



NEC3 Engineering & Construction Contract

**Between ESKOM HOLDINGS SOC Ltd
(Reg No. 2002/015527/30)**

**and [Insert at award stage]
(Reg No. _____)**

**for
Electrical Works for the Installation of the PLC and
Scada for a period of 02 years at Matla Power Station**

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CONTRACT No. [Insert at award stage]

Part C1: Agreements & Contract Data

Contents:	No of pages
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C1.1 Form of Offer & Acceptance

Offer

The Employer, identified in the Acceptance signature block, has solicited offers to enter into a contract for the procurement of:

Electrical Works for the Installation of the PLC and Scada for a period of 02 years at Matla Power Station

The tenderer, identified in the Offer signature block, has examined the documents listed in the Tender Data and addenda thereto and by submitting this Offer has accepted the Conditions of Tender.

By the representative of the tenderer, deemed to be duly authorised, signing this part of this Form of Offer and Acceptance the tenderer offers to perform all of the obligations and liabilities of the *Contractor* under the contract including compliance with all its terms and conditions according to their true intent and meaning for an amount to be determined in accordance with the *conditions of contract* identified in the Contract Data.

Options A	The offered total of the Prices exclusive of VAT is	R [●]
	Sub total	R [●]
	Value Added Tax @ 15% is	R [●]
	The offered total of the amount due inclusive of VAT is ¹	R [●]
	(in words) [●]	

This Offer may be accepted by the Employer by signing the Acceptance part of this Form of Offer and Acceptance and returning one copy of this document including the Schedule of Deviations (if any) to the tenderer before the end of the period of validity stated in the Tender Data, or other period as agreed, whereupon the tenderer becomes the party named as the *Contractor* in the *conditions of contract* identified in the Contract Data.

Signature(s)

Name(s) _____

Capacity _____

For the tenderer:

(Insert name and address of organisation)

Name & signature of witness

Date

Tenderer's CIDB registration number (if applicable)

¹ This total is required by the *Employer* for budgeting purposes only. Actual amounts due will be assessed in terms of the *conditions of contract*.

Acceptance

By signing this part of this Form of Offer and Acceptance, the Employer identified below accepts the tenderer's Offer. In consideration thereof, the Employer shall pay the Contractor the amount due in accordance with the *conditions of contract* identified in the Contract Data. Acceptance of the tenderer's Offer shall form an agreement between the Employer and the tenderer upon the terms and conditions contained in this agreement and in the contract that is the subject of this agreement.

The terms of the contract, are contained in:

Part C1	Agreements and Contract Data, (which includes this Form of Offer and Acceptance)
Part C2	Pricing Data
Part C3	Scope of Work: Works Information
Part C4	Site Information

and drawings and documents (or parts thereof), which may be incorporated by reference into the above listed Parts.

Deviations from and amendments to the documents listed in the Tender Data and any addenda thereto listed in the Returnable Schedules as well as any changes to the terms of the Offer agreed by the tenderer and the Employer during this process of offer and acceptance, are contained in the Schedule of Deviations attached to and forming part of this Form of Offer and Acceptance. No amendments to or deviations from said documents are valid unless contained in this Schedule.

The tenderer shall within two weeks of receiving a completed copy of this agreement, including the Schedule of Deviations (if any), contact the Employer's agent (whose details are given in the Contract Data) to arrange the delivery of any securities, bonds, guarantees, proof of insurance and any other documentation to be provided in terms of the *conditions of contract* identified in the Contract Data at, or just after, the date this agreement comes into effect. Failure to fulfil any of these obligations in accordance with those terms shall constitute a repudiation of this agreement.

Notwithstanding anything contained herein, this agreement comes into effect on the date when the tenderer receives one fully completed original copy signed between them of this document, including the Schedule of Deviations (if any).

Unless the tenderer (now *Contractor*) within five working days of the date of such receipt notifies the Employer in writing of any reason why he cannot accept the contents of this agreement, this agreement shall constitute a binding contract between the Parties.

Signature(s)

Name(s)

Capacity

**for the
Employer**

.....
(Insert name and address of organisation)

Name &
signature of
witness

Date

Note: If a tenderer wishes to submit alternative tenders, use another copy of this Form of Offer and Acceptance.

Schedule of Deviations to be completed by the *Employer* prior to contract award

Note:

1. This part of the Offer & Acceptance would not be required if the contract has been developed by negotiation between the Parties and is not the result of a process of competitive tendering.
2. The extent of deviations from the tender documents issued by the Employer prior to the tender closing date is limited to those permitted in terms of the Conditions of Tender.
3. A tenderer's covering letter must not be included in the final contract document. Should any matter in such letter, which constitutes a deviation as aforesaid be the subject of agreement reached during the process of Offer and Acceptance, the outcome of such agreement shall be recorded here and the final draft of the contract documents shall be revised to incorporate the effect of it.

No.	Subject	Details
1	[•]	[•]
2	[•]	[•]
3	[•]	[•]
4	[•]	[•]
5	[•]	[•]
6	[•]	[•]
7	[•]	[•]

By the duly authorised representatives signing this Schedule of Deviations below, the Employer and the tenderer agree to and accept this Schedule of Deviations as the only deviations from and amendments to the documents listed in the Tender Data and any addenda thereto listed in the Tender Schedules, as well as any confirmation, clarification or changes to the terms of the Offer agreed by the tenderer and the Employer during this process of Offer and Acceptance.

It is expressly agreed that no other matter whether in writing, oral communication or implied during the period between the issue of the tender documents and the receipt by the tenderer of a completed signed copy of this Form shall have any meaning or effect in the contract between the parties arising from this Agreement.

For the tenderer:

For the Employer

Signature _____

Name _____

Capacity _____

On behalf of _____
(Insert name and address of organisation)

Name & signature of witness _____

Date _____

Part one - Data provided by the Employer

C1.2 ECC3 Contract Data

Part one - Data provided by the Employer

[Instructions to the contract compiler: (delete these two notes in the final draft of a contract)]

1. Please read the relevant clauses in the conditions of contract before you enter data. The number of the clause which requires the data is shown in the left hand column for each statement however other clauses may also use the same data.

1. Some ECC3 options are always selected by Eskom Holdings SOC Ltd. The remaining ECC3 options are identified by shading in the left hand column. In the event that the option is not required select and delete the whole row. Where the following symbol is used “[●]” - data is required to be inserted relevant to the specific option selected.]

Completion of the data in full, according to the Options chosen, is essential to create a complete contract.

Clause	Statement	Data
1	General	
	The <i>conditions of contract</i> are the core clauses and the clauses for main Option	
	dispute resolution Option	A: Priced contract with activity schedule
	and secondary Options	W1: Dispute resolution procedure
		X1: Price adjustment for inflation
		X2 Changes in the law
		X7: Delay damages
		X16: Retention
		X17: Low performance damages
		X18: Limitation of liability
		Z: Additional conditions of contract
	of the NEC3 Engineering and Construction Contract, April 2013 (ECC3)	
10.1	The <i>Employer</i> is (Name):	Eskom Holdings SOC Ltd (reg no: 2002/015527/30), a state owned company incorporated in terms of the company laws of the Republic of South Africa
	Address	Registered office at Megawatt Park, Maxwell Drive, Sandton, Johannesburg

10.1	The <i>Project Manager</i> is: (Name)	TBC	
	Address	TBC	
	Tel	TBC	
	Fax	TBC	
	e-mail	TBC	
10.1	The <i>Supervisor</i> is: (Name)	TBC	
	Address	TBC	
	Tel No.	TBC	
	Fax No.	TBC	
	e-mail	TBC	
11.2(13)	The <i>works</i> are	Electrical Works for the Installation of the PLC and Scada for a period of 02 years at Matla Power Station	
11.2(14)	The following matters will be included in the Risk Register	See Risk Management in Part 3	
11.2(15)	The <i>boundaries of the site</i> are	Areas associated with the scope of work to be performed are listed in <i>works</i> information	
11.2(16)	The Site Information is in	Part 4: Site Information	
11.2(19)	The Works Information is in	Part 3: Scope of Work and all documents and drawings to which it makes reference.	
12.2	The <i>law of the contract</i> is the law of	the Republic of South Africa	
13.1	The <i>language of this contract</i> is	English	
13.3	The <i>period for reply</i> is	03 days	
2	The Contractor's main responsibilities	Data required by this section of the core clauses is provided by the <i>Contractor</i> in Part 2 and terms in italics used in this section are identified elsewhere in this Contract Data.	
3	Time		
11.2(3)	The <i>completion date</i> for the whole of the <i>works</i> is	2028/11/30	
11.2(9)	The <i>key dates</i> and the <i>conditions</i> to be met are:	Condition to be met	key date
		1 Site establishment	As per accepted program
		2 Delivery of material	As per accepted

			program
		3	Design approval
		4	Execution
			As per accepted program
			As per accepted program

30.1	The <i>access dates</i> are:	Part of the Site	Date
		1	Electrical Works for the Installation of the PLC and Scada for a period of 02 years at Matla Power Station
			2026/11/01

31.1	The <i>Contractor</i> is to submit a first programme for acceptance within	01 weeks of the Contract Date.
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31.2	The <i>starting date</i> is	2026/11/15
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32.2	The <i>Contractor</i> submits revised programmes at intervals no longer than	02 weeks.
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35.1	The <i>Employer</i> is not willing to take over the <i>works</i> before the Completion Date.	The takeover will be at the end of every section
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4 Testing and Defects

42.2	The <i>defects date</i> is	52 weeks after Completion of the whole of the works.
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43.2	The <i>defect correction period</i> is	03 days
	except that the <i>defect correction period</i> for	TBC
	and the <i>defect correction period</i> for	TBC

5 Payment

50.1	The <i>assessment interval</i> is	between the 25th day of each successive month.
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51.1	The <i>currency of this contract</i> is the	South African Rand.
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51.2	The period within which payments are made is	05 weeks.
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51.4	The <i>interest rate</i> is	the publicly quoted prime rate of interest (calculated on a 365 day year) charged from time to time by the Standard Bank of South Africa Limited (as certified, in the event of any dispute, by any manager of such bank, whose appointment it shall not be necessary to prove) for amounts due in Rands and
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(ii) the LIBOR rate applicable at the time for amounts due in other currencies. LIBOR is the 6 month London Interbank Offered Rate quoted under the caption "Money Rates" in The Wall Street Journal for the applicable currency or if

no rate is quoted for the currency in question then the rate for United States Dollars, and if no such rate appears in The Wall Street Journal then the rate as quoted by the Reuters Monitor Money Rates Service (or such service as may replace the Reuters Monitor Money Rates Service) on the due date for the payment in question, adjusted *mutatis mutandis* every 6 months thereafter and as certified, in the event of any dispute, by any manager employed in the foreign exchange department of The Standard Bank of South Africa Limited, whose appointment it shall not be necessary to prove.

6 Compensation events

60.1(13) The place where weather is to be recorded is:

Matla power station

The *weather measurements* to be recorded for each calendar month are,

the cumulative rainfall (mm)

the number of days with rainfall more than 10 mm

the number of days with minimum air temperature less than 0 degrees Celsius

the number of days with snow lying at 09:00 hours South African Time

and these measurements:

The *weather measurements* are supplied by

Matla power station

The *weather data* are the records of past *weather measurements* for each calendar month which were recorded at:

and which are available from:

the South African Weather Bureau and included in Annexure A to this Contract Data provided by the *Employer*

60.1(13) Assumed values for the ten year return *weather data* for each *weather measurement* for each calendar month are:

As stated in Annexure A to this Contract Data provided by the *Employer*.

Note: If this arrangement is used, delete the rows above for 60.1(13) and delete this note.

7 Title

There is no reference to Contract Data in this section of the core clauses and terms in italics used in this section are identified elsewhere in this Contract Data.

8 Risks and insurance

80.1 These are additional *Employer's* risks

- 1. Delayed deliveries**
 - 2. Community unrest**
 - 3. Dust exposure**
 - 4. Working at heights**
-

9	Termination	There is no reference to Contract Data in this section of the core clauses and terms in italics used in this section are identified elsewhere in this Contract Data.		
10	Data for main Option clause			
A	Priced contract with activity schedule	There is no reference to Contract Data in this Option and terms in italics are identified elsewhere in this Contract Data.		
11	Data for Option W1			
W1.1	The <i>Adjudicator</i> is	the person selected from the ICE-SA Division (or its successor body) of the South African Institution of Civil Engineering Panel of Adjudicators by the Party intending to refer a dispute to him. (see www.ice-sa.org.za). If the Parties do not agree on an Adjudicator the Adjudicator will be appointed by the Arbitration Foundation of Southern Africa (AFSA).		
	Address	TBC		
	Tel No.	TBC		
	Fax No.	TBC		
	e-mail	TBC		
W1.2(3)	The <i>Adjudicator nominating body</i> is:	the Chairman of ICE-SA a joint Division of the South African Institution of Civil Engineering and the London Institution of Civil Engineers. (See www.ice-sa.org.za) or its successor body.		
W1.4(2)	The <i>tribunal</i> is:	arbitration.		
W1.4(5)	The <i>arbitration procedure</i> is	the latest edition of Rules for the Conduct of Arbitrations published by The Association of Arbitrators (Southern Africa) or its successor body.		
	The place where arbitration is to be held is	South Africa		
	The person or organisation who will choose an arbitrator			
	- if the Parties cannot agree a choice or	the Chairman for the time being or his nominee of the Association of Arbitrators (Southern Africa) or its successor body.		
	- if the arbitration procedure does not state who selects an arbitrator, is			
12	Data for secondary Option clauses			
X1	Price adjustment for inflation			
X1.1(a)	The <i>base date</i> for indices is	TBC		
X1.1(c)	The proportions used to calculate the Price Adjustment Factor are:	proportion	linked to index for	Index prepared by

	0. [•]	[•]	[•]
	0. [•]	[•]	[•]
	0. [•]	[•]	[•]
	0. [•]	[•]	[•]
	0. [•]	[•]	[•]
	[•]	non-adjustable	
	Total	1.00	

X2	Changes in the law	There is no reference to Contract Data in this Option and terms in italics are identified elsewhere in this Contract Data.
X7	Delay damages (but not if Option X5 is also used)	
X7	Delay damages for Completion of the whole of the <i>works</i> are	1% of the order value per day up to a limit of 10% of the contract value.
X16	Retention (not used with Option F)	
X16.1	The <i>retention free amount</i> is	R0.00
	The <i>retention percentage</i> is	05% of the contract value
X18	Limitation of liability	
X18.1	The <i>Contractor's</i> liability to the <i>Employer</i> for indirect or consequential loss is limited to:	R0.0 (zero Rand)
X18.2	For any one event, the <i>Contractor's</i> liability to the <i>Employer</i> for loss of or damage to the <i>Employer's</i> property is limited to:	the amount of the deductibles relevant to the event
X18.3	The <i>Contractor's</i> liability for Defects due to his design which are not listed on the Defects Certificate is limited to	The greater of the total of the Prices at the Contract Date and <ul style="list-style-type: none"> the amounts excluded and unrecoverable from the <i>Employer's</i> assets policy for correcting the Defect (other than the resulting physical damage which is not excluded) plus the applicable deductible as at contract date.
X18.4	The <i>Contractor's</i> total liability to the <i>Employer</i> for all matters arising under or in connection with this contract, other than excluded matters, is limited to:	the total of the Prices other than for the additional excluded matters. The <i>Contractor's</i> total liability for the additional excluded matters is not limited. The additional excluded matters are amounts for which the <i>Contractor</i> is liable under this contract for Defects due to his design which arise before

		<p>the Defects Certificate is issued, Defects due to manufacture and fabrication outside the Site, loss of or damage to property (other than the works, Plant and Materials), death of or injury to a person and infringement of an intellectual property right.</p>
X18.5	The <i>end of liability date</i> is	<p>(i) 01 years after the <i>defects date</i> for latent Defects and</p> <p>(ii) the date on which the liability in question prescribes in accordance with the Prescription Act No. 68 of 1969 (as amended or in terms of any replacement legislation) for any other matter.</p> <p>A latent Defect is a Defect which would not have been discovered on reasonable inspection by the <i>Employer</i> or the <i>Supervisor</i> before the <i>defects date</i>, without requiring any inspection not ordinarily carried out by the <i>Employer</i> or the <i>Supervisor</i> during that period. If the <i>Employer</i> or the <i>Supervisor</i> do undertake any inspection over and above the reasonable inspection, this does not place a greater responsibility on the <i>Employer</i> or the <i>Supervisor</i> to have discovered the Defect.</p>
Z	The Additional conditions of contract are	Z1 to Z15 always apply.
Z1	Cession delegation and assignment	
	Z1.1	The <i>Contractor</i> does not cede, delegate or assign any of its rights or obligations to any person without the written consent of the <i>Employer</i> .
	Z1.2	Notwithstanding the above, the <i>Employer</i> may on written notice to the <i>Contractor</i> cede and delegate its rights and obligations under this contract to any of its subsidiaries or any of its present divisions or operations which may be converted into separate legal entities as a result of the restructuring of the Electricity Supply Industry.
Z2	Joint ventures	
	Z2.1	If the <i>Contractor</i> constitutes a joint venture, consortium or other unincorporated grouping of two or more persons or organisations then these persons or organisations are deemed to be jointly and severally liable to the <i>Employer</i> for the performance of this contract.
	Z2.2	Unless already notified to the <i>Employer</i> , the persons or organisations notify the <i>Project Manager</i> within two weeks of the Contract Date of the key person who has the authority to bind the <i>Contractor</i> on their behalf.
	Z2.3	The <i>Contractor</i> does not alter the composition of the joint venture, consortium or other unincorporated grouping of two or more persons without the consent of the <i>Employer</i> having been given to the <i>Contractor</i> in writing.
Z3	Change of Broad Based Black Economic Empowerment (B-BBEE) status	

- Z3.1 Where a change in the *Contractor's* legal status, ownership or any other change to his business composition or business dealings results in a change to the *Contractor's* B-BBEE status, the *Contractor* notifies the *Employer* within seven days of the change.
- Z3.2 The *Contractor* is required to submit an updated verification certificate and necessary supporting documentation confirming the change in his B-BBEE status to the *Project Manager* within thirty days of the notification or as otherwise instructed by the *Project Manager*.
- Z3.3 Where, as a result, the *Contractor's* B-BBEE status has decreased since the Contract Date the *Employer* may either re-negotiate this contract or alternatively, terminate the *Contractor's* obligation to Provide the Works.
- Z3.4 Failure by the *Contractor* to notify the *Employer* of a change in its B-BBEE status may constitute a reason for termination. If the *Employer* terminates in terms of this clause, the procedures on termination are P1, P2 and P3 as stated in clause 92, and the amount due is A1 and A3 as stated in clause 93.

Z4 Confidentiality

- Z4.1 The *Contractor* does not disclose or make any information arising from or in connection with this contract available to Others. This undertaking does not, however, apply to information which at the time of disclosure or thereafter, without default on the part of the *Contractor*, enters the public domain or to information which was already in the possession of the *Contractor* at the time of disclosure (evidenced by written records in existence at that time). Should the *Contractor* disclose information to Others in terms of clause 25.1, the *Contractor* ensures that the provisions of this clause are complied with by the recipient.
- Z4.2 If the *Contractor* is uncertain about whether any such information is confidential, it is to be regarded as such until notified otherwise by the *Project Manager*.
- Z4.3 In the event that the *Contractor* is, at any time, required by law to disclose any such information which is required to be kept confidential, the *Contractor*, to the extent permitted by law prior to disclosure, notifies the *Employer* so that an appropriate protection order and/or any other action can be taken if possible, prior to any disclosure. In the event that such protective order is not, or cannot, be obtained, then the *Contractor* may disclose that portion of the information which it is required to be disclosed by law and uses reasonable efforts to obtain assurances that confidential treatment will be afforded to the information so disclosed.
- Z4.4 The taking of images (whether photographs, video footage or otherwise) of the *works* or any portion thereof, in the course of Providing the Works and after Completion, requires the prior written consent of the *Project Manager*. All rights in and to all such images vests exclusively in the *Employer*.
- Z4.5 The *Contractor* ensures that all his subcontractors abide by the undertakings in this clause.

Z5 Waiver and estoppel: Add to core clause 12.3:

- Z5.1 Any extension, concession, waiver or relaxation of any action stated in this contract by the Parties, the *Project Manager*, the *Supervisor*, or the *Adjudicator* does not constitute a waiver of rights, and does not give rise to an estoppel unless the Parties agree otherwise and confirm such agreement in writing.

Z6 Health, safety and the environment: Add to core clause 27.4

- Z6.1 The *Contractor* undertakes to take all reasonable precautions to maintain the health and safety of persons in and about the execution of the *works*. Without limitation the *Contractor*: accepts that the *Employer* may appoint him as the "Principal Contractor" (as defined and provided for under the Construction Regulations 2014 (promulgated under the Occupational

Health & Safety Act 85 of 1993) (“the Construction Regulations”) for the Site; warrants that the total of the Prices as at the Contract Date includes a sufficient amount for proper compliance with the Construction Regulations, all applicable health & safety laws and regulations and the health and safety rules, guidelines and procedures provided for in this contract and generally for the proper maintenance of health & safety in and about the execution of *works*; and undertakes, in and about the execution of the *works*, to comply with the Construction Regulations and with all applicable health & safety laws and regulations and rules, guidelines and procedures otherwise provided for under this contract and ensures that his Subcontractors, employees and others under the *Contractor’s* direction and control, likewise observe and comply with the foregoing.

Z6.2 The *Contractor*, in and about the execution of the *works*, complies with all applicable environmental laws and regulations and rules, guidelines and procedures otherwise provided for under this contract and ensures that his Subcontractors, employees and others under the *Contractor’s* direction and control, likewise observe and comply with the foregoing.

Z7 Provision of a Tax Invoice and interest. Add to core clause 51

Z7.1 Within one week of receiving a payment certificate from the *Project Manager* in terms of core clause 51.1, the *Contractor* provides the *Employer* with a tax invoice in accordance with the *Employer’s* procedures stated in the Works Information, showing the amount due for payment equal to that stated in the payment certificate.

Z7.2 If the *Contractor* does not provide a tax invoice in the form and by the time required by this contract, the time by when the *Employer* is to make a payment is extended by a period equal in time to the delayed submission of the correct tax invoice. Interest due by the *Employer* in terms of core clause 51.2 is then calculated from the delayed date by when payment is to be made.

Z7.3 The *Contractor* (if registered in South Africa in terms of the companies Act) is required to comply with the requirements of the Value Added Tax Act, no 89 of 1991 (as amended) and to include the *Employer’s* VAT number 4740101508 on each invoice he submits for payment.

Z8 Notifying compensation events

Z8.1 Delete from the last sentence in core clause 61.3, “unless the *Project Manager* should have notified the event to the *Contractor* but did not”.

Z9 Employer’s limitation of liability

Z9.1 The *Employer’s* liability to the *Contractor* for the *Contractor’s* indirect or consequential loss is limited to R0.00 (zero Rand)

Z9.2 The *Contractor’s* entitlement under the indemnity in 83.1 is provided for in 60.1(14) and the *Employer’s* liability under the indemnity is limited.

Z10 Termination: Add to core clause 91.1, at the second main bullet point, fourth sub-bullet point, after the words "against it":

Z10.1 or had a business rescue order granted against it.

Z11 Addition to secondary Option X7 Delay damages (if applicable in this contract)

Z11.1 If the amount due for the *Contractor’s* payment of delay damages reaches the limits stated in this Contract Data for Option X7 or Options X5 and X7 used together, the *Employer* may

terminate the *Contractor's* obligation to Provide the Works using the same procedures and payment on termination as those applied for reasons R1 to R15 or R18 stated in the Termination Table.

Z12 Ethics

For the purposes of this Z-clause, the following definitions apply:

- Affected Party** means, as the context requires, any party, irrespective of whether it is the *Contractor* or a third party, such party's employees, agents, or Subcontractors or Subcontractor's employees, or any one or more of all of these parties' relatives or friends,
- Coercive Action** means to harm or threaten to harm, directly or indirectly, an Affected Party or the property of an Affected Party, or to otherwise influence or attempt to influence an Affected Party to act unlawfully or illegally,
- Collusive Action** means where two or more parties co-operate to achieve an unlawful or illegal purpose, including to influence an Affected Party to act unlawfully or illegally,
- Committing Party** means, as the context requires, the *Contractor*, or any member thereof in the case of a joint venture, or its employees, agents, or Subcontractor or the Subcontractor's employees,
- Corrupt Action** means the offering, giving, taking, or soliciting, directly or indirectly, of a good or service to unlawfully or illegally influence the actions of an Affected Party,
- Fraudulent Action** means any unlawfully or illegally intentional act or omission that misleads, or attempts to mislead, an Affected Party, in order to obtain a financial or other benefit or to avoid an obligation or incurring an obligation,
- Obstructive Action** means a Committing Party unlawfully or illegally destroying, falsifying, altering or concealing information or making false statements to materially impede an investigation into allegations of Prohibited Action, and
- Prohibited Action** means any one or more of a Coercive Action, Collusive Action Corrupt Action, Fraudulent Action or Obstructive Action.

- Z12.1 A Committing Party may not take any Prohibited Action during the course of the procurement of this contract or in execution thereof.
- Z12.2 The *Employer* may terminate the *Contractor's* obligation to Provide the Services if a Committing Party has taken such Prohibited Action and the *Contractor* did not take timely and appropriate action to prevent or remedy the situation, without limiting any other rights or remedies the *Employer* has. It is not required that the Committing Party had to have been found guilty, in court or in any other similar process, of such Prohibited Action before the *Employer* can terminate the *Contractor's* obligation to Provide the Services for this reason.
- Z12.3 If the *Employer* terminates the *Contractor's* obligation to Provide the Services for this reason, the amounts due on termination are those intended in core clauses 92.1 and 92.2.
- Z12.4 A Committing Party co-operates fully with any investigation pursuant to alleged Prohibited Action. Where the *Employer* does not have a contractual bond with the Committing Party, the *Contractor* ensures that the Committing Party co-operates fully with an investigation.

Z13 Insurance

- Z 13.1 Replace core clause 84 with the following:**

Insurance cover 84

- 84.1** When requested by a Party, the other Party provides certificates from his insurer or broker stating that the insurances required by this contract are in force.
- 84.2** The *Contractor* provides the insurances stated in the Insurance Table A.
- 84.3** The insurances provide cover for events which are at the *Contractor's* risk from the *starting date* until the earlier of Completion and the date of the termination certificate.

INSURANCE TABLE A

Insurance against	Minimum amount of cover or minimum limit of indemnity
Loss of or damage to the <i>works</i> , Plant and Materials	The replacement cost where not covered by the <i>Employer's</i> insurance The <i>Employer's</i> policy deductible, as Contract Date, where covered by the <i>Employer's</i> insurance
Loss of or damage to Equipment	The replacement cost
Liability for loss of or damage to property (except the <i>works</i> , Plant and Materials and Equipment) and liability for bodily injury to or death of a person (not an employee of the <i>Contractor</i>) caused by activity in connection with this contract	<u>Loss of or damage to property</u> <u>Employer's property</u> The replacement cost where not covered by the <i>Employer's</i> insurance The <i>Employer's</i> policy deductible, as Contract Date, where covered by the <i>Employer's</i> insurance <u>Other property</u> The replacement cost <u>Bodily injury to or death of a person</u> The amount required by applicable law
Liability for death of or bodily injury to employees of the <i>Contractor</i> arising out of and in the course of their employment in connection with this contract	The amount required by the applicable law

Z 13.2

Replace core clause 87 with the following:

The *Employer* provides the insurances stated in the Insurance Table B.

INSURANCE TABLE B

Insurance against or name of policy	Minimum amount of cover or minimum limit of indemnity
Assets All Risk	Per the insurance policy document

Contract Works insurance	Per the insurance policy document
Environmental Liability	Per the insurance policy document
General and Public Liability	Per the insurance policy document
Transportation (Marine)	Per the insurance policy document
Motor Fleet and Mobile Plant	Per the insurance policy document
Terrorism	Per the insurance policy document
Cyber Liability	Per the insurance policy document
Nuclear Material Damage and Business Interruption	Per the insurance policy document
Nuclear Material Damage Terrorism	Per the insurance policy document

Z14 Nuclear Liability

- Z14.1 The *Employer* is the operator of the Koeberg Nuclear Power Station (KNPS), a nuclear installation, as designated by the National Nuclear Regulator of the Republic of South Africa, and is the holder of a nuclear licence in respect of the KNPS.
- Z14.2 The *Employer* is solely responsible for and indemnifies the *Contractor* or any other person against any and all liabilities which the *Contractor* or any person may incur arising out of or resulting from nuclear damage, as defined in Act 47 of 1999, save to the extent that any liabilities are incurred due to the unlawful intent of the *Contractor* or any other person or the presence of the *Contractor* or that person or any property of the *Contractor* or such person at or in the KNPS or on the KNPS site, without the permission of the *Employer* or of a person acting on behalf of the *Employer*.
- Z14.3 Subject to clause Z14.4 below, the *Employer* waives all rights of recourse, arising from the aforesaid, save to the extent that any claims arise or liability is incurred due or attributable to the unlawful intent of the *Contractor* or any other person, or the presence of the *Contractor* or that person or any property of the *Contractor* or such person at or in the KNPS or on the KNPS site, without the permission of the *Employer* or of a person acting on behalf of the *Employer*.
- Z14.4 The *Employer* does not waive its rights provided for in section 30 (7) of Act 47 of 1999, or any replacement section dealing with the same subject matter.
- Z14.5 The protection afforded by the provisions hereof shall be in effect until the KNPS is decommissioned.

Z15 Asbestos

For the purposes of this Z-clause, the following definitions apply:

- AAIA** means approved asbestos inspection authority.
- ACM** means asbestos containing materials.
- AL** means action level, i.e. a level of 50% of the OEL, i.e. 0.1 regulated asbestos fibres per ml of air measured over a 4 hour period. The value at which proactive actions is required in order to control asbestos exposure to prevent exceeding the OEL.
- Ambient Air** means breathable air in area of work with specific reference to breathing zone,

which is defined to be a virtual area within a radius of approximately 30cm from the nose inlet.

Compliance Monitoring	means compliance sampling used to assess whether or not the personal exposure of workers to regulated asbestos fibres is in compliance with the Standard's requirements for safe processing, handling, storing, disposal and phase-out of asbestos and asbestos containing material, equipment and articles.
OEL	means occupational exposure limit.
Parallel Measurements	means measurements performed in parallel, yet separately, to existing measurements to verify validity of results.
Safe Levels	means airborne asbestos exposure levels conforming to the Standard's requirements for safe processing, handling, storing, disposal and phase-out of asbestos and asbestos containing material, equipment and articles.
Standard	means the <i>Employer's</i> Asbestos Standard 32-303: Requirements for Safe Processing, Handling, Storing, Disposal and Phase-out of Asbestos and Asbestos Containing Material, Equipment and Articles.
SANAS	means the South African National Accreditation System.
TWA	means the average exposure, within a given workplace, to airborne asbestos fibres, normalised to the baseline of a 4 hour continuous period, also applicable to short term exposures, i.e. 10-minute TWA.

- Z15.1 The *Employer* ensures that the Ambient Air in the area where the *Contractor* will Provide the Services conforms to the acceptable prescribed South African standard for asbestos, as per the regulations published in GNR 155 of 10 February 2002, under the Occupational Health and Safety Act, 1993 (Act 85 of 1993) ("Asbestos Regulations"). The OEL for asbestos is 0.2 regulated asbestos fibres per millilitre of air as a 4-hour TWA, averaged over any continuous period of four hours, and the short term exposure limit of 0.6 regulated asbestos fibres per millilitre of air as a 10-minute TWA, averaged over any 10 minutes, measured in accordance with HSG248 and monitored according to HSG173 and OESSM.
- Z15.2 Upon written request by the *Contractor*, the *Employer* certifies that these conditions prevail. All measurements and reporting are effected by an independent, competent, and certified occupational hygiene inspection body, i.e. a SANAS accredited and Department of Employment and Labour approved AAIA. The *Contractor* may perform Parallel Measurements and related control measures at the *Contractor's* expense. For the purposes of compliance the results generated from Parallel Measurements are evaluated only against South African statutory limits as detailed in clause Z15.1. Control measures conform to the requirements stipulated in the AAIA-approved asbestos work plan.
- Z15.3 The *Employer* manages asbestos and ACM according to the Standard.
- Z15.4 In the event that any asbestos is identified while Providing the Services, a risk assessment is conducted and if so required, with reference to possible exposure to an airborne concentration of above the AL for asbestos, immediate control measures are implemented and relevant air monitoring conducted in order to declare the area safe.
- Z15.5 The *Contractor's* personnel are entitled to stop working and leave the contaminated area forthwith until such time that the area of concern is declared safe by either Compliance Monitoring or an AAIA approved control measure intervention, for example, per the emergency asbestos work plan, if applicable.
- Z15.6 The *Contractor* continues to Provide the Services, without additional control measures presented, on presentation of Safe Levels. The contractually agreed dates to Provide the Services, including the Completion Date, are adjusted accordingly. The contractually agreed dates are extended by the notification periods required by regulations 3 and 21 of the Asbestos Regulations, 2001.

Z15.7 Any removal and disposal of asbestos, asbestos containing materials and waste, is done by a registered asbestos contractor, instructed by the *Employer* at the *Employer's* expense, and conducted in line with South African legislation.

Annexure A: One-in-ten-year-return weather data obtained from SA Weather Bureau for [weather station]

If any one of these *weather measurements* recorded within a calendar month, before the Completion Date for the whole of the *works* and at the place stated in this Contract Data is shown to be more adverse than the amount stated below then the *Contractor* may notify a compensation event.

Month	Weather measurement				
	Cumulative rainfall (mm)	Number of days with rain more than 10mm	Number of days with min air temp < 0 deg.C	Number of days with snow lying at 08:00 CAT	[Other measurements if applicable]
January	[•]	[•]	[•]	[•]	
February	[•]	[•]	[•]	[•]	
March	[•]	[•]	[•]	[•]	
April	[•]	[•]	[•]	[•]	
May	[•]	[•]	[•]	[•]	
June	[•]	[•]	[•]	[•]	
July	[•]	[•]	[•]	[•]	
August	[•]	[•]	[•]	[•]	
September	[•]	[•]	[•]	[•]	
October	[•]	[•]	[•]	[•]	
November	[•]	[•]	[•]	[•]	
December	[•]	[•]	[•]	[•]	

Only the difference between the more adverse recorded weather and the equivalent measurement given above is taken into account in assessing a compensation event.

C1.2 Contract Data

Part two - Data provided by the *Contractor*

[Instructions to the contract compiler: (delete this notes before issue to tenderers with an enquiry)

Whenever a cell is shaded in the left hand column it denotes this data is optional. If not required select and delete the whole row, otherwise insert the required Data.]

Notes to a tendering contractor:

1. Please read both the NEC3 Engineering and Construction Contract (April 2013) and the relevant parts of its Guidance Notes (ECC3-GN)² in order to understand the implications of this Data which the tenderer is required to complete. An example of the completed Data is provided on pages 156 to 158 of the ECC3 (April 2013) Guidance Notes.
2. The number of the clause which requires the data is shown in the left hand column for each statement however other clauses may also use the same data
3. Where a form field like this [] appears, data is required to be inserted relevant to the option selected. Click on the form field **once** and type in the data. Otherwise complete by hand and in ink.

Completion of the data in full, according to Options chosen, is essential to create a complete contract.

Clause	Statement	Data
10.1	The <i>Contractor</i> is (Name): Address Tel No. Fax No.	
11.2(8)	The <i>direct fee percentage</i> is The <i>subcontracted fee percentage</i> is	% %
11.2(18)	The <i>working areas</i> are the Site and	
24.1	The <i>Contractor's</i> key persons are: 1 Name: Job: Responsibilities: Qualifications: Experience: 2 Name: Job	

² Available from Engineering Contract Strategies Tel 011 803 3008, Fax 011 803 3009 or see www.ecs.co.za

	<p>Responsibilities:</p> <p>Qualifications:</p> <p>Experience:</p>	<p>CV's (and further key persons data including CVs) are appended to Tender Schedule entitled .</p>
11.2(3)	The <i>completion date</i> for the whole of the <i>works</i> is	
11.2(14)	The following matters will be included in the Risk Register	
11.2(19)	The Works Information for the <i>Contractor's</i> design is in:	
31.1	The programme identified in the Contract Data is	
A	Priced contract with activity schedule	
11.2(20)	The <i>activity schedule</i> is in	<p>(in figures)</p> <p>(in words), excluding VAT</p>
11.2(30)	The tendered total of the Prices is	
A	Priced contract with activity schedule	Data for the Shorter Schedule of Cost Components

PART 2: PRICING DATA

ECC3 Option A

Document reference	Title	No of pages
C2.1	Pricing assumptions: Option A	
C2.2	The <i>activity schedule</i>	

C2.1 Pricing assumptions: Option A

How work is priced and assessed for payment

Clause 11 in NEC3 Engineering and Construction Contract, (ECC3) Option A states:

Identified and defined terms	11	
	11.2	(20) The Activity Schedule is the <i>activity schedule</i> unless later changed in accordance with this contract.
		(27) The Price for Work Done to Date is the total of the Prices for each group of completed activities and each completed activity which is not in a group.
		A completed activity is one which is without Defects which would either delay or be covered by immediately following work.
		(30) The Prices are the lump sum prices for each of the activities on the Activity Schedule unless later changed in accordance with this contract.

This confirms that Option A is a lump sum form of contract where the work is broken down into activities, each of which is priced by the tendering contractor as a lump sum. Only completed activities are assessed for payment at each assessment date; no part payment is made if the activity is not completed by the assessment date.

Function of the Activity Schedule

Clause 54.1 in Option A states: "Information in the Activity Schedule is not Works Information or Site Information". This confirms that specifications and descriptions of the work or any constraints on how it is to be done are not included in the Activity Schedule but in the Works Information. This is further confirmed by Clause 20.1 which states, "The *Contractor* Provides the Works in accordance with the Works Information". Hence the *Contractor* does **not** Provide the Works in accordance with the Activity Schedule. The Activity Schedule is only a pricing document.

Link to the programme

Clause 31.4 states that "The *Contractor* provides information which shows how each activity on the Activity Schedule relates to the operations on each programme which he submits for acceptance". Ideally the tendering contractor will develop a high level programme first then resource each activity and thus arrive at the lump sum price for that activity both of which can be entered into the *activity schedule*.

Preparing the activity schedule

Generally it is the tendering contractor who prepares the *activity schedule* by breaking down the work described within the Works Information into suitable activities which can be well defined, shown on a programme and priced as a lump sum.

The *Employer*, in his Instructions to Tenderers or in a Tender Schedule, may have listed some items that he requires the *Contractor* to include in his *activity schedule* and be priced accordingly.

It is assumed that in preparing his *activity schedule* the *Contractor*:

- Has taken account of the guidance given in the ECC3 Guidance Notes pages 19 and 20;
- Understands the function of the Activity Schedule and how work is priced and paid for;
- Is aware of the need to link the Activity Schedule to activities shown on his programme;
- Has listed and priced activities in the *activity schedule* which are inclusive of everything necessary and incidental to Providing the Works in accordance with the Works Information, as it was at the time of tender, as well as correct any Defects not caused by

- an *Employer's* risk;
- Has priced work he decides not to show as a separate activity within the Prices of other listed activities in order to fulfil the obligation to complete the *works* for the tendered total of the Prices.
- Understands there is no adjustment to the lump sum Activity Schedule price if the amount, or quantity, of work within that activity later turns out to be different to that which the *Contractor* estimated at time of tender. The only basis for a change to the Prices is as a result of a compensation event.

C2.2 the *activity schedule*

Use this page as a cover page to the *Contractor's activity schedule*.

An activity schedule could have the following format:

Activity No	Description	Quantities	Rate	Amount
1	SECTION 1 - PRELIMINARIES AND GENERAL			
1.1	Site establishment			
1.2	Site de-establishment			
1.3	Adhering to all SHEQ requirements (PPE, Medicals, Police Clearance, Safety File etc.)			
1.4	Other contractual obligations			
1.5	Office Overheads			
1.6	Site Manager			
1.7	Safety Officer			
1.8	Site Office Rental			
1.9	Site Clerk			
1.10	Ablution facilities			
1.11	Storage Facilities			
1.12	Change room facilities			
1.13	Eating facilities			
1.14	Plant and Equipment			
1.15	Transportation			
1.16	Living out allowance and accommodation			
1.17	Scaffolding (Internal Cost)			

Activity No	Description	Quantities	Rate	Amount
2	SECTION 2 - ELECTRICAL WORKS			
	Design, Engineering and Documentation			
2.1	Design, Engineering and Documentation Professional Service			
	Demolition and Alterations			
2.2	Removal and disposal of existing equipment			
	Supply and delivery of equipment and material			
2.3	400V LV Board Feeders			
2.4	Cables, trucking and all other required accessories			
2.5	Upgrade of Electrical Equipment in 400v Board A			
2.6	Upgrade of Electrical Equipment in 400v Board B			
2.7	LV Board A & B Networking Equipment			
2.8	Modification to substation			
2.9	UPS Batteries			
2.10	PIS (VA Historian)			
	Installation			
2.11	Installation of Electrical Works			
	Commissioning			
2.12	Testing and Commissioning			
	TOTAL			

PART 3: SCOPE OF WORK

Document reference	Title	No of pages
C3.1	This cover page	1
C3.2	<i>Employer's Works Information</i>	
	<i>Contractor's Works Information</i>	
	Total number of pages	

Electrical Works for the Installation of the PLC and Scada for a period of 02 years at Matla Power Station

C3.1: EMPLOYER'S WORKS INFORMATION

1 DESCRIPTION OF THE WORKS

1.1 EXECUTIVE OVERVIEW

This document contains the works information for Matla Power Station safety upgrade of the Low Voltage switchgear in conjunction with the upgrade of the S5 PLC and SCADA to the latest technology on the market at the Slurry Plant. This project will also cover the interfacing of the PLC to the switchgear.

The primary concern is the risk to production and degradation of safety of the plant and personnel due to obsolescence. The risk exposure has been highlighted by the subsequent increasing failure rate of the control system and arc flash incidents on the switchgear. The objective of this project is to perform the necessary replacements to eradicate obsolescence and safety upgrades that will increase the plant safety, reliability and availability.

It is required that the upgrade project be done with minimal disruptions to current operations, and a thorough changeover strategy and procedures be put in place to facilitate the retrofitting of new switchgear components in the shortest possible time.

This technical specification report developed by the engineering team for the purpose of providing the technical information required for the works information.

1.2 EMPLOYER'S OBJECTIVES AND PURPOSE OF THE WORKS

The purpose of the works is to upgrade the LV Switchgear and controlgear Assemblies at Slurry Plant and interfacing to new PLC SCADA system. The modifications must retain the Operating and Control philosophy. At Matla Power Station the function of the Slurry Plant is to receive, mix and dispose of both Pulverised Fly Ash (PFA) and Bottom Boiler Ash (BBA) to a remote ash dam.

The PFA is conveyed pneumatically from the six (6) generating units to bulk storage silos at the Slurry Plant. Airslides then convey the PFA to the PFA mixers where it is slurried. The BBA is slurry pumped from the generating units to Hydrobins where the water is decanted. Conveyors are utilised to transfer the BBA from the Hydrobins to mixers, which also introduces the BBA to the slurry pumps' suction.

The ash slurry is then pumped to the ash dam with three (3) pump trains, each consisting of five (5) pumps in series (Running with only 4).

The LV switchgear and controlgear assemblies installed at Matla's Slurry plant are the Siemens 8PU 011 switchgear, the switchgear assemblies are form 3b subdivision by design. The switchgear is unsafe due to the the fuse holder designs and previous incidents of arc flash injuries has occurred on the plant. Ageing

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has also resulted in numerous components no longer being available and non-standard equipment having to be used when failures are experienced.

Therefore the *Contractor* replaces/retrofits all switchgear functional units.

The basis for the supply of engineering deliverables is in form of documentation relevant to the different activities as stated in the Appendices below:

#	APPENDIX	DESCRIPTION
1	Appendix A	Matla Power Station Ash Plant 400V Board A&B Switchgear Schedule
2	Appendix B	Matla Power Station Ash Plant 400V Board A&B Cable Block Diagram
3	Appendix C	Matla Power Station Ash Plant 400V Board A&B General Arrangement
4	Appendix D	Matla Power Station Slurry Plant Standard IO Block Diagrams

1.3 INTERPRETATION AND TERMINOLOGY

Available	It is the when a system, component or equipment is in the up state, i.e. in service, operational and able to perform as required.
Balance of Plant (BOP)	It consists of a power plant's auxiliary plant systems that are required to support the power island(s), e.g. fuel processing systems, cooling systems, water treatment, material handling, etc. The specific set of plant systems that form the balance of plant is dependent on the applicable power plant's configuration and design.
Control System	The control system consists of the Operating system, Engineering system, Process automation system, Protection Automation System, Operating & Engineering Network, network management system, User Management system and interfaces to 3rd Party systems that are specific to a particular plant
C&I Equipment Rooms	The room that are used to house the control systems
HMI	The Human-Machine interface used for operation and monitoring of the plant.
HVAC	Heating, ventilation, and air conditioning are the technology of indoor and vehicular environmental comfort. Its goal is to provide thermal comfort and acceptable indoor air quality
SCADA	SCADA is an acronym for supervisory control and

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	data acquisition, a computer system for gathering and analysing real time data. SCADA systems are used to monitor and control a plant or equipment in industries such as telecommunications, water and waste control, energy, oil and gas refining and transportation.
Power Supply Cabling	All the cabling required to power the field equipment
Trunking	A rigid structure supporting a number of cables
Factory Acceptance Test (FAT)	It is an activity that demonstrates that the control system complies with its specification(s).
Functional Logic Diagrams	Logic diagrams are diagrams in the field of logic, used for representation and to carry out certain types of reasoning.
Field Equipment	Instrumentation, cold junction boxes and junction boxes
OEM	The OEM refers to the original equipment manufacturer
OPC	Open Platform Communications is a series of standards and specifications for industrial telecommunication. The OPC server is a software program that converts the hardware communication protocol used by a PLC into the OPC protocol. The OPC client software is any program that needs to connect to the hardware, such as an HMI. The OPC client uses the OPC server to get data from or send commands to the hardware.
Operator Workstation	The primary interface of the operating plant via which the HMI is accessed with the number of operating display units.
PLC	A programmable logic controller (PLC) or programmable controller is an industrial digital computer which has been ruggedized and adapted for the control of manufacturing processes, such as assembly lines, or robotic devices, or any activity that requires high reliability control and ease of programming and process. It is a type of control system; one that is used in the automation industry for simple and/or sequential control applications. The main elements of a PLC are the microprocessor-based controllers and input/output (I/O) cards. It is a standalone automation system usually dedicated to the control and protection of small auxiliary plant systems. It does not contain an operator or communication network within itself and is usually interfaced to other systems (e.g. a SCADA system or DCS) when remote operating capability is required.
Supplier	It is the company, agent or entity that supplies the

Electrical Works for the Installation of the PLC and Scada for a period of 02 years at Matla Power Station

	applicable technology or product
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The following abbreviations are used in this Works Information:

Abbreviation & Acronyms	Description
AC	Alternating Current
ATPV	Arc Thermal Performance Value
BBA	Boiler Bottom Ash
C&I	Control and Instrumentation
CM	Change Management
CoE	Centre of Excellence
CRA	Concept Release Approval
DCS	Digital Control System
DRA	Definition Release Approval
DRP	Design Review Procedure
ECM	Engineering Change Management
EDWL	Engineering Design Work Lead
ERA	Execution Release Approval
EMC	Electromagnetic Compatibility
FAT	Factory Acceptance Test
FRA	Finalisation Release Approval
HVAC	Heating, ventilation and air conditioning
JB	Junction Box
kPa	Kilo Pascals'
LPS	Low Pressure Services
MTTR	Mean-Time-To-Repair
OEM	Original Equipment Manufacturer
OPCR	Outside Plant Control Room
OPC	Open Platform Communications
PS	Power Station

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PARICS	Participate, Accountable, Responsible, Inform, Consult, Sign-Off
PCM	Process Design Manual
PECM	Project Engineering Change Management
PFA	Pulverised Fly Ash
PLC	Programmable Logic Controller
PLCM	Project Life Cycle Model
PIS	Plant Information System
QCP	Quality Control Plan
RACI	Responsibility, Accountability, Consult and Inform
RAID	Redundant array of independent disks
ROC	Required Operating Capability
SANS	South African National Standards
SAT	Site Acceptance Test
SIT	Site Integration Test
SHE	Safety, Health & Environmental
SRD	Stakeholders Requirements Definition
AC	Alternating Current
DC	Direct Current
LV	Low Voltage
CT	Current transformer
VT	Voltage Transformer
SAS	Substation Automation System
IED	Intelligent Electronic Device
AFC	Approved for construction
OBL	Outside battery limits

2 MANAGEMENT AND START UP.

2.1 MANAGEMENT MEETINGS

- (1) Regular meetings of a general nature may be convened and chaired by the Project Manager as follows:

Table 1: Project Meetings

Title and purpose	Approximate time & interval	Location	Attendance by:
-------------------	-----------------------------	----------	----------------

Electrical Works for the Installation of the PLC and Scada for a period of 02 years at Matla Power Station

Risk register and compensation events	Weekly on Tuesday's and Thursday's at 08:00	<i>Employer's Project Manager Office</i>	<i>Employer, Contractor, Supervisor, and Quality inspectors.</i>
Overall contract progress and feedback	Bi-weekly via Ms Teams during the planning stage and daily when on site and work is being conducted. Site meetings are held at 08:00	<i>Employer's Project Manager Office</i>	<i>Employer, Contractor and Supervisor</i>

- (2) Meetings of a specialist nature may be convened as specified elsewhere in this Works Information or if not so specified by persons and at times and locations to suit the Parties, the nature and the progress of the works. Records of these meetings shall be submitted to the *Project Manager* by the person convening the meeting within five days of the meeting.
- (3) All meetings shall be recorded using minutes or a register prepared and circulated by the person who convened the meeting. Such minutes or register shall not be used for the purpose of confirming actions or instructions under the contract as these shall be done separately by the person identified in the conditions of contract to carry out such actions or instructions.

2.2 DOCUMENTATION CONTROL

2.2.1 DOCUMENT VERIFICATION AND VALIDATION

The *Contractor* to verify the loop and wiring diagrams supplied by the *Employer* by doing proper plant walks and they will mark-up and produce the updated versions. The drawings will be supplied to the *Contractor* after contract award

2.2.2 DOCUMENT MANAGEMENT

- (1) All documents supplied by the *Contractor* shall be subject to Eskom's approval.
- (2) The language of all documentation shall be in English.
- (3) The *Contractor* shall include the Eskom's drawing numbers in the drawing title block. This requirement only applies to design drawings developed by the *Contractor* and his Subcontractors.
- (4) Drawing numbers will be assigned by the *Employer* as drawings are developed.

2.2.3 DOCUMENT IDENTIFICATION

Electrical Works for the Installation of the PLC and Scada for a period of 02 years at Matla Power Station

- (1) Eskom will submit the Vendor Document Submission Schedule (VDSS) as per Appendix A of the works info to the *Contractor*.
- (2) The VDSS is revisable and changes must be discussed and agreed upon by all parties.
- (3) Changes in the VDSS can be additional documentation to be submitted, changes in submission dates or corrections in documentation descriptions, document numbers, etc.

2.2.4 DOCUMENT SUBMISSION

- (1) All project documents must be submitted to the delegated Eskom Representative with transmittal note according to Project / Plant Specific Technical Documents and Records Management Work Instruction 240-76992014.
- (2) In order to portray a consistent image it is important that all documents used within the project follow the same standards of layout, style and formatting as described in the Work Info
- (3) The *Contractor* is required to submit documents as electronic and hard copies and both copies must be delivered to the Eskom Representative with a transmittal note.
- (4) In addition, the *Contractor* shall be provided with the following standards which must be adhered to:
 - i. Project Handover Documentation Management Procedure (240-66920003).
 - ii. Project Documentation Deliverable Requirement Specification (240-65459834).
 - iii. Technical Documentation Classification and Designation Standard (240-54179170).

2.2.4.1 SHAREPOINT TRANSMITTAL

- (1) The *Contractor* shall submit all documentation to the Eskom Representative as well as the Project's Documentation Centre in the following media:
 - i. Electronic copies shall be submitted to Eskom Documentation Centre through SharePoint transmittal site that will be provided during contract award.
 - ii. Hard copies shall be submitted to the Eskom Representative accompanied by the Transmittal Note.

2.2.5 DRAWINGS FORMAT AND LAYOUT

- (1) The creation, issuing and control of all Engineering Drawings will be in accordance to the latest revision of 240-86973501 Engineering drawing Standard.
- (2) Drawings issued to Eskom will be a minimum of four hardcopies and electronic copies. The *Contractor* is required to submit electronic drawings in Micro Station (DGN) format, and scanned drawings in pdf format. No drawings in TIFF, AUTOCAD or any other electronic format will be accepted.
- (3) Drawings issued to Eskom may not be "Right Protected" or encrypted.

2.2.6 ENGINEERING CHANGE MANAGEMENT

Electrical Works for the Installation of the PLC and Scada for a period of 02 years at Matla Power Station

- (1) All design changes shall be performed in accordance to the latest revision of the Eskom Project Engineering Change Management Procedure (240-53114026) and the *Employer* shall ensure that *Contractor* is provided with latest revisions of this procedure.
- (2) Any uncertainty regarding this procedure should be clarified with the *Employer*. All design reviews will be conducted according to the Design Review Procedure (240-53113685).

2.2.7 PLANT CODING

- 1) Eskom KKS Key Part Standard (240-109607736) shall be used to allocate codes to plant or system included in the *works*. Plant Coding shall be undertaken by the *Employer* and as such the *Contractor* shall make available the following documentation to code:
 - i. Electrical
 - a. Single line diagrams
 - b. General arrangements (GA) for the charger
 - c. Cable schedules
 - d. Room layout
 - e. Schematic drawings
 - f. Parts list
 - ii. C&I
 - a. C&I architecture drawings
 - b. C&I cubicles
 - c. Cable block diagrams
 - d. Cable schedules
- 2) The *Employer* will assign a coding technician who will interact with the *Contractor* in coding the plant.
- 3) It is also the responsibility of the *Contractor* to consistently apply the KKS codes throughout the rest of the technical documentation which shall include, but not limited to:
 - i. Load schedules
 - ii. Board parts lists
 - iii. Cable block diagram
 - iv. Termination diagram
 - v. Alarm lists, loop diagrams
 - vi. Signal lists
 - vii. Schematic diagrams
 - viii. Termination diagrams
 - ix. Logic diagrams, etc.
- (4) The *Contractor* shall ensure that all documentation is coded (as per the codes assigned by the technician) prior submission to *Employer* for review.

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- (5) Coding and labelling of components inside electrical and C&I panels shall be done by the *Contractor*.

2.2.8 PLANT LABELLING

- (1) It is the responsibility of the *Contractor* to manufacture and install coded equipment's labels.
- (2) Labels are manufactured and installed according to Eskom Plant Labelling Abbreviation Standard (240-109607332).
- (3) The *Contractor* will label all coded equipment and labelling.
- (4) The Coding technician will do a quality check on the adherence to the Coding and labelling standards before installation on plant.

2.3 HEALTH AND SAFETY RISK MANAGEMENT

- (1) Health and safety file should be approved by Safety risk management department prior to any work commences on site
- (2) All work is to be done in accordance with OHS Act 85 of 1993, Matla plant procedures and Plant Safety Regulations. (240-150642762).
- (3) Matla power station SHEQ induction must be done before access to site can be granted
- (4) The contractor should ensure that all employees have acquired the required competency for the task they are performing.
- (5) The contractor to ensure compliance to updated legal requirements and other requirements.
- (6) BUY QUIET: All stakeholders are encouraged to purchase or rent quieter machinery, equipment, and tools to reduce worker noise exposure, contribute towards compliance to OHSA noise exposure limits and ultimately reduce the risk of noise induced hearing loss.

2.4 ENVIRONMENTAL CONSTRAINTS AND MANAGEMENT

- (1) All activities listed in the National Environmental Act 107 of 1998, EIA Regulations as amended, must have environmental AUTHORISATION before commencement of work.
- (2) The contractor shall comply with all applicable legal and other requirements.
- (3) The polluter pays principle will be applied.
- (4) The contractor manager shall ensure compliance with Eskom Matla Environmental procedures to ensure the prevention of pollution (refer: OMOP 4090 and 4402).
- (5) The last payment will be processed based on the status of the last housekeeping check sheet (Annexure C: OMOP 4402) of designated area.
- (6) EMS file based on ISO14001 will be required.

2.5 QUALITY ASSURANCE REQUIREMENTS

- (1) The contractor/executioner of work will be responsible for drawing up all QCP documentation and this must be approved by engineering and authorised by the Quality Department before commencing with the work.

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- (2) Contractors/executioner to adhere to QM 58 and OMOP4497 requirements
- (3) Number of NCR issued can affect your next tendering process.
- (4) The QCP shall be signed progressively by the Engineer/Supervisor, Eskom QC Inspector, Contractor QC Inspector and/or AIA.
- (5) No procuring of outage items without the approval of scopes by quality
- (6) All outage scopes creep and scopes addition should be approved by quality
- (7) No contractor should be in the possession of scopes for execution without the scopes approved by quality
- (8) The contractor is subjected to quality auditing at any point in time during execution of scope

2.6 PROGRAMMING CONSTRAINTS

- (1) The *Contractor* submits a programme within 1 week of the contract date.
- (2) The program shall be in Microsoft Excel or Projects format (preferably 2010 version or lower)
- (3) The programme indicates:
 - i. The hour duration of each activity
 - ii. The working calendar (number of hours per day, days per week)
 - iii. The exact quantity of people per day.

2.7 INVOICING AND PAYMENT

- (1) Within one week of receiving a payment certificate from the *Project Manager* in terms of core clause 51.1, the *Contractor* provides the *Employer* with a tax invoice showing the amount due for payment equal to that stated in the *Project Manager's* payment certificate.
- (2) The *Contractor* shall address the tax invoice to Eskom Holdings SOC Ltd and include on each invoice the following information:
 - i. Name and address of the *Contractor* and the Project Manager;
 - ii. The contract number and title;
 - iii. *Contractor's* VAT registration number;
 - iv. The Employer's VAT registration number 4740101508;
 - v. Description of service provided for each item invoiced based on the Price List;
 - vi. Total amount invoiced excluding VAT, the VAT and the invoiced amount including VAT;
 - vii. Add procedures for invoice submission and payment (e.g. electronic payment instructions)

2.8 INSURANCE PROVIDED BY THE EMPLOYER

Refer to the Contract Data Section 8 – Risks and Insurance.

Electrical Works for the Installation of the PLC and Scada for a period of 02 years at Matla Power Station

2.9 CONTRACT CHANGE MANAGEMENT

- (1) The *Contractor* or the *Project Manager* notifies each other of any event which may lead to a change in agreed terms as per NEC 3.

2.10 PROVISION OF BONDS AND GUARANTEES

- (1) The form in which a bond or guarantee required by the conditions of contract (if any) is to be provided by the *Contractor* is given in Part 1 Agreements and Contract Data, document C1.3, Sureties.
- (2) The *Employer* may withhold payment of amounts due to the *Contractor* until the bond or guarantee required in terms of this contract has been received and accepted by the person notified to the *Contractor* by the *Project Manager* to receive and accept such bond or guarantee.
- (3) Such withholding of payment due to the *Contractor* does not affect the *Employer's* right to termination stated in this contract.

2.11 RECORDS OF DEFINED COST, PAYMENTS & ASSESSMENTS OF COMPENSATION EVENTS TO BE KEPT BY THE CONTRACTOR

- (1) The *Contractor* may keep records of payment and assessments of compensation events if he deems it necessary.

2.12 TRAINING WORKSHOPS AND TECHNOLOGY TRANSFER

2.12.1 GENERAL REQUIREMENTS

- (1) The *Contractor* provides training on the equipment and systems included as part of the *works* to the various categories of the *Employer's* technical staff for the duration of the *works*.
- (2) All training provided by the *Contractor* is customised for Matla Power Station and is directly applicable to the actual equipment hardware and software supplied for the *works*.
- (3) Training is focused on the specific Matla Power Station Slurry Plant Control Systems' architecture, configuration, layout, equipment, software, hardware, and design that the *Contractor* provides for the *works*.
- (4) Generalised training based on the *Contractor's* generic control system architecture, HMI and design philosophies is not acceptable.
- (5) Training material and tools are not shared by trainees during the training.
- (6) The training is provided as per the detailed training programme and prospectus accepted by the *Project Manager*.
- (7) Maintenance staff are trained and authorised to perform certain maintenance activities such as replacement of defective components and general servicing during outages.

Electrical Works for the Installation of the PLC and Scada for a period of 02 years at Matla Power Station

2.12.2 TRAINING CATEGORIES

- (1) Practical hands-on training for each individual trainee forms an integral part of each of the courses in these categories:
 - i. Training of Maintenance staff.
 - ii. Training of Operators.
 - iii. Training of engineering staff.
- (2) The elements of the training are described in the subsections below.

2.12.3 TRAINING OF ENGINEERING AND MAINTENANCE STAFF

- (1) Engineering and Maintenance training includes, as a minimum:
 - i. Familiarisation with the documentation forming part of the *works*, including drawings.
 - ii. Design and configuration.
 - iii. Switchgear component familiarisation.
 - iv. Switchgear installation
 - v.

2.12.4 TRAINING OF OPERATORS

- (1) Operator training includes, as a minimum:
 - i. Familiarisation with the documentation provided as part of the *works*, including drawings with equipment lists.
 - ii. Design and configuration.
 - iii. Operator instructions and operating philosophies.

2.12.4.1 TRAINEE PARTICIPANTS

- (1) The total number of participants to be trained is as follows:

i. Engineering	: 8
ii. Operator	: 8
iii. Maintenance	: 6 (or More)
- (2) The *Employer* bears the cost of salaries, accommodation, travelling expenses and other allowances of his personnel during the training, but all other training costs are borne by the *Contractor*.
- (3) There shall be a minimum of two training sessions for each of the disciplines identified (e.g. engineering, operating and maintenance)

2.12.4.2 TRAINING DOCUMENTATION

- (1) The *Contractor* provides all course material including manuals.
- (2) The course material is in English and includes all third party documentation.

Electrical Works for the Installation of the PLC and Scada for a period of 02 years at Matla Power Station

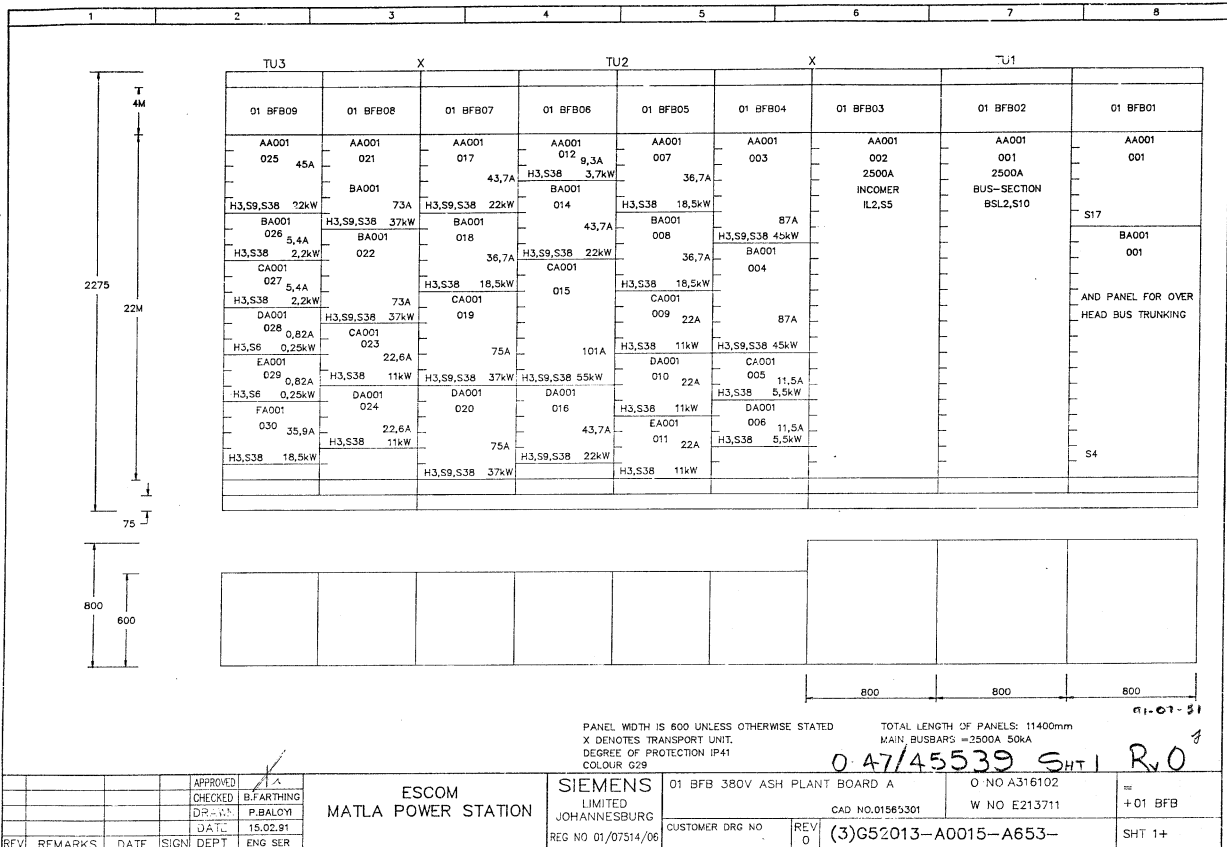
- (3) Printed and soft copies of the training documentation are supplied for each trainee plus an additional 1 hardcopy master set and 1 soft copy.
- (4) All training documentation provided by the Contractor is customised for Matla Power Station.
- (5) The training documentation contains the specific Slurry Plant LV Switchgear specifications, operating and maintenance provided by the Contractor as part of the works.
- (6) Training manuals are continuously updated by the Contractor up to the date of issue of the Defects Certificate for the whole of the works.

3 ENGINEERING AND THE CONTRACTOR'S DESIGN

3.1 EMPLOYER'S DESIGN

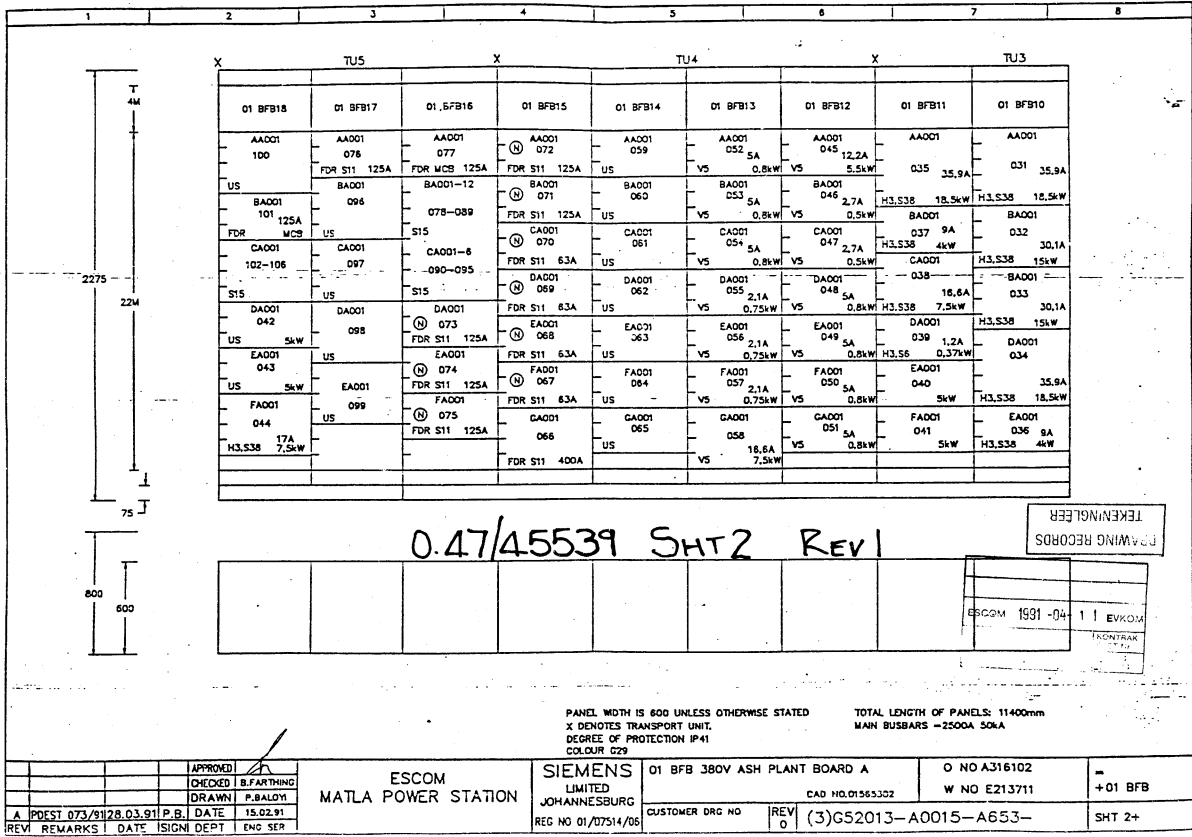
3.1.1 SYSTEM IDENTIFICATION (AS BUILT LAYOUT)

SWITCHGEAR GENERAL ARRANGEMENT

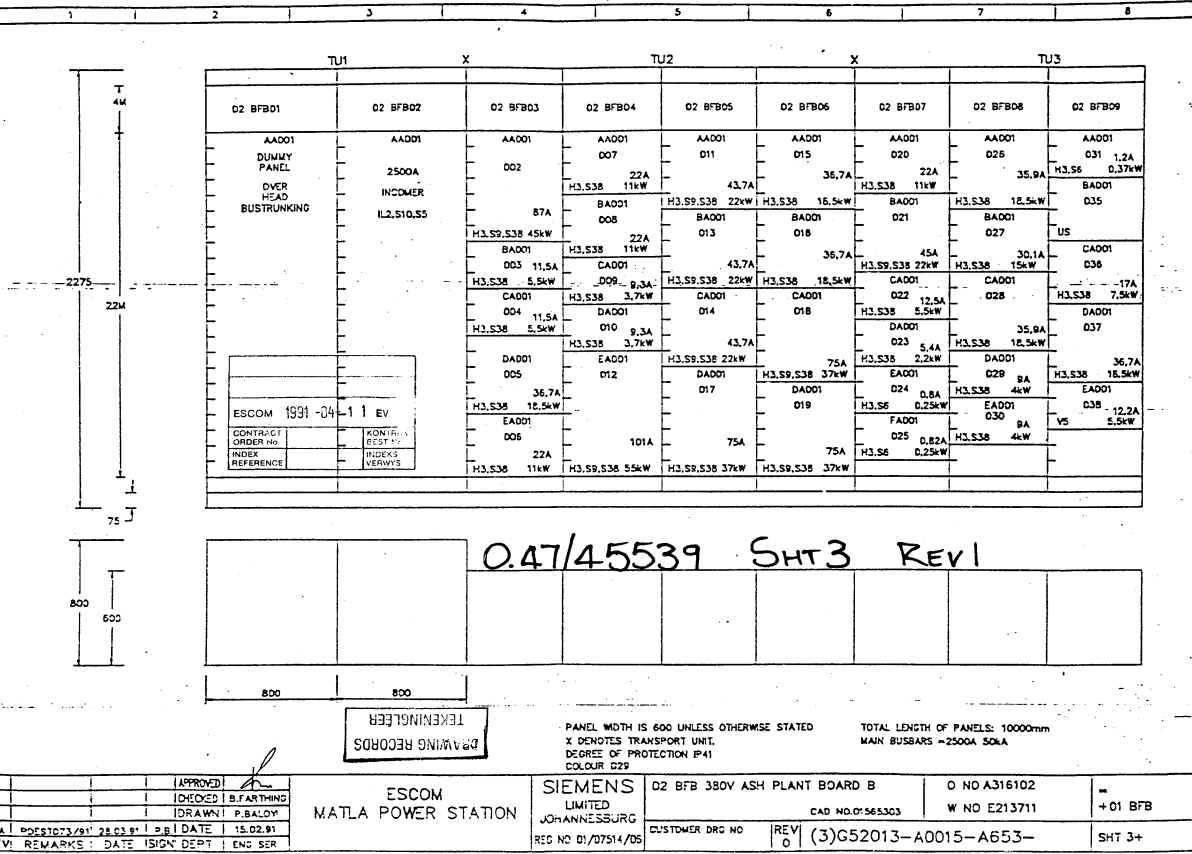


Electrical Works for the Installation of the PLC and Scada for a period of 02 years at Matla Power Station

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Electrical Works for the Installation of the PLC and Scada for a period of 02 years at Matla Power Station

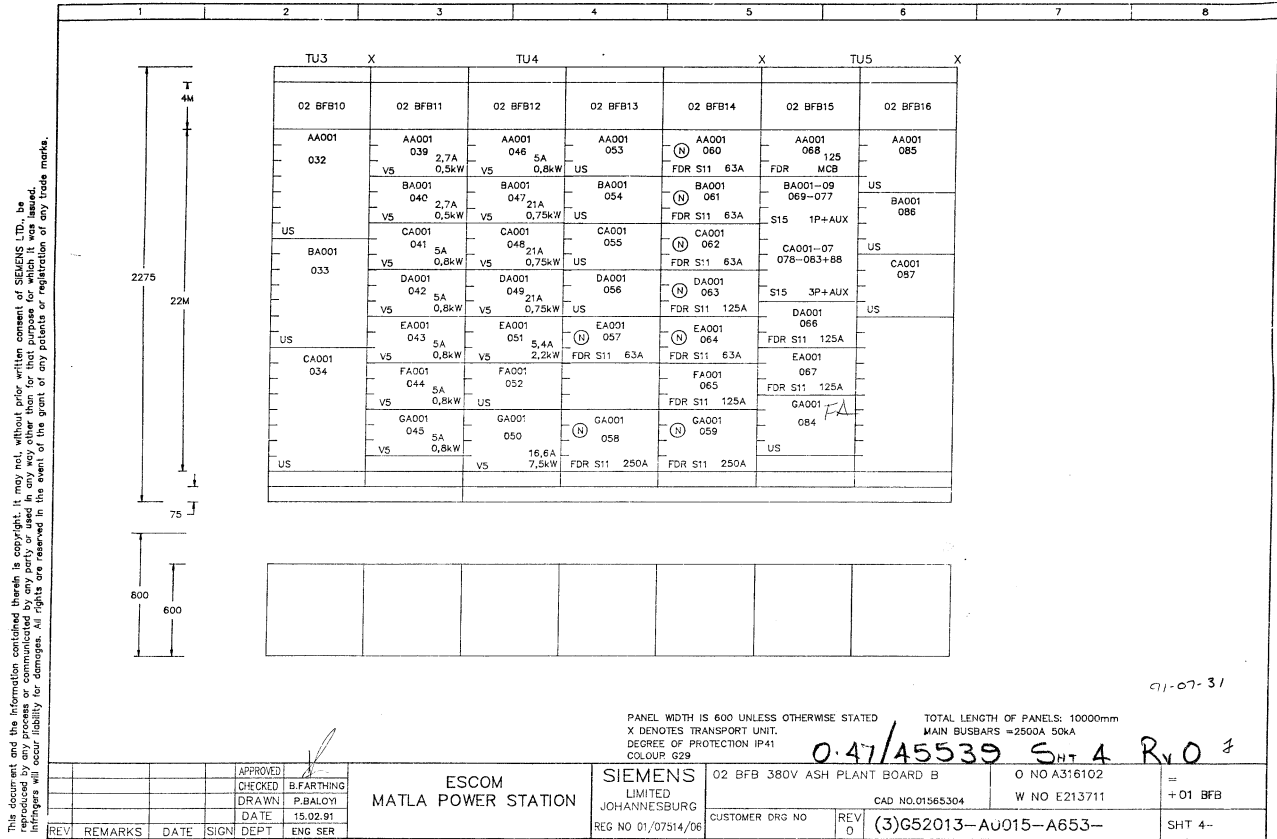


Figure 1: Existing Slurry Plant LV Switchgear Layout

SWITCHGEAR, PROTECTION AND RETICULATION

Figure 2 shows the slurry plant electrical reticulation layout, as may be seen the 400V Ash plant boards feed from the 11kV Ash plant boards via a 1.6MVA 11kV/400V transformer (Dyn11) and the 11kV boards fed from station boards 1 and 2. The plant reticulation is designed to allow for either of the boards to also run from the bus section breaker as shown in figure 2 below. The load transfer from A and B boards are performed via a dead bus transfer which is manually operated.

The auxiliary control voltage on the switchgear boards shall be maintained with a Dip Proof Inverter which shall be maintained by the *Employer*.

Electrical Works for the Installation of the PLC and Scada for a period of 02 years at Matla Power Station

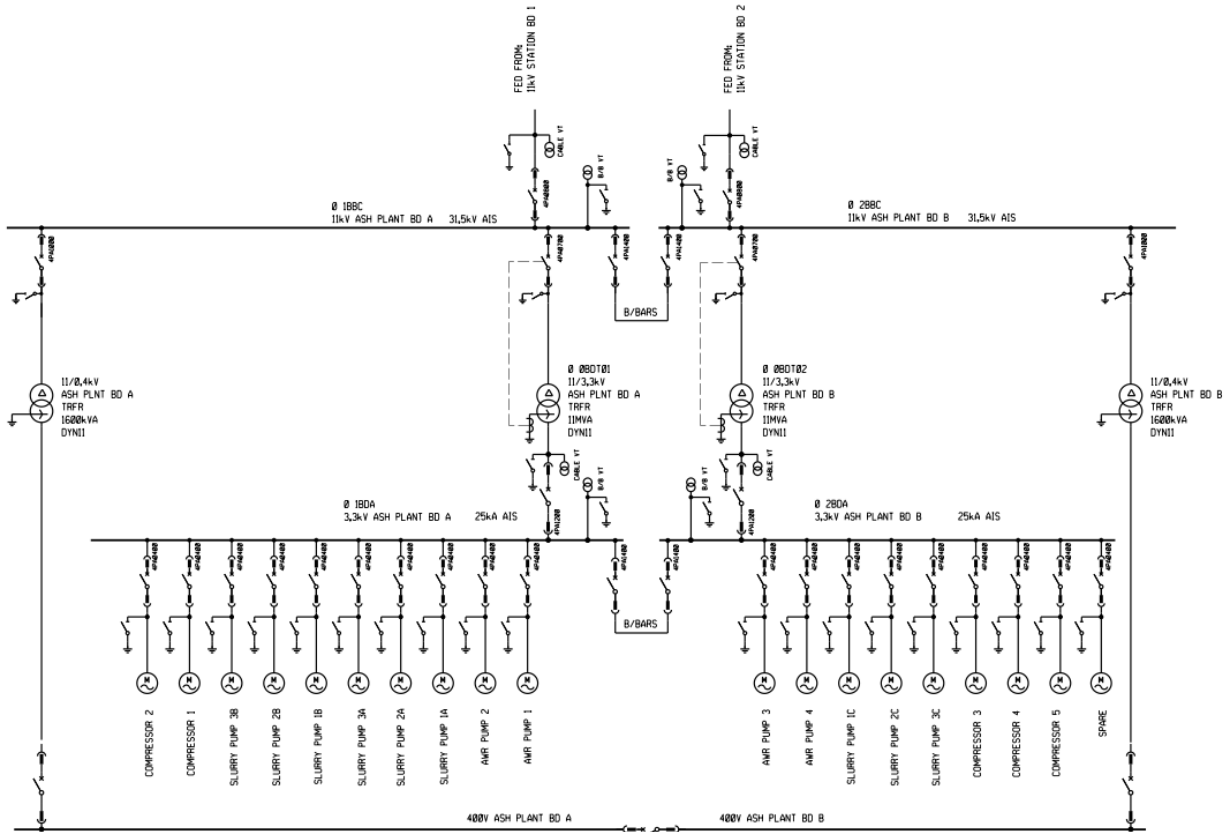


Figure 2: Slurry plant electrical reticulation layout.

The circuit breakers currently installed are the Siemens 3WN (fixed mount) circuit breakers and these are compliant with IEC 60947; it is proposed that these circuit breakers be replaced with Siemens 3WA breakers.

Table 2 shows a high level comparison between the 3WN and 3WA circuit breakers proposed.

Table 2: LV ACB parameter comparison

Parameter	3WN1771-1WA88 circuit breaker	3WA circuit breaker
U _E	660V/ 690V	690/1000
I _{CN}	80kA	66kA
I _{cw} (1s)	80kA	55kA
I _N	3150A	3200
Size	III	Must match existing
Poles	3	3
Type	Withdrawable	Withdrawable
Breaking Medium	Air	Air

Since the panels were built to match the existing panels any new circuit-breaker installed will require the Contractor to perform pre-measurements in order to plan for all of the upfront modifications which may be required for fitting the circuit-breakers.

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Figure 3 shows the electrical protection scheme employed on the A and B board incomers, an assessment of the protection scheme and assessment of the protection settings shows the scheme uses the following elements on a CAG 39 phase 1 relay:

1. Phase over current,
2. Earth fault protection.
3. DC fail protection alarm

It must be noted that this protection relay does trip the LV circuit breaker has a cross thrip to the 11kV feeder breaker this was implemented due to the high LV network fault levels and historically low tripping reliability of LV circuit breakers.

Since the protection scheme is not compliant with with 240-56357424/240-143485806, the following modifications are proposed on the protection system:

1. Replacement of the CAG 39 and MCCG over current and earth protection relays with a modern SIPROTEC protection relay (7SJ) which are currently used on the refurbished units, this will assist with standardization, all components and relays shall be approved for use on Eskom generation plant 240-56227589.
2. The protection scheme shall use IEC 61850 to allow for automated load transfer. The load transfers shall be dead load transfer and this scheme shall be compliant with 240-56361454.
3. The load transfer shall be implemented via the protection relays from Ash plant board A to B and vice-versa,

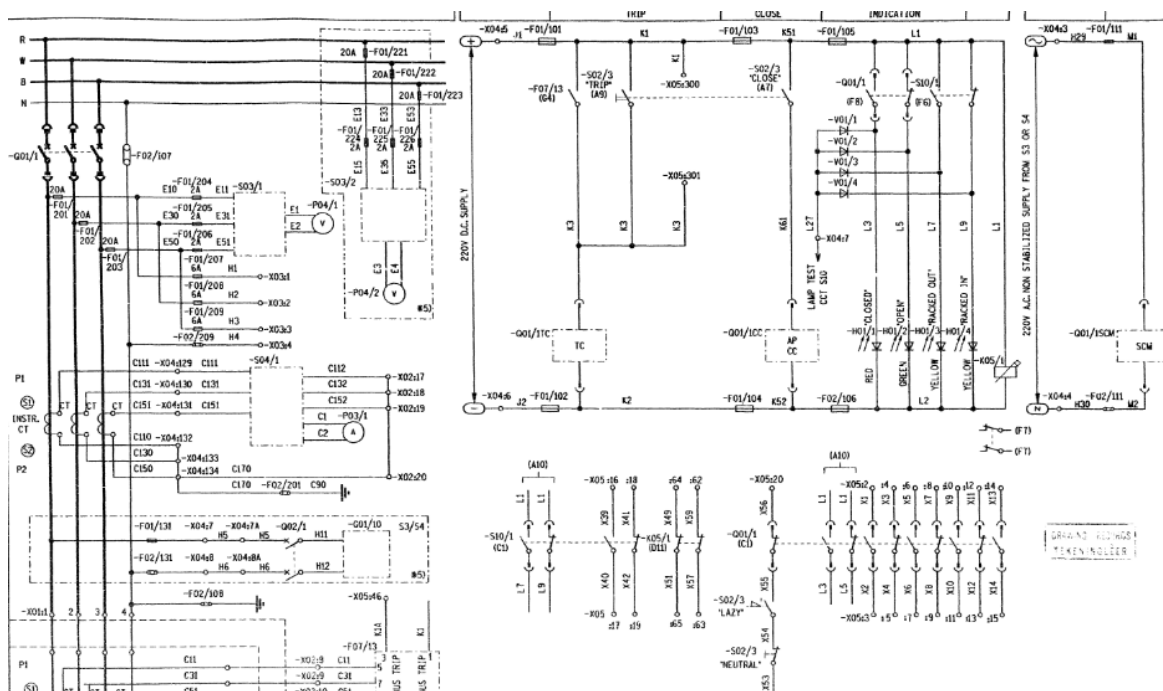


Figure 3: A and B board incomer electrical protection scheme.

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The CT and VT will not be replaced as these are well suited to the existing switchgear based on the existing load flow and fault level studies.

The 220VDC for the switchgear control and tripping circuits currently feeds from the existing charger panels where the 220VDC is generated and this is distributed to all of the switchgear boards. The 220VDC chargers will be installed by others and shall be utilised to feed the switchgear tripping and control circuits. With the removal of the charger panels each of the individual panels shall have a dedicated feeder from the new 220VDC chargers.

Matla power station electrical and C&I refurbishment project will not be performing any work on these LV boards, future Slurry plant projects (Slurry plant upgrade and Slurry plant refurbishment project) were assessed to determined future load growth requirements and no significant changes noted.

The *Employer* will provide the following documentation/drawings:

- i. Existing and Proposed Substation Layouts (e.g. Charger placement within the substation)
- ii. Updated Single Line Drawings
- iii. Updated Switchgear Schedules
- iv. Protection and Functional Block diagrams
- v. Relevant Eskom Specifications and Drawings
- vi. Existing and proposed I/O Functional Block Diagrams

All *Employer* information and property made available to the *Contractor*, including the works done by the *Contractor* for the *Employer*, is confidential and may not be disclosed to others.

3.2 PARTS OF THE WORKS WHICH THE CONTRACTOR IS TO DESIGN

- 1) Requirements for retrofitting of LV Switchgear and controlgear assemblies's outgoing functional units (feeders):
 - All circuits shall be made at the *Contractor's* factory to reduce execution time.
 - Expected execution time for the modification is 8 hours i.e. the board shall be down for a period of about 8 hours for all changes to occur.
 - Cables located in the fault free zone (unprotected live conductors) shall be brazed and phase segregated Cables in the fault free zone (Unprotected live conductors) shall be replaced with double insulated cables.
 - Wiring terminals at the back of panel shall be IPXXB in accordance with SANS 60529.
 - Arc flash barrier to be installed for incomer circuits on the supply (line) side of the SCPD.
 - For feeder functional units, the arc flash barrier shall be on the supply (line) side of the SCPD.
 - All functional units with plastic door hinges must be replaced with metal hinges.
 - Panel door earth wire must be re-installed if not available.
 - *Contractor* to provide a component list per functional unit and type of all components used for retrofitting.

Electrical Works for the Installation of the PLC and Scada for a period of 02 years at Matla Power Station

- Standardisation must be accomplished by ensuring that circuits of the same power rating (for motor starters) have identical components up to breaker level.
- Circuits shall be designed as per minimum requirements below.
- All interlocks and interfaces on functional units must be reinstated.
- The *Employer* shall provide standard schematic circuits as a guide for the *Contractor*.
- Feeder circuits;
 - i. All feeder circuit shall have MCCB as the SCPD (Short Circuit Current Protection Device) whose current rating shall be specified on the load schedule.
 - ii. The shaft of the SCPD shall protrude to the outside of the functional unit door to allow for closed door operation.
 - iii. Fixed functional unit doors with plastic hinges must be replaced with metal hinges.
 - iv. Indicator lights and local control start and stop push buttons shall be located outside on the functional unit door.
 - v. Current and voltage indications if required shall also be located on the outside of the functional unit door.
- Motor circuits;
 - i. Motor starters shall incorporate isolation and switching facilities, overload and short-circuit protection, test and remote controls and indication as shown on the typical standard schematic diagrams to be provided by the Employer.
 - ii. Protection coordination shall be type 2 coordination and evidence shall be provided to the EMPLOYER.
 - iii. All held-in contactors' coils including interposing relay contactors (ITP) coils shall be rated for 230V AC.
 - iv. Each motor functional unit shall have a running and stop indication in front of the functional unit.
 - v. A selector switch shall be provided to offer a selection between local and remote operation. This selector switch shall be installed in the functional unit.
 - vi. All functional units shall have X07 interface block for remote signal termination
 - vii. The shaft of the SCPD shall protrude to the outside of the circuit door to allow for closed door operation
- Essential supply devices
 - i. All boards with motor circuits shall have DPI (Dip Proof Inverters) for transient undervoltage withstand.
 - ii. . The DPI shall be installed at the supply point of the control voltage
 - iii. . All switchgear with IEDs on the incomers shall have battery charger system rated for 220V to supply the IEDS, spring rewind, close and open coils of incomer or bus section circuit-breakers.
- b. Replacement of the incomer and bus section circuit-breakers with none obsolete circuit-breakers Siemens 3WA circuit-breakers of the appropriate specifications;

Electrical Works for the Installation of the PLC and Scada for a period of 02 years at Matla Power Station

- The IEDs of the LV switchgear must be the same or have means to communicate (IEC 61850) with those IEDs used on the Station's MV switchgear to enable ease of integration to the existing network and facilitate standardisation.
 - The IEDs for the incomer circuits shall also be able of controlling the bus section circuit-breaker.
 - c. Protection and control schemes in accordance with the protection functional and interface block diagrams (Referenced Documents) and 240-56357424
 - d. Interlocking system in accordance with 240-56357424, 240-56227516 and applicable
- 2) The *Contractor* is responsible for verifying and identifying all scope requirements for the plant systems, as part of the *Contractor's* engineering and design effort in order to meet the functional and performance requirements of the works.
- 3) The *Contractor* is responsible for the design of the following as a minimum:
- e. Switchgear functional units (feeders) in accordance with:
 - i. 240-56227516 and SANS 61439
 - ii. Technical Schedule A and B
 - iii. Switchgear Schedules
 - f. Layout of the functional units and panel controls
 - g. Replacement of the incomer and bus section breakers with none obsolete breakers Siemens 3WL breakers of the appropriate specifications
 - h. Protection and control schemes in accordance with the protection functional and interface block diagrams (Referenced Documents) and 240-56357424
 - i. Interlocking system in accordance with 240-56357424, 240-56227516 and applicable
- 4) Other requirements of the *Contractor's* design;
- i. The Contractor shall use the information provided by the Employer in the form of load schedule and essential power supply size documents to specify the required Battery chargers for switchgear assembly. The Contractor must provide the specific battery charger ratings that will be suitable for the switchgear assembly circuits and IEDs.
 - ii. Furthermore during the detail design phase the Contractor shall verify the load schedules with current plant, should there be no load schedule available or if the load schedules are missing some information, then the Contractor shall be responsible for compilation and/ or amendment of load schedules and then the Employer shall review.
 - iii. The switchgear specific designs including all the protection requirements are to be incorporated into the final design of the schematic diagrams. All existing plant interfaces are to be considered and verified during the design.
 - iv. The Contractor provides the Engineering Design System (EDS) to illustrate the engineering methodology that will be used to ensure conformance with the Employer's design requirements.

The Contractor shall provide an estimation of the amount of heat dissipated by the offered components.

Electrical Works for the Installation of the PLC and Scada for a period of 02 years at Matla Power Station

3.3 PROCEDURE FOR SUBMISSION AND ACCEPTANCE OF CONTRACTOR'S DESIGN

3.3.1 DESIGN REVIEW PROCEDURE

The *Contractor* is the Design Authority as defined in the Design Review Procedure 240-75005287. The *Contractor* is responsible for executing the design and all associated works in the design procedure and conduct all the design reviews as specified in this procedure. The *Contractor* and the *Employer* are both responsible for conducting the following design reviews:

- a. Design Freeze Review
- b. Integrated Design Review
- c. Construction Completion Review
- d. Acceptance Testing Review

3.3.2 ENGINEERING CHANGE PROCEDURE

The *Contractor* takes note of the *Employer's* Engineering Change Procedure 240-53114002. An engineering change includes any proposed change originating from engineering, *Contractors*, project management or construction management.

The Engineering Change Procedure applies to the *Employer's* personnel or *Contractor's* performing engineering or engineering related work where the quality of the engineering work performed is the direct responsibility of Eskom.

3.3.3 PROCESS FOR SUBMISSION OF DOCUMENTS

The *Contractor* submits all documents according to the accepted VDSS. The process for the submission of documents is described below:

- a. The *Contractor* submits the documents/drawings to the Project Manager.
- b. The *Employer's* Document Controller registers the documents.
- c. The *Employer's* Document Controller will supply the documents/drawings to all relevant parties within the Employer's project team.
- d. The *Employer's* project team reviews the documents/drawings and will submit all comments or inputs to the Project Manager and the Project Manager submits to the *Contractor* for consideration.
- e. If the *Employer* finds major deficiencies in the submitted documents/drawings, the *Contractor* revises the documents/drawings and resubmits to the Project Manager.

Electrical Works for the Installation of the PLC and Scada for a period of 02 years at Matla Power Station

- f. The *Employer* reviews the documents/drawings and if no major deficiencies are found, the *Contractor* organises a Design Review session to which employer shall be invited for review
- g. The *Employer* and the *Contractor* conduct a Design Review.
- h. If any fundamental errors were found in the designs or further actions are required, the *Contractor* record all concerns raised and revises the designs for resubmission to the *Employer* via the project manager.
- i. The *Contractor* organises a Design Review session once all designs were revised according to the concerns raised by the *Employer*.
- j. If no fundamental errors were found in the designs during the Design Review session, the *Contractor* compiles the Design Review minutes or report and submits it to the Project Manager.
- k. The *Employer's* Document Controller registers the report.
- l. The *Employer's* project team reviews the *Contractor's* report/minutes. If the report/minutes are not acceptable, the *Contractor* revises the report/minutes and resubmits to the Project Manager.
- m. The Project Manager will accept the *Contractor's* design once the report/minutes are accepted by the *Employer's* project team.

3.3.4 TIME REQUIRED FOR ACCEPTANCE OF DESIGNS

Not later than one month after receipt, the Project Manager will return one copy of the drawing marked "Accepted", "Accepted as Noted" or "Not Accepted", as may be appropriate. The notations "Accepted" and "Accepted as Noted" authorize the *Contractor* to proceed with the manufacture of the Plant covered by such drawings subject to the corrections, if any, indicated thereon. Where prints or drawings have been "Not Accepted" or "Accepted as Noted" the *Contractor* makes the necessary revisions on the drawings and submit further copies for acceptance in the same procedure as for the original submission of drawings. Every revision shows by number, date and subject in the revision block on the drawing.

3.4 OTHER REQUIREMENTS OF THE CONTRACTOR'S DESIGN

3.4.1 SYSTEM INTERFACE

The *Contractor* is responsible for all system interfaces which forms part of the Works. The *Employer* will provide the relevant information defining the system interfaces. The *Contractor* caters for all the identified interfaces and shall provide for any additional 15% capacity terminal interfaces.

3.4.2 EQUIPMENT LAYOUT

The *Employer* will provide the existing and proposed substation layouts. The substation layouts can be seen in Appendix H. The *Contractor* is responsible for the as built substation layouts after the Plant is installed.

The *Contractor* is responsible for the final positioning of the Plant. The *Contractor* assesses any possible clashes with the existing structures and equipment in the substations. The *Contractor* notifies the Project Manager of any possible clashes before the Plant is delivered to site after detailed plant assessments are completed and approved in consultation with the *Employer*.

Electrical Works for the Installation of the PLC and Scada for a period of 02 years at Matla Power Station

3.4.3 CURRENT TRANSFORMERS AND PROTECTRION RELAYS FOR MOTORS ABOVE 30KW AND CRITICAL MOTORS

The *Contractor* shall ensure that all motors which are above 30kW or larger and critical/ essential motors shall be fitted with approved current transformers which are compliant with 240-56357424. The protection circuits shall be in line with 240-56357424 and all protection relays used shall be 240-56227589 approved. The *Contractor* specifies and supplies all the required neutral star side current transformers in accordance with 240-56357424.

3.5 DESIGN OF EQUIPMENT

3.5.1 GENERAL

The *Contractor* shall provide detailed schematic drawings including all of the component schedules for the proposed circuits along with relevant technical equipment type tests. The *Contractor* completes Technical Schedule A and B in Appendix 2 of Part 3A to provide guarantees on the offered Plant concerned.

The *Contractor* designs protection schemes that comply with 240-56357424 and 240-56227589 and Part 3B of this Works Information. The *Contractor* completes Technical Schedule A and B in Appendix Jof Part 3B to provide guarantees on the offered Plant.

3.5.2 RATING AND OPERATING CONDITIONS

- a. The *Contractor* shall estimate the functional unit heating performance based on feeder circuit wattage losses and provide these to the employer. Consideration and or recommendations must be provided to ensure compliance with 240-56227516 as far as possible.
- b. Ratings for switching devices are in accordance with 240-56227516.
- c. Switchgear operating and service conditions are also stipulated in 240-56227516.

3.5.3 PANEL DESIGN AND CONSTRUCTION

The *Contractor* shall not be allowed to alter or modify the main switchgear busbar, new holes may be drilled to for all new terminations as required, where possible reuse of existing terminals would be preferred in order to minimize conductor loss. All work shall be in line with the requirement of 240-56227516. If is required that all functional units with exposed copper busbars or access to

3.5.4 CIRCUIT BREAKERS

Circuit breakers are provided as per Switchgear Schedules in Appendix A and spec 240-56227516.

3.5.5 EARTHING DEVICES

The switchgear design includes busbar and cable earthing devices as an integral part of the associated functional unit as per Switchgear Schedules in Appendix A. The earthing devices are as per GGSS1201.

Electrical Works for the Installation of the PLC and Scada for a period of 02 years at Matla Power Station

3.5.6 ACCESSORIES

Each functional unit is equipped with accessories to meet the design requirements and the accessories comply with 240-56227516.

3.5.7 DESIGN ACCEPTANCE AND TYPE TESTING

3.5.7.1 TYPE TESTING

The type tests and special tests are carried out on all types of functional units in accordance with 240-56227516, applicable sections of SANS 556-1 and

The *Contractor* provides the relevant certificates and test reports to prove the compliance with 240-56227516. The minimum requirements for applicable type tests applicable on LV Switchgear functional units shall be agreed upon between the employer and *Contractor* as per 240-56227516 . The *Contractor* shall be required to complete all applicable sections of 240-56227516

Applicable tests/verifications to be done according to sections 3.1.2.2 to 3.1.2.8. of 240-56227516 for when modifications are made to an ASSEMBLY.

3.5.7.2 ROUTINE TESTS

Routine tests are done by the accredited test authority in accordance to 240-56227516. The performance of the functional units as well as the associated protection schemes is proven to comply with the technical requirements stipulated in this Works Information.

Two soft and hard copies of the final routine test reports for each functional unit of the Plant are provided by the *Contractor* not later than the delivery date of the Plant.

3.5.8 COMPONENTS ACCEPTANCE

All active components of the Plant that do not form part of the OEM's original design are subject to approval by the Employer. The component complies with the relevant requirements of this Works Information as a minimum.

Where required, the *Contractor* provides calculations to prove the component application, design and compliance to the requirements. The relevant schematic drawings are used for the acceptance of component application. Should the requirements not meet the component application design requirement, the additional cost is borne by the *Contractor*.

The *Contractor* provides original copies of the technical documentation of each component in a file complete with contents list as well as all calculations or justification per component. *The Contractor* submits two copies of files labelled Components Acceptance Application in this regard.

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3.5.9 DETAIL DESIGN FREEZE

After Contract Award, the *Contractor* performs Detail Design in accordance to Employer's requirements presented by Typical Schematic Diagrams. The designs are agreed with the Employer to achieve Design Freeze status.

The *Contractor* submits the following data in neat hardcopies and softcopy files for acceptance by the Project Manager before the Design Freeze status can be declared as a minimum:

- a. Technical Schedules A and B
- b. Compliance Schedules
- c. Engineering Change Register
- d. Single Line Diagrams for Switchboards
- e. General Arrangement Drawings
- f. Substation Layouts
- g. Switchgear Schedules
- h. Protection Functional and Interface Block Diagrams
- i. Schematic Diagrams for Protection and Control Systems
- j. Component Schedules
- k. Technical Manuals
- l. Accepted Prototype for the functional unit.

The Employer will accept the following set of drawings, per board, before any manufacturing can take place:

- a. General arrangement drawings for each switchboard;
- b. Switchgear schedule for each board with reference to component schedule;
- c. Schematic diagrams for each circuit (this must include all the wire numbers, termination numbers, termination strip numbers, fuse sizes and spare contacts);
- d. Component schedule for each circuit on the ASSEMBLY;

3.5.10 DESIGN PROTOTYPE ACCEPTANCE

The *Contractor* designs, manufactures and tests one complete functional unit feeder as per Switchgear Schedule if the non OEM parts shall be used in order to demonstrate type 2 coordination and detailed test reports shall be provided after Contract Award. The prototype switchboard complies fully with this Works Information.

The prototype functional Unit is designed and manufactured within six months of Contract Award.

The following data must be submitted before any manufacturing on the prototype Functional Unit can start:

- a. List of components used on the prototype functional units.
- b. Technical Manuals.

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- c. Type Test Certificate of all active components. If evidence is available of type tests already made on similar component, this may, subject to the Project Manager's approval, be acceptable in lieu of the relevant tests.
- d. Type Test Certificates and Reports
- e. General Arrangement of the prototype functional units.
- f. Schematic Diagrams of the prototype functional units..
- g. Buswiring Diagrams of the prototype functional units..
- h. Protection and Control Logic Diagrams of functional units if applicable
- i. Component Schedule for each circuit used on prototype switchboard.

After the completion of the manufacturing of the prototype Functional Unit, it is tested in accordance with the required routine tests specified in 240-56227516. The test requirements are agreed between the Employer and the *Contractor*. All tests and results are documented and signed by the Project Manager and the *Contractor*.

A technical manual for each design prototype Functional Unit is required after the completion of the tests. The manual contains the information on the functional unit as listed above, the test reports as well as photos of the construction, layout and wiring of the functional Unit and fitment within the existing switchboard. This information is used as a reference for further manufacturing.

3.5.11 MANUFACTURING RELEASE

The prototype functional unit is tested or type-test certified, and accepted by the Project Manager before the manufacturing process of the functional unit retrofits can start.

The Employer accepts the set of drawings, per board for all functional units, as per all requirements of 240-56227516

3.5.12 SWITCHGEAR ROOMS

The following general requirements apply with regards to switchgear rooms:

- a. The design layout indicating the recommended height, position with respect to switchgear location and size of the venting ducts is provided to the Employer for review.
- b. The IP rating of the vents is IP41 in accordance with IEC 60529.
- c. The cable entry openings do not jeopardise the integrity of the substation floor. The *Contractor* provides the details of the weight and dimensions of the switchboards offered to the Employer for review (which includes the centre of gravity).
- d. Cable entry and arc ducting requirements is checked against the structural design of the rooms to avoid clashes with other structures.
- e. The repositioning of lights inside the substations is performed by others. The lights are repositioned to suit the switchgear internal arc venting on the top of the switchgear. No light fittings are allowed within the pressure relief zone of the switchgear.

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- f. The *Contractor* provides an estimation of the amount of heat dissipated by each switchboard with the tender as per Appendix J of Part 3A. The HVAC system is provided by others.
- g. The room floor plan drawings are provided as part of the Works under Referenced Drawings. The *Contractor* provides the Plant layout designs for acceptance by the Project Manager.
- h. The *Contractor* liaises with others to confirm the final position of power and control cable entries, subject to acceptance by the Employer.

3.5.13 SPECIAL DESIGN REQUIREMENTS INTERPOSING RELAYS

The *Contractor* is responsible for supplying interposing relays at the correct voltage levels for the PLC. The 24V DC interposing relay will be used to control the breaker from the PLC. The requirement of the interposing relays is indicated on the Switchgear 240-56227516 and 240-56227589

3.5.14 PLANT INTERFACES

The *Contractor* is responsible for providing sufficient spare contacts as per the Technical Schedule A and B Appendix J in 240-56227516. These contacts would be used to trip the circuit breaker from pressure switches etc. as per the existing designs at the Power Station.

3.6 EQUIPMENT REQUIRED TO BE INCLUDED IN THE WORKS

3.6.1 OPERATING AND MAINTENANCE TOOLS

The *Contractor* provides any special maintenance tools and equipment for the switchgear as per 240-56227516, the *Contractor* also supplies the necessary toolbox for the storage of the tools. The numbers of operating and maintenance tool sets are specified in Schedule A of 240-56227516

Any special tools or keys that may be required for maintenance or for adjustments are provided. Handling equipment is provided to facilitate the removal from the housing of the withdrawable devices weighing more than 25 kg unless the device carriage itself is designed for the duty.

3.7 WORKS AND THINGS FOR THE WORKS SUPPLIED BY THE EMPLOYER/OTHERS

SUPERVISOR AND RESPONSIBLE PERSON COURSE

The *Contractor* appoints two people to attend necessary training intervention or course provided by the *Employer* for authorisation to take out a work permit. No work will commence without an authorised supervisor and responsible person on site. The authorisation process will take at least three to four weeks.

3.7.1 CABLING

The instrumentation and power cabling where deemed necessary is provided by the *Contractor* and shall be fully compliant with 240-56227443 Requirements for Control and Power Cables for Power Stations Standard.

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The core drilling for cables, sealing the cable slots, disconnecting the existing equipment and cables, reconnecting the cables and repositioning the lights is the responsibility of the *Contractor*.

- The *Contractor* provides the detailed technical specification for all power cable plugs, terminations and lugs, all crimps for conductors above 4mm² shall be hexagonal crimp and shall comply with 00.0/10341. The power cable plugs will be supplied by the contractor.
- The *Contractor* to re-use the existing instrument/trunk cabling that is currently installed on the existing PLC cubicles. A cable schedule is provided as per Appendix B and the *Contractor* is to investigate any other cabling that does not form part of the cable schedule and cater for it accordingly by tracing its whereabouts and allocating cabling numbering for it and if during implementation any cable is found to be causing shorts the *Contractor* will investigate and replace such a cable.
- The *Contractor* is responsible Earthing connections

3.7.2 VERMIN AND FIRE PROOFING

Where fire seals or vermin seals may be damaged by the *Contractor* these shall be replaced by the *Contractor* as part of the works completed.

3.7.3 REMOVAL OF EXISTING EQUIPMENT

The removal of existing electrical equipment to be replaced and cabling that is not required shall be the responsibility of the *Contractor* after the installation and commissioning of the plant.

The *Employer* will determine the area and location where the removed equipment shall be stored. The *Contractor* to be advised by the *Project Manager* with regards to storage of all removed equipment.

3.7.4 PADLOCKS

The Employer will supply all padlocks. All pad lockable devices, doors etc., are capable of accepting the Employer's standard padlock as specified in 240-56227516. Sample of padlock used is provided by the Supervisor on request. Drawing 0.00/10344 shows the padlock in the closed position, adequate space is provided to insert the padlock into locking devices when in the open position.

3.7.5 CURRENT TRANSFORMERS

The *Contractor* is responsible for supplying all the required current transformers in the LV Switchgear.

3.7.6 LV SWITCHGEAR INTELLIGENT ELECTRONIC DEVICES

The *Contractor* supplies the IED's for the LV Switchgear as indicated as part of standard 240-56227516 including the protection scheme design for the LV Switchgear will be done by others.

3.8 AS-BUILT DRAWINGS, OPERATING MANUALS AND MAINTENANCE SCHEDULES

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a. Language

All documentation, including reports, manuals, etc. is in the English language.

b. Type Test Reports

Type test documentation represents the design of the functional unit with respect to the configuration, type and rating. The information to be included in type test reports is in accordance with the applicable SANS standard. The report of the type tested functional unit and associated components reflects the equipment under consideration. The type test report is provided in full, containing all records of the tests conducted as well as the drawings.

c. Manuals

The technical, training, maintenance and operating manuals are provided for each type (e.g. for different ratings, voltage levels etc.) of a functional unit. Technical manuals include all technical data, information on the switchgear construction as well as the technical data and leaflets of each individual component used in the switchgear provided. Where generic manuals are provided, an addendum is provided indicating the applicable project specific components.

Manuals are of a good quality and cover the following as a minimum:

- I. Technical descriptions of the equipment and component parts
- II. General arrangement drawings
- III. Installation instructions with drawings or pictures
- IV. Operating and maintenance instructions for all components
- V. Detailed parts lists (accompanied by exploded view type drawings clearly detailing the part and uniquely identifying it)
- VI. Spare part ordering instructions

Any special instructions pertaining to storage of spare parts or their shelf life is included in the maintenance manual. All drawings requested for component location, dismantling and re-assembly for maintenance are included in the maintenance manual. All special tools required for operating and maintenance of the equipment are presented in a form of a schedule in the operating and maintenance manual, respectively. The content of the training manual is based on the content of the technical, operating and maintenance manuals.

3.8.1 DRAWING REQUIREMENTS

The *Contractor* provides drawings for the required equipment as per 240-86973501 .

The *Contractor* supply reproducible drawings according to the Vendor Document Submittal Schedule (VDSS) that is supplied by the Employer. The *Contractor* develops the following minimum requirements for the drawings:

3.8.2 DRAWING NUMBERING SYSTEM

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The following Eskom drawing numbering system is proposed and the *Contractor* shall update the existing drawings for the installed switchgear and reproduce new drawings where these may not be available. The *Contractor* may assign his own drawing number as required to meet his document control system requirements: However final handover shall require all drawings to have the relevant Eskom drawing numbers

3.8.3 GENERAL ARRANGEMENT DRAWINGS

The *Contractor* provides general arrangement drawings completely dimensioned, showing:

- a. Arrangement of equipment offered.
- b. Plant, front view, and other elevation views.
- c. Required clearances for opening doors and for removing circuit breakers.
- d. Conduit or cable entrance locations for bottom entrance.
- e. Instrument transformers (i.e. VT's and CT's) physical positions.
- f. Position of control panels and associated relays and IED's.
- g. Position of earth switches.
- h. Terminal blocks locations.
- i. Earthing connections.

3.8.4 SCHEMATIC DRAWINGS

The *Employer* provides typical functional protection and control block diagrams in the Referenced Documents of 240-56357424 and 19.EED/006, which will have to be used as guidelines for the development of schematic drawings for the protection, control and monitoring schemes. Schematic diagrams will show the following:

- a. All protection and control devices and their contacts, each of which are labelled with its correct ANSI device function number, or reference.
- b. Device terminal numbers, terminal block numbers and terminal numbers.
- c. All internal interconnections, bus wiring, inter-panel wiring and connections to external equipment such as Control and Instrumentation (C&I) panel.
- d. All control and protection switches
- e. Power supply connections

3.8.5 WIRING DIAGRAMS

The *Contractor* provides detailed wiring diagrams to show the following:

- a. Approximate physical locations of all items in each control panel.

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- b. All interconnecting wiring between control panels.
- c. Identification of all terminals, terminal blocks, and wires by numbers.
- d. Clear identification, by some distinguishing method, of all wiring which will be installed by the *Contractor*.

This will include, but not be limited to, leads from external current transformers, trip circuits from remote devices, auxiliary contacts to remote devices, incoming DC control power, and separate incoming AC power. This also includes spare auxiliary contacts and relay contacts which are wired to terminal blocks for future use.

3.8.6 OPERATING AND MAINTENANCE MANUAL

The *Contractor* provides Operating and Maintenance manuals as per the requirements stipulated in Technical Schedule A and B in Appendix A and B of 240-56227516. The manuals comply with 240-56227516

The procedures are provided by the original equipment manufacturer detailing descriptions of the maintenance work in accordance with BS 6626 and SANS 60947. The procedure covers the requirements for maintenance of the equipment over the design life.

3.8.7 MAINTENANCE SCHEDULE

The equipment offered must have a production lifetime for at least 10 years after Contract Award (this exclude production for spares only).

The *Contractor* provides a maintenance schedule as per 240-56227516. The maintenance schedule provided is for the switchgear life expectancy of 30 years. The *Contractor* also makes provision for maintenance spares during the life expectancy of the equipment.

The equipment of the same rating should be fully interchangeable to allow for low inventory and reduced down-times.

4. LIVE CHANGE OVER METHODOLOGY

The *Contractor* is responsible for the live changeover methodology.

4.1 Pre-Changeover Work

- 1) Pre-changeover work relates to any work to be undertaken on a system before changeover can be undertaken (for which the system must then be placed on "outage"). No plant-wide outage is planned for the Common Plant.
- 2) Prior to undertaking any pre-changeover work:
 - i. The *Contractor* provides an overall changeover strategy based on a phased replacement, such that the systems are changed-over, in such a manner that the electrical retrofitted equipment is available after each changeover.
 - I. The *Contractor* submits the strategy for approval by the *Project Manager*

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- II. The *Contractor* provides a changeover plan and commissioning plan, which is informed by the approved strategy, for each system
- III. The *Contractor* develops a risk assessment, mitigation and options to recover the process plant are clearly identified

The following list below is the highlighted activities to be completed in pre-changeover:

- Cable tracing and marking must be completed
 - New electrical equipment installed.
 - Power supplies must be installed and operational
 - Grounds installed in panels
- 3) It is the responsibility of the *Contractor* to engage with the Employer's operating (4) and maintenance team to ensure that:
- i. The strategy and plans are compiled to sufficient detail prior to commencing with any pre-changeover work.
 - ii. All relevant stakeholders have been consulted to inform the strategy and plans prior to commencing with any pre-changeover work.
 - iii. The plant system is available and mitigations are in place to initiate a changeover, once the pre-changeover work is completed.
 - iv. The *Contractor* is responsible for arranging all required resources for the change over and the management thereof.

5. PROCUREMENT

5.1 PEOPLE

5.1.1 MINIMUM REQUIREMENTS OF PEOPLE EMPLOYED ON THE SITE

- (1) Only qualified and experienced people to be employed.
- (2) The *Contractor* shall comply with Basic Condition of Employment Act and Labour Relation Act for the use of labour in executing the *works* to give effect to the right to fair labour practices referred to in section 23 (1) of the Constitution by establishing and making provision for the regulation of basic conditions of employment; and thereby to comply with the obligations of the Republic as a member state of the International Labour Organisation; and to provide for matters connected therewith.

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- (3) The *Contractor* must have at least 2 of Supervisory and Artisan staff authorized in Plant Safety Regulations and/or High Voltage Regulations. In order for any person to do work at the Power Station, this person should be authorized to take out a permit to work.
- (4) The courses for the plant safety regulations will be presented free of charge to *Contractors* by the *Employer* and bookings must be done via the *Project Manager*.
- (5) N.B Access to the switchgear/equipment rooms the *Contractor* to comply to the following prior to access being granted:
 - i. The *Contractor's* Supervisor to attend the Arc Flash Course (PSR Module 5) and pass the required test. The course will be offered by the *Employer* at no cost and Course dates will be announced after Contract Award.
 - ii. *Contractor* to ensure that all personnel working in the room wear special overalls due to the nature of equipment in the rooms.

Overall specification – Arch Flash PPE overall rated ATPV 12cal/cm² and Blue in Colour:.

5.1.2 BBBEE AND PREFERENCING SCHEME

- (1) The *Employer* formal Black Economic Empowerment (BEE) programme was first initiated in 1995 with the publication of its policy regarding procurement from Black Suppliers (ESKADAAT6). ESKADAAT6 has set the standard for BEE programmes within Eskom and across South Africa as a whole.
- (2) Eskom's policy is to maximise purchases from Black or Black Empowering Enterprises (BEE's) whether Black Woman-owned, small or Large Black or Black empowering suppliers. The purpose is to promote entrepreneurship in black communities and give black business access to the mainstream of business opportunity.
- (3) Eskom will concentrate its development efforts on black supplier's ninths manufacturing, construction and mining /extraction sector of the economy and provide support.

5.1.3 SUPPLIER DEVELOPMENT AND LOCALISATION

- (1) Eskom Holdings SOC Limited ("Eskom"), as a State Owned Company, is required to drive and implement government's socio-economic initiatives.
- (2) Eskom's Supplier Development and Localisation (SD&L) Programme, which is an essential component of its overall Transformation Programme, has as its primary objective the achievement of maximum and sustainable local development impact through leveraging Eskom's procurement spend in a manner that allows flexibility within the business in order to accommodate Government local development initiatives and policies.
- (3) The SD&L programme seeks to maximise the following transformation objectives:
 - i. B-BBEE: The focal point of Eskom's B-BBEE Strategy is the sustainable development and empowerment of local black businesses, while continuing to uphold Eskom's core values. During the exemption phase, Eskom's stated policy was to give preference to level 1-4 B-BBEE contributors.

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- ii. Local Content: Means the target committed by *Contractors* as a percentage of the contract value that will be spent in South Africa. The total local content amount is calculated by adding rand value amounts as reported by suppliers in their quarterly report submissions.
- iii. Industrialisation: Means any investment made by the supplier that results in building new and/or enhancing local capacity as well as increasing the export, thus enhancing industrialisation. The objective is to maximise Eskom and supplier spend to foster the establishment of new plants, expanding of existing plant and purchasing of machinery/equipment for local development.
- iv. Skills Development: Eskom seeks to influence the development of skills through procurement spend, in order to contribute to the reduction of scarce skills and to build the country's capacity to compete globally.
- v. Supplier Development: Means providing a platform to develop emerging suppliers, through first-tier and second-tier contracting, and opportunities for national and international suppliers using the joint venture mechanisms
- vi. Job Creation: Means the number of jobs created by suppliers as a result of Eskom's contract. This contributes towards the achievement of localisation objectives of alleviating poverty through job creation.
- vii. Corporate Social Investment: In terms of the integrated Socio-Economic Development (SED) policy approved in 2014, Eskom together with its Subsidiaries, *Contractors*, Suppliers and Service Providers are required to participate in Corporate Social Investments (CSI) initiatives / programmes that are aimed at maximising the direct beneficiation of the Local communities around areas where Eskom operates its plant.

5.2 SUBCONTRACTING

5.2.1 PREFERRED SUBCONTRACTORS

- (1) The *Contractor* shall make use of any supplier for sourcing of equipment, tools and material whatever that the *Contractor* will use to execute *works* shall comply with the SABS.

5.2.2 SUBCONTRACT DOCUMENTATION, AND ASSESSMENT OF SUBCONTRACT TENDERS

- (1) The *Contractor* shall submit the proposed contract data for each subcontracting for acceptance to the *Project Manager*.
- (2) The *Contractor* shall prepare subcontracting document as according to NEC contract.
- (3) The *Contractor* must inform the *Employer's* representative when intending to subcontract some of the *works* from the contract scope.
- (4) The *Contractor* shall not subcontract a contractor that has lower or higher level accreditation than his/her according to CIDB.

5.2.3 LIMITATIONS ON SUBCONTRACTING

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- (1) The *Contractor* shall not subcontract more than 25% of the contract scope

5.2.4 ATTENDANCE ON SUBCONTRACTORS

- (1) The *Contractor* shall in writing inform the *Employer's* representative about the subcontractor intentions for site visit.

5.3 PLANT AND MATERIALS

5.3.1 QUALITY

- (1) Refer to Matla quality manual in QM58 for compliance.

5.3.2 PLANT & MATERIALS PROVIDED "FREE ISSUE" BY THE EMPLOYER

- (1) The *Employer* will provide power supply, water and land for the storage of equipment and material.
- (2) The *Contractor* shall supply all the necessary equipment and material required to execute the *works*.
- (3) Should the *Contractor* need to use any of the *Employer's* Equipment, including compressed air, electricity, water supply and crane, it must be specified by the *Contractor*. The *Employer* does not guarantee continuity of supply of any of these items.

5.3.3 CONTRACTOR'S PROCUREMENT OF PLANT AND MATERIALS

- (1) The *Contractor* shall make use of SABS approved plant and material.
- (2) Test certificates shall be given to the *Project Manager* of the project.
- (3) All warranties for the equipment, standard software and application software provided are included as part of the *works*.
- (4) All warranties are in the name of Matla Power Station.

5.3.4 SPARES AND CONSUMABLES

5.3.4.1 MAINTENANCE SPARES

- (1) The *Contractor* makes recommendations and supplies a spares list with a price per component at tender stage. The validity of this spares list is 12 months. The *Employer* reserves the right to purchase these spares within 12 months of the signing of the contract.
- (2) The *Contractor* supplies a complete listing of the components supplied and installed with technical description, model number and other technical detail as required by the SAP system and provided by the *Project Manager*. This will be used to update or create technical

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specifications for spares by the *Employer* (in the SAP system) and facilitate ease of ordering spares when required.

5.3.4.2 COMMISSIONING SPARES

- (1) The *Contractor* keeps sufficient spares to maintain the whole of the *works* up to the Defect date. If the *Contractor* is not planning to keep spares, a contingency plan should be put in place, and accepted by the *Project Manager*, to ensure that failures can be corrected with a minimal impact on the plant and process.

5.4 TESTS AND INSPECTIONS BEFORE DELIVERY

5.4.1 GENERAL

- (1) The *Contractor* does not bring to the working area those plant and material which the Works Information states are to be tested or inspected before delivery, until the supervisor/engineer has notified the *Contractor* that they have passed the test.
- (2) The Control System will undergo Factory Acceptance testing (FAT).
- (3) The *Employer* has the right to appoint a representative or representatives to inspect all parts during manufacture and to be present at any of the tests specified.
- (4) Arrangements for witnessing inspections are made through the *Project Manager*.
- (5) A minimum of ten working days' notice is given by the *Contractor* for inspections and is shown in the Accepted Programme.

5.4.2 FAT

- (1) During FAT, the *Contractor* demonstrates that the Control System meets the requirements of this Works Information and the detailed engineering design freeze documentation.
- (2) The FAT is done at a *Contractor's assembly factory*.
- (3) The *Contractor*, the *Project Manager* and the *Employer's* representative (s) witness the FAT.
- (4) All Control System hardware is included in the FAT, including HMI, network switches, and servers.
- (5) The *Contractor* provides all facilities and simulation systems at the FAT venue such that full testing of the control system logic can be done.
- (6) As a minimum, the following tests and inspection are performed during the FAT:
 - i. System integrity and application tests

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- (7) The *Project Manager* determines if any further testing is required in addition to that specified, such as that of any new technologies being used.
- (8) The *Contractor* prepares a detailed FAT procedure which is approved by the *Project Manager*.

5.4.3 FAT PROCEDURE

- (1) The *Contractor* prepares a detailed test procedure in preparation for FAT.
- (2) As a minimum, the proposed FAT procedure identifies the following:
 - i. Major test activities.
 - ii. Comprehensive list and description of the individual tests to be performed.
 - iii. How the tests are to be prepared and conducted.
 - iv. Test dates and durations.
 - v. Checklists - how the test results will be documented.
 - vi. Acceptance Criteria.
 - vii. How the identified discrepancies will be processed.
 - viii. Retesting requirements.

5.4.4 FAT REPORT & FAT COMPLETION

- (1) A Final FAT Report is prepared by the *Contractor* that includes the following as a minimum:
 - i. Test procedures used during FAT
 - ii. Detailed Test results
 - iii. Discrepancies identified during the tests
 - iv. Resolution of the discrepancies
 - v. Retests conducted and results thereof
 - vi. FAT certificate
- (2) The *Contractor* submits the Final FAT Report to the *Project Manager* for acceptance.
- (3) FAT Completion is achieved upon acceptance of the Final FAT Report by the *Project Manager*.

6. CONSTRUCTION

6.1 TEMPORARY WORKS, SITE SERVICES & CONSTRUCTION CONSTRAINTS

EMPLOYER'S SITE ENTRY AND SECURITY CONTROL, PERMITS, AND SITE REGULATIONS

- (1) Refer to Access Control Procedure 4421.

6.1.1 RESTRICTIONS TO ACCESS ON SITE, ROADS, WALKWAYS AND BARRICADES

- (1) Pedestrian crossings are made on the road they should be used when crossing the road.
- (2) Inside the plant walkways are clear; they should be used when walking inside the plant to keep safe on any object that might fall.

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- (3) Barricades are provided where there are open trenches and around the sumps and manholes.
- (4) The *Contractor* shall occupy only such ground as is necessary to carry out the *works*.
- (5) All fences and other structure that have been damaged or interfered with by the *Contractor* shall be restored to be a condition at least equivalent to their original condition.

6.1.2 PEOPLE RESTRICTIONS ON SITE; HOURS OF WORK, CONDUCT AND RECORDS

- (1) The LAR is for the person in charge of the plant to maintain control over activities taking place on his plant that are not covered by the Plant Safety Regulation and Operating Regulations for High Voltage Systems.
- (2) Activities that are allowed to be carried out under the LAR must not require a permit and must satisfy the following criteria:
 - i. They must not involve danger to the person carrying out the activity;
 - ii. No plant isolations must be required;
 - iii. The activity must be performed by a skilled person and there must be no risk of a production loss;
 - iv. The duration of the activity must be less than 24 hours.
 - v. The Supervisor accompanies the *Contractor* during the first instances of working under a LAR on a specific plant area.
- (3) It is very important that the person who plans to do an activity on a plant under the LAR informs the person in charge of the plant (ASS on the panel or Operating Supervisor) of what will be done.
- (4) This means verbally telling the person in charge of the plant what will be done and not just signing the LAR book. The LAR book is also signed.
- (5) It is also important that as soon as the activity is completed the person, who was doing the activity, notify (verbally) the person in charge of the plant that conditions are back to normal and that the LAR has been signed off. Just signing the LAR book is not sufficient.
- (6) For more information please refer to Plant Safety Regulation.

6.1.3 HEALTH AND SAFETY FACILITIES ON SITE

Refer to Health and Safety Specification document 32-727 and 32-520

6.1.4 ENVIRONMENTAL CONTROLS, FAUNA & FLORA, DEALING WITH OBJECTS OF HISTORICAL INTEREST

- (1) Refer to Environmental Policy in 32-727 and 32-520

6.1.5 TITLE TO MATERIALS FROM DEMOLITION AND EXCAVATION

- (1) The *Contractor* has no title to an object of value or historical or other interest within the site.

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- (2) The *Contractor* shall notify the *Project Manager* when such an object is found and the *Project Manager* will instruct the *Contractor* how to deal with it.
- (3) The *Contractor* does not move the object without instruction.
- (4) The *Contractor* has title to material from excavation and demolishing only as stated in the Works Information.

6.1.6 COOPERATING WITH AND OBTAINING ACCEPTANCE OF OTHERS

- (1) The *Contractor* shall co-operate with others in obtaining and providing information which they need in connection with the *works*.
- (2) The *Contractor* shall share the working area with others in executing the *works*.

6.1.7 PUBLICITY AND PROGRESS PHOTOGRAPHS

- (1) Should publicity and/or progress photographs be required, an application shall be made via the *Project Manager*.

6.1.8 CONTRACTOR'S EQUIPMENT

- (1) The *Contractor's* attention is drawn to the applicable regulation framed under the Machinery and Occupational Safety Act, 1983 (Act No. 6 OF 1983).
- (2) When working in built-in areas, the *Contractor* shall provide and use suitable and effective silencing devices for pneumatic tools and other plant that would otherwise cause a noise level exceeding 85 Db(A) during excavation and other *works*.
- (3) Alternatively the *Contractor* shall by means of barriers, effectively isolate the source of any such noise in order to comply with the said regulation.

6.1.9 EQUIPMENT PROVIDED BY THE EMPLOYER

- (1) Should the *Contractor* require using any of the *Employer's* Equipment, including compressed air, electricity, water supply and crane, it must be specified by the *Contractor* during the kick off meeting. The *Employer* does not guarantee continuity of supply of any of these items.
- (2) The *Employer* shall be entitled to withdraw use of the said Equipment, should proper maintenance and cleanliness not be ensured. In that event, the *Contractor* shall be obliged to provide the necessary Equipment at his own cost.
- (3) The *Contractor* is responsible for the repair, replacement or correction as necessary of all pieces of tools and equipment supplied by the *Employer* which are damaged and / or lost whilst in the *Contractor's* custody and control.
- (4) The *Contractor* site manager must ensure that any one of his employees or Sub-Contractor, operating hoist equipment belonging to the *Employer*, is authorised by an Accredited Company and retraining is done annually. Arrangements for training courses can be made via Matla Power Station Maintenance Training but the *Contractor* will absorb costs.

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- (5) A copy of this accredited and valid training certificate must be given to the *Employer's* Supervisor, who will then arrange access for usage.

6.1.10 SITE SERVICES AND FACILITIES

- (1) Potable Water Supply is available at the existing points.
- (2) Electrical Power Supply requirements are as follows:
- i. Power is available at the existing points.
 - ii. The *Contractor* provides his own portable 380V electrical distribution boards, and supply cables to and from the boards, for all his power supply requirements to execute the *works*.
 - iii. *Contractors'* Electrical Distribution Boards complies with OHSA as referred to in the Electrical Installation Regulations and the Electrical Machinery Regulations.
 - iv. Each board brought onto site must have a Certificate of Compliance issued by an accredited person.
 - v. The *Contractors'* Electrical Distribution Boards are installed at the *works* on a time negotiated with the *Project Manager*, prior to the possession date.
 - vi. The *Employer* connects distribution boards to a 380V three-phase AC power supply, only after the *Contractor* has submitted the valid Certificate of Compliance.
 - vii. All *Contractors'* Electrical Distribution Boards are earthed to the steel structure of the plant.
- (3) The *Employer* provides the *Contractor* access to existing toilet facilities. The *Contractor* is to provide this facility should the existing facilities not be within reasonable distance from the working area.
- (4) The *Contractor* are not allowed to use the *Employer's* dining facilities, unless a specific agreement has been made between the *Contractor* and Eskom Catering and Accommodation Services (ECAS).
- (5) The *Contractor* may buy take away meals from the fast foods outlet on Site.
- (6) The *Contractor* provides a First Aid service to his employees and subcontractors. In the case where these prove to be inadequate, like in the event of a serious injury, the *Employer's* Medical Centre and facilities will be available.
- (7) Outside the *Employer's* office hours, the *Employer's* First Aid Services are only available for serious injuries and life threatening situations.
- (8) The *Employer* recovers the costs incurred, in the use of the above *Employer's* facilities, from the *Contractor*.

6.1.11 RESTRICTIONS TO ACCESS ON SITE, ROADS, WALKWAYS AND BARRICADES

- (1) The *Contractor* should provide facilities they deem necessary in executing the work. This must be discussed with the *Project Manager* prior to commencement of work.

6.1.12 PEOPLE RESTRICTIONS ON SITE; HOURS OF WORK, CONDUCT AND RECORDS

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- (1) The *Contractor* shall properly deal with and disposal of water to ensure that the *works* are kept sufficiently dry for their proper execution.
- (2) The *Contractor* shall provide, operate and maintain in sufficient quantity such pumping equipment, well points, pipes and other equipment as may be necessary.
- (3) The *Contractor* shall also provide temporarily *works* as may be necessary to minimise damage, inconvenience or interference.

6.1.13 HEALTH AND SAFETY FACILITIES ON SITE

- (1) The *Contractor* will be held responsible for any damage to known services (services that are within the site of the *works* and are known/shown on drawings or highlighted by *Employer*) and he shall take all the necessary measure to protect them.
- (2) All *works* or protective measure shall be subjected to approval.
- (3) In the event of service being damaged the *Contractor* shall immediately notify the authority concerned as well the *Project Manager* and the engineer.
- (4) The *Contractor* shall not repair any such service unless instructed to do so by the *Project Manager*.
- (5) The *Contractor* shall complete such an investigation well in advance, prior to the start of construction work in the said section and shall submit a report in good time to enable the engineer to make whatever arrangements that are necessary for the protection, removal or diversion of the service before any construction *works* commences.
- (6) As soon as any underground service not shown in the in the drawing is discovered, it shall be deemed to be known service and the *Contractor* will be held responsible that the *Contractor* for any subsequent damage to it.
- (7) If such service is damaged during the course of its discovery, the cost of rectifying the damage will be met by the *Employer* unless it is established that the *Contractor* did not exercise reasonable diligence and that the damage was avoidable.
- (8) Where the authority concerned elects to carry out on site own account any alteration or protective measure, the *Contractor* shall co-operate with and allow such authority reasonable access and sufficient space and time to carry out the required work.
- (9) Permanent alteration or permanent diversion of service necessitated by the execution of the *works* and authorized will be paid for in terms of the conditions of contract, but no such work will be paid for if it has not been previously inspected and if no proper written instruction was given.

6.1.14 ENVIRONMENTAL CONTROLS, FAUNA & FLORA, DEALING WITH OBJECTS OF HISTORICAL INTEREST

- (1) Where underground cables and pipes are present in the area, care must be exercised to ensure that they are not damaged. In the case of damage to existing components, the *Contractor* will be held liable for replacement/repair thereof.

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6.1.15 TITLE TO MATERIALS FROM DEMOLITION AND EXCAVATION

- (1) The *Contractor* shall take all responsible measure to minimise any dust nuisance, pollution of stream and inconvenience to or interference with public as a result of the execution of the *works*.
- (2) Remove all rubble and dispose to appropriate facility as according Matla waste management Procedure OMOP 4090

6.1.16 COOPERATING WITH AND OBTAINING ACCEPTANCE OF OTHERS

- (1) The sequence of installation is as per the Execution Methodology provided by the *Contractor* and accepted by the *Project manager*.
- (2) Installation of the relevant equipment does not begin until the detailed engineering documentation for the section of the plant concerned has been accepted by the *Project Manager*.
- (3) Quality inspections and tests are carried out by the *Contractor* after installation to prove the compliance of the installation with the Works Information and the detailed engineering design freeze documentation.
- (4) Installation is only considered complete once the quality inspections and tests for the installation concerned have been accepted by the *Project Manager*.
- (5) The *Project Manager* is to specify hold and witness points during the installation and testing stages of the project.
- (6) The *Contractor* gives fifteen working days advance notice to the *Project Manager* of holds and witness points.
- (7) The *Contractor* confirms hold and witness points at least seven working days prior to the test activity.
- (8) The *Contractor* provides all test equipment for any inspections and tests.

6.1.17 SITE INTEGRATION TEST (SIT)

- (1) The Site Integration Testing (SIT) of the Control System is part of the *works*.
- (2) The SIT only begins once the control hardware has been installed in the final location and connected to permanent power supplies.
- (3) The SIT is carried out before plant commissioning commences to ensure:
 - i. Correct performance of the control hardware
 - ii. Safety of plant and personnel
 - iii. Compliance with the Works Information and the detailed engineering design freeze documentation
- (4) The *Contractor* prepares a detailed SIT procedure
- (5) As a minimum, the proposed SIT procedure identifies the following:
 - i. Major test activities

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- ii. Comprehensive list and description of the individual tests to be performed
 - iii. How the tests are to be prepared and conducted
 - iv. Test dates and durations
 - v. Checklists - how the test results will be documented
 - vi. Acceptance Criteria
 - vii. How the identified discrepancies will be processed
 - viii. Retesting requirements
- (6) In the event of an error in any test (hardware or software) the fault is logged, analysed and resolved.
- (7) The *Contractor* is allowed to rectify the fault and retest for the full duration on condition that the *Project Manager* finds the fault to be minor.
- (8) Major faults such as IO module failure or CPU failure or major faults as determined by the *Project Manager* may lead to the termination of the SIT.
- (9) The *Contractor* rectifies the fault and re-starts the SIT after proving the compliance and performance of the rectified piece of equipment by carrying out the appropriate diagnostic tests.
- (10) A Final SIT Report is prepared by the *Contractor* that includes the following as a minimum:
- i. Test procedures used during SIT
 - ii. Detailed Test results
 - iii. Discrepancies identified during the tests
 - iv. Resolution of the discrepancies
 - v. Retests conducted and results thereof
 - vi. SIT certificate
- (11) The *Contractor* submits the Final SIT Report to the *Project Manager* for acceptance.
- (12) When all tests are successful and the Final SIT Report is accepted by the *Project Manager*, the system is classified as 'ready for use'. The system is then deemed ready for commissioning.

6.1.18 HOOK UPS TO EXISTING WORKS

The *Contractor's* design and execution methodology and plan takes into consideration the running units constrain and mitigated accordingly.

6.2 COMPLETION, TESTING, COMMISSIONING AND CORRECTION OF DEFECTS

6.2.1 USE OF THE WORKS BEFORE COMPLETION HAS BEEN CERTIFIED

- (1) The *Employer* may use any part of the *works* before completion has been certified. If he does so, he takes over the part of the *works* when he begins to use it except if the use is:
- i. For a reason stated in the Works Information

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ii. To suite The *Contractors* method of working

- (2) The *Project Manager* certifies the date upon which the *Employer* takes over any part of the *works* and its extension within one week of the date.

6.2.2 MATERIALS FACILITIES AND SAMPLES FOR TESTS AND INSPECTIONS

- (1) The *Contractor* and the *Employer* provide material, facilities and samples for test and inspection as stated in the Works Information.

6.2.3 COMMISSIONING

- (1) The commissioning of the Matla Power Station Slurry Plant LV switchgear system is part of the *works*.
- (2) Commissioning is defined as bringing into service all items of the *works*, and meeting the functional requirements and performance criteria of the Works Information.
- (3) The *Contractor* provides sufficient personnel for the satisfactory and timely commissioning of equipment.
- (4) The *Contractor* co-operates fully with the *Project Manager* or Representative(s) in the commissioning of plant.
- (5) The *Contractor* provides all the test equipment for the commissioning of the control hardware and will supply a commissioning procedure.
- (6) The *Contractor* certifies that equipment is in a suitable and safe condition for use before it is placed in service.
- (7) The commissioning activities are carried out in conjunction with the *Project Manager*.
- (8) If a defect is identified in the equipment interfacing to, or external to the *Contractor's* scope the *Contractor* informs the *Project Manager* or Representative(s) immediately.

6.2.4 START-UP PROCEDURES REQUIRED TO PUT THE WORKS INTO OPERATION

- (1) The *Contractor* shall carry out sufficient checks to satisfy himself that the materials used and the workmanship comply consistently with the specified requirements and the results of those checks shall, if so ordered, be made available to the Engineer.
- (2) The Engineer may carry out such check as he deems necessary at any point or any depth or any layer, as the result of the Engineer's check shall be made available to the *Contractor*.

6.2.5 TAKE OVER PROCEDURES

- (1) Takeover will be on or before the Completion Date the *Contractor* shall have done everything required providing the *works* and the Engineer has done all the necessary inspection and the approval of the *works* done.

6.2.6 ACCESS GIVEN BY THE EMPLOYER FOR CORRECTION OF DEFECTS

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- (1) The Supervisor issues the Defect certificate at the later defect date and the end of the last defect correction period. The *Employer's* right in respect of the defect which the supervisor has not found and notified are not affected by the issue of the defect certificate.
- (2) The *Contractor* contacts the *Project Manager* to gain access to the site to correct defects.

6.2.7 PERFORMANCE TESTS AFTER COMPLETION

- (1) The *Contractor* shall conduct operational acceptance test after commissioning in the presence of the *Project Manager* and the Engineer according to the QCP, the end user and functional requirements.
- (2) The *Contractor* requests commencement of operational acceptance test from the *Project Manager*.
- (3) The final OAT Report is prepared by the *Contractor*.
- (4) The *Contractor* submits the final OAT Report to the *Project Manager* for acceptance.

6.2.8 TRAINING AND TECHNOLOGY TRANSFER

- (1) The *Contractor* shall provide any associated transfer of technology and knowledge to the Employer as per requirements specified in section 2.12

6.2.9 OPERATIONAL MAINTENANCE AFTER COMPLETION

- (1) Operational maintenance after Completion not part of the *works*.

7. PLANT AND MATERIALS STANDARDS AND WORKMANSHIP

7.1 INVESTIGATION, SURVEY AND SITE CLEARANCE

- 1) This activity is a pre-cursor to the Detailed Engineering, during which the *Contractor* conducts the necessary plant investigation work. The *Contractor* is to investigate all the existing loop drawings, and do plant walks to familiarise themselves with the plant.
- 2) The *Contractor's* plant investigation work is conducted on a Functional Group basis and then on a KKS basis, where applicable.
- 3) The scope of the plant investigation work includes, but is not limited to:
 - v. Verification of the location and suitability of all process control and network equipment
 - vi. Verification of control system loops and terminations
 - vii. Verification of power requirements and terminations
 - viii. Verification of the scope of work as defined by the *Works Information*
 - ix. Verification and amending of all philosophies relevant to the scope of work.
 - x. Cable tracing, verification and cable schedule updating

The *Contractor* is responsible for:

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- i. Clarifying the input documentation and scope of work to be performed.
 - ii. Identifying any discrepancies in the input documentation and making the *Employer* aware of such discrepancies. The *Contractor* provides recommendations, where applicable, and takes action to resolve such discrepancies.
 - iii. Collecting any process/plant data and information required for the *Contractor's* design to be completed.
- 4) The *Contractor* provides a pre-cursor method statement as part of the tender returnable for the live change over (live change over refers to switching from the existing PLC to the supplied installed new PLC). The method statement must consider that the maximum time to do the changeover is three (3) days per-cubicle. The final live change over method statement which will be utilised for the actual live changeover is provided and submitted to the project manager after the *Contractor* has investigated the plant for review and acceptance by the *Employer*.
- 5) The *Employer* provides drive schedules and instrument schedules once the contract is awarded.

7.2 STANDARDS

The *Employer* Standard Specification applicable to the *Works* are provided by the *Employer*. The *Employer* will submit revised/updated standards. The *Contractor* is to obtain his own copies of International and National Standard Specification documents.

It is the responsibility of the *Contractor* to report any conflict within this *Works* Information with any referenced standard, specification or technical guideline.

7.3 LIST OF REFERENCE PROCEDURES, STANDARDS AND SPECIFICATIONS

The *Contractor* complies with all standards, specifications and regulations as listed within this works Information, on the table below:

Table 3: Eskom Governance and Project Controls Specifications

No.	Document No.	Description / Title
1.	36-681	Generation Plant Safety Regulations
2.	32-520	Occupational Health and Safety Risk Assessment Procedure
3.	32-727	SHEQ Policy/Procedure
4.	ISO 9001	Quality Management Systems
5.	240-53113685	Design Review Procedure (DRP)
6.	240-52844017	System Reliability, Availability and Maintainability Analysis Guideline
7.	240-56355728	Human Machine Interface Design Requirements Standard
8.	240-56355815	Control & Instrumentation Field Enclosures and Cable Termination Standard
9.	240-109607736	Eskom KKS Key Part Standard
10.	240-109607332	Eskom Plant Labelling Abbreviation Standard

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11.	240-55410927	Cyber Security Standard
12.	40-72926760	Operational Technology (OT) Operating Model
13.	240-56355731	Environmental Conditions for Process Control Equipment Used at Power Station
14.	EED Matla FS rev 1	Matla Power Station Refurbishment Project MV Switchgear Replacement Project Load Flow And Fault Study Report
15.	240-56357424	MV and LV Switchgear Protection Standard
16.	240-143485806	Generation auxiliary plant medium voltage protection standard.
17.	Type testing report 4419/38e, LD 3231	Standard low voltage switchgear 8PU with high level busbars and 3WN1 circuit breaker
18.	240-56227516	LV Switchgear and Control Gear Assemblies and Associated Equipment for Voltage up to and including 1000V AC and 1500V DC Standard CONTROLLED
19.	SANS/IEC 61439-1	Low voltage switchgear and controlgear ASSEMBLIES. Part 1: Type-tested and partially type-tested ASSEMBLIES
20.	SANS/IEC 61641	Enclosed low-voltage switchgear and controlgear assemblies — Guide for testing under conditions of arcing due to internal fault
21.	240-56227589	List of Approved Electronic Devices to be Used on Eskom Power Stations Standard
22.	240-56361454	Undervoltage Protection Standard
23.	240-56176852	Essential Power Supplies for Power Stations Standard
24.	32-245	Eskom Waste Management Standard
25.	4444	Matla Power Station Risk Management Procedure
26.	474-305	Plant Equipment Risk Management Procedure
27.	13340-04	Matla Power Station Environmental Policy

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7.4 DRAWINGS ISSUED BY THE EMPLOYER

This is the list of drawings issued by the *Employer* at or before the Contract Date and which apply to this contract.

Note: Some drawings may contain both *Works* Information and *Site* Information.

Drawing number	Revision	Title
0.47/45145 Sht1	4	380V Ash Plant Board A Switchgear schedule Sheet 1
0.47/45145 Sht2	4	380V Ash Plant Board A Switchgear schedule Sheet 2
0.47/45145 Sht3	4	380V Ash Plant Board A Switchgear schedule Sheet 3
0.47/45145 Sht4	4	380V Ash Plant Board A Switchgear schedule Sheet 4
0.47/45145 Sht5	4	380V Ash Plant Board A Switchgear schedule Sheet 5
0.47/45145 Sht6	4	380V Ash Plant Board B Switchgear schedule Sheet 6
0.47/45145 Sht7	4	380V Ash Plant Board B Switchgear schedule Sheet 7
0.47/45145 Sht8	4	380V Ash Plant Board B Switchgear schedule Sheet 8
0.47/45145 Sht9	4	380V Ash Plant Board B Switchgear schedule Sheet 9
0.47/45145 Sht10	2	380V Ash Plant Board B Switchgear schedule Sheet 10
0.47/45539 Sht1	0	380V Ash Plant Board A General Arrangement Sheet 1
0.47/45539 Sht2	1	380V Ash Plant Board A General Arrangement Sheet 2
0.47/45539 Sht3	1	380V Ash Plant Board B General Arrangement Sheet 3
0.47/45539 Sht4	0	380V Ash Plant Board B General Arrangement Sheet 4

APPENDIX A

SWITCHGEAR SCHEDULE



APPENDIX B

CABLE BLOCK DIAGRAM

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45144D03 (2).pdf



45144E02 (2).pdf

APPENDIX C

GENERAL ARRANGEMENT

General
Arrangement (GA).d

APPENDIX D

LV IO STANDARD INTERFACES

Proposed LV IO
Standard Interfaces.

C3.2 CONTRACTOR'S WORKS INFORMATION

This section of the Works Information will always be contract specific depending on the nature of the *works*. It is most likely to be required for design and construct contracts where the tendering contractor will have proposed specifications and schedules for items of Plant and Materials and workmanship, which once accepted by the *Employer* prior to award of contract now become obligations of the *Contractor* per core clause 20.1.

Typical sub headings could be

- a) *Contractor's* design
- b) Plant and Materials specifications and schedules
- c) Other

This section could also be compiled as a separate file.

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PART 4: SITE INFORMATION

Document reference	Title	No of pages
C4	This cover page Site Information	1
	Total number of pages	

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PART 4: SITE INFORMATION

C4.1: Information about the *site* at time of tender which may affect the work in this contract

1. Access limitations

The works is within the security area of Matla Power Station and access to the site will be governed by the terms and conditions lay down by the Station Security Officials from time to time. The Contractor shall satisfy himself as to these terms and conditions and shall price his works accordingly.

The Contractor shall liaise with Matla Power Station Security Staff in order to obtain temporary permits for his staff and vehicle, which will be working within the Station.

With the exception of Construction Plant, the Contractor shall be restricted to having only one other vehicle on site for transporting his employees and materials. Any other need is to be granted by the Employers Representative.

Personnel and vehicles entering and leaving the site are subject to routine searches and substance abuse testing.

The Contractor will have to obtain a "gate permit" from the Employers Representative, before materials and equipment can be removed from the site. The "gate permit" gives and itemized list of materials and equipment to be removed from site.

The Contractor shall make his own assessment of and shall allow in his rates for those access problems which may be encountered and no extra payment or claim of any kind will be allowed on account of difficulties of access to the Works.

2. Ground conditions in areas affected by Work in this contract

The Works are situated at Matla Power Station Slurry plant.

3. Hidden and other services within the *site*

All known services will be brought to the attention of the *Contractor* by *Employers* Representative. Should the *Contractor* encounter any other services in the work area, he will immediately bring them to the attention of the Employers Representative who will issue instructions as to what actions are to be taken.

4. Details of existing buildings / facilities which *Contractor* is required to work on

Not applicable. The *Contractor* to specify any information required if necessary.

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5. Inspection on site

The *Contractor* shall take note of and allow in his price for any items which may not be clearly defined on the enquiry drawings and / or document / s submitted with this tender. He shall also ensure that surfaces to be protected are inspected in order to evaluate extent of surface preparation for which he will be responsible. All inspections with Matla Engineering are to be arranged 24 hours in advance.

6. Accommodation for employees

The *Contractor* is required to make sure of his own arrangements for the accommodation of his employees.

7. Telephone & telecommunications

A telephone is not available on site. Should the *Contractor* require one, he is to make his own arrangements with the relevant authorities. Should the *Contractor* wish to use radio communication equipment on site, he will make his own arrangements with the relevant authorities. In this case though, he is required to liaise with the Head of Security at the Station to ensure that there is no interference with existing channels or equipment.

8. First aid and fire fighting

Adequate first aid and firefighting equipment to be provided by the *Contractor* who also may in cases of emergencies or accidents call upon the services of the first aid and firefighting resources at the Power Station.

9. Welding on site

No welding will be allowed on site unless permission is granted in writing by the *Employers Representative*.

10. Safe plant isolations

It is the *Contractor's* responsibility to liaise with the *Employers Representative* in respect of safe plant isolations and all Eskom plant to be considered as live unit, such liaison is confirmed in writing.

11. Security, fire protection and safety

The *Contractor* shall be responsible for ensuring the security of the works, and of his plant, equipment and materials. To that end he shall make adequate provision for access control, lighting and watchman to the works where required.

12. Fire protection

The provision of Eskom's standard NWS 1494 "Fire Prevention and Protection of *Contractor's* premises at New Works sites" shall be applicable. The *Contractor* shall ensure that adequate firefighting apparatus is provided at all his work sites, and that his staffs are trained in the use of this apparatus.

13. Safety and incident prevention

The *Contractor* shall implement and maintain an active Site Safety and Accident Prevention Programme in accordance with the Safety Regulations, as laid down at Matla Power Station. The overriding regulations will however be the Occupation Health and Safety Act.

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14. Safety

The *Contractor* shall comply with

- The Occupational Health and Safety Act, 1993, and all regulations made there under;
- All Eskom Safety and Operating Procedures.

The *Contractor* acknowledges that it is fully aware of the requirements of all the above and undertakes to employ only people who have been duly authorised in terms thereof and who have received sufficient safety training to ensure that they can comply therewith.

The *Contractor* undertakes not to do, or not to allow anything to be done which will contravene any of the provisions of the Act, Regulations or Safety and Operating Procedures.

The *Contractor* shall appoint a person who will liaise with the Eskom Safety Officer responsible for the premises relevant to this contract.

Do safety audits at the *Contractor's* premises, its work-places and on its employees;

Refuse any employee, sub-contractor or agent of the *Contractor* access to its premises if such person has been found to commit any unlawful act or any unsafe working practice or is found to be not authorised or qualifies in terms of the Act;

Issue the *Contractor* with a work stop order or a compliance order should Eskom become aware of any unsafe working procedures or conditions or any non-compliance with the Act, Regulations and Procedures referred to in 1 above by the Contractor or any of its employees, sub-contractors or agents.

The *Contractors* safety file is to be submitted for approval to Matla's Safety Officer within five (5) days after order placement.

15. General

Contractor shall make provision in his rates for all costs involved in compliance with Security Requirements, Fire Protection, Safety and Accident Prevention. Eskom in this regard will entertain no claims for additional compensation.

16. Quality requirements

The *Contractor* shall be required to demonstrate by means of a Quality Plan that this organisation is so structured that all the requirements of the specification will be properly monitored and controlled. The Quality Plan and Control procedures are to be carried out in accordance with the Quality Control document NWS 1841/C1 and the Matla Quality Manual for *Contractor*. The Quality Control document is to be submitted for approval to Matla Engineering and Quality within five (5) days after order placement by the *Contractor*.

No work may commence unless the Quality Control document has been approved in writing and a copy submitted to *the Employers Representative*. *The Contractor*, in conjunction with Matla Engineering and Quality must sign off all Quality Control documents after completing all work on site. *The Contractor* to submit a copy of the final signed off document to *the Employers Representative* within 1 week after Completion of works.

17. Tender

Tender on the supplied Scope of Work shall be fixed and firm unless otherwise specified. The Tenderers

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shall include for compliance with all the provisions and requirements of site regulations and procedures in his pricing.

Any work not in the Scope of Work will be carried out only when the *Contractor* has received a signed variation order from Eskom.

Tenders must include for the official "Commissioning" and / or taking over or handing over" of systems and / or the work executed by the *Contractor*.

17.1. Consumables

The *Contractor* shall allow in his tender price for any consumables that might be required for the execution of the work.

17.2. Transport

The *Contractor* shall make his own arrangements for transport of material and/or personnel on or to site in accordance with the site procedures and regulations.

The tenderer shall include in his tender price for any special tools and equipment to be used on site for the execution of the works.

Non-destructive examination will be deemed to be included in the tender price unless otherwise specified.

The *Contractor* shall allow in his tender price for tests as he considers or might be required by Eskom to satisfy himself that the work is sound.

The *Contractor* shall allow in his tender price for competent full time site management and supervision for the duration of the Contract.

Eskom carries no responsibility for unforeseen delays unless such a delay is negotiated within 24 hours of the occurrence and written agreement is submitted by Eskom.

18. Communication

The *Contractor* shall address all communications (after contract award) to:

Project Co-ordinator
Matla Power Station
Private Bag X5012
Kriel
2271

All communications from the *Contractor* shall carry the Enquiry Number or Contract Number after Contract Award, as well as the Title of the Works. All communication by the *Contractors* shall go through the buyer.

They shall be headed with the subject of the communications and be numbered sequentially on the basis of the subject of the communication.

No recruiting is allowed on Eskom property. (Eskom property includes the area outside the main security gate).

19. Supplier Development and localization

19.1. Supplier Development and localization

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Section 1: Specific Goals

Section 1: Specific Goals

A maximum of 10/20 points may be awarded to a tenderer for the specific goal specified for the tender. The points scored for the specific goal must be added to the points scored for price and the total must be rounded off to the nearest two decimal places. Subject to section 2(1)(f) of the Preferential Procurement Policy Framework Act, the contract must be awarded to the tenderer scoring the highest points.

B-BBEE Status Level of Contributor	Number of points (90/10 system)	Number of points (80/20 system)
1	10	20
2	9	18
3	6	14
4	5	12
5	4	8
6	3	6
7	2	4
8	1	2
Non-compliant contributor	0	0

NB: The following documents are required to claim preference points,

- Valid B-BBEE certificate issued by a SANAS accredited verification agency / sworn affidavit / CIPS affidavit
- Proof of ownership / shareholding (preferably CIPC documentation) inclusive of shareholding breakdown
- Certified ID copies of shareholder(s)
- Proof of Disability (where applicable)
- In a case of a trust, consortium or joint venture (including incorporated consortia and joint ventures), a consolidated B-BBEE status level verification certificate.
- Deponent electrical signature will not be accepted.

Tenderer failing to provide documentation for the allocation of preference points will not be disqualified, but'

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- May only score point out of 90/80 for price
- Scores 0 points out of 10/20 for specific goals.

Section 2: SDL&I Objectives in line with Reconstruction and Development Programme (RDP) Goals

Tenderers who complete and submit the objectives as required, but who do not meet Eskom's targets, will be disqualified. SDL&I objectives do not form part of scoring but commitments will form part of contract obligations

1. Transformation – BBEE Improvement or Retention Plan

Transformation remains an area of focus, where Eskom continuously strives to align itself with national transformation imperatives to unlock growth, drive industrialization, create employment and contribute to skills development.

Eskom encourages its suppliers to constantly strive to improve their B-BBEE rating. Whereas Tenderer/s will be allocated points in terms of a preference point system based on specific goals, Eskom also requests that tenderer/s submits their B-BBEE improvement or retention plan within 30 days of signing the contract.

Tenderer/s are therefore requested to indicate the extent to which they will maintain (only if the respondent is a Level 1) or may improve/maintain their B-BBEE status over the contract period if their B-BBEE status is level 2 or 3. Tenderer/s with a B-BBEE status level 4 at the time of contract award, shall migrate and achieve as a non-negotiable a milestone of B-BBEE Level 3 by the end of the first year of the contract and thereafter improve their B-BBEE status level or migrate by one level higher.

Tenderer/s with a B-BBEE recognition status of Level 5 to Level 8 or non-compliant at the time of contract award, shall migrate and achieve as a non-negotiable a milestone of Level 4 by the end of the first year of the contract and thereafter improve at least one B-BBEE Level higher of each year from the second year of the contract.

Tenderer/s are requested to submit their B-BBEE Improvement Plan as an essential document within 30 days of signing the contract.

NB: A valid B-BBEE certificate or Sworn Affidavit is a condition for contract award, if your company's annual Total Revenue is R10 Million or less you qualify as an Exempted Micro Enterprise therefore you can submit Sworn Affidavit. If your annual Total Revenue is R50 Million or less, you qualify as Qualifying Small Enterprise and must comply with all of the elements of QSE score card relevant to your sector unless an entity is at least 51% Black owned you are required to obtain a Sworn affidavit. If your Annual Total Revenue is above R50m you need to submit a Valid B-BBEE certificate.

Local Procurement Content

"Local Procurement Content" refers to value added in South Africa by South African resources. Where a single contract involves a combination of local and imported goods and/or services, the tender response must be separated into its components as per the Price Schedule included with the tender documents. Local procurement content is total spending minus the imported component.

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Tenderers are required to submit their proposals in the table below.

Local Procurement Content	Eskom target	Tenderer Proposal
	100%	

Procurement spends on entities with a minimum 51% black ownership.

Previous tenders proven that there are small and medium companies that are interested in this space; Therefore, successful supplier will be required to subcontract some of the scope of work to capable and competent EME/QSE with at least 51% BO. The main contractor will select from designated group that are not part of their subsidiaries or having shares in that company, preferable they should be selected from local to site.

Procurement from Designated Group	Eskom Target	Tenderer Proposal
Black Owned	25%	

Jobs. Tenderers are required to submit proposals for the type and number of jobs that will be created and retained in South Africa as a direct result of being awarded a contract.

Type of Jobs to be created	Number of Jobs to be created

Type of Jobs to be retained	Number of Jobs to be retained

7. Skills development

Tenderers are required to submit proposals in the table below for developing the skills of unemployed candidates in the country. Skills development is intended to address Eskom’s core, scarce and critical skills and scarce and critical skills. These skills are also included in a 2020 list of occupations in high demand as stipulated in the Government Gazette 43937. Candidates shall be from all provinces in the country, and their composition shall be representative of the population demographics of South Africa.

Skill type /	Eskom	Entry Level	Output	Tenderers

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Occupation	target			Proposal
Artisan Electrical	02	N4 / Matric or Equivalent	On a job training	

The process of developing these skills shall involve the participation by tenderers directly and through their supply network. In certain cases, the SETA’s accredited training providers can be approached to participate in developing critical and scarce skills.

Note: That these targets for skills development candidates categorically exclude Eskom employees and registered learners. The tenderers are required to take full responsibility for the total cost of developing the requisite skills, and Eskom shall not make any financial contribution towards the fulfilment of this obligation. Tenderers also are advised to approach their relevant SETAs to access grants, subsidies, and incentives as well as South African Revenue Services for tax rebates that are earmarked for skills development initiatives

Section 3: SDL&I Penalty and Performance Security

Eskom will apply a penalty of 2% of the Contract Value for failure to meet SDL&I obligations.

For the duration of the contract, Eskom will retain 2% of every invoice (excluding VAT) as security for the fulfilment of all SDL&I Obligations. The retained amounts shall only be released to the Contractor upon fulfilment of all SDL&I obligations by the contractor.

Section 4: Reporting and Monitoring

The suppliers shall on a quarterly basis submit a report to Eskom in accordance with Data Collection Template on their compliance with the SDL&I obligations described above.

Eskom shall review the SDL&I reports submitted by the suppliers within 30 (thirty) days of receipt of the reports and notify the suppliers in writing if their SDL&I obligations have not been met.

Upon notification by Eskom that the suppliers have not met their SDL&I obligations, the suppliers shall be required to implement corrective measures to meet those SDL&I obligations before the commencement of the following report, failing which Retention clauses shall be invoked.

Every contract shall be accompanied by the SDL&I Implementation Schedule, which must be completed

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by the suppliers and returned to SDL&I representative for acceptance 28 days after contract award. This will be used as a reference document for monitoring, measuring and reporting on the supplier’s progress in delivering on their stated SDL&I commitments

Section 5: Market Research

The following information demonstrates market analysis and assists in arriving at the targets above.	
<u>Current Suppliers Providing the Services</u>	Potential Suppliers:
None	Open market

Section 6: General Information on Validity of Sworn Affidavits

The following must be considered when it comes to validity of Affidavits;

Tenderers submitting B-BBEE Sworn Affidavits must ensure that the affidavits meet the following key pointers to ensure their validity:

- Name/s of deponent as they appear in the identity document and the identity number.
- Designation of the deponent as the **director, owner** or **member** must be indicated in order to know that person is duly authorised to depose of an affidavit. **(Mark the applicable option)**.
- Name of enterprise as per enterprise registration documents issued by the CIPC, where applicable, and enterprise business address.
- Percentage of black ownership, black female ownership and designated group. In the case of specialised enterprises as per Statement 004, the percentage of black beneficiaries must be reflected. **(No blank spaces to be left)**.
- Indicate total revenue for the year under review and whether it is based on **audited financial statements** or **management account**. **(Mark the applicable option)**.
- Financial year end as per the **enterprise’s registration documents**, which was used to determine the total revenue. **(Financial year end to be stipulated by day/month/year)**.
- B-BBEE Status level. An enterprise can only have one status level. **(Tick applicable level)**
- Empowering supplier status must be indicated. For QSEs, the deponent must select the basis for the empowering supplier status.
- Date deponent signed and date of Commissioner of Oath must be the same. **(The sworn affidavit must be signed in the presence of the Commissioner of Oath. Furthermore the Commissioner must also sign and stamp)**
 - Commissioner of Oath cannot be an employee or ex officio of the enterprise because, a person cannot by law, commission a sworn affidavit in which they have an interest.

19.2. Corporate Social Investment (CSI)

The Contractor shall spend 2% of contract value on CSI. The list of CSI projects will be provided by Matla Power Station

Skilled and non-skilled employees.

The Contractor will develop local skilled labour at Kriel. The Contractor shall hire non-skilled employees

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from Kriel community. The list of potential employees from Kriel community will be provided by Matla Power Station