.za)
Tel: 011 381 8900