

TENDER NUMBER: **TPL/2023/10/0002/44785/RFQ**

DESCRIPTION OF THE WORKS: PROVISION OF INSPECTION, MAINTENANCE, REPAIR AND COMMISSIONING OF THE LOW VOLTAGE FLAME PROOF MOTORS FOR THE INTERMIXTURE REFRACATIONATOR PLANT (IRP) AT THE TRANSNET PIPELINES (TPL) TARLTON DEPOT

Transnet Pipelines

an Operating Division TRANSNET SOC LTD

[Registration Number 1990/000900/30]

REQUEST FOR QUOTATION (RFQ)

**FOR THE PROVISION OF INSPECTION, MAINTENANCE AND REPAIR OF
TARLTON INTERMIXTURE REFRACATIONATOR PLANT MOTORS.**

RFP NUMBER	: TPL/2023/10/0002/44785/RFQ
ISSUE DATE	: 13 October 2023
BRIEFING DATE	: 20 October 2023
CLOSING DATE	: 27 October 2023
CLOSING TIME	: 13h00pm
TENDER VALIDITY PERIOD	: 180 Business Days from closing date

**PREQUALIFICATION CRITERIA - ONLY THE FOLLOWING RESPONDENTS MAY
RESPOND TO THIS RFQ:**

Technical Prequalification Criteria

- Respondents must provide proof of SANAS Accreditation to refurbish proof motor as per SANS 60079.

Eligibility with regards to attendance at the compulsory Briefing:

- A Compulsory Tender Clarification Meeting will be conducted at Transnet Pipelines N14 Road, TPL Tarlton Depot, Rustenburg, on the **20th of October 2023**, at **10:00am** for a period of ± 2 (two) hours.

Any tenderer that fails to meet the stipulated pre-qualifying criteria will be regarded as an unacceptable tender.

T1.2 TENDER DATA

The conditions of tender are the Standard Conditions of Tender as contained in Annex C of the CIDB Standard for Uniformity in Engineering and Construction Works Contracts. The Standard for Uniformity in Construction Procurement was first published in Board Notice 62 of 2004 in Government Gazette No 26427 of 9 June 2004. It was subsequently amended in Board Notice 67 of 2005 in Government Gazette No 28127 of 14 October 2005, Board Notice 93 of 2006 in Government Gazette No 29138 of 18 August 2006, Board Notice No 9 of 2008 in Government Gazette No 31823 of 30 January 2009, Board Notice 86 of 2010 in Government Gazette No 33239 of 28 May 2010, Board Notice 136 of 2015 in Government Gazette 38960 of 10 July 2015 and Board Notice 423 of 2019 in Government Gazette No 42622 of 8 August 2019.

This edition incorporates the amendments made in Board Notice 423 of 2019 in Government Gazette 42622 of 8 August 2019. (see www.cidb.org.za).

The Standard Conditions of Tender make several references to Tender data for detail that apply specifically to this tender. The Tender Data shall have precedence in the interpretation of any ambiguity or inconsistency between it and the Standard Conditions of Tender.

Each item of data given below is cross-referenced in the left-hand column to the clause in the Standard Conditions of Tender to which it mainly applies.

Clause	Data
C.1.1	The Employer is Transnet SOC Ltd (Reg No. 1990/000900/30)
C.1.2	The tender documents issued by the Employer comprise: Part T: The Tender Part T1: Tendering procedures Part T2: Returnable documents Part C: The contract Part C1: Agreements and contract data Part C2: Pricing data Part C3: Scope of work Part C4: Site Information
	T1.1 Tender notice and invitation to tender T1.2 Tender data T2.1 List of returnable documents T2.2 Returnable schedules C1.1 Form of offer and acceptance C1.2 Contract data (Part 1 & 2) C1.3 Form of Securities C2.1 Pricing instructions C2.2 Price List/Price Schedule C3.1 Service Information C4.1 Affected Property

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C.1.4	The Employer's agent is:	Buyer
	Name:	Siphelele Shezi
	Address:	202 Anton Lembede Street, Durban
	Tel No.	031 361 1081
	E – mail	siphelele.shezi@transnet.net

C.2.1 Only those tenderers who satisfy the following eligibility criteria are eligible to submit tenders:

1. Stage One - Eligibility with regards to attendance at the compulsory clarification meeting:

A Compulsory Tender Clarification Meeting will be conducted at Transnet Pipelines N14 Road, TPL Tarlton Depot, Rustenburg, on the **20th of October 2023**, at **10:00am** for a period of ± 2 (two) hours.

Tenderers are required to confirm their attendance and to send their contact Details to the following address: siphelele.shezi@transnet.net by the **19th of May 2023**, at **15h00pm**

This is to ensure that Transnet may make the necessary arrangements for the briefing session. The Clarification Meeting will start punctually and information will not be repeated for the benefit of Tenderers arriving late.

An authorised representative of the tendering entity or a representative of a tendering entity that intends to form a Joint Venture (JV) must attend the compulsory clarification meeting in terms C2.7

Any tenderer that fails to meet the stipulated eligibility criteria will be regarded as an unacceptable tender.

2. Stage One - Eligibility with regards to Submission of SANAS Accreditation Certificate:

Respondents must provide proof of SANAS Accreditation to refurbish proof Motor As per SANS 60079.



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3. Stage Two - Functionality: (if applicable)

Only those tenderers who obtain the minimum qualifying score for functionality will be evaluated further in terms of price and the applicable preference point system. The minimum qualifying for score for functionality is 60 points.

The evaluation criteria for measuring functionality and the points for each criteria and, if any, each sub-criterion are as stated in C.3.11.3 below.

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C.2.12 No alternative tender offers will be considered.

C.2.13.3 Each tender offer shall be in the **English Language**.

C.2.13.5 The Employer's details and identification details that are to be shown on each tender offer package are as follows:

- | | |
|-------------------------|--|
| Identification details: | <p>The tender documents must be uploaded with:</p> <ul style="list-style-type: none"> ▪ Name of Tenderer: (insert company name) ▪ Contact person and details: (insert details) ▪ The Tender Number: ▪ The Tender Description |
|-------------------------|--|

Documents must be marked for the attention of:
Employer's Agent:

C.2.13.9 Telephonic, telegraphic, facsimile or e-mailed tender offers will not be accepted.

C.2.15 The closing time for submission of tender offers is:
Time: **13:00pm** on the **27 October 2023**
Location: The Transnet e-Tender Submission Portal:
(<https://transnetetenders.azurewebsites.net>);

NO LATE TENDERS WILL BE ACCEPTED

C.2.16 The tender offer validity period is **180 days** after the closing date. Tenderers are to note that they may be requested to extend the validity period of their tender, on the same terms and conditions, if Transnet's internal evaluation and governance approval processes has not been finalised within the validity period.

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C.2.23 The tenderer is required to submit with his tender:

1. Tenderers also to provide Transnet with a TCS PIN to verify Tenderers compliance status.
2. A **valid B-BBEE Certificate** from a Verification Agency accredited by the South African Accreditation System [**SANAS**], or a **sworn affidavit** confirming annual turnover and level of black ownership, in line with the code of good practice, together with the tender;
3. A valid CIDB certificate in the correct designated grading;
4. Proof of registration on the Central Supplier Database;
5. Letter of Good Standing with the Workmen's compensation fund by the tendering entity or separate Letters of Good Standing from all members of a newly constituted JV.

Note: Refer to Section T2.1 for List of Returnable Documents

C3.11 The minimum number of evaluation points for functionality is: **60**

The procedure for the evaluation of responsive tenders is Functionality, Price and Preference:

Only those tenderers who attain the minimum number of evaluation points for Functionality will be eligible for further evaluation, failure to meet the minimum threshold will result in the tender being disqualified and removed from any further consideration.



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Functionality Criteria

The functionality criteria and maximum score in respect of each of the criteria are as follows:

Functionality criteria	Sub-criteria	Sub-criteria points	Maximum number of points
Number of relevant successfully completed projects where the Tenderer provided inspection, testing, maintenance, and repair of the low voltage flame proof motors in the last 10 years.	Information insufficient to determine score	0	30
	The Tenderer has demonstrated 1 service contracts where the Tenderer provided inspection, testing, maintenance, and repair of low voltage flame proof motors in the last 10 years.	6	
	The Tenderer has demonstrated 2 service contracts where the Tenderer provided inspection, testing, maintenance, and repair of low voltage flame proof motors in the last 10 years.	12	
	The Tenderer has demonstrated 3 service contracts where the Tenderer provided inspection, testing, maintenance, and repair of low voltage flame proof motors in the last 10 years.	18	
	The Tenderer has demonstrated 4 service contracts where the Tenderer provided inspection, testing, maintenance, and repair of low voltage flame proof motors in the last 10 years.	24	
	The Tenderer has demonstrated 5 service contracts where the Tenderer provided inspection, testing, maintenance, and repair of low voltage flame proof motors in the last 10 years.	30	

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Functionality criteria	Sub-criteria	Sub-criteria points	Maximum number of points
Programme / Project Schedule (Ability to execute the scope of services as per the employer's requirements)	Submitted no information or inadequate information to determine scoring.	0	30
	The schedule is vague, and the plan is weak in important areas (meet Level 2 requirement).	6	
	The schedule is inconsistent with the timing of the most important project deliverables. There is insufficient breakdown of tasks (meet Level 3 requirement).	12	
	The schedule is complete and detailed (representing all disciplines involved), complies with Level 4 requirements, Satisfactory the technical level and composition of the schedule is adequate and is consistent with both the project timing and the required deliverables. The proposed resource levels are consistent.	18	
	Good Besides meeting the "Satisfactory" rating, the schedule is well detailed, clearly indicating and defining deliverables. Major Milestones are represented in the Schedule. The programme is specifically tailored to address the specific project objectives and methodology and is sufficiently flexible to accommodate changes that may occur during execution.	24	
	Besides meeting the "good" rating, the important issues are approached in an innovative and efficient way, indicating that the tenderer has outstanding knowledge of state-of-the-art approaches. The programme details ways to improve the project outcomes and the quality of the outputs.	30	

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Electrical Supervisor/ Motor Artisan experience	Information insufficient to determine score	0	10
	The service provider electrical motor artisan has 1 year experience in his/her relevant task.	2	
	The service provider electrical motor artisan has 2 years' experience in his/her relevant task.	4	
	The service provider mechanical pump 3 years' experience in his/her relevant task.	6	
	The service provider electrical motor artisan 4 years of experience in his/her relevant task.	8	
	The service provider electrical motor artisan has 5 years' or more of experience in his/her relevant task.	10	
Electrical Motor Artisan Trade Test	Information insufficient to determine score	0	20
	The service provider submitted the supervisor/lead electrical motor artisan trade test certificate.	20	
Health and Safety Plan	Information insufficient to determine score	0	
	Bidders are required to submit a project specific health and safety Plan. The safety plan should be accompanied by the following documents: (a) Valid letter of good standing. (b) SHEQ, Policy signed by the Chief Executive Officer, applicable to their services rendered.	3	



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	2. Table or outline the Roles & Responsibilities, such as the 16.2 Site Manager, Site supervisor 8.2(i) CR8.5 Safety officer, CR9.1 Risk Assessor, GSR 3(4) First Aider. as per the Occupational health and safety Act 85 of 1993.	2	10
	3. Overview of the project specific Baseline Risk Assessment (RA), indicating major activities of the project namely: Inspection, Maintenance, Repair and Commissioning of the low voltage flame proof motors for the Intermixture Refractionator Plant.	2	
	4. One year's synopsis of SHE incidents, description, type, and action taken.	2	
	5. Complete and return with tender documentation the Contractor Safety Questionnaire included as an Annexure.	1	
Maximum possible score for Functionality			100

Functionality shall be scored independently by not less than 3 (three) evaluators and averaged in accordance with the following schedules:

- T2.2-02 Company's Project Related Experience
- T2.2-03 Programme/ Project Schedule
- T2.2-04 Key Persons Experience
- T2.2-05 Company's Health & Safety Management



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Each evaluation criteria will be assessed in terms of scores of 0, 20, 40, 60, 80 or 100 (linear scale, more suitable for NEC3, ECC (construction related procurement))

The scores of each of the evaluators will be averaged, weighted and then totalled to obtain the final score for functionality, unless scored collectively. (See CIDB Inform Practice Note #9).

Note: Any tender not complying with the above-mentioned requirements, will be regarded as non-responsive and will therefore not be considered for further evaluation. This note must be read in conjunction with Clause C.2.1.

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C.3.11. Only tenders that achieve the minimum qualifying score for functionality will be evaluated /Only tenders that are Administratively and Substantively Responsive will be evaluated further in accordance with the 80/20 preference points systems as described in Preferential Procurement Regulations.

Thresholds	Minimum Threshold
Technical / functionality	60

Evaluation Criteria	Final Weighted Scores
Price and Total Cost of Ownership	80
Specific goals - Scorecard	20
TOTAL SCORE:	100

Up to 100 minus W_1 tender evaluation points will be awarded to tenderers who complete the preferencing schedule and who are found to be eligible for the preference claimed. **Should the evidence required for any of the Specific Goals applicable in this tender not be provided, a tenderer will score zero preference points for that particular "Specific Goal".**

In terms of Transnet Preferential Procurement Policy (TPPP) and Procurement Manuals, the following preference points must be awarded to a bidder who provides the relevant required evidence for claiming points

Selected Specific Goal	Number of points allocated(80/20)
B-BBEE Level of contributor – Level 1 or 2	10
Company majority owned by Black Woman	10

The following Table represents the evidence to be submitted for claiming preference points for applicable specific goals in a particular tender:

Specific Goals	Acceptable Evidence
B-BBEE	B-BBEE Certificate / Sworn-Affidavit B-BBEE Certificate of JV, a consolidate scorecard will be accepted as per DTIC guidelines
30% Black Women Owned Entities	B-BBEE Certificate / Sworn-Affidavit / CIPC B-BB Certificate (in case of JV, a consolidate scorecard accepted) as per DTIC guidelines

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50% Black Youth Owned Entities	Certified copy of ID Documents of the Owners and B-BBEE Certificate / Affidavit (in case of JV, a consolidate scorecard will be accept)
Entities Owned by People with Disability (PWD)	Certified copy of ID Documents of the Owners and Doctor's note confirming the disability and/or Employment Equity Act 1(EEA1) form.
Entities/Black People living in rural areas	Entity's Municipal/ESKOM bill or letter from Induna/chief confirming residential address not older than 3 months
South African Enterprises	CIPC Registration Documents
EME or QSE 51% Black Owned	B-BBEE Certificate / Affidavit (in case of JV, a consolidate scorecard will be accept) as per DTIC guidelines
Entities that are 51 % Black Owned	B-BBEE Certificate / Sworn-Affidavit B-BBEE Certificate (in case of JV, a consolidate scorecard will be accept) as per DTIC guidelines
Promoting exports orientated production for Jobcreation	Returnable section/annexureon job creation
Local Content and Local Production	Returnable Local Content and production Annexures
NIPP	NIPP Returnable documents
Creation of new jobs and labour intensification	Returnable section/annexureon job creation.
<p>The promotion of supplier development through sub-contracting or JV for a minimum of 30% of the value of a contract to South African Companies which are:</p> <ul style="list-style-type: none"> I. 30% Black Women, 51% Black Youth and 51% Black People with disabilities II. Entities with a specified minimum B-BBEE level (1 and 2) III. EMEs and/or QSEs who are 51% Black-owned 	Sub-contracting agreements and Declaration / Joint Venture Agreement. Certified copy of ID Documents of the Owners and B-BBEE Certificate / Affidavit (in case of JV, a consolidate scorecard will be accept) of the sub- contracted entities.
The promotion of enterprises located in a specific province/region/municipal area for work to be done or services to be rendered in that province/region/municipal area	CIP - Registered address of entity

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The maximum points for this bid are allocated as follows:

DISCRIPTION	POINTS
PRICE	80
B-BBEE Status Level OF 1 OR 2	10
Company Majority owned by Black Woman	10
Total points for Price and Specific Goals must not exceed	100

Note: Transnet reserves the right to carry out an independent audit of the tenderers scorecard components at any stage from the date of close of the tenders until completion of the contract.

C.3.13 Tender offers will only be accepted if:

1. The tenderer or any of its directors/shareholders is not listed on the Register of Tender Defaulters in terms of the Prevention and Combating of Corrupt Activities Act of 2004 as a person prohibited from doing business with the public sector;
2. the tenderer does not appear on Transnet's list for restricted tenderers and National Treasury's list of Tender Defaulters;
3. the tenderer has fully and properly completed the Compulsory Enterprise Questionnaire and there are no conflicts of interest which may impact on the tenderer's ability to perform the contract in the best interests of the Employer or potentially compromise the tender process and persons in the employ of the state.
4. Transnet reserves the right to award the tender to the tenderer who scores the highest number of points overall, unless there are **objective criteria** which will justify the award of the tender to another tenderer. Objective criteria include but are not limited to the outcome of a due diligence exercise to be conducted. The due diligence exercise may take the following factors into account inter alia; the tenderer:
 - a) is not under restrictions, or has principals who are under restrictions, preventing participating in the employer's procurement,
 - b) is not undergoing a process of being restricted by Transnet or other state institution that Transnet may be aware of,
 - c) can, as necessary and in relation to the proposed contract, demonstrate that he or she possesses the professional and technical qualifications,

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professional and technical competence, financial resources, equipment and other physical facilities, managerial capability, reliability, experience and reputation, expertise and the personnel, to perform the contract,

- d) has the legal capacity to enter into the contract,
- e) is not insolvent, in receivership, under Business Rescue as provided for in chapter 6 of the Companies Act, 2008, bankrupt or being wound up, has his affairs administered by a court or a judicial officer, has suspended his business activities, or is subject to legal proceedings in respect of any of the foregoing,
- f) complies with the legal requirements, if any, stated in the tender data and
- g) is able, in the option of the employer to perform the contract free of conflicts of interest.

C.3.17 The number of paper copies of the signed contract to be provided by the Employer is 1 (one).

T2.1 List of Returnable Documents

2.1.1 These schedules are required for pre-qualification and eligibility purposes:

- T2.2-01 **Stage One as per : Technical Pre-qualification:** **Company's Certification**
 T2.2-02 **Stage Two as per Eligibility Criteria Schedule**
 - Certificate of attendance at Compulsory Tender Clarification Meeting

2.1.2 Stage Five as per : these schedules will be utilised for evaluation purposes:

- T2.2-03 **Evaluation Schedule:** Company's Project Related Experience
 T2.2-04 **Evaluation Schedule:** Programme/ Project Schedule
 T2.2-05 **Evaluation Schedule:** Key Persons Experience
 T2.2-06 **Evaluation Schedule:** Health and Safety Management

2.1.3 Returnable Schedules:

General:

- T2.2-07 Authority to submit tender
 T2.2-08 Record of addenda to tender documents
 T2.2-09 Letter of Good Standing
 T2.2-10 Risk Elements
 T2.2-11 Availability of equipment and other resources
 T2.2-12 Schedule of Proposed Subcontractors
 T2.2-20 Agreement in terms of Protection of Personal Information Act, 4 of 2013("POPIA")
 Valid proof of Respondent's compliance to Specific Goals evidence (Preference Claim Form) requirements stipulated in SBD6.1.
 SBD 5 (NIPP)

Agreement and Commitment by Tenderer:

- T2.2-13 Annex G Compulsory Enterprise Questionnaire
 T2.2-14 Non-Disclosure Agreement
 T2.2-15 RFP Declaration Form
 T2.2-16 Request for Proposal – Breach of Law
 T2.2-17 Certificate of Acquaintance with tender Documents
 T2.2-18 Service Provider Integrity Pact
 T2.2-19 Supplier Code of Conduct

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1.3.2 Bonds/Guarantees/Financial/Insurance:

T2.2-21 Insurance provided by the Contractor

2.2 C1.1 Offer portion of Form of Offer & Acceptance

2.3 C1.2 Contract Data

2.4 C1.3 Forms of Securities

2.5 C2.1 Pricing Instructions

2.6 C2.2 Activity Schedule