

# **BRIEFING SESSION OF METRORAIL GAUTENG**

**28 JUNE 2023**

**CHAIRPERSON:** Anthony Mabunda  
**TEL:** (011) 013 0110  
**Electronic mail:** Anthony.Mabunda@prasa.com

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**DATE:** 28 June 2023

**TIME:** 10:00 AM (Wednesdays)

**VENUE:** 6<sup>th</sup> floor Boardroom

**APPOINTMENT OF A SERVICE PROVIDER FOR  
CLEANING OF THE RAIL RESERVE ON AN AS AND  
WHEN-REQUIRED BASIS FOR 36 MONTHS IN THE  
METRORAIL GAUTENG REGION**

**BID NUMBER: 11/06/2023/GAU-(PER)**

**Directors**

L. Ramatlakane (Chairman), Adv. S. Sethene,  
Adv. M. Motlogelwa, L. Joel, N. Makaepea,  
M. Mukhuba, DK. Mohuba, N. Nokwe-Macamo,  
S. Luthuli, TN. Mpye

**Group CEO**  
H. Emeran

**Company Secretary**  
L. Mthayise

**Below are the briefing minutes and discussions held on 28 June 2023**

## **OPENING AND WELCOME**

### **1.1 OPENING AND WELCOME**

- The chairperson, Mr. Mabunda welcomed everyone at 10H00 and introduce the colleagues from PRASA.





<b>Attendance</b>
<ul style="list-style-type: none"><li>MR. Christo Booyens (End user)</li><li>Miranda Mazibuko (SCM)</li><li>Tholakele Duze (SCM)</li></ul>

## **1. PURPOSE OF THE RFP**

The chairperson clarified what is the purpose of the RFP as follows.

- To set out the rules of participation in the bid process referred to in this RFP.
- To disseminate information on the project contemplated in this RFP.
- To give guidance to bidders on the preparation of their RFP bids.
- To gather information from bidders that is verifiable and can be evaluated for the purposes of appointing a successful bidder.
- To enable PRASA to select a successful bidder that is:
  - a) technically qualified and meet the empowerment criteria described in this RFP.
  - b) Carry all the obligations of the Contract.

## **2. BID TIMELINES**

 <b>Bid issue date</b>	<b>13 JUNE 2023</b>
 <b>Briefing Session</b>	<b>28 JUNE 2023 @10H00</b>
 <b>Closing Date for Questions</b>	<b>02 July 2023 @16H00</b>
 <b>Closing Date for Response</b>	<b>07 July 2023 @16H00</b>

## **4. Communication Channels/ Queries and Enquires**

- Queries and enquires should be sent to:

[Anthony.Mabunda@prasa.com](mailto:Anthony.Mabunda@prasa.com) and [Metrorailgptenders2@prasa.com](mailto:Metrorailgptenders2@prasa.com)

## Notice to Bidders

- Bidders are encouraged to visit the NT website and Prasa Website (advertised tenders) regularly as updates will be uploaded regularly.
- Questions and Answers will be uploaded on E- tender and Prasa Website

## 5. How to access the Tender Document

This RFP may be downloaded directly from National Treasury's e-Tender Publication Portal at [www.etenders.gov.za](http://www.etenders.gov.za) free of charge and from the Prasa website at [www.prasa.com](http://www.prasa.com).

## 5. Delivery instruction

- ✚ The Bid envelopes must be Hand delivered to PRASA BUILDING @ SHOSHOLOZA MEYL JUNCTION and must be addressed as follows:

**PASSENGER RAIL AGENCY OF SOUTH AFRICA**

**SHOSHOLOZA JUNCTION,**

**6TH Ground FLOOR**

**CNR LEYDS AND SIMMONDS**

**BRAAMFONTEIN**

**JOHANNESBURG**

**2001**

**Note: Bidders must ensure that they complete a submission register and are issued a receipt to confirm their submission.**

## 7. Instructions for Completing The RFP

**All responses to the RFP must be submitted in sealed envelopes and boxes.**

- ✚ Bidders must ensure that they do not indicate any financial information in the first envelope/box.
  - **Volume 1 (Envelop 1/Package 1) an electronic copy.**
- ✚ • Part A: Compliance Response and specific goals Response – Bidders must submit 1 original response and 1 copy.
- ✚ • Part B: Technical or Functional Response (response to the scope of work) - Bidders must submit 1 original response and 4 copies, an electronic copy.

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**Volume 2 (Envelop 2/ Package 2) and electronic copy.**

- Part C: Financial Proposal [Form C and Bill of Quantities (BOQ)] - Bidders must submit 1 original response and 1 copy.

**Bidders should ensure that the Volume 2 financial response should be submitted in a separate envelope and not to be mixed with Volume 1. Please note if u disclose your financial or BOQ with volume 1 you will automatically be disqualified to go to the next stage.**

**NB: PRASA may disqualify Bidders who fail to adhere to this requirement.**

**NB: If a hard copy of the bid documents is not received on or before the closing date and time, the bid will be invalidated.**

**8. Evaluation Criteria**

<b>STAGE 1: COMPLIANCE REQUIREMENTS</b>	<b>STAGE 2: TECHNICAL / FUNCTIONALITY REQUIREMENTS</b>	<b>STAGE 3: PRICING AND SPECIFIC GOALS</b>
<b>Stage1A Mandatory Requirements</b>  <b>Stage 1B Basic Compliance</b>  <b>Technical Mandatory Requirements</b>	<b>Organizational Experience</b>  <b>Delivery Technical Approach/ Methodology</b>  <b>Delivery lead-time.</b>	<b>Price</b>  <b>80 or 90</b>  <b>SPECIFIC GOALS</b>  <b>20 or10</b>
<b>Standard Bidding Documents must be completed and signed</b>	<b>Bids evaluated in terms of Functionality (Minimum threshold 80%)</b>	<b>Bids evaluated in terms of 80/20 or 90/10 preference system</b>

## 9. Pricing and BOQ

- ✚ Bidder/s is/are required to submit a responsive bid by completing all the prices for items on the BOQ.
- ✚ Bid prices must be inclusive of all costs such as travel costs, transport costs, labour, Security, and another related cost.
- ✚ All bid prices must be inclusive of VAT OF 15%. (All applicable taxes)
- ✚ Failure to submit a signed pricing schedule will invalidate the bid and result in a bid being disqualified.

## 10. SARS

- ✚ VAT
- ✚ It is mandatory for a business to register for VAT as the estimated value of these projects exceeds R 1 000 000 (one million).
- ✚ TAX COMPLIANCE
- ✚ All bidders must be tax compliant at the time of award.
- ✚ In the case of JV/Partnership, all parties must be compliant at the time of award. If one party is not compliant the bid will be disqualified.

## 11. Standard Bidding Documents and forms

- ✚ All Standard Bidding Documents and forms must be completed and submitted with the bid document.
- ✚ Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging). Collusive bidding is a prohibition meaning that it cannot be justified under any grounds.

## 12. Performance Guarantee

**NB: THE PERFORMANCE GUARANTEE WILL BE APPLICABLE IN CASES WHERE THE WINNING BIDDER IS AWARDED**

## 13. Scope of work

- ✚ Health and safety files must be submitted before u start the work. Upon signing the contract,
- ✚ Flagman will be trained by our Prasa representative before u start the work.

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✚ 3 flagmen will be required to act as lookouts for moving trains.

✚ 9 people per team to do the work on the railway line,

✚ Areas of concern that need lots of attention are.

✚ a) Johannesburg to Doornfontein

✚ b) Dube. Inhlazane, Merafe cuttings

✚ c) Mayfair curve

✚ d) George Goch Toronga, Cleveland

✚ e) Limindella to Leralla

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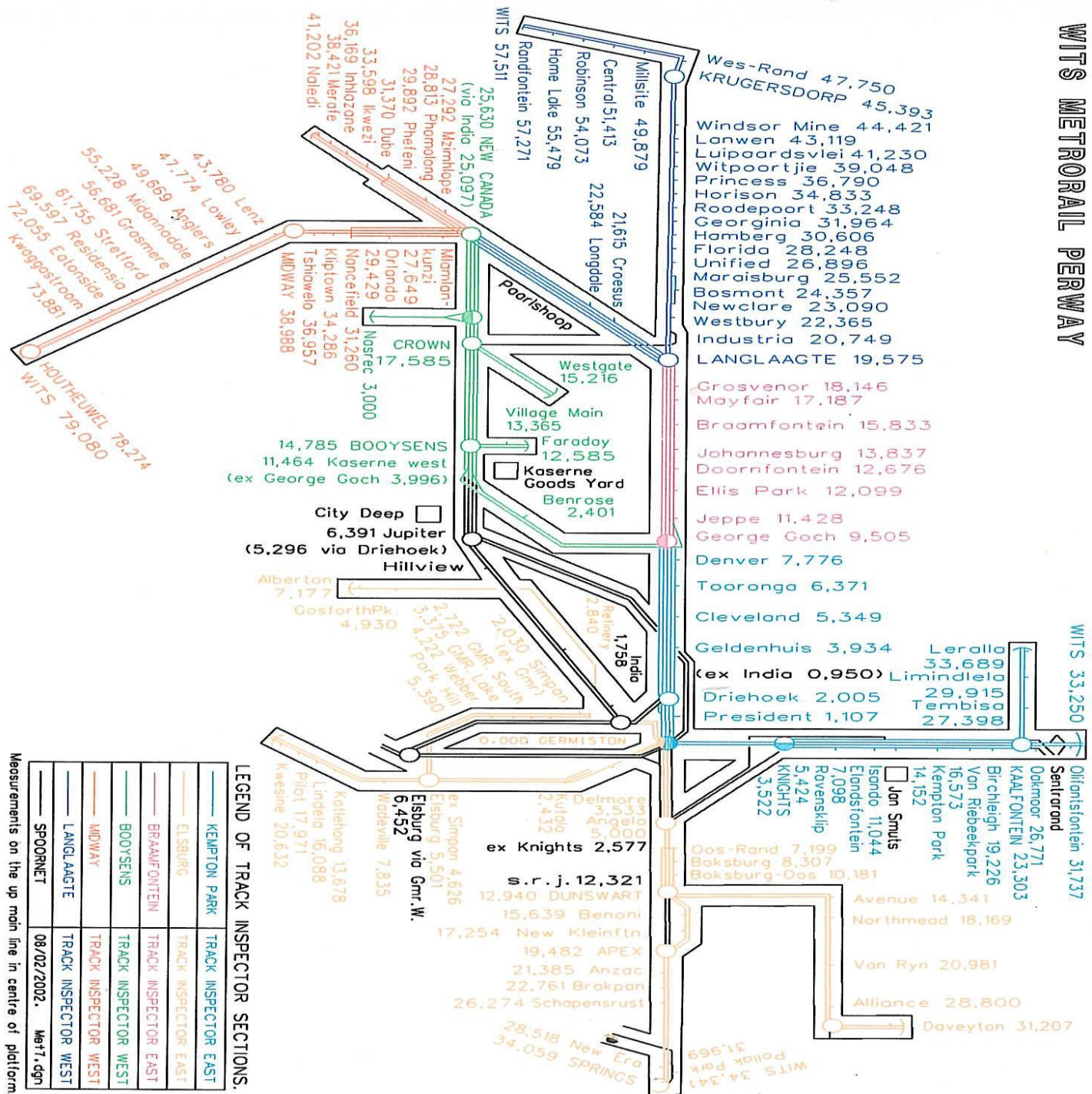


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OF SOUTH AFRICA

www.prasa.com

## WITS METROPOLITAN PERWAY



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SEE ABOVE THE SAMPLE OF MAP THAT WILL ASSIST YOU TO GIVE US A QUOTE

## Calculation of the area between stations

HOW DO CALCULATE THE AREA IN KM FROM STATION TWO TO STATION

For Example, take Johannesburg 13,837 as on the map and minus Braamfontein 15,833  
The number area next to the station is the Km distance from Germiston, as Germiston is the starting point at 0 km.

So,  $13,837 - 15,833 = 1,996$  is the Km distance between Braamfontein and Johannesburg

From Olifantsfontein, Germiston is 0 Km on the map to Olifantsfontein is 31,737 Km on the map, so the Distance is 31,737km.

**The Chairperson adjourned the meeting at 11H35**

COMPILE BY

**ANTHONY MABUNDA**



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**CHRISTO BOOYSEN**

**CHAIRPERSON**





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