



BID NOTICE AND INVITATION TO BID

REQUEST FOR PROPOSAL FOR THE SERVICE PROVIDERS TO UNDERTAKE THE FOLLOWING SERVICE

Proposals are hereby invited by Ntabankulu Local Municipality from suitably qualified and competent Service Providers to provide the following services for a period of twenty-four (24) months as tabled below:

Project name	Contract no.	Functionality		Date of compulsory clarification session	Closing Date of Tender and Time	Preference points system
Provision of protective clothing for a period of twenty-four months	NLM/SCM/20/2026/2027	Criteria	Points	16 October 2026 at 10H00 at Ntabankulu LM	09 November 2026 at 12H00 at Ntabankulu LM	80/20
		Experience	25			
		Methodology	55			

The minimum specifications are detailed in the Bid document. **Punctuality will be adhered to. Briefing session will strictly be 30 minutes. The briefing session will be conducted at Ntabankulu Local Municipality Hall, within the municipal premises. A representative can only sign for one company.**

NB: DR08019 (Phuthi To Ntabankulu) is under construction and bidder should anticipate delays.

Bid documents may be obtained from the Ntabankulu Local Municipality **Website after compulsory briefing Session.**

Bids are to be completed in accordance with the conditions attached to the Bid document and must be sealed and indorsed with the relevant bid number and must be deposited in the official bid box clearly marked **"Provision of protective clothing for a period of twenty-four months NLM/SCM/20/2026/2027"** in the main entrance of the Ntabankulu Local Municipality at ERF 85 Main Street, Ntabankulu 5130, at which bids will be opened in public. Bids shall be valid for a period of 90 days after the closing date of the submission of bids. **Under no circumstances will late tenders be accepted.**

Service providers are requested to attach the following mandatory documents for their bids on the pages indicated in the bid document:

- Latest Full CSD report not older than three Months
- Fully completed and signed bid document and MBD 1 to 9 attached on the bid document (Signed after the date of the Advert)
- Originally Certified ID copies of directors
- If a Joint venture, Joint venture Agreement signed by both parties must be attached.
- Proof of municipal rates clearance for both the company and all Directors of the company or a signed lease agreement/s by both parties and confirmation that there is no billing where the entity is based, including the directors

accepted. Failure to submit the mandatory document will deem the tender non-responsive and it will not be evaluated further.

Stage 1. Functionality will be evaluated based on the following criteria and bidders who failed to score a minimum functionality assessment of 70% will be considered non-responsive and will not be evaluated further.

Functionality Criteria

The evaluation of functionality shall be carried out as per the criteria set in the table below:

FUNCTIONALITY CRITERIA	SUB-CRITERIA	MAXIMUM POINTS
Traceable References	<u>Relevant entity experience</u> Provide signed appointment letters with traceable references on letter head of companies that received services for similar projects undertaken and must have contact details. • Three appointment letters with traceable references = 25 points • Two appointment letters with traceable references = 20 points • One appointment letter with traceable reference = 10 points • No appointment letter = 0 points	25 Points
Methodology for Delivery	Methodology for delivery - - Indicate your capability to deliver correct goods to Ntabankulu Local Municipality (Quality Assurance) (confirmation letter from supplier/manufacturer attaching the South African Bureau Standards certificate of approval/quality of the goods to be supplied) (25) - How will goods be delivered to Ntabankulu local Municipality sites (Delivery vehicle and equipment) (15) -Communication management -Indicate how your company will communicate with the Municipality from order date to delivery date- clear contact details of the company, consultant/person responsible for this project (telephone, e-mail address, address of the company (physical and postal address) (15)	55 Points
	Detailed Turnaround Plan (indicate days from order to delivery) (20)	20 Points
	TOTAL POINTS	100 POINTS

ISL

STAGE 2:

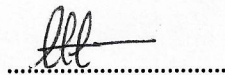
PRICE AND SPECIFIC GOALS (80:20)

The provisions of the Preferential Procurement Regulations 2022 and the Municipal SCM Policy will apply.

NTABANKULU LOCAL MUNICIPALITY reserves the right not to accept the lowest tender or any tender. Late, incomplete, telegraphic, or facsimile tenders will not be considered. The Council is not bound to accept the lowest or any proposal and reserves the right to accept the whole or part of the proposal or any tender or to furnish reasons for its decisions.

Further technical enquiries should be directed to **Mr. Z. Mpongoma** at labourrelations@ntabankulu.gov.za or **071 410 6511** and procurement or SCM enquiries should be directed to **Ms S. Ntanjana** at ntanjanas@ntabankulu.gov.za or **066 248 7447** during office hours i.e. between 08h00 and 16h30.

Requested by



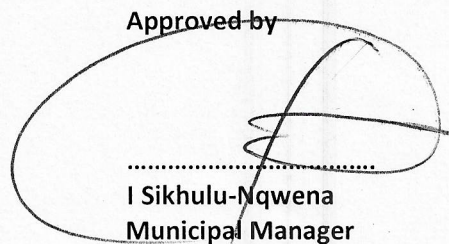
N. Ntshobane
Bid Specification Chairperson

Recommended by



M Mhlifili
CFO

Approved by



I Sikhulu-Nqwena
Municipal Manager