

## INVITATION TO BID

**BID DESCRIPTION:** TO SUPPLY AND INSTALL A PERIMETER FENCE AT THE GEROTEK TEST FACILITIES.

### **COMPULSORY BIDDER'S BRIEFING**

ARMSCOR will hold a compulsory bidders briefing session:

VENUE	ADDRESS	DATE	TIME
Gerotek Test Facilities	WF Nkomo Street West Extension, Pretoria- Pelindaba Road(R104) at 13km Post	18 April 2023	11h00 am

### **TABLE OF CONTENTS**

KD17:	11 Pages
KD18:	2 Pages
KD21:	1 Page
KD22:	2 Pages
KD24:	3 Pages
KD25:	1 Page
KD26:	2 Pages
KD27	5 Pages
Annexure 1 to KD 24	2 Pages
Annexure 2 to KD24	2 Pages
Annexure 1 to KD 25	2 Pages
<b>Annexure A</b>	<b>8 Pages</b>
<b>Annexure B</b>	<b>2 Pages</b>
<b>Annexure C</b>	<b>3 Pages</b>
<b>Annexure D</b>	<b>2 Pages</b>

***Bids must ONLY be submitted in hard copy; electronic bids submissions are NOT acceptable.***

**Kindly register on the National Treasury's Central Supplier Database (CSD) via [www.csd.gov.za](http://www.csd.gov.za)**

## RETURNABLE DOCUMENTS CHECKLIST

Bidders are required to develop a returnable schedule annexure in accordance with the following table of contents

	List of documents required.	Submitted [Yes or No]	
		Yes	No
1.	Central Supplier database (CSD) registration report or Unique Registration Reference Number	<input type="checkbox"/>	<input type="checkbox"/>
2.	Valid Tax Clearance Certificate (s) and or proof of application endorsed by SARS and / or SARS issued verification pin code.	<input type="checkbox"/>	<input type="checkbox"/>
3.	Copies of bidders CIPC Company registration documents listing all members with percentage, See bidding structure for required documents.	<input type="checkbox"/>	<input type="checkbox"/>
4.	Copy of the Joint Venture /Consortium Agreement duly signed by all parties	<input type="checkbox"/>	<input type="checkbox"/>
5.	Copy of the Sub-Contracting Agreement duly signed by all parties	<input type="checkbox"/>	<input type="checkbox"/>
6.	Valid proof of B-BBEE status for the bidder and its sub-contractor(s)	<input type="checkbox"/>	<input type="checkbox"/>
7.	Designated sectors: Local production and content. <b>(Where applicable)</b>	<input type="checkbox"/>	<input type="checkbox"/>
8.	Originally certified copy of Identity Document for the Company representative	<input type="checkbox"/>	<input type="checkbox"/>
9.	Copy of latest audited financial statements	<input type="checkbox"/>	<input type="checkbox"/>
10.	Bid conditions acceptance form on KD17 (Mandatory)	<input type="checkbox"/>	<input type="checkbox"/>

Company registration: 1968/008611/06    Vat registration: 4390160077

## **1. INSTRUCTIONS ON SUBMISSION OF BIDS**

- Result on bid awarding information is not sent to unsuccessful bidders. Particulars of successful bidders are also NOT published on the Armscor: R&D Bulletin.**

**BIDDING STRUCTURE**

Indicate the type of bidding structure by marking with an 'X' in an appropriate box.	
Individual Bidder	
Joint Venture	
Consortium	
Using Sub-contractors	
Other	

Only fill the relevant category:

If individual bidder, indicate the following:	
Name of Bidder	
Company / Close Corporation Registration Number	
VAT Registration Number	
National Treasury Supplier Number	
Unique Registration Reference Number	
Contact Person	
Telephone Number	
Fax Number	
Email Address	
Postal Address	
Physical Address	
<b>NB: Submit with the bids the following documents:</b>	
Copies of the bidder's CIPC company registration documents listing all members with percentages, in case of a CC.	
In case of individual supply ID document for local and if foreigner supply passport number or identification as applicable in that country.	
Latest copies of all share certificates, in case of a company or any other form of a legal entity.	
Shareholding breakdown per race, gender and percentage shareholding with shareholders of the bidding entity.	

**If Joint Venture or Consortium, indicate the following: (To be completed for each JV/Consortium member)**

Name of Joint Venture / Consortium	
Company / Close Corporation Registration Number	
VAT Registration Number	
National Treasury Supplier Number	
Unique Registration Reference Number	
Contact Person	
Telephone Number	
Fax Number	
Email Address	
Postal Address	
Physical Address	

**NB: Submit with the bids the following documents:**

Copies of the bidder's CIPC company registration documents listing all members with percentages, in case of a CC.

In case of individual supply ID document for local and if foreigner supply passport number or identification as applicable in that country.

Latest copies of all share certificates, in case of a company or any other form of a legal entity.

Shareholding breakdown per race, gender and percentage shareholding with shareholders of the bidding entity.



<b>If using subcontractors, indicate the following:</b>	
Name of Prime-Contractor	
Percentage Value to be subcontracted	
Company / Close Corporation Registration Number	
VAT Registration Number	
National Treasury Supplier Number	
Unique Registration Reference Number	
Contact Person	
Telephone Number	
Fax Number	
Email Address	
Postal Address	
Physical Address	
<b>Subcontractor Details:</b>	
Name of Subcontractor	
Company / Close Corporation Registration Number	
VAT Registration Number	
National Treasury Supplier Number	
Unique Registration Reference Number	
Contact Person	
Telephone Number	
Fax Number	
Email Address	
Postal Address	
Physical Address	
<b>NB: Submit with the bids the following documents for both Prime and Sub-Contractors:</b>	
Copies of the bidder's CIPC company registration documents listing all members with percentages, in case of a CC.	
In case of individual supply ID document for local and if foreigner supply passport number or identification as applicable in that country.	
Latest copies of all share certificates, in case of a company or any other form of a legal entity.	
Shareholding breakdown per race, gender and percentage shareholding with shareholders of the bidding entity.	

<b>Other:</b>	
Name of Bidder	
Company / Close Corporation Registration Number	
VAT Registration Number	
National Treasury Supplier Number	
Unique Registration Reference Number	
Contact Person	
Telephone Number	
Fax Number	
Email Address	
Postal Address	
Physical Address	
<b>NB: Submit with the bids the following documents:</b>	
Copies of the bidder's CIPC company registration documents listing all members with percentages, in case of a CC.	
In case of individual supply ID document for local and if foreigner supply passport number or identification as applicable in that country.	
Latest copies of all share certificates, in case of a company or any other form of a legal entity.	
Shareholding breakdown per race, gender and percentage shareholding with shareholders of the bidding entity.	

## Declaration:

I, as the duly authorized representative of the bidder hereby authorize Armscor to request, investigate and process company information including tax compliance via the SARS website.

.....  
Name

.....  
ID number

**BID CONDITIONS ACCEPTANCE FORM****Bidders shall complete and sign this bid conditions acceptance form**

I/We hereby offer to supply all or some of the supplies and/or services described in the Pricing Schedule and /or attached documents on the terms and conditions and in accordance with the conditions set out in A-STD-0020 Issue 5 dated 22 June 2022 (and I/we acknowledge that I/we am/are acquainted therewith) at the price and on the terms of delivery/execution inserted by me/us.

I/We agree -

1. That this bid shall remain binding on me/us and open for acceptance for the period stipulated above;
2. that if my/our bid is accepted, the acceptance will be communicated to me/us by letter or order through the post, and such acceptance shall constitute a contract between me/us and Armscor, subject to the terms and conditions set out in Armscor's General Conditions of Contract (A-STD-0020), Issue 5 dated 22 June 2022, the contents of which I/we acknowledge ourselves to be acquainted with.

I/We choose as domicilium citandi et executandi in the Republic

.....  
 .....  
 (no post box or private bag)

IN BLOCK LETTERS ON BEHALF OF -

Complete registered:

Name of bidder: .....

**AUTHORISED SIGNATURE**

..... Date: .....

Name in block letters: .....

Capacity: .....

**NB: FAILURE TO COMPLETE AND SIGN THIS PAGE SHALL INVALIDATE THE BID AND WILL BE DISQUALIFIED FROM FURTHER EVALUATION.**



## SUPPLIER REGISTRATION

- 1.1 Bidders must register on the National Treasury Central Supplier Database (CSD) in terms of National Treasury Instruction Note 3 of 2016/17.
- 1.2 Bidders must electronically register for Security on Armscor website to be considered for orders which are administered by Armscor SOC Ltd on Behalf of clients.

For more information on security registration contact:-

**The Security Registration**  
**Private Bag X337**  
**PRETORIA**  
**0001**

E-mail:- [register@armscor.co.za](mailto:register@armscor.co.za)

## ALL BIDDERS SHALL COMPLY WITH THE FOLLOWING:

1. The pages of the KD17 document are numbered from one, and the final page bears the words "and last". Bidders should check the numbers of the pages as no liability arising from claims owing to the omission or duplication of pages will be recognised by Armscor. The appendices mentioned in these pages form part of the bids.
2. **All bidders shall -**
  - 2.1. Insert their name at the top of each price schedule form used (a rubber stamp may be used);
  - 2.2. insert the information in the spaces provided in the price schedules by writing or typing on the dotted lines only (additional information should be contained in a separate annexure);
  - 2.3. if they wish to make more than one bid against an item, as an alternative, apply for additional copies of the bid documents or photocopy one or more pages, and not retype or redraft any of the forms used;
  - 2.4. indicate the prices quoted in the units shown and quote them per item;
  - 2.5. indicate in respect of each item whether the goods/services quoted comply strictly with the specified requirements, and furnish particulars of deviations if this is not so;
  - 2.6. Complete all appendices.
3. **Value-added tax, customs duties, *ad valorem* customs duties and surcharges:**
  - 3.1. Value added tax levied by the Receiver of Revenue must not be included in the prices quoted but be shown as a separate line item.
  - 3.2. Where supplies are quoted which are subject to levying of any customs duty, *ad valorem* customs or excise duty or surcharge by the Department of Customs and Excise, such charges must not be included by the bidder in the prices quoted. The applicable customs duty, *ad valorem* customs or excise duty or surcharge must, however, be indicated separately where provided for on Armscor's Questionnaire (KD 18).
4. **Security:**
  - 4.1. Classified bids are to be handled in the manner set out in Armscor's Security Instruction, document number A-WI-014, copies of which are obtainable on request from the Contractor Security Section, P O Box 411, Pretoria, 0001.
  - 4.2. Attention is drawn particularly to the procedure set out in chapter 4 of the manual, which is to be complied with when forwarding classified documents.

5. **Broad-Based Black Economic Empowerment Compliance:**

- 5.1 In terms of the Defence Sector Codes, contracts for goods and services shall only be awarded to a bidder that has Black Equity Ownership of at least 25 % in year 1(12 April 2019 to 31 March 2020), 30% in year 2(01 April 2020 to 31 March 2021) and 35% in year 3(01 April 2021) onwards, where applicable.

**(NOT APPLICABLE TO THIS BID).**

6. **Advance payments:**

Bidders shall furnish the price without advance payment.

7. **Performance Guarantee:**

Armsscor reserves the right to request the successful bidders to submit a performance guarantee for the proposed contract. Bidders must submit prices without provision for the performance guarantee as well as prices including the cost of such a guarantee.

8. **Commissions:**

If any commission is payable by yourself to any person(s) or body as a result of any order which may arise from this Request for Proposal, you must submit full details of the applicable person(s) or body and the amount payable, with this bids.

9. **Compliance with Arms Control and Non-Proliferation requirements**

Any bidder responding to this Request for Proposal (RFP) shall comply with the following when dealing with defence matériel:

- 9.1 All relevant South African legislation, including, but not restricted to, the following:
- a) National Conventional Arms Control Act, Act No. 41 of 2002, and its implementing Regulations; and
  - b) Non-proliferation of Weapons of Mass Destruction Act, Act No. 87 of 1993, as amended, and its implementing Regulations.
- 9.2 Defence export legislation of supplier countries, i.e. countries from which defence matériel is exported to South Africa as well as countries of origin of the matériel.
- 9.3. It is the responsibility of the bidder to, when applicable, register with the Directorate Conventional Arms Control (DCAC), Defence Secretariat, in terms of section 13 of the National Conventional Arms Control Act and with the South African Council for the Non-Proliferation of Weapons of Mass Destruction Act.
- 9.4 If a contract with Armscor is being entered into, the Contractor shall comply with arms control and non-proliferation requirements as prescribed by the contract.

**10. Submission of a NCACC Permit**

- 10.1 In terms of the National Conventional Arms Control Act (Act No 41 of 2002, Chapter II, section 13), no person may trade in conventional arms, unless that person is:
- a) Registered with the National Conventional Arms Control Committee (NCACC)
  - b) Is in possession of a permit authorised by the NCACC and issued by the Directorate Conventional Arms Control (DCAC).

**NOTE: Local bidders who trade in Conventional Arms as set out above are required to submit a certified copy of a valid NCACC permit when submitting a bid.**

**11. Tax Compliance**

The conditions detailed in the Instruction for Application for Tax Compliance (KD 25) must be adhered to. Armscor Suppliers /Bidders must remain tax compliant for the duration of their contracts.

**12. Defence Industrial Participation and National Industrial Participation**

- 12.1 The DIP value threshold of foreign content is based on:

Any single agreement of which the foreign content exceeds USD 2 million;  
Multiple main agreements concluded within two years of each other, within the framework of a specific project or across different projects, for same and or similar products or services, awarded to the same Seller of which the aggregate value of the foreign content exceeds USD 2 million;  
Extensions or amendments to the main agreement within the active life of the agreement, which result in the aggregate foreign content value of the project exceeding USD 2 million;  
Where multiple suppliers are used to address a single Defence Acquisition for the same products or services and the value of the foreign content, in total, exceeds USD 2 million, each supplier shall incur pro rata 50% of the total DIP obligation.

- 12.2 Where a contract to the value of the equivalent of USD10 000 000 or more, is placed on a foreign company, a minimum of 30 % National Industrial Participation (NIP) shall be part of the foreign company's contractual obligations, in addition to the 50 % DIP. This condition is also applicable to all contracts placed on a local company, subcontracting a single foreign company to the aforesaid value or more.

13. **Awarding of Bids**

The awarding of bids will be in terms of the Preferential Procurement Policy Framework Act, 2000: Preferential Procurement Regulations, 2022 and Armscor Preference Point System of the Preferential Procurement Regulations, 2022.

The applicable points are:

<b>Price: (Pp)</b>	<b>80 Points</b>
<b>Broad-Based Black Economic Empowerment:</b>	<b>20 Points</b>
<b>Total:</b>	<b>100 Points</b>

The following formula must be used to calculate the points in respect of a bid up to a rand value of R 50 000 000, 00 (all applicable taxes included).

A maximum of 80 points is allocated for price on the following basis:

**80/20**

$$Ps = 80 \left( 1 - \frac{Pt - Pmin}{Pmin} \right)$$

Where:

<b>Ps</b>	=	Points scored for price of bid under consideration
<b>Pt</b>	=	Price of bid under consideration
<b>Pmin</b>	=	Price of lowest acceptable bid

**BID NUMBER : R&D/GER-2023/008**  
**CLOSING AT 11:00 ON : 03 May 2023**

**VALIDITY**  
**PERIOD: 90 DAYS NAME OF BIDDER : .....**

ITEM NO	DESCRIPTION	QTY	UNIT PRICE IN S.A. CURRENCY	SUBTOTAL
1	To supply and install Perimeter fence with 50 mm spikes on top in accordance to the technical specifications(Annexure A)	1100 m		
2	Vegetation and trees to be cleared two(2) meter on either side of the planned Perimeter fence and spray the area with herbicide as per technical specification (Annexure A)	1100m (2m each side)		
3	To supply and install a concrete foundation for the Perimeter fence for the entire length of the perimeter fence in accordance with the technical specification (Annexure A)	1100m		
4	To supply and install a 50 mm pipe with inspection holes spaced 100m apart, throughout the length of the perimeter fence. This is to make provision for electrical and or communication lines to be installed at a later stage.	1		
5	To supply and install one 6 meter lockable manual sliding gate near the existing Gerotek Security gate to allow access to neighbouring property in accordance to the technical specifications (Annexure A)	1 gate (6m)		
6	To supply and install two(x2) three(3m) meter manual lockable swing gates on the new South entrance to Gerotek in accordance to the technical specification (Annexure A)	2 swing gates (3m each)		
7	To Supply and install two (x2) manually operated three (3m) meter boom gates (traffic barriers) on the South Side of the new perimeter fence just after the new perimeter swing gates as per technical specification (Annexure A)	2 boom gates (3m each)		
8	Removal of all rubble after clearance and installation	All rubble and vegetation removed		
	TOTAL (excluding VAT)			
	VAT			
	TOTAL (including VAT)			

1. Delivery address:Gerotek Test Facilities, WF Nkomo Street, Pretoria-Pelindaba Road(R104).
2. \* Period required for commencement of delivery, after receipt of order: .....
3. \* Rate of delivery:.....
4. \* Period required for completion of order, after receipt thereof: .....
- \* Must be completed by Bidder if not completed by Armscor.
5. See Annexure A: Technical Requirement
6. See Annexure B: Evaluation and Critical Criteria.
7. See Annexure C: Declaration
8. See Annexure D: Site Map
9. The Bidder shall be required to attend a compulsory bidder's briefing 7 working days after the publishing of Bid No: R&D/GER-2023/008 at 11h00 WF Nkomo Street, West Extension, Pretoria-Pelindaba Road (R104) AT 13 km Post. Should you not attend the briefing, your bid will not be considered for evaluation. **All questions/queries pertaining to this bid must be received, latest 3 days before closing of the bid, 10:00am.**



**ARMAMENTS CORPORATION OF SOUTH AFRICA LTD  
(ARMSCOR)**

**QUESTIONNAIRE**

**REPLIES**

1. What is the request for bids number? .....
2. Price basis of bids (if deviating from **Delivered into store**): .....
3. Indicate which of the following applies:
 

3.1 The prices are fixed.

3.2 The prices are not fixed
4. The delivery period shall be fixed
5. Are you the accredited agent in the RSA for the manufacturer of the supplies quoted by you? .....

**WHERE SUPPLIES OFFERED ARE TO BE IMPORTED OR ARE OFFERED EX BONDED WAREHOUSE, THE ATTACHED SECURITY QUESTIONNAIRE (KD 22) MUST BE COMPLETED AND THE FOLLOWING QUESTIONS ANSWERED:**

6. Is a special import permit required? .....  
 If not, state your import permit number .....
7. What are the names and addresses of your overseas suppliers? (Give particulars in KD 22) .....
8. Foreign content:
 

8.1 What amount in foreign currency must be remitted overseas? .....

8.2 What is the rate of exchange used in converting the amount into SA Rand and the date on which this is based? ZAR1, 00 = .....  
 DATE: .....
9. Statutory costs:
 

9.1 Are the goods quoted on subject to customs duty, ad valorem customs or surcharge? .....

**-2 and last-**

9.2 If so, what is the amount payable in respect of

a) Customs duty? .....

b) Ad valorem customs duty? .....

**PRICE BREAKDOWN**

10. The following particulars must be furnished, failure of which may invalidate the bids.

- 10.1 FOB/FCA cost of item
- 10.2 Sea/Air freight
- 10.3 Insurance charges
- 10.4 Clearance charges
- 10.5 Customs duties
- 10.6 Ad valorem customs duties
- 10.7 Delivery costs from port/airport to your premises
- 10.8 Local content (excluding (10.10))
- 10.9 Delivery costs from your premises into store
- 10.10 Balance (detail to be submitted)

**TOTAL**

AMOUNT	% OF TOTAL PRICE

.....  
DATE

.....  
BIDDER'S SIGNATURE

-1 and last-

**ARMAMENTS CORPORATION OF S.A. LIMITED  
(ARMSCOR)**

**PREVIOUS PURCHASES**

**LAST TWO BIDS**

If any similar or identical equipment has been supplied to ARMSCOR,  
or to any of ARMSCOR'S subsidiaries or the South African National Defence  
Force, the completion of this form by bidders is compulsory.

DATE OF BIDS	ORGANIZATION	ORDER NO.	ITEMS PURCHASED	UNIT PRICE	MOTIVATION FOR PRICE DIFFERENCES

<b>BIDDER:</b>	
<b>SURNAME AND INITIALS:</b>	
<b>DATE:</b>	
<b>SIGNATURE:</b>	

-1-

**ARMAMENTS CORPORATION OF SOUTH AFRICA LIMITED  
(ARMSCOR)**

**SECURITY QUESTIONNAIRE ON THE IMPORTED CONTENT OF BIDS**

1. In all cases where the supplies quoted are imported (either in full or in part), bidders shall furnish the following particulars (if space is insufficient, use additional pages):

1.1 COUNTRY OF ORIGIN:

Item No(s).	Country
.....	.....
.....	.....
.....	.....
.....	.....

1.2 NAME OF MANUFACTURER(S)/SUPPLIER(S)/STOCKIST(S):

Item No(s).	Name
.....	.....
.....	.....
.....	.....
.....	.....

1.3 NAME OF INTERMEDIARY (IES) (WHEN THERE IS NO DIRECT CONTACT WITH THE FIRMS LISTED IN 1.2):

Item No(s).	Name
.....	.....
.....	.....
.....	.....
.....	.....

1.4 NAME OF AGENTS RESPONSIBLE FOR SHIPPING AND CLEARANCE:

Item No(s)	Name
.....	.....
.....	.....
.....	.....
.....	.....

1.5 NAME OF BANK ARRANGING TRANSFER OF FUNDS OVERSEAS:

Item No(s).	Name
.....	.....
.....	.....
.....	.....
.....	.....

-2 and last-

1.6 IS AN END-USER CERTIFICATE REQUIRED? YES/NO

If yes:-

Item No. (s).

.....

.....

.....

.....

1.7 ARE THE ITEMS SUBJECT TO ANY SPECIAL EXPORT REQUIREMENTS? YES/NO

If Yes:-

Item No. (s).

Requirements

.....	.....
.....	.....
.....	.....
.....	.....

2. Failure to furnish the information requested may render the bid invalid.

.....

NAME

.....

DATE

.....

BIDDER'S SIGNATURE

## BROAD-BASED BLACK ECONOMIC EMPOWERMENT CLAIMS

### ACRONYMS AND ABBREVIATIONS

B-BBEE	Broad-Based Black Economic Empowerment
CIPC	Companies and Intellectual Property Commission
COTS	Commercial Off-The-Shelf
EME	Exempted Micro Enterprises
MOTS	Military Off The Shelf
QSE	Qualifying Small Enterprises
SANAS	South African National Accreditations Systems

### 1. Broad-Based Black Economic Empowerment Compliance:

- 1.1 In terms of the Defence Sector Codes, contracts for goods and services shall only be awarded to a bidder that has Black Equity Ownership of at least 25 % in year 1(12 April 2019 to 31 March 2020), 30% in year 2(01 April 2020 to 31 March 2021) and 35% in year 3(01 April 2021) onwards, where applicable.  
**(NOT APPLICABLE TO THIS BID).**

### 2. PREFERENCE POINTS FOR BROAD-BASED BLACK ECONOMIC EMPOWERMENT

- 2.1 The following preference points will be awarded in terms of the Preferential Procurement Policy Framework Act, 2000: Preferential Procurement Regulations, 2022; Armscor Preference Point System of the Preferential Procurement Regulations, 2022.
- 2.2 The 80/20 preference point system is applicable to all bids with a Rand value of up to R50 000 000, 00 (all applicable taxes included)
- 2.3 Preference points for this bid shall be awarded for:
- |   |            |
|---|------------|
| PRICE   | <b>80</b>  |
| B-BBEE STATUS                                     | <b>20</b>  |
| Total points for Price and B-BBEE must not exceed | <b>100</b> |
- 2.4 **Bidders who do not submit a valid proof of B-BBEE status will score zero (0) for preference points.**



### 3. ALLOCATION OF PREFERENCE POINTS FOR SPECIFIC GOALS

- 3.1 The preference points for specific goals will be allocated according to the table below, for acquisition of services, works or goods with a value of up to R50 000 000, 00. B-BBEE Points claimed must be in accordance with the table below and must be substantiated by means of a valid proof of B-BBEE.

(Specific Goals) B-BBEE status level	Points Allocated
Level 1	20
Level 2	18
Level 3	14
Level 4	12
Level 5	8
Level 6	6
Level 7	4
Level 8	2
Non-compliant	0

- 3.2 The Armscor BBE Division reserves the right to require a bidder and/or its sub-contractor(s) to substantiate any claim at any stage in the bidding process to verify and confirm the B-BBEE status of the bidder and/or its sub-contractor(s).

### 4. PRINCIPLES

#### 4.1 Valid proof of B-BBEE status is either of the following:

##### 4.1.1 A B-BBEE Sworn Affidavit fully completed and

- 4.1.1.1 Deposed and signed in the presence of the Commissioner of Oaths
- 4.1.1.2 Does not contradict itself (% black ownership matches compliance level)
- 4.1.1.3 Commissioner of Oaths credentials and signature are reflected.

##### 4.1.2 A B-BBEE Certificate issued by either the CIPC or a SANAS Accredited Verification Agency

##### 4.1.3 An unincorporated Joint Venture / Consortium must submit a Consolidated B-BBEE Certificate in the name of the Joint Venture / Consortium issued by a SANAS accredited Verification Agency.

##### 4.1.4 B-BBEE status must be based on the latest financial year-end information, otherwise it is invalid and unacceptable.

-3 and last-

**B-BBEE DECLARATION****1. Confirmation of the Bidder's Turnover**

Name of the Bidder			
Registration Number			
Financial Year End			
Turnover (As at the latest financial year end)	R	Period Starting (Day, Month, Year)	
		Period Ending (Day, Month, Year)	

**2. Confirmation of Subcontractors involved in the execution of the order:**

Bidder	% Black Ownership	B-BBEE Status	% Value to be Contracted
1.			
Subcontractors	% Black Ownership	B-BBEE Status	% Value to be Contracted
1.			
2.			
3.			

\*Percentages of the bid value which will be subcontracted including main contractor must add up to 100%.

**3. Confirmation of Suppliers involved in the execution of the order:**

Supplier's name	% Black Ownership	B-BBEE status	% Value to be Supplied
1.			
2.			
3.			
4.			
5.			

I, the undersigned, am duly authorised to certify on behalf of the abovementioned entity that the information contained herein above is true and correct.

**AUTHORISED SIGNATURE** : ..... Date: .....

Name in block letters : .....

Capacity : .....

**TAX COMPLIANCE REQUIREMENTS**

**It is a condition of bids that the successful bidder MUST be tax compliant, or that satisfactory arrangements have been made with the South African Revenue Service (SARS) to meet the bidder's tax obligations. FOREIGN COMPANIES ARE REQUIRED TO COMPLETE QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS OF ANNEXURE 1 TO KD 25**

1. In order to meet this requirement the bidder is required to access SARS e-filing and complete the SARS ONLINE "SARS tax compliance status" under tax status. Tax compliance requirements are also applicable to individuals who wish to submit bids.
2. SARS will then furnish the bidder with a Tax compliance PIN code that will be valid for a period of 1 (one) year from the date of approval.
3. The Tax compliance PIN letter shall be submitted with the bids, with an authorisation letter for Armscor to use the PIN code for verification of tax compliance status of the bidder.
4. In bids where Consortia /Joint Ventures are involved, each party must submit a separate tax compliance PIN with authorisation letter.
5. In the event of subcontracting, tax compliance PIN letter and authorisation letter for the subcontractor must also be submitted with the bids.
6. Tax compliance is done via e-filing on the SARS website [www.sars.gov.za](http://www.sars.gov.za).

**NOTE: Armscor Suppliers/ Bidders and Subcontractors must remain tax compliant for the duration of their contracts.**

## BIDDER'S DISCLOSURE

### 1 PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

### 2 BIDDER'S DECLARATION

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest<sup>1</sup> in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....  
 .....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....  
 .....

<sup>1</sup> the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

-2 and last-

**3 DECLARATION**

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium<sup>2</sup> will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.5 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.6 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.7 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.  
I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF  
PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING  
ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE  
FALSE.

.....  
Signature

.....  
Date

.....  
Position

.....  
Name of bidder

<sup>2</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

**ARMAMENTS CORPORATION OF SOUTH AFRICA LIMITED  
(ARMSCOR)**

**INTELLECTUAL PROPERTY REQUIREMENTS**

**1 INTRODUCTION**

**1.1 What is Intellectual Property?**

Intellectual Property (or "IP") means the result or outcome of human creative effort as typically, but not exclusively, manifested and embodied in or taking the form of data items or documents.

IP typically includes design and mental activities, e.g.:

- Bills of Material (BOM's)
- Instructions,
- Reports,
- Specifications,
- Interface designs,
- Manufacturing processes,
- Material Specifications,
- Processes,
- Product designs,
- Re-engineering (maintenance/obsolescence),
- Software,
- Algorithms,
- Source Codes,
- System/integration designs,
- Test and Evaluation Methods, etc.

IP typically excludes Project Management activities and Hardware created/built according to a design or following a "recipe".

**1.2 How is IP manifested?**

IP is typically manifested and embodied in Data Items or Documents.

"Data items or Documents" means any recorded information, however recorded, including but not limited to books, manuscripts, reports, studies, algorithms, computer software, invention descriptions, registered patents, drawings, designs, plans, analyses, calculations, standards, data packs, process documents, instructions, specifications, mathematical or simulation models, compositions, photographs, video recordings, audio recordings, reports, holographic recordings, trademarks, graphical images, etc.

**NOTE:**

- ☐ The document itself is not IP
- ☐ The contents of a document represent IP
- ☐ The document becomes the tangible and recordable carrier of IP

**1.3 What is Background IP?**

For definition, refer to A-STD-0020 "Armcor General Conditions of Contract".

"Background IP" belongs to a contractor because he fully paid for the generation thereof or had bought it at his own cost, which may be used or serve as a basis from which to develop new Foreground IP.



#### 1.4 What is Historic IP?

"Historic IP" is existing IP which was created previously, and which may serve as a basis from which to develop new Foreground IP.

#### 1.5 What is Foreground IP?

For definition, refer to A-STD-0020 "Armcor General Conditions of Contract".

"Foreground IP" is new intellectual property that is created during the execution of the order.

#### 1.6 When is IP Shared or Jointly Owned or Co-owned?

For the definition, refer to A-STD-0020 "Armcor General Conditions of Contract".

"Shared" or "Jointly Owned" or "Co-owned" IP is IP which belongs to both the DOD and a contractor, because both contributed to the cost of generation thereof. Ownership is typically (and preferably) proportional to contribution.

Historic and Foreground IP may be either

1. Wholly owned by the DOD; or
2. Shared or Jointly Owned or Co-owned between DOD or the contractor

### 2. IP RECORDAL REQUIREMENTS

It is a requirement that prospective suppliers provide all information about applicable Intellectual Property (IP) to the bid. Armcor will record the information on their IP System that will generate a Statement of IP which will be appended to the order. The Statement of IP will serve as a contractual agreement between Armcor and the contractor in so far as IP related matters are concerned.

The recordal requirements are further described herein and broken down to an appropriate level, as follows:

#### 2.1 Background IP Utilised

For each Background IP Item that will be modified or utilised to generate Foreground IP in the execution of the quoted scope of work, provide the following details:

- Short IP description
- Original Supplier
- Cost of Establishment (If available)

#### 2.2 Historic IP Utilised

For each Historical IP item that will be modified or is required as a prerequisite in the execution of the quoted scope of work, provide the following details:

- Armcor IP Number (if available)
- Short IP description
- The next information is to be provided **per order**, on which Historic IP was established:
  - Order Number on which Historic IP was generated
  - Master record index (MRI) reference
  - Original Supplier
  - Cost of Establishment
  - Percentage Ownership (DOD)
  - Associated Milestone / Line item on the order under which the IP was established

### 2.3 Foreground IP to be generated

For each new Foreground IP item that will be generated in the execution of the quoted scope of work, provide the following details:

- IP number of Historic IP, if IP is enhanced (modified/improved/upgraded).
- Short IP description
- Master record index (MRI) reference with version and date
- Original Supplier
- Cost of Establishment
- Percentage Ownership (DOD)
- Associated Milestone / Line item on the order under which the IP will be established.

**Note 1:** The cost of establishment has always been included in item/milestone prices of order, and will continue to be so included, but will in future become visible by being shown separately in the Statement of IP appended to orders in order to properly manage such IP;

**Note 2:** To facilitate the easy and correct recording of IP, bidders and contractors will be required to utilise the specially constructed spread sheet from Armscor's web site.

After completion, the spreadsheet must be printed and attached to the bid, which will thus form an integral part of the bid.

## 3. SAFEGUARDING OF IP

### 3.1 IP Agreement

The IP agreement which will be embodied in the Statement of IP will be concluded with the main contractor in the name of the main contractor and will apply to the creating sub-contractor(s), who will remain the design authority for his particular IP.

### 3.2 Management and Safeguarding of IP

The main contractor will be responsible for the management of IP he generated during the execution of the order, as well as the management of IP generated by his sub-contractors. Upon completion of the project or order, the relevant IP will be formally transferred to the main contractor, who will then be responsible for the continued management of such IP.

The main contractor will be responsible for proper safeguarding and configuration control of IP, including off-site back-ups, as further described in various other Armscor documents, e.g. A-STD-0020 "Armscor General Conditions of Contract, K-STD-61 "Armscor Standard for Technical Contract Conditions", A-WI-014 "Armscor Security Instruction" and other documents that may be applicable.

### 3.3 IP Delivery

Notwithstanding 3.2 above, upon completion of the order, the main contractor will deliver all data items or documents relating to the IP generated during the execution of the order to Armscor ADAC Department.

### 3.4 IP Audits

Armscor is by law required to conduct an IP or intangible asset audit of all existing DOD IP every financial year. The main contractor will cooperate with Armscor's Intellectual Property Management Division and the Auditor General during the audit period and will make available all relevant information required to conduct the audit.

#### 4. COMPLETION OF THE IP INFORMATION BY MEANS OF THE ELECTRONIC FORM

##### 4.1 Background

The electronic form of the KD27 IP Information.xlsx is available as a Microsoft Excel workbook on the Armscor website ([www.armscor.co.za/Downloads/Download.asp](http://www.armscor.co.za/Downloads/Download.asp)) and must be used as template to provide the relevant IP information.

The workbook consists of the following three spreadsheets:

- “Background IP” provides a form to capture all background IP information
- “Historic IP” provides a form to capture all historic IP information.
- “Foreground IP” provides a form to capture all foreground IP information.

##### 4.2 Electronic Form Definitions

The column definitions as provided in the forms are as follows:

IP Name	A short descriptive name to identify the IP item.
IP Number	Armscor Number provided to Historic IP.
IP Description	An abridged description of the IP Item.
Original Supplier	The name of the supplier at which the IP item exists or was established.
Establishment Cost	The amount paid by Armscor to establish the IP Item (including VAT).
MRI Reference	The Master Record Index (MRI) or other document reference that uniquely describe the IP.
DOD Shareholding	The percentage of the IP that belongs to the DOD through Armscor
Associated Milestone/Item	The contractual milestone or item, which when completed, will define the point in time at which the IP will be established.

-5 and last-

**5. INTELLECTUAL PROPERTY QUESTIONNAIRE**

I/We, the undersigned, who warrant that I/we am/are duly authorised to do so on behalf of the firm certify that the following information is correct and complete in terms of Intellectual Property relevant to the offered scope of work. (Please circle the relevant answer)

Will Background IP be applicable during the execution of the quoted scope of work? Yes No

If yes, state particulars by completing the 'Background IP' worksheet. Indicate each IP item as a separate line.

Will Historic IP be utilised and/or is it required as a prerequisite to execute the quoted scope of work? Yes No

If yes, state particulars by completing the 'Historic IP' worksheet for each IP item. Indicate each IP item as a separate line;

Will any of these Historic IP items be enhanced during the execution of the quoted scope of work? Yes No

If yes, also complete the 'Foreground IP' worksheet for those IP items

Will new Foreground IP be generated during the execution of the quoted scope of work? Yes No

If yes, state particulars by completing the 'Foreground IP' worksheet for each IP item. Indicate each IP item as a separate line.

**This completed form, along with all additional information, as requested above where relevant, populated on the KD27 Spreadsheet, have to be attached to the bid.**

WITNESSES:

1 \_\_\_\_\_

2 \_\_\_\_\_

SIGNATURES OF BIDDER(S)

DATE:

ADDRESS:

**ANNEXURE 1 TO KD24**

**DEFENCE SECTOR BBBEE SWORN AFFIDAVIT – EXEMPTED MICRO ENTERPRISE**

I, the undersigned,

<b>Full name &amp; Surname</b>	
<b>Identity number</b>	

Hereby declare under oath as follows:

1. The contents of this statement are to the best of my knowledge a true reflection of the facts.
2. I am a Member / Director / Owner of the following enterprise and am duly authorised to act on its behalf:

<b>Enterprise Name:</b>	
<b>Trading Name (If Applicable):</b>	
<b>Registration Number:</b>	
<b>Type of Entity (CC, (Pty) Ltd, Sole Prop etc.):</b>	
<b>Nature of Business:</b>	
<b>Definition of "Black People"</b>	<p>As per the Broad-Based Black Economic Empowerment Act 53 of 2003 as Amended by Act No 46 of 2013 "Black People" is a generic term which means Africans, Coloureds and Indians –</p> <p>(a) who are citizens of the Republic of South Africa by birth or descent; or          (b) who became citizens of the Republic of South Africa by naturalisation-              i. before 27 April 1994; or              ii. on or after 27 April 1994 and who would have been entitled to acquire citizenship by naturalization prior to that date;"</p>
<b>Definition of "Black Designated Groups"</b>	<p>"Black Designated Groups means:</p> <p>(a) unemployed black people not attending and not required by law to attend an educational institution and not awaiting admission to an educational institution;          (b) Black people who are youth as defined in the National Youth Commission Act of 1996;          (c) Black people who are persons with disabilities as defined in the Code of Good Practice on employment of people with disabilities issued under the Employment Equity Act;          (d) Black people living in rural and under developed areas;          (e) Black military veterans who qualifies to be called a military veteran in terms of the Military Veterans Act 18 of 2011;"</p>

# ANNEXURE 1 TO KD24

3. I hereby declare under Oath that:

- The Enterprise has \_\_\_\_\_% Black Owned as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
- The Enterprise has \_\_\_\_\_% Black Female Owned as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
- The Enterprise has \_\_\_\_\_% Black Designated Group Beneficiaries as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
- Black Designated Group Owned % Breakdown as per the definition stated above:
  - Black Youth % = \_\_\_\_\_%
  - Black people living with disabilities % = \_\_\_\_\_%
  - Black Unemployed % = \_\_\_\_\_%
  - Black People living in Rural areas % = \_\_\_\_\_%
  - Black Military Veterans % = \_\_\_\_\_%
- Based on the Financial Statements/Management Accounts and other information available on the latest financial year-end of \_\_\_\_\_, the annual Total Revenue was R5,000,000.00 (Five Million Rands) or less
- Please confirm on the table below the B-BBEE level contributor, **by ticking the applicable box.**

100% Black Owned	<b>Level One</b> (135% B-BBEE procurement recognition)	
At Least 51% Black Owned	<b>Level Two</b> (125% B-BBEE procurement recognition)	
Less than 51% Black Owned	<b>Level Four</b> (100% B-BBEE procurement recognition)	

4. I know and understand the contents of this affidavit and I have no objection to take the prescribed oath and consider the oath binding on my conscience and on the owners of the enterprise which I represent in this matter.

5. The sworn affidavit will be valid for a period of 12 months from the date signed by commissioner.

Commissioner of Oaths	Deponent
Signature and Stamp	
	Signature _____
Date _____	Date _____



**DEFENCE SECTOR BBBEE SWORN AFFIDAVIT – QUALIFYING SMALL ENTERPRISE**

I, the undersigned,

<b>Full name &amp; Surname</b>	
<b>Identity number</b>	

Hereby declare under oath as follows:

1. The contents of this statement are to the best of my knowledge a true reflection of the facts.
2. I am a Member / Director / Owner of the following enterprise and am duly authorised to act on its behalf:

<b>Enterprise Name:</b>	
<b>Trading Name (If Applicable):</b>	
<b>Registration Number:</b>	
<b>Type of Entity (CC, (Pty) Ltd, Sole Prop etc.):</b>	
<b>Nature of Business:</b>	
<b>Definition of "Black People"</b>	<p>As per the Broad-Based Black Economic Empowerment Act 53 of 2003 as Amended by Act No 46 of 2013 "Black People" is a generic term which means Africans, Coloureds and Indians –</p> <p>(a) who are citizens of the Republic of South Africa by birth or descent; or          (b) who became citizens of the Republic of South Africa by naturalisation-              i. before 27 April 1994; or              ii. on or after 27 April 1994 and who would have been entitled to acquire citizenship by naturalization prior to that date;"</p>
<b>Definition of "Black Designated Groups"</b>	<p>"Black Designated Groups means:</p> <p>(a) unemployed black people not attending and not required by law to attend an educational institution and not awaiting admission to an educational institution;          (b) Black people who are youth as defined in the National Youth Commission Act of 1996;          (c) Black people who are persons with disabilities as defined in the Code of Good Practice on employment of people with disabilities issued under the Employment Equity Act;          (d) Black people living in rural and under developed areas;          (e) Black military veterans who qualifies to be called a military veteran in terms of the Military Veterans Act 18 of 2011;"</p>

**ANNEXURE 2 TO KD24**

3. I hereby declare under Oath that:

- The Enterprise has \_\_\_\_\_% Black Owned as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
- The Enterprise has \_\_\_\_\_% Black Female Owned as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
- The Enterprise has \_\_\_\_\_% Black Designated Group Beneficiaries as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
- Black Designated Group Owned % Breakdown as per the definition stated above:
  - Black Youth % = \_\_\_\_\_%
  - Black people living with disabilities % = \_\_\_\_\_%
  - Black Unemployed % = \_\_\_\_\_%
  - Black People living in Rural areas % = \_\_\_\_\_%
  - Black Military Veterans % = \_\_\_\_\_%
- Based on the Financial Statements/Management Accounts and other information available on the latest financial year-end of \_\_\_\_\_, the annual Total Revenue was between R5,000,000.00 (Five Million Rands) to R50,000,000.00 (Fifty Million Rands)
- Please confirm on the table below the B-BBEE level contributor, **by ticking the applicable box.**

100% Black Owned	<b>Level One</b> (135% B-BBEE procurement recognition)	
At Least 51% Black Owned	<b>Level Two</b> (125% B-BBEE procurement recognition)	

4. I know and understand the contents of this affidavit and I have no objection to take the prescribed oath and consider the oath binding on my conscience and on the owners of the enterprise which I represent in this matter.

5. The sworn affidavit will be valid for a period of 12 months from the date signed by commissioner.

<b>Commissioner of Oaths</b>	<b>Deponent</b>
<b>Signature and Stamp</b>	<b>Signature</b>
<b>Date</b>	<b>Date</b>

*Issued in terms of the Defence Sector Code (Gazette 42391 - 12 April 2019)*

## ANNEXURE 1 TO KD25

<b>YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF ARMSCOR</b>					
BID NUMBER:		CLOSING DATE:		CLOSING TIME:	
DESCRIPTION					
<b>BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT :</b>					
<b>ARMSCOR BID BOX VISITORS ENTRANCE (BLOCK 8), 370 NOSSOB STREET,</b>					
<b>BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO</b>			<b>TECHNICAL ENQUIRIES MAY BE DIRECTED TO:</b>		
CONTACT PERSON	Ms LM van Niekerk		CONTACT PERSON	Ms LM van Niekerk	
TELEPHONE NUMBER	012 428 2037		TELEPHONE NUMBER	012 428 2037	
FACSIMILE NUMBER	n/a		FACSIMILE NUMBER	n/a	
E-MAIL ADDRESS	lindavn@armscor.co.za		E-MAIL ADDRESS	lindavn@armscor.co.za	
<b>SUPPLIER INFORMATION</b>					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX]  <input type="checkbox"/> Yes <input type="checkbox"/> No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT		[TICK APPLICABLE BOX]  <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES &amp; QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]</b>					
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?		<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS</b>					
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE A BRANCH IN THE RSA?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.					

ANNEXURE 1 TO KD25

**1. BID SUBMISSION:**

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED-(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.
- 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.

**2. TAX COMPLIANCE REQUIREMENTS**

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
- 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
- 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
- 2.6 WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
- 2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

**NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.**

SIGNATURE OF BIDDER: .....

CAPACITY UNDER WHICH THIS BID IS SIGNED: .....

(Proof of authority must be submitted e.g. company resolution)

DATE: .....



## **ANNEXURE A: TECHNICAL REQUIREMENTS – PERIMETER FENCE**

**WF NKOMO STREET WEST EXTENSION  
PRETORIA- PELINDABA ROAD (R104) AT 13 KM POST  
PRETORIA  
001**

**REQUEST FOR BID (RFB) TO SUPPLY AND INSTALL A PERIMETER FENCE AT  
GEROTEK TEST FACILITIES**

## Contents

ABBREVIATIONS & ACRONYMS .....	3
1. BACKGROUND.....	4
2. PURPOSE OF THE PROJECT .....	4
3. STATEMENT OF WORKS.....	4
3.1. Scope.....	4
3.2. Additional Services.....	
3.3. Legislative and Regulatory Requirements .....	6
3.4. Commencement of Service.....	7
3.5. Project Timelines .....	7
3.6. Project Considerations.....	7
3.7. External Dependencies and Project Risks.....	8
3.8. Project Reporting .....	8
3.9. Contract Period .....	9
3.10. Joint Venture.....	9
4. TECHNICAL SPECIFICATION.....	9
4.1. Technical Requirements .....	9
5. MANAGEMENT APPROACH .....	11



## ABBREVIATIONS & ACRONYMS

RFB	Request for Bid
RFI	Request for Information
SOW	Statement of Work
IDS	Intruder detection system

## 1. BACKGROUND

Gerotek Test Facility is situated on WF Nkomo Street West Extension on the Pretoria-Pelindaba Road (R104) at 13 km Post, Pretoria. There is only one entrance to Gerotek which is situated 1.5 km on a private road North of the R104. The East side of this entrance road belongs to Gerotek and is fenced.

The West side of the road is not secured. There are communities emerging around the main entrance, which is threatening security and access to Gerotek Testing Facility.

## 2. PURPOSE OF THE PROJECT

Through this Request for Bid process, Gerotek seek to improve the security measures by installing a Perimeter security fence on the Western side of the entrance road.

## 3. STATEMENT OF WORK

### 3.1. Scope

The successful bidder is required to execute the project by completing the following four (4) requirements:

#### 3.1.1 Perimeter fence including gates:

- a) Prepare and establish construction site
- b) Detail drawings of the fence design and layout aligned with technical specification(Annexure D)
- c) Provide project resources i.e. Construction Manager and Safety Officer for the duration of the project
- d) Supply and deliver to site all material as per specification (steel structure, cement and sand)
- e) Develop a Construction Health and Safety Plan compliant to Occupational Health and Safety Act and regulations: Construction Regulation GNR 1010 of 18 July 2003
- f) To ensure that material on site is safe throughout the duration of the project. Note that Gerotek will allow the successful bidder to establish a site within the security



area of Gerotek. The security of the material remains the responsibility of the contractor. Gerotek will not accept any liability for losses of whatever nature.

- g) Installation of perimeter fence with 50 mm minimum length spikes on top as per technical specification refer par 4.
- h) Installation of a six (6m) meter manual lockable sliding gate with lock near the existing security gate (same design as Perimeter Fence). For details, refer to Annexure D: Site Map.
- i) Install two (2), three (3m) meter lockable, manual swing gates with locks as per Annexure D (main entrance). The specification of gate fence is the same as the perimeter fence specification.

### 3.1.2 Boom gate

Installation of two manually controlled boom gates at the new South entrance after the swing gates per Annexure D.

	Item Description	Specification
1	Handle type	An actuating handle with a locking mechanism both at open and close position
2	Counterbalance spring	Internal
3	Boom pole length	3.0 m each
4	Housing	Epoxy coated grade 3CR12 stainless steel with cover of any color
5	Barrier pole	Aluminum, round profile, epoxy coated white and red reflective tape

### 3.1.3 Clearing vegetation around the fence area

The fence must be installed minimum 2 m away from the road. Take note that there is an existing fibre line running parallel the road. This fibre line must be in the inside of the fence. The new installation must not interfere with the fibre line.

All vegetation and trees must be removed on both side of the fence by the contractor (2m each side)

Herbicide need to be sprayed by the contractor after all vegetation has been removed to prevent regrowth



All rubble to be removed from site and dumped at a recognised dumping site (Not Gerotek)

#### **3.1.4 Installation of round pipe**

Supply and installation of a 50 mm diameter round pipe throughout the total length (1100 m) of the perimeter fence with inspection holes every 100 m. Inspection holes must be inside the fence. The pipe must be inside the concrete strip which is installed along the fence. This is an additional requirement which may or may not be procured depending on cost considerations.

### **3.2. Project Management Requirements**

#### **a) Occupational Health & Safety**

The successful bidder shall be required to install the Clear View fence considering the requirements of Occupational Health and Safety Act, 1993 (Act No.85 of 1993). The successful bidder shall be required to submit a Contractor Health and Safety file before the commencement of service.

#### **b) Quality Control**

Armcor Quality shall sign-off each project stage and issue the compliance and completion reference letter against the agreed quality standards.

#### **c) Project Management**

The successful bidder shall report to Gerotek Project Manager.

### **3.3. Legislative and Regulatory Requirements**

#### **a) The installation shall be managed according to Construction Regulations**

(GNR.84 of 7 February 2014) of Occupational Health and Safety Act 85 of 1993

#### **b) The design and installation must comply with the National Building Regulations and Standards Act 103 of 1977**



### 3.4. Commencement of Service

The successful bidder shall be required to commence with service within fourteen (14) days after receipt of order.

### 3.5. Project Timelines

The successful bidder shall be required to complete the project within 9 weeks as indicated in the table below. However, if necessary, the timelines shall be revised after consultation with the successful bidder and the agreed project schedule will form part of the delivery contract.

STAGE	PHASE	WEEKS
1	Site establishment	1
2	Approval of Health and Safety Plan	1
3	Site preparation	1
4	Material on Site	1
5	Installation of Perimeter Fence	3
6	Quality Control	1
7	Close-Out	1
	<b>Project Duration</b>	<b>9 weeks</b>

### 3.6. Project Considerations

The successful bidder shall have the capacity to implement the project considering the following constraints:

- The budget is fixed.
- There must be no business interruption during installation;
- The project must be completed within the agreed time frame;
- Gerotek's security must not be compromised during the installation phase; Gerotek security will remain responsible for the security of the Gerotek facility. The existing fence may not be left open during night time or when the contractor is not on site.



The contractor is responsible for the security of the new perimeter fence until final handover to Gerotek.

- The project must not compromise Health and Safety of employees.

Penalties will be effected (refer to A-STD-020 for penalties) if any of the above is not adhered to unless an approval has been granted by Gerotek Project Manager.

### 3.7. External Dependencies and Project Risks

- This project has no external dependencies and therefore the successful completion is entirely upon the expertise of the successful bidder.
- The successful bidder shall be required to develop a project risk management plan which includes risk mitigation strategies.
- This includes risk presented by any activities from the local community.
- As part of mitigating risk related to community protest against the project, it is recommended that the successful bidder consider employing general labourers from the local community.
- The contractor is responsible for the security of the fence against any vandalism until the project is handed over to Gerotek.

### 3.8. Special conditions and Project Reporting

The successful bidder shall do and submit the following reports as minimum (during the implementation stage):

	PROJECT STAGE	TYPE OF REPORTS	FREQUENCY
1	Inception	Safety File Project Implementation Plan Project Program Risk Management Plan Quality Management Plan	Once off
2	Concept and Design	Submission of technical specification for materials used in the construction. Specifications for the following to be included: Perimeter fence panels, Perimeter fence posts and concrete.	Once off



3	Construction & Installation	Project Progress Report Quality Report Certificate of Conformance	weekly
4	Project Close-Out	Final Accounts As-built Drawings	Once-off

### 3.9. Contract Period

This contract is only for the duration of the Perimeter fence installation project and shall not be extended after the completion of the project.

### 3.10. Joint Venture

Joint venture is acceptable. In such cases, a Joint venture agreement must be attached and only valid for this RFB.

## 4. TECHNICAL SPECIFICATION

### 4.1. Technical Requirements – Perimeter Fence

The clear view fence shall have the following required minimum requirements:

	BILL OF ITEMS	SPECIFICATION
1	Panel length	<ul style="list-style-type: none"> <li>○ 2.5 m</li> </ul>
2	Panel height	<ul style="list-style-type: none"> <li>○ 2.0 m</li> <li>○ The panel shall be fixed on top a 15 MPa concrete foundation minimum 200 mm deep x 150 mm wide throughout the entire length (1100 m) of the perimeter fence.</li> <li>○ The remaining visible height must be minimum 2 m but equal throughout the length.</li> </ul>
3	Panels Apertures	<ul style="list-style-type: none"> <li>○ 76 mm x 25 mm</li> <li>○ Anti-climb</li> </ul>



RESTRICTED

4	Extensions	<ul style="list-style-type: none"> <li>o Multi spikes with a minimum height of 50 mm mounted between two adjacent posts throughout the length of the fence and the gates</li> </ul>
5	Perimeter Length	<ul style="list-style-type: none"> <li>o 1100 m</li> </ul>
6	Post	<ul style="list-style-type: none"> <li>o Square tube: minimum 70 mm x 70 mm x 2 mm with iron caps planted in concrete as per specification</li> <li>o Galvanised Powder coated finish (black)</li> </ul>
7	Post Concrete area	<ul style="list-style-type: none"> <li>o 15 MPa 400 mm x 400 mm x 600 mm deep</li> </ul>
8	Mesh size	<ul style="list-style-type: none"> <li>o Horizontal wire = 4 mm</li> <li>o Vertical wire = 3 mm</li> </ul>
		<ul style="list-style-type: none"> <li>o Panels to be fitted between posts and locked from the inside</li> </ul>
9	Clamping	<ul style="list-style-type: none"> <li>o Fixed with 8 off spider clamps and 8 off screws</li> </ul>
10	Cross bar	<ul style="list-style-type: none"> <li>o The top of the panel shall be locked by a cross flat bar 50 mm x 20 mm x 2500 mm</li> <li>o The cross bar shall be mounted on the two posts using lock nuts.</li> </ul>
11	Colour/Finishing	<ul style="list-style-type: none"> <li>o Galvanised Powder coated finish (black)</li> </ul>
12	Welding	<ol style="list-style-type: none"> <li>a) All welded filler or butt joints shall be free from porosity, cavities and entrapped slag. Joints shall be ground smooth, if required for aesthetic reasons only, without effecting weld strength.</li> <li>b) The joints in the weld run, where welding has been recommended, shall be as smooth as possible and shall show no pronounced hump or crater in the weld surface.</li> <li>c) The profile of the weld shall be uniform, of approximately equal leg length and free from overlap at the toe of the weld. Unless otherwise specified the</li> </ol>



		surface shall be either flat or slightly convex in the case of fillet welds and with reinforcement of not more than 3mm in the case of butt welds. d) All welds must show proper fusion
--	--	--

## 5. MANAGEMENT APPROACH

The successful bidder shall supply, install and commission the required fencing and accessories according to specification and in compliance to the following project stages:

### Stage 1: Inception

The successful bidder shall:

- a) Attend project initiation meeting.
- b) Conclude the terms of the agreement with Gerotek.
- c) Inspect the site and submit project plan
- d) Determine the availability of data, drawings and plans relating to the project
- e) Deliverables shall as minimum include:
  - i. Agreed services and scope of work.
  - ii. Signed agreement
  - iii. Project plan

### Stage 2: Concept and Design Development

The successful bidder shall:

- a) Review project programme with Project Manager.
- b) Prepare design development drawings including draft technical details and specifications.
- c) Review, evaluate design and outline specification
- d) Deliverables shall as a minimum include approved fencing specification

### Stage 3: Construction and Installation

The successful bidder shall:

- a) Attend site handover meeting
- b) Attend regular site, technical and progress meetings.
- c) Inspect the works for quality and conformity to specification, on weekly basis during the course of the works
- d) Review the outputs of quality assurance procedures and advise Gerotek on the adequacy and need for additional controls, inspections and testing
- e) Deliverables will include drawings register, practical completion and defects list



#### **Stage 4: Close out**

The successful bidder shall:

- a) Together with Armscor Quality, inspect and verify the rectification of defects
- b) Prepare as-built drawings and documentation.
- c) Conclude the final accounts where relevant.
- d) Present the final product with all documentation to Armscor Quality who will sign-off and issue the compliance and completion reference letter against the agreed quality standards.

## ANNEXURE B: EVALUATION AND CRITICAL CRITERIA

RFB No: R&D/GER-2023/008

### REQUEST FOR: TO SUPPLY AND INSTALL A PERIMETER FENCE AT GEROTEK TEST FACILITIES, WF NKOMO

#### 1. EVALUATION AND CRITICAL CRITERIA

##### Stage 1: Critical Criteria

Critical Criteria are those criteria that determine whether the bidder complies with certain crucial requirements to perform a task. Failure by the bidder to comply with any criterion will result in the bid being excluded from further evaluation.

Criteria No.	Criteria Description	Compliance Evidence
1	The bidder shall attend a compulsory bidder's briefing session which include site inspection	The representative from the bidder shall complete the bidders briefing register on the day of the briefing.
2	The bidder shall be in good standing with the Compensation Commissioner in terms of the Compensation of Occupational Injuries and Disability Act (COIDA)	The bidder shall submit with the RFB a copy of <b>valid</b> COIDA certificate issued by the Department of Employment and Labour or any other agency accredited by the Department of Employment and Labour
3	The bidder shall be registered with CIDB grade 3SQ or higher	The bidder shall submit with the RFB a valid CIDB registration certificate or letter indicating minimum CIDB –3SQ
4	The bidder shall have completed at least one Perimeter fence, where the supply and installation was part of the scope	The bidder shall submit at least one of the following as evidence: a) Confirmation letter, on the client letterhead by the duly authorized official of the client with Clear View Fencing clearly indicated in the description of the scope of work. . <b>OR</b> b) The bidder shall submit completion certificates from the Principal Agent in the name of the bidder confirming the supply and installation of Clear View Fencing for two different clients

5	The bidder shall fully comply with the Technical specification (Annexure A)	The bidder shall complete and sign the Bid Conditions Acceptance Form on the KD17 submit with the RFB
---	---	---

### Special Conditions

- a. The successful bidders shall be required to provide evidence of Public Liability Cover of minimum **R3 million** within 7 days after the receipt of the order.
- b. The successful bidder shall be required to install the clear view fence considering the requirements of Occupational Health and Safety Act, 1993 (Act No.85 of 1993).
- c. The successful bidder shall be required to develop a project risk management plan which includes risk mitigation strategies.
- d. The successful bidder shall be required to submit a Contractor Health and Safety file before the commencement of the service.
- e. The successful bidder shall be required to submit a project implementation plan, a project program and a quality management plan.
- f. Provide a product specification of the proposed Perimeter fence with clear view specification that complies with the technical specification as in Annexure A.

**ANNEXURE C'**

**COMPLIANCE DECLARATION**

**TO SUPPLY AND INSTALL A PERIMETER FENCE AT GEROTEK TEST FACILITY**

- **R&D/GER-2023/008**

**DECLARATION FOR ACCEPTANCE OF ADHERENCE TO TECHNICAL SPECIFICATION  
REQUIREMENTS (ANNEXURE A)**

This declaration shall be signed by a duly authorised person in the bidder's organisation.

I \_\_\_\_\_ (insert name of signatory), an authorized  
representative

of \_\_\_\_\_ (insert bidder's name) hereby confirm that, I/we shall  
complete the project according to the specification and all requirements applicable regulations  
reflected in the Technical Requirements annexure A.

BIDDER AUTHORISED SIGNATURE: \_\_\_\_\_

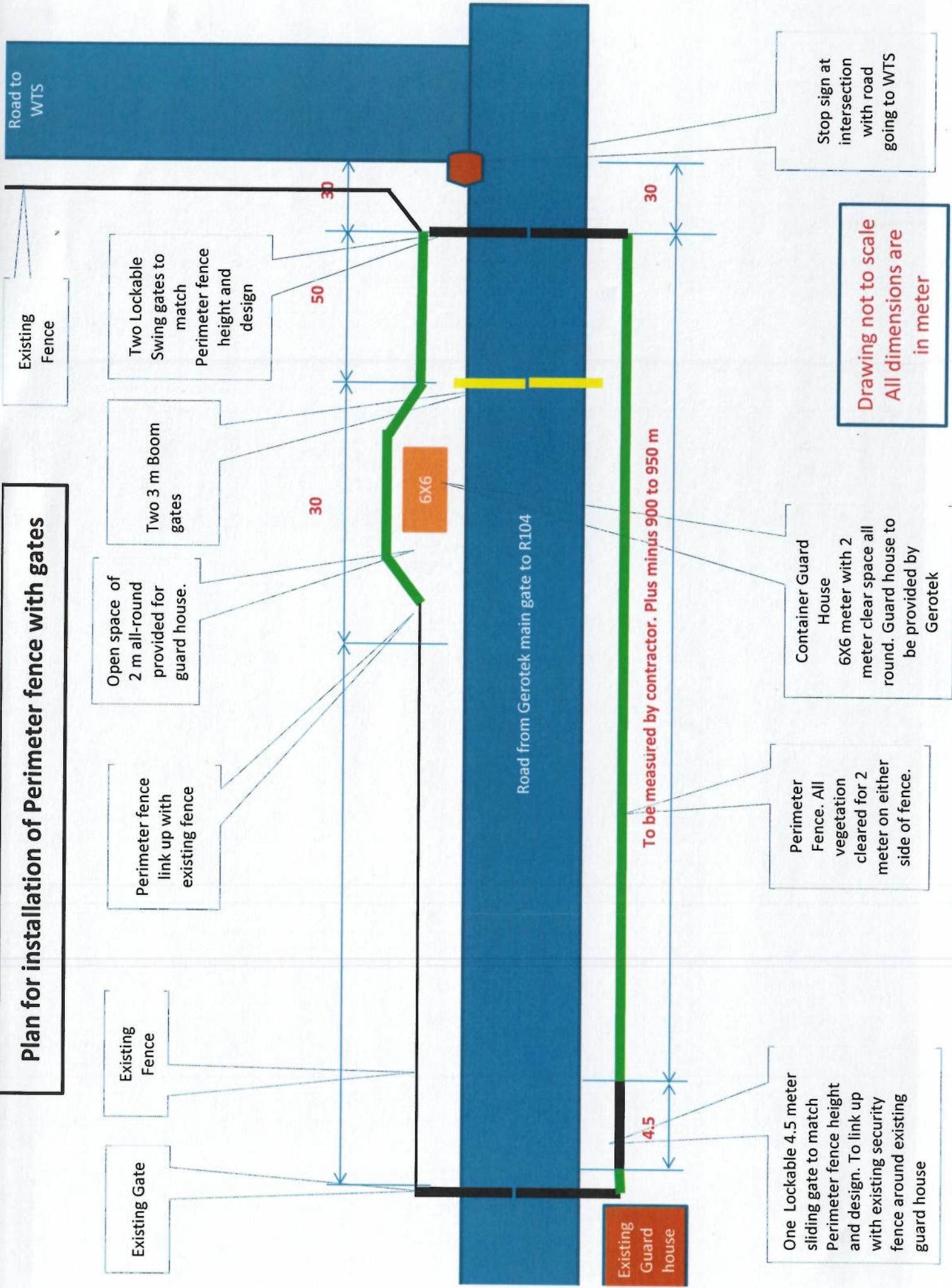
CAPACITY: \_\_\_\_\_

DATE: \_\_\_\_\_

## **ANNEXURE D: SITE MAP**



# Plan for installation of Perimeter fence with gates



Drawing not to scale  
All dimensions are in meter



## Google view of area where Perimeter fence is required

