



REQUEST FOR QUOTATION FORM FOR GOODS AND SERVICES

AGRICULTURAL RESEARCH COUNCIL (ARC)

RFQ No: RFQ-068716
Enquiries: Sello Sako
Contact: 018 299 6437 (Administrative)
Nosipho Sipungela
079 5191 283 (Technical)

RFQ Closing Date: **2023/03/09 11:00 AM**

Compulsory Site Inspection: **2023/03/06 11:00 AM**

1. You are kindly requested to submit a written quotation to Agricultural Research Council as per below or attached terms of reference (TOR's).

Description	Quantity	UOM
<p>1. Supply and installation of white Gutter, UPVC material supplied with down pipes, angles and outlets. It should be corrosion and weather resistant. Contractor to state the guarantee.</p> <p>2. Supply and installation of white UPVC Fascia Boards and Barge Board Connectors. Secure the fascia or barge board to roof timbers using brass screws. Contractor to state the guarantee.</p> <p>Delivery address: ARC Cedara research station- Maize building</p> <p>Total size of the building : 54 m² (Contractors to confirm the measurement on site)</p>	1	EA

<p>Work to resume on site within 02 days on receipt of the PSO (purchase order) and to be completed within 07 days.</p> <p>Site briefing: Compulsory Site briefing- Monday 06 March 2023 at 11h00.</p> <p>For technical information contact: Nosipho Sipungela 079 5191 283 or Poonyana Morule 071 209 0798</p> <p>ARC Cedara research station-Maize building contact: Mariam Sithole 082 305 4758</p> <p>Address: Department of Agriculture and Rural development, (Same premises of the College of Agriculture) Agricultural Research Council Natural Resources and Engineering [and Grain Crop Institute], Maize building, Cedara Research Station, Cedara, 3245, KwaZulu-Natal, SA</p>		
--	--	--

2. The above specified goods/services should be delivered/rendered to:
Name of Institute : ARC- GRAIN CROPS INSTITUTE
Address :

ARC Cedara research station-Maize building
Department of Agriculture and Rural development, (Same premises of the College of Agriculture) Agricultural Research Council Natural Resources and Engineering [and Grain Crop Institute], Maize building, Cedara Research Station, Cedara, 3245, KwaZulu-Natal, SA

3. The particulars of the guarantee that will apply to the goods quoted for, with particular regard to the period and extent of the warranty must be clearly stated. Where services are required, service providers must submit documentation pertaining the relevant experience.
4. Your written quotation must be emailed to: SakoSA@arc.agric.za
5. Compulsory Site briefing Address:

ARC Cedara research station-Maize building
Department of Agriculture and Rural development, (Same premises of the College of Agriculture) Agricultural Research Council Natural Resources and Engineering [and Grain Crop Institute], Maize building, Cedara Research Station, Cedara, 3245, KwaZulu-Natal, SA

6. Standard conditions:
- 6.1 The validity of the quotations must be indicated.
- 6.2 Prices quoted should be in South African Rand and inclusive of VAT costs such as delivery, insurance, taxes, etc.
- 6.3 No price adjustments or amendment of the delivery particulars contained in paragraph 2 will be considered by the ARC.
- 6.4 The supplier accepts full responsibility for the proper execution and fulfilment of the goods/services quoted for.
- 6.5 ARC reserves the right to accept or reject any special terms and conditions that may qualify the goods/services to be provided.
- 6.6 Quotes should be submitted on an official letterhead and duly signed
- 6.7 Goods and services should be supplied/rendered upon receipt of a purchase order from the ARC
- 6.8 The General Conditions of Contract issued by National Treasury are applicable.
- 6.9 The ARC supply chain management code of conduct is applicable.
- 6.10 SBD Forms must be signed and returned together with the quotation if your price is above R10 000.00, failure to comply will result to disqualification of your quotation.
- 6.11 If you are not contacted after 30 days, consider your quotation unsuccessful
- 6.12 Your quotation must indicate the delivery date.
- 6.13 The ARC reserve the right to do due diligence on the quotations.
- 6.14 The ARC reserve the right to benchmark prices quoted.
- 6.15 When submitting your quotation please attach the following documents
- Quotation (RFQ number should reflect).
 - CSD Report (Date of the quotation).
 - SBD
 - Valid Tax Pin
 - Valid BBBEEE Certificate or Sworn Affidavit

Thank you in anticipation

Supply Chain Management:ARC

Date: 2022