



Disbursements for Pricing Data

The following should be noted:

- a. A subsistence allowance is an amount intended to cover incidental costs incurred by reason of living away from home, such as the cost of meals, liquid refreshments, phone calls, internet access, laundry and job-related out of pocket expenses that are not paid for in terms of the contract.
- b. A subsistence allowance may only be claimed in respect of each night that a staff member is away from home.
- c. Travel expenses may only be claimed in respect of the cost of transportation of the Service Provider staff from their usual place of business to the job site and return from the job site to Service Provider's usual place of business.
- d. Accommodation means a bed and breakfast, guest house; self-catering; or hotel having a star rating of 1, 2 or 3 as defined by the Tourism Grading Council of South Africa (see www.tourismgrading.co.za). Accommodation shall not exceed R1300.00 per night, excl. VAT.
- e. Note: A lodge, country house or 4 star or higher star rated hotel is not accommodation. Any stay in such a facility cannot be claimed as an expense. (rate prescribed in the contract data will only be accepted)
- f. There are no handling fees for disbursements.

Transnet Pipelines

Contract Number: TPL/2023/05/0004/30876/RFP

Description of Service: Provision of Ground Water and Soil Contamination Assessment and Drinking Water Testing at All Transnet Pipelines Facilities and the Pipeline Network on an "as and when required basis" for a period of three (3) Years.



The disbursements are (Service Provider to note that Transnet Pipelines shall only reimburse for disbursements listed below)

Category	Basis of expense, excluding VAT	Applicable parameter
1 Private car		
1.1 Engine capacity less than or equal to 1800 cc	Charged at AA rates per km	
2 Hired car		
2.1 Not exceeding class B	Charged at proven cost (actual cost)	
3 Accommodation		
3.1 a) bed and breakfast; b) guest house; c) self catering; or d) hotel having a star rating of 1, 2 or 3 as defined by the Tourism Grading Council of South Africa (see www.tourismgrading.co.za).	Charged at proven cost (actual cost at a maximum of R1,300.00 per person)	
4 Parking and tolls		
4.1 Parking and tolls	Charged at proven cost (actual cost)	
5 Subsistence, Meals and Out-of-Pocket Expenses		
5.1 Subsistence, Meals and Out-of-Pocket Expenses	R150.00 per person	