

## THEMBISILE HANI LOCAL MUNICIPALITY



**APPOINTMENT OF A SERVICE PROVIDER FOR SUPPLY, DELIVERY, AND MAINTENANCE OF 3<sup>RD</sup>  
LEVEL SUPPORT IN ALL ICT MATTERS FOR A PERIOD OF 36 MONTHS.  
THLM/SCM09/2024-2025/ICT 02**

### **CONTENTS**

#### **THE TENDER**

##### **Part T1: Tendering Procedures**

- T1.1 Tender notice and invitation to tender
- T1.2 Tender Data

##### **Part T2 : Returnable Documents**

- T2.1 List of returnable documents

#### **THE CONTRACT**

##### **Part C1: Agreements and Contract Data**

- C1.1 Form of Offer and Acceptance
- C1.2 Contract Data

##### **Part C2: Pricing Data**

- C2.1 Pricing Instructions
- C2.2 Bill of quantities

##### **Part C3: Scope of Work**

- C3 Scope of Work

##### **Part C4 : Additional Relevant Documents**

- C4.1 Supply Chain Management Policy

## THEMBISILE HANI LOCAL MUNICIPALITY



### APPOINTMENT OF A SERVICE PROVIDER FOR SUPPLY, DELIVERY, AND MAINTENANCE OF 3<sup>RD</sup> LEVEL SUPPORT IN ALL ICT MATTERS FOR A PERIOD OF 36 MONTHS.

THLM/SCM09/2024-2025/ICT 02

## TENDERING PROCEDURES

### THE TENDER

#### Part T1: Tendering Procedures

- T1.1 Tender notice and invitation to tender
- T1.2 Tender Data

## THEMBISILE HANI LOCAL MUNICIPALITY



**APPOINTMENT OF A SERVICE PROVIDER FOR SUPPLY, DELIVERY, AND MAINTENANCE OF  
3<sup>RD</sup> LEVEL SUPPORT IN ALL ICT MATTERS FOR A PERIOD OF 36 MONTHS.  
THLM/SCM09/2024-2025/ICT 02**

### **T1.1 TENDER NOTICE AND INVITATION TO TENDER**

Contract No.	Description	Compulsory Briefing Session	Price per Bid Document	Contact Person	Closing Date
THLM/SCM09/2024-2025/ICT 02	APPOINTMENT OF A SERVICE PROVIDER FOR SUPPLY, DELIVERY, AND MAINTENANCE OF 3 <sup>RD</sup> LEVEL SUPPORT IN ALL ICT MATTERS FOR A PERIOD OF 36 MONTHS.	N/A	R 1 478.62	Mr. P.S Nkosi @ 013 986 9171	25 Nov 2024 @ 12H00

**Prospective service providers are encouraged to download the tender documents from the E-Tender Portal from the 25 October 2024 at [www.etenders.gov.za](http://www.etenders.gov.za).** The only time hard copies will be made available is if there are technical challenges from the E-Tender portal.

Cash and EFT payments will be accepted and must be made payable to Thembisile Hani Local Municipality only for hard copy tender documents, any tender documents which are downloaded from the E-Tender portal are free of charge, the price per document is not applicable to them. Sealed envelopes marked with the tender number as indicated above, must be placed in the bid box at the Municipality office in Kwaggafontein C, no later than 12h00pm on the above-mentioned date.

Please take note that no bid documents will be given to couriers unless the courier company is in the possession of a letter on an official letterhead, confirming on behalf of the company the full details of the specific bid/bids to be collected and the payment of the full amount payable for bids is required.

**The Council reserves the right to either accept the whole or part of any bid, or not to appoint. Facsimiles or e-mailed documents will not be accepted. No awards will be made to a person who;**

- **Is in the service of the state,**
- **If that person is not a natural person, of which any director, manager, principal shareholder or stakeholder is a person in the service of state, and/ or**
- **Who is an advisor or consultant contracted with the municipality or municipal entity.**

A Preferential Point system shall apply whereby a contract will be allocated to a bidder in accordance with the Preferential Procurement Policy Framework Act, Act No 5 of 2000 and as defined in the Conditions of Tender in the tender document, read in conjunction with the Supply Chain Management Policy of Thembisile Hani Local Municipality and the Preferential Procurement Regulations of 2022 where 80/20 points system will be applied wherein 80 points are for price and 20 for specific goals.

**SCM Enquiries: Ms. L.S. Sehlako Tel: (013) 986 9187 Email: [SehlakoL@thembisilehanilm.gov.za](mailto:SehlakoL@thembisilehanilm.gov.za) and Ms P. Sibiya Tel: (013) 986 9153 Email: [SibiyaP@thembisilehanilm.gov.za](mailto:SibiyaP@thembisilehanilm.gov.za)**

**Municipal Manager – Mr D.J.D. Mahlangu**