

07 May 2026



JOE MOROLONG
LOCAL MUNICIPALITY

Quotation Name: Appoint of professional land surveyor for surveying of 9 residential sites in Vanzylsrus township, Joe Morolong Local Municipality (Re-advert)

Quotation No : Q 02, 07/05/2026

Joe Morolong Local Municipality invites interested registered service providers to quote for the above:

Quotations Closing

Date: 19 May 2026

Time: 09:00

Venue: Joe Morolong Local Municipality Office –Tender Box

Street Address: Churchill Village, D320 Cardington Road

Documents Required:

- MBD Forms (1, 4, 8, & 9) for all Directors
- Registered with Joe Morolong Supplier Vendor Database
- Registered with CSD (Quote CSD Number)
- CIPC Cor 14.3, BBBEE certificate/ affidavit
- Registered with South African Geomatics Council (SAGC)
- Proof of previously work done & proof of professional indemnity insurance
- Company profile, CV of professional Land Surveyor
- Proof of rates & taxes from relevant authority for the preferred address of the company listed on CSD & CIPC (not older than 3 Months)
- Proof of rates & taxes from relevant authority of all directors as listed on CSD & CIPC (not older than 3 Months – Proof should correspond with the address on the CIPC Document)
- Valid South African Revenue Services (SARS) Tax Pin
- Clearly state your delivery time after receipt of an official purchase order, on the Quotation.

***Failure to submit any of the above-mentioned documents, will result in the quotation being non-responsive.**

Contact Person

Ms Mulaudzi 053 773 9331 / 082 865 8745

The quotation and supporting documentation must be enclosed in an envelope clearly endorsed with quotation name, number and must be deposited into the Tender Box, not later than the prescribed time and date. The quotation will be evaluated in accordance with the Joe Morolong Local Municipality's Supply Chain Management policy, preferential Procurement Policy Framework Act No 5 of 2000 and the preferential procurement regulations, 2022. Using the 80/20 points system where the 20 points will be allocated to a specific goal of the municipality (locality). Validity period of this quotations 30 Days.

NOTE: Emailed, Faxed or late quotation submissions will not be accepted. Please note that only vendors that are currently registered in the Joe Morolong Local municipality Data Base and CSD can submit quotations for this advert.


Mr O. Ramukhuvhathi

Acting Chief Financial officer


Mrs B.D Motlhaping

Municipal Manager

**JOE MOROLONG
LOCAL MUNICIPALITY
REGISTRY**

2026 -05- 07

**PRIVATE BAG X117
MOTHIBISTAD 8474**

SPECIFICATIONS

1. PURPOSE OF THE PROJECT

The purpose of this Terms of Reference is to set out the scope, responsibilities and deliverables for the appointment of a suitably qualified and registered **Professional Land Surveyor (PLS)** to undertake the cadastral surveying, pegging, Re-pegging and preparation of all required cadastral documents for 9 residential sites in Vanzylrus Township.

2. OBJECTIVES

The key objectives of the assignment are:

1. To undertake a detailed cadastral survey of 9 residential sites.
2. To ensure accurate beacon relocation, field verification and pegging of all sites.
3. To confirm the re-pegging of existing sites and order to ensure proper allocation of sites
4. To prepare all cadastral plans and documentation required for approval by the **Surveyor-General (SG)**.
5. To support the municipality in the land tenure process leading to township registration and allocation.



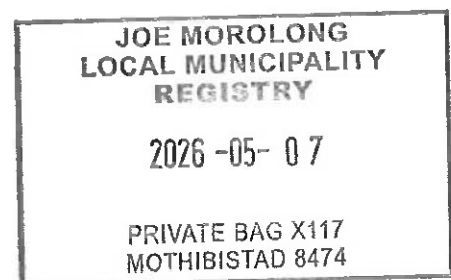
3. SCOPE OF WORK

The Professional Land Surveyor shall undertake the following:

PROPERTIES TO BE SURVEYED				
NO.	ERF/FARM NO	TOWNSHIP	EXTENT	OWNERSHIP
1	292	Vanzylsrus	1314 SQM	Joe Morolong Local Municipality
2	305	Vanzylsrus	1600 SQM	Joe Morolong Local Municipality
3	308	Vanzylsrus	451 SQM	Joe Morolong Local Municipality
4	318	Vanzylsrus	1600 SQM	Joe Morolong Local Municipality
5	330	Vanzylsrus	1425 SQM	Joe Morolong Local Municipality
6	331	Vanzylsrus	1375 SQM	Joe Morolong Local Municipality
7	344	Vanzylsrus	890 SQM	Joe Morolong Local Municipality
8	509	Vanzylsrus	1347 SQM	Joe Morolong Local Municipality
9	510	Vanzylsrus	1237 SQM	Joe Morolong Local Municipality

3.1 Preliminary Assessment

- Obtain and review existing SG diagrams, general plans, municipal layout plans, and title deeds.
- Conduct site verification to confirm ground conditions and existing beacon positions.
- Consult with municipal planning and land administration officials regarding layout validation.



3.2 Field Survey Work

- Undertake full cadastral survey of the 9 sites in accordance with the Land Survey Act, 1997 (Act 8 of 1997).
- Replace, re-establish, or place missing beacons.
- Peg all sites using durable materials (Y-section iron pegs or approved equivalent).
- Capture all topographical features relevant to the cadastral boundaries, including:
 - Roads and servitudes
 - Existing structures
 - Natural features
 - Encroachments or irregularities

3.3 Data Processing & Cadastral Drafting

- Prepare a General Plan (GP) or amend the existing GP where applicable.
- Draft beacon lists, coordinate schedules and survey reports.
- Prepare SG-compliant datasets and diagrams for submission.

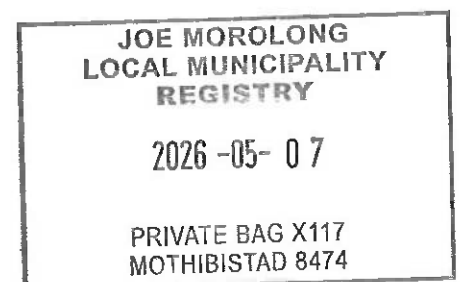
3.4 Submission & Approval

- Submit the General Plan and all related documentation to the **Surveyor-General's Office** for examination and approval.
- Address any queries, resubmissions, or amendments required by the SG.
- Provide regular progress reports to the municipality.

3.5 Final Deliverables & Handover

Upon completion, the surveyor must provide:

- Approved **General Plan** from Surveyor-General.
- Beacon certificates where applicable.
- Digital files (DWG, DXF, Cadastral GIS shapefiles, PDF).
- Hard copy A1/A2 General Plan (x3 sets).
- Survey report with coordinate list and beacon description.



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- Final pegging certificates signed by the Professional Land Surveyor.

4. PROFESSIONAL REQUIREMENTS

The appointed service provider must:

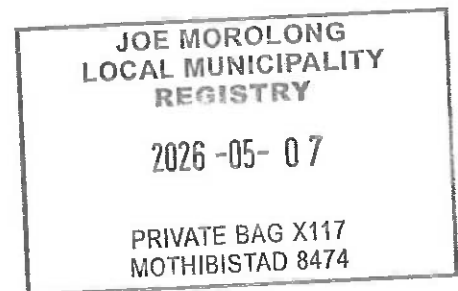
- Be registered with the **South African Geomatics Council (SAGC)** as a Professional Land Surveyor (PLS).
- Demonstrate experience in township establishment, cadastral surveying and SG submissions.
- Provide at least **three (3) similar project references** undertaken within the last five years.
- Have appropriate equipment, software, technical team and capacity to complete the work timeously.

5. PROJECT TIMEFRAMES

The expected project timeframe is:

Activity	Duration
Inception Meeting	1 week after appointment
Field Survey & Pegging	21 working days
Drafting of Cadastral Documents	2 weeks
SG Submission & Approval	2 Months weeks (dependent on SG office)
Final Handover	Within 2 weeks post SG approval

Total expected duration: **4 Months.**



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6. REPORTING STRUCTURE

The service provider will report to:

Director: Development Planning

Joe Morolong Local Municipality

Project oversight will be provided by:

- Town Planning Unit

weekly progress reports must be submitted.

7. MUNICIPAL RESPONSIBILITIES

The Municipality shall:

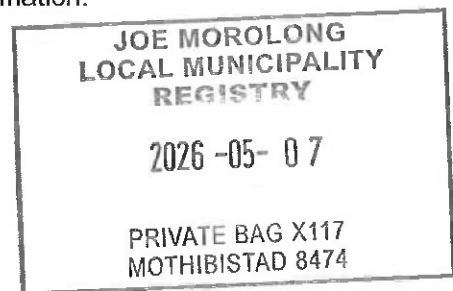
- Provide available layout plans, maps, and GIS data.
- Facilitate site access and community liaison.
- Approve deliverables and validate milestones for payment.
- Support the surveyor in obtaining background land information.

8. PAYMENT TERMS

Payment shall be based on deliverables as follows:

Milestone	Percentage
Inception meeting & confirmation of survey scope	10%
Completion of field survey & pegging	40%
Submission to SG & response to SG queries	20%
Final approval by SG and handover of documents	30%

All payments will comply with the MFMA and SCM regulations.



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Price & BBBEE (80/20 or 90/10 depending on threshold)

11. HEALTH, SAFETY & ENVIRONMENTAL REQUIREMENTS

- The survey team must comply with the Occupational Health and Safety Act.
- Environmental sensitivity of the site must be considered during fieldwork.
- All waste materials must be removed upon completion.

12. CONFIDENTIALITY

All project information, survey data and municipal land records must be treated as confidential and cannot be shared without written permission from the municipality.

13. CONCLUSION

This ToR outlines all technical and administrative requirements for the professional cadastral surveying and pegging of 68 residential sites in Vanzylrus Township. The municipality intends to appoint a qualified land surveyor to ensure accurate cadastral records, compliance with legislation, and support for orderly township establishment.

***The quotation and supporting documentation must be enclosed in an envelope clearly endorsed with quotation name, number and must be deposited in the tender box situated at the Municipality's reception area, not later than the stated time and date.**



INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF MUNICIPALITY/ENTITY)

BID NUMBER: CLOSING DATE: CLOSING TIME:

DESCRIPTION.....

The successful bidder will be required to fill in and sign a written Contract Form (MBD 7).

BID DOCUMENTS MAY BE POSTED TO:

.....
.....

OR

DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)

.....
.....

Bidders should ensure that bids are delivered timeously to the correct address. If the bid is late, it will not be accepted for consideration.

The bid box is generally open 24 hours a day, 7 days a week.

ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS – (NOT TO BE RE-TYPED)

THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2011, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT

NB: NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE (as defined in Regulation 1 of the Local Government: Municipal Supply Chain Management Regulations)

**THE FOLLOWING PARTICULARS MUST BE FURNISHED
(FAILURE TO DO SO MAY RESULT IN YOUR BID BEING DISQUALIFIED)**

NAME OF BIDDER

POSTAL ADDRESS

STREET ADDRESS

TELEPHONE NUMBER CODE.....NUMBER.....

CELLPHONE NUMBER

FACSIMILE NUMBER CODENUMBER.....

E-MAIL ADDRESS

VAT REGISTRATION NUMBER

HAS AN ORIGINAL AND VALID TAX CLEARANCE CERTIFICATE BEEN ATTACHED? (MBD 2) YES/NO

HAS A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE BEEN SUBMITTED? (MBD 6.1) YES/NO

IF YES, WHO WAS THE CERTIFICATE ISSUED BY?

AN ACCOUNTING OFFICER AS CONTEMPLATED IN THE CLOSE CORPORATION ACT (CCA)

A VERIFICATION AGENCY ACCREDITED BY THE SOUTH AFRICAN NATIONAL ACCREDITATION SYSTEM (SANAS)

A REGISTERED AUDITOR

(Tick applicable box)

(A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE)

ARE YOU THE ACCREDITED REPRESENTATIVE
IN SOUTH AFRICA FOR THE GOODS/SERVICES/WORKS OFFERED ?

YES/NO
(IF YES ENCLOSE PROOF)

SIGNATURE OF BIDDER

DATE

CAPACITY UNDER WHICH THIS BID IS SIGNED

TOTAL BID PRICE..... TOTAL NUMBER OF ITEMS OFFERED

ANY ENQUIRIES REGARDING THE BIDDING PROCEDURE MAY BE DIRECTED TO:

Municipality / Municipal Entity:

Department:

Contact Person:

Tel:

Fax:

ANY ENQUIRIES REGARDING TECHNICAL INFORMATION MAY BE DIRECTED TO:

Contact Person:

Tel:

Fax:

MBD 4

DECLARATION OF INTEREST

1. No bid will be accepted from persons in the service of the state¹.
2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.

3 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

3.1 Full Name of bidder or his or her representative:.....

3.2 Identity Number:

3.3 Position occupied in the Company (director, trustee, hareholder²):.....

3.4 Company Registration Number:

3.5 Tax Reference Number:.....

3.6 VAT Registration Number:

3.7 The names of all directors / trustees / shareholders members, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below.

3.8 Are you presently in the service of the state? **YES / NO**

3.8.1 If yes, furnish particulars.

.....

¹MSCM Regulations: "in the service of the state" means to be –

- (a) a member of –
 - (i) any municipal council;
 - (ii) any provincial legislature; or
 - (iii) the national Assembly or the national Council of provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) an employee of Parliament or a provincial legislature.

² Shareholder" means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.

3.9 Have you been in the service of the state for the past twelve months? **YES / NO**

3.9.1 If yes, furnish particulars.....
.....

3.10 Do you have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid? **YES / NO**

3.10.1 If yes, furnish particulars.
.....
.....

3.11 Are you, aware of any relationship (family, friend, other) between any other bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid? **YES / NO**

3.11.1 If yes, furnish particulars
.....
.....

3.12 Are any of the company's directors, trustees, managers, principle shareholders or stakeholders in service of the state? **YES / NO**

3.12.1 If yes, furnish particulars.
.....
.....

3.13 Are any spouse, child or parent of the company's directors trustees, managers, principle shareholders or stakeholders in service of the state? **YES / NO**

3.13.1 If yes, furnish particulars.
.....
.....

3.14 Do you or any of the directors, trustees, managers, principle shareholders, or stakeholders of this company have any interest in any other related companies or business whether or not they are bidding for this contract. **YES / NO**

3.14.1 If yes, furnish particulars:
.....
.....

4. Full details of directors / trustees / members / shareholders.

Full Name	Identity Number	State Employee Number

.....
Signature

.....
Date

.....
Capacity

.....
Name of Bidder

DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

- 1 This Municipal Bidding Document must form part of all bids invited.
- 2 It serves as a declaration to be used by municipalities and municipal entities in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 3 The bid of any bidder may be rejected if that bidder, or any of its directors have:
 - a. abused the municipality's / municipal entity's supply chain management system or committed any improper conduct in relation to such system;
 - b. been convicted for fraud or corruption during the past five years;
 - c. willfully neglected, reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or
 - d. been listed in the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004).
- 4 **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

Item	Question	Yes	No
4.1	<p>Is the bidder or any of its directors listed on the National Treasury's Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector?</p> <p>(Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the <i>audi alteram partem</i> rule was applied).</p> <p>The Database of Restricted Suppliers now resides on the National Treasury's website(www.treasury.gov.za) and can be accessed by clicking on its link at the bottom of the home page.</p>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.1.1	If so, furnish particulars:		
4.2	<p>Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)?</p> <p>The Register for Tender Defaulters can be accessed on the National Treasury's website (www.treasury.gov.za) by clicking on its link at the bottom of the home page.</p>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.2.1	If so, furnish particulars:		
4.3	<p>Was the bidder or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years?</p>	Yes <input type="checkbox"/>	No <input type="checkbox"/>

4.3.1	If so, furnish particulars:		
Item	Question	Yes	No
4.4	Does the bidder or any of its directors owe any municipal rates and taxes or municipal charges to the municipality / municipal entity, or to any other municipality / municipal entity, that is in arrears for more than three months?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.4.1	If so, furnish particulars:		
4.5	Was any contract between the bidder and the municipality / municipal entity or any other organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.7.1	If so, furnish particulars:		

CERTIFICATION

**I, THE UNDERSIGNED (FULL NAME)
CERTIFY THAT THE INFORMATION FURNISHED ON THIS
DECLARATION FORM TRUE AND CORRECT.**

**I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT,
ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION
PROVE TO BE FALSE.**

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder

CERTIFICATE OF INDEPENDENT BID DETERMINATION

- 1 This Municipal Bidding Document (MBD) must form part of all bids¹ invited.

- 2 Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).² Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.

- 3 Municipal Supply Regulation 38 (1) prescribes that a supply chain management policy must provide measures for the combating of abuse of the supply chain management system, and must enable the accounting officer, among others, to:
 - a. take all reasonable steps to prevent such abuse;
 - b. reject the bid of any bidder if that bidder or any of its directors has abused the supply chain management system of the municipality or municipal entity or has committed any improper conduct in relation to such system; and
 - c. cancel a contract awarded to a person if the person committed any corrupt or fraudulent act during the bidding process or the execution of the contract.

- 4 This MBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.

- 5 In order to give effect to the above, the attached Certificate of Bid Determination (MBD 9) must be completed and submitted with the bid:

¹ Includes price quotations, advertised competitive bids, limited bids and proposals.

² Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:

(Bid Number and Description)

in response to the invitation for the bid made by:

(Name of Municipality / Municipal Entity)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: _____ that:

(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign, the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
 - (a) has been requested to submit a bid in response to this bid invitation;
 - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
 - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder

6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium³ will not be construed as collusive bidding.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
 - (a) prices;
 - (b) geographical area where product or service will be rendered (market allocation)
 - (c) methods, factors or formulas used to calculate prices;
 - (d) the intention or decision to submit or not to submit, a bid;
 - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
 - (f) bidding with the intention not to win the bid.
8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

³ Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No. 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No. 12 of 2004 or any other applicable legislation.

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder