



SITA SOC Ltd, 459 Tsitsa Street, Erasmuskloof, Pretoria, South Africa • PO Box 26100, Monument Park, 0105, South Africa
Tel: +27 12 482 3000 • Fax +27 12 367 5151 • Reg. No 1999/001899/30 • www.sita.co.za

Our Ref: RFB 3289-2026
Enquiries: Sbongile Gwala
Tel: 033 260 3187
Date: 09 September 2026

PROSPECTIVE BIDDER

RFB 3289-2026 (RFB:500010): REQUEST FOR BID FOR THE PROCUREMENT OF BACKUP SOLUTION INCLUDING MAINTENANCE AND SUPPORT FOR SITA CLIENT FOR PERIOD OF THREE (03) YEARS.

Prospective Bidders are invited to submit quotations for: RFB 3289-2026: Request for bid for the procurement of backup solution including maintenance and support for SITA client for period of three (03) years.

A non- compulsory briefing session:

Date: 22 September 2026

Time: 11:00 am

Microsoft Teams meeting

Join: <https://teams.microsoft.com/meet/350455920409679?p=k8BINryYHPHZ9Juz5I>

Meeting ID: 350 455 920 409 679

Passcode: gn6tw3kB

The **closing date** for bid submission is **06 October 2026**.

Notes to the bidders:

- You must ensure that you are registered on the CSD and that all your company details have been updated on the CSD.
- The following will apply for this Bid:
 - **CLOSING OF BIDS**
 - **Bidders must submit their Bid responses through the below Link.**

Non-Executive Directors:

Prof Stella Bvuma (Chairperson), Ms. Siphumelele Dlungwane, Ms. Zimbini Hill, Ms. Nalini Maharaj, Mr. Willie Mathebula, Mr. Protas Phili, Mr. Rendani Ramabulana, Mr. Willie Vukela, Adv Johannes Collen Weapond

Executive Directors:

Mr. Magatho Mello (Managing Director), Ms. Yolande van Biljon (Chief Financial Officer)

Company Secretary:

Ms. Shirley Kgope (Acting)

- SITA – ERP Oracle Portal on the link as follows: [Login](#)
- Step-by-step guide to navigate and respond to SITA transactions through the SITA Oracle-ERP:
<https://www.sita.co.za/content/erp-isupplier-ecatalogue-guidelines>
- ADMINISTRATIVE PRE-QUALIFICATION REQUIREMENTS
Submission of bid response: The bidder has submitted a bid response documentation pack:
 - In the correct format as one original document.
- BID PRICING SCHEDULE
Bidders will complete the bid pricing schedule in the Excel spreadsheet format provided

The published bid document is packaged as follows:

Bidders must submit their bid responses as follows and must tick in the box to confirm if the bid response is submitted as such:

Manner of submission	Bidder to tick ✓ to indicate that the bid response has been submitted in this sequence
Responses Must be submitted as follows The SITA-Supplier Oracle ERP portal is accessible on the URL link as follows: www.suppliers.sita.co.za at 11h00 on the Bid closing date	

All queries to this bid must be submitted in writing to the following email address:
Sbongile.Gwala@sitaco.co.za

Yours sincerely


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Mphikeleli Radebe
Manager: Strategic Clients

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