



SITA SOC Ltd, 459 Tsitsa Street, Erasmuskloof, Pretoria, South Africa • PO Box 26100, Monument Park, 0105, South Africa
Tel: +27 12 482 3000 • Fax +27 12 367 5151 • Reg. No 1999/001899/30 • www.sita.co.za

Our Ref: RFB 2596/2022
Enquiries: Nonhle Mkhwanazi
Tel: 043 700 8491
Date: 24 June 2022

REQUEST FOR BIDS

PROSPECTIVE BIDDERS

RFB 2596/2022: PROCUREMENT OF ELECTRONIC DATA INTERFACING (EDI) WITH SWITCHING PROVIDER TO MEDICAL AIDS FOR 36 MONTHS FOR EASTERN CAPE DEPARTMENT OF HEALTH

Bidders are invited to submit tender for RFB 2596/2022 and advised to note the below:

1. A non-compulsory briefing session will be held on 30 June 2022 at 9:30am. Email Nonhle.Mkhwanazi@sita.co.za to RSVP by 29 June 2022 at 16:30pm.
2. The **Publication Date** for the RFB is **24 June 2022**.
3. The **closing date** for RFB submissions is **15 July 2022**.
4. Bidders must ensure they are registered on the CSD and that all company details have been updated on the CSD.
5. Bidders should ensure that Bids are delivered in time at **Pongola in Apollo, SITA Head Office, 459 Tsitsa Street, Erasmuskloof, Pretoria**.
6. The bid box is accessible 24 hours a day, 7 days a week. If the bid is **late**, it will be recorded as a late bid.
7. The published bid document is packaged as follows:

Bidders must submit their bid response as follows and must tick in the box to confirm if the bid response is submitted as such:

Manner of submission	Bidder to tick ✓ to indicate that the bid response has been submitted in this sequence
1 Original hard copy submission (inclusive of everything)	
1 Copy of the bid (inclusive of everything)	
1 CD/USB inclusive of all documentation	

Non-Executive Directors:

Ms M Mosidi (Chairperson), Ms S Bvuma (Dr) (Deputy Chairperson), Ms S Moonsamy, Ms N Pietersen, Ms Z Hill, Ms O Ketsekile, Mr T Ratshitanga (Dr), Mr R Ramabulana, Mr W Vukela, Ms L Mseme, Ms J Morwane, Mr M Ratshimbilani

Executive Directors:

Mr L Keyise (Interim Managing Director), Mr MK Kgauwe (Chief Financial Officer)
Mr. V. Mphaphuli: Company Secretary (Acting)

It is the Bidder's responsibility to ensure that the information on the electronic copy is the same as in the hard copies and information in the original file must also be the same as in the copied files. To ensure that the electronic copies are not damaged, the bidder must submit the USB in a sealed padded envelop and it must be attached to the hard copy and be clearly marked as follows:

RFB Number, RFB Description, RFB Closing Date and the Bidder's Name and contact Details including Postal Address.

The original copy must be **signed in ink** by an authorised employee, agent or representative of the bidder and each and every page of the proposal shall contain the initials of same signatories. Bidders shall submit proposal responses in accordance with the prescribed manner of submission as specified above.

All queries to this bid must be submitted in writing to the following email address:
nonhle.mkhwanazi@sita.co.za

Yours sincerely



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Yandiswa Citi
Procurement Manager (Acting)

CC/ Tender office