



MUNICIPAL INFRASTRUCTURE SUPPORT AGENT

COMPULSORY HYBRID BRIEFING SESSION

09 SEPTEMBER 2026

TENDER NO. MISA/WSA/016/2026/2027

APPOINTMENT OF A SERVICE PROVIDER TO CONDUCT HUMAN TECHNICAL CAPACITY ASSESSMENT IN 36 WATER SERVICES AUTHORITY (WSA) MUNICIPALITIES IN MPUMALANGA, GAUTENG AND FREE STATE PROVINCES

NOTES	
Mr. Khuliso Lieba from SCM presented the administrative of the bid document to the bidders in attendance. Informed bidders to complete their details in MS Forms & MS Teams chat. Mr. Siphosethu Mofokeng demonstrated how the attendance register will be filled in. Further highlights in the presentation were as follows:	
1.	Closing date and time for submission of bid proposals is 25 September 2026 at 11:00pm; No late submissions will be accepted.
2.	Bid proposals are to be submitted at MISA Head Office in Centurion (Tender Box at the reception area). The physical address is as follows: 1303 Heuwel Avenue, Riverside Office Park, Letaba House 1 st Floor, Centurion, 0046
3.	Evaluation criteria were explained; the bid will be evaluated on Eligibility criteria/ Mandatory requirements and Functionality.
4.	Standard Bidding Documents (SBD forms,) must be fully completed.
5.	End-user (Mr. Thabo Mashavha) presented the scope of work, extent of the works with the Pricing Schedules.
6.	Questions & Responses based on SCM and End-user's presentation. Question 1:

- The bidder noted some targeted municipalities in a similar tender that closed on 18 June 2026 are included in this tender and requested to know if the bid that closed on the 18th of June was cancelled.
- The bidder secondly asked the rationale behind MISA to implementing this project considering its near municipal elections and Municipalities will undergo staff establishment review processes. Further expanded by questioning if MISA primarily intended to undergo a reformative exercise, or whether it is intended to lead to structural transformation of water-services delivery and, if the latter, what MISA intends to happen post the 36 months of this project.

Question 2:

- A bidder requested to know how many pages are in the bid document the scope of work was not visible in the bid document she has.

Question 3:

- The bidder requested on how and when invoices are going to be paid.

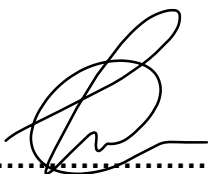
Question 4:

- Regarding page 6 The bidder is seeking clarification on the structure, composition and frequency of the Project Steering Committee (PSC) meetings. The bidder further asked since the scope appears to provide for only three formal engagements with each municipality, while also requiring monthly progress meetings. The bidder is therefore unclear whether monthly meetings with each municipality are expected in addition to the three stipulated stakeholder engagements. If PSCs are required for each municipality, would the PSP have to conduct separate PSC meetings for all municipalities.

Responses:

- The 12 municipalities in the initial tender are included in this bid. This tender is a readvertisement and the initial tender was cancelled due to discrepancies were discovered in the pricing schedule which were material irregularities.
- The rationale behind MISA's timing of implement this project concerns are to be escalated because the question included post project duration

	implication. It was concluded the question will respond to in writing and the bidder was also requested to also lodge this query in writing. • The number of pages in the bid document was 33 pages, and the scope of work begins at page 4. • The payment will be done monthly and will be paid as per deliverables and progress of work. Payments will be outlined in detailed and ironed at the Service Level Agreement level. • The PSC will comprise of the specific municipal officials, MISA and the PSP A separate Project Steering Committee (PSC) will be established for each municipality, comprising the relevant municipal officials, MISA, and the PSP. The PSP will therefore be required to engage with each municipality monthly on matters relating to that municipality's specific project. It was concluded that a bidder will detail the question in writing. • It was further clarified that additional questions and answers will be allowed in writing through email Tenders@misa.gov.za . As the bid document states that "<i>The employer will respond to requests for clarification received up to 7 working days before the tender closing time</i>".
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Mr. Thabo Mashavha

Date..... 10 September 2026