

TECHNICAL EVALUATION CRITERIA – IT SECURITY TRAINING & CERTIFICATION

| <u>GATE KEEPER CRITERIA – 100%</u> | | | | | |
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| The Tenderer who does not meet the below mandatory requirements will be disqualified and not evaluated further for the Paper-based Technical Evaluation. | | | | | |
| | # | Question | Components | Response (Y/N) | Substantiate/ Indicate in RFP Response |
| Gate-keepers (Mandatory requirements) | 1 | The tenderer must be an Accredited Training Centre. | Accredited Training Centre | | Training Accreditation certificate with respective certificate body of knowledge (i.e., current and active certificate). |
| | 2 | The tenderer must provide evidence that the courses are accredited by respective body of knowledge. | Body of knowledge accreditation documentation as per the scope of work | | Attach body of knowledge accreditation documentation as per the scope of work |

| <u>PAPER-BASED TECHNICAL EVALUATION CRITERIA – 100%</u> | | | | | | |
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| The minimum required threshold for the Paper-based Technical Evaluation is 80%. The tenderer that does meet the required minimum threshold of 80% will be disqualified | | | | | | |
| Category | # | Requirement | Weight | Response Y/N | Substantiate/ Indicate in RFP Response | |
| Evaluation Criteria 1 – Training course content (30% weight) | | | | | | |
| Paper-based Technical Evaluation Criteria - 100% | 1 | The tenderer must provide the complete scope of work as stated in the tender documents with the following: <ul style="list-style-type: none"> • Clear course outcome and objectives • Number of days required to attend the course • Training material • Certification exam information • Certification preparation information | <p>Complete scope of work with clear course outline, specifying number of days, training material, certification exam information and certification preparation information. POE list of certifications = 30%</p> <p>Complete scope of work with clear course outline, certification exam information, training material but with other incomplete required information. POE list of certifications = 15%</p> <p>No scope of work provided No POE list of certifications = 0%</p> | | <p>Provide a Complete scope of work with clear course outline in-line with certification body of knowledge, specifying number of days, training material, certification exam information and certification preparation information.</p> <p>(Kindly provide USB for the course material)</p> <p>Provide POE list of certifications</p> | |
| | Evaluation Criteria 2 – Supplier / Company Experience (20% weight) | | | | | |
| | | 2 | Years of supplier / company experience in training, as per the scope of work. | More than 10 years of experience in training =20% | | 3x signed reference letters from other companies confirming that the |


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| | | | No experience in training = 0% | | required Security training certification interventions were successfully conducted to those companies and relevant certification exams were booked through the institution. |
| Evaluation Criteria 3 – Training Facilitators Qualification & Experience (25% weight) | | | | | |
| 3 | Evidence that the company's instructors/facilitators are qualified to present the courses as per the scope of work with relevant years of experience. The trainer must be currently certified to be a facilitator of specified certification course by respective body of knowledge | All Facilitator's CV and qualifications; certified facilitators certifications; 10- signed training feedback forms =25% No CV, no qualifications, no certification, and no training forms = 0% | | | Provision of trainer's CV's, certified copy of their qualifications (i.e., the instructor must be certified in the respective certificate of facilitation). Training feedback forms from learners who attended training interventions. Recent schedule of classes facilitated and booked for. Provide recent active instructor certificate. |
| Evaluation Criteria 4 – Certification (25% weight) | | | | | |
| 4 | Supplier shall affords including assist the candidates in booking for the exam in-line with relevant certificate body of knowledge. | All courses include training (i.e., virtual or classroom/ onsite) and exam voucher for eligibility to sit for trained course exam = 25% Some courses are certified = 0% | | | Provide confirmatory agreement that trained candidates will be assisted in booking exam through the center with respective certification body of knowledge as per course requirement and syllabus. Confirmation that relevant certification training materials or resources shall be supplied. |


The tenderer needs to score the total of 80% from the Paper-based Technical in order to pass this Security Training and Certification Technical Evaluation.

DOCUMENT ACKNOWLEDGEMENT

By signing this document, the people listed record their agreement on the contents of this document.

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| Senior Manager (Executive) Approver | Name | Sithembile Songo |
| | Title | Senior Manager Information Security |
| | Signature | |
| | Date | |

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| Requestor | Name | Charles Sello Kungwane |
| | Title | Middle Manager Information Security |
| | Signature |  |
| | Date | 21 August 2023 |

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|-----------------------|-----------|---|
| Subject Matter Expert | Name | Mabongi Ngidi |
| | Title | Senior Advisor Information Security |
| | Signature |  |
| | Date | 21 August 2023 |