



Request for Proposal:

**PROVISIONING OF MANAGED DATA CENTRE AND
TELECOMMUNICATIONS SERVICES**

Contract N^o
CDC-116-25

Classification: Public

11 September 2025

Name of Bidder: _____



DOCUMENT INFORMATION SHEET

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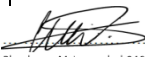
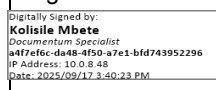
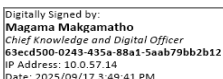
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REQUEST FOR PROPOSAL

PROVISIONING OF MANAGED DATA CENTRE AND TELECOMMUNICATIONS SERVICES

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1. INTRODUCTION AND BACKGROUND

The Coega Development Corporation (CDC) is headquartered in the City of Gqeberha, Nelson Mandela Bay Municipality, South Africa, with a strategic operational footprint in South Africa and beyond the borders in the African continent. The CDC's vision is to be the leading catalyst for the championing of socio-economic development. This it seeks to achieve through the development and operation of the 9 003 hectares Coega Special Economic Zone (SEZ), a transshipment hub and a leading investment destination in Africa, providing highly skilled competence and capacity for the execution of quality complex infrastructure and related projects throughout South Africa and selected markets in the African continent, and advisory on the development of industrialization and logistics zones. The CDC's advanced capabilities are successful enablers in economic zone development and management, real assets management, infrastructure planning and development for National, Provincial, Local Government Departments and State-owned Entities, technology integration while realising related socio-economic impact areas such as skills and SMME development. The foundational culture of the CDC's approach, backed by core values, is innovation and continuous improvement. The CDC attracts local and foreign investment into the Coega Special Economic Zone (SEZ) and the Nelson Mandela Bay Logistics Park (NMBLP). The CDC also focuses on building investor trust, increasing customer satisfaction, and making the Coega SEZ a high-calibre competitive investment destination.

The CDC is inviting capable service providers to submit bids for the provisioning of Managed Data Centre and Telecommunications Services, which form part of the ICT services offering and enabling technology infrastructure for a period of three (3) years. A key component of this initiative is adherence to ICT governance frameworks and best practices, including international standards such as ISO/IEC 27001 for information security management and ISO/IEC 20000 for IT service management, ensuring reliable, secure, and efficient ICT operations.

One of the key objectives is to offer world-class data centre and telecommunications products and services to all CDC customers.

Additionally, these services help ensure that the Special Economic Zone (SEZ) is a preferred investment destination and serves as a one-stop shop for the provision of ICT Services while ensuring a seamless operations and management of the CDC datacentres as a co-location facility

2. SCOPE OF SERVICES

The scope encompasses the management of the two (2) CDC Data Centre and Telecommunications' service value chain, as well as ongoing service improvements for the CDC and its customers.

Additionally, the provision of these services must reflect the CDC as a world-class and competitive investment destination through the provision of ICT infrastructure, technology, and systems that are highly available, accessible, current, scalable, restorable, recoverable, efficiently managed, effectively operated, well-maintained, secure, safe, and user-friendly.

To this end, the provisioning of Managed Data Centre and Telecommunications Services must meet and fulfil the requirement of both existing and prospective customers, as well as evolving business and operational requirements.

The Data Centre and Telecommunications Services' expertise and experience must be leveraged to assist with the architectural planning and design of the infrastructure, ensuring design and functional compliance, as well as risk mitigation, to support the CDC in determining an approved, open, carrier-neutral telecommunications framework.

The requirement is to provide 24/7 proactive monitoring, maintenance, management, and support for the CDC data centres' infrastructure with a team of skilled engineers and a 24/7 call centre/service desk. This means that service requests, incidents, problems, and events must be logged, monitored, responded to, resolved, and proactively managed. The service desk should remain the client's single point of contact for all requests, incidents, problems, and solution provisioning, including cases involving third parties that are managed as part of an integrated managed service.

The bidders will be allowed to conduct a planned site visit to the main sites in Gqeberha.

There must be a skills transfer for all the services in the scope below for the duration of the contract. The availability of resources for skills transfer will be scheduled as and when required and managed as part of the service level performance.

On-site assistance when physical interaction is required to resolve incidents and problems.

The scope is summarised into the following categories:

- (a) Telecommunications Services
- (b) Data Centre Operations
- (c) Ad hoc Services

The service definitions and expected deliverables for each of the above categories are as follows:

(a) Telecommunications Services (Coega SEZ)

- Support and maintain end-to-end telecommunications services for the Coega SEZ.
- Provide 24x7 proactive monitoring, support and maintenance with a 24x7 Call Centre or Helpdesk.
- Connectivity services
 - Provide local area network (LAN) and wide area network (WAN) maintenance and telecommunications core network services, the 178km fibre support and maintenance, and multiple radio links providing wireless services to clients.
 - Management and maintenance of the radio mast located in zone 4 and on top of the building centre roofs.
 - The expected end-to-end telecommunications services should cover, but not be limited to:- incident management, problem management, service designs and optimisations, overall support maintenance and support.
 - Provide advisory services on the latest technologies and best practices for next-generation telecommunications solutions to be implemented and incorporated into the services catalogue.
 - Design, implement, and improve existing telecommunications infrastructure and services.
 - Manage and maintain the fibre and wireless connectivity services rollout across the Coega SEZ,
 - Ensure uptime connectivity for Coega SEZ tenants.
 - Manage, maintain and update assets and as-built information and documentation:
 - Ensure optimum configuration management across all telecommunications disciplines throughout the end-to-end service life cycle.
 - Ensure compliance and adherence to industry best practices and approved telecommunications standards. The CDC adopted the ITIL service management framework and ISO 20000 for IT service management.
 - Any other services and relevant processes that are deemed critical by the respective bidder.
 - Manage and maintain telecommunications services required for surveillance and CCTV solutions for the SEZ.

(b) Telecommunications Services (Coega Corporate)

- For high-severity incidents and escalations, level 2 and level 3 support teams must be available 24/7 onsite.
- Manage the maintenance and implementation of new and existing telecommunications infrastructure and network services to ensure standards are met.

- - LAN, WLAN, Firewall management, including indoor and outdoor wireless LAN/WLAN) which includes, but not limited to:
 - Daily system health checks.
 - Optimisation of SEZ and corporate network solutions.
 - Ensuring that all network devices are maintained
 - Identifying and clearing actual and potential network bottlenecks;
 - Resolving all incidents.
 - The CDC Configuration Management Database (CMDB) must be updated with all relevant information.
 - Providing reports on capacity, incidents and recommendations.
 - Firewall management, maintenance and support.
 - Security and Access Control:
 - Manage and maintain telecommunications services required for surveillance and CCTV solutions.
 - Unified communications hosted in the CDC Data Centres:
 - First-level support and specialist support for the unified communications infrastructure components.
 - Incident response and ensure unified communications availability and maintenance.
 - Manage unified communications 3rd party solution providers.
 - Backup and restore:
 - Managing daily device configuration backups and restore activities.
 - Restoration of the device configuration.
 - Patch management:
 - Monthly reviews of the environment will take place to identify required patches (Critical and security updates as defined by vendors). Remediation recommendations must be submitted to CDC for approval.
 - Enhancement upgrades/patches (a new hardware or software enablement or a new product feature).
 - Device patching apply patches and updates to the environment within a scheduled, pre-approved maintenance window assigned.
 - Update appropriate systems and documentation following successful IMACD completion.
 - Procedural documentation and system checks:
 - Maintain work instructions for network health checks, housekeeping procedures, custom monitoring parameters and provisioning procedures.
 - Maintenance of network and network security configurations details including network settings, network routes, firewall rules.

- - Maintain functional and hierarchical escalation procedures for network-related events and incidents
 - Maintain network maintenance schedule
- Performance and Capacity Management:
 - Capture and analyse network capacity data, e.g. Average Resource Utilisation and Peak Resource Utilisation for CPU, I/O, Memory, traffic of ports and interfaces frequently.
 - Perform network utilisation analysis to identify performance bottlenecks and potential improvements required.
 - Translate utilisation statistical trends and analysis into a Quarterly Capacity and Performance Analysis and Recommendation Report.
 - Implement capacity recommendations through configuration changes following the Change Management Process.
 - Implement tuning recommendations through configuration changes following the Change Management Process.
- Vendor and 3rd Party Management including OEMs:
 - Act as an agent on behalf of CDC for 3rd party engagements for operational support on both the telecommunications and data centre services.
 - Perform vendor call-out for network support during incidents, where required.
 - Track vendor service level achievement and report to CDC.
 - Provide quarterly recommendations to CDC on support and maintenance based on vendor performance.
 - Provisioning of integrated third-party management of the CDC telecommunications and internet service providers.
 - OEM equipment maintenance and support providers, and fulfilment of service requests, incidents, and problem resolution.
- Vulnerability Management and Penetration Testing:
 - Conduct penetration testing and vulnerability assessments following industry-recommended best practices, providing a mitigation report and action plan to close identified gaps. Address and close identified vulnerability gaps within agreed timeframes.
 - Management of firewalls and maintenance of signature updates, rule configuration, port configuration, and access management, as well as VPN support and access management following best practice security standards.
 - Ensure all network and device firmware and patches are updated as per OEM security advisory services.
 - Ensure access control for ICT infrastructure, perform tasks associated with security and access, and grant the appropriate level of access to authorised users.

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- Reporting:
 - Provide the following minimum reports to facilitate the monthly service and contractual performance meeting.
 - a) Network Availability Report.
 - b) Capacity Utilisation Report.
 - c) Capacity and Performance Analysis and Recommendation Report.
 - d) The end-to-end service management reports
 - e) Monthly Operations Meeting (Virtual/Onsite)
 - f) Quarterly Service Level Management Meeting (Onsite)

Telecommunications Locations (Coega Corporate)

4.1	<i>Gqeberha for CDC and SEZ Tenants and customers. On the current geographical locations, more locations and offices and changes to the address may be established during the time of this contract.</i>
4.1.1	Coega Business Centre (Head Office) Address: Coega IDZ Business Centre, Corner Alcyon & Zibuko Str Zone 1, Coega IDZ Gqeberha 6000
4.1.2	Coega SEZ Zones 1 to 14 Address: Coega IDZ Business Centre, Corner Alcyon & Zibuko Str Zone 1, Coega IDZ Gqeberha 6000
4.1.3	Business Process Outsourcing (BPO) Park Address: 136 Tutu BPO Building Gqeberha 6001
4.1.4	Recruitment Centre (RIC) Address: Coega Human Capital Solutions R102 Old Coega Road Markman Gqeberha 6100
4.1.5	Vulindlela Accommodation and Conference Centre (VACC) Address: Corner N2 & Addo Rd Markman Gqeberha 6212

	<p>Coega Sunrise Hotel 155B Blue Water Drive Blue Water Bay Port Elizabeth 6212</p>
4.1.6	<p>Nelson Mandela Bay Logistics Park (NMBLP) in Uitenhage Address: Sensuzi Road Jagtlakte Industrial Area Kariega 6230</p>
4.2	East London
4.2.1	<p>Regional Office Address: 12 Harraway House Pearce street Berea East London</p>
4.2.2	<p>Guest House Address: 114 Vincent Road Vincent Heights East London</p>
4.3	Umhlanga
4.3.1	<p>Regional Office Address: 18 Cranbrook Crescent Umhlanga 4051</p>
4.4	Cape Town
4.4.1	<p>Regional Office Address: Office No. 1101, 11th floor, Building 60 South African Reserve Bank Building St George's Mall 8001</p>
4.5	Pretoria
4.5.1	Regional Office

	<p>Address: 179 Lunnon Rd Hillcrest Pretoria 0083</p> <p>Pretoria Guest House 145 Herbert Street Eastwood Pretoria 0083</p>
4.6	Mthatha
4.6.1	<p>Regional Office</p> <p>Address: 76 Blakeway Mthatha 5100</p>
4.6.2	<p>Wildcoast SEZ</p> <p>Address: Group 36 Wildcoast SEZ Mthatha Airport 5099</p>

(c) Data Centre Operations

- Implement and improve existing Data Centre hosting capabilities and services hosted at the two Data Centres in Gqeberha for the physical and virtual infrastructure.
- Provide and maintain an up to date assets and as-built information and documentation:
- Plan and design Data Centre solutions using capacity, demand, performance and lifecycle management to aid the CDC with planning and budgeting for future changes to the data centre environment.
- Design, implement, and provide 24/7 proactive monitoring, support and maintenance for new and existing data centre infrastructure and services, including the provisioning of solutions based on approved data centre architecture frameworks, standards, and service models. Conduct end-to-end capacity planning,

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- performance tuning and optimisation, system health checks, and provide frequent reports for continual improvement.
- Integrated third-party management of the Data Centre and Telecommunications service providers, OEM equipment maintenance and support providers, and fulfilment of service requests, incidents, and problem resolution.
 - Provisioning and management of hosted and cloud services go-to-market strategies.
 - Physical and virtual server and storage support and maintenance, and all mainstream server technologies, and 24x7 support for data centre infrastructure, which includes the following technologies:
 - Physical servers (bare metal and blade).
 - Converged Infrastructure.
 - Operating Systems.
 - Virtualisation hypervisors.
 - Hosted / Cloud Services.
 - Physical Storage.
 - Backup infrastructure.
 - Interactive media.
 - Hosted (Cloud) – 24X7 proactive support and maintenance of Data Centre servers to ensure availability of hosted platforms.
 - Security and Access Control:
 - Work with the CDC security team to manage access control to the Data Centre and Telecommunications infrastructure and secure areas.
 - Backup and restore:
 - Managing daily device configuration backups and restore activities.
 - Restoration of the device configuration.
 - Patch management:
 - Monthly reviews of the environment will take place to identify required patches (Critical and security updates as defined by vendors). Remediation recommendations must be submitted to CDC for approval.
 - Device patching apply patching and updates to the environment within a scheduled, pre-approved maintenance window assigned.
 - Procedural documentation and system checks:
 - Maintain work instructions for network health checks, housekeeping procedures, custom monitoring parameters and provisioning procedures.
 - Maintenance of Data Centre hosting resources configurations.
 - Maintain escalation procedures for Data Centre infrastructure-related events and incidents.
 - Maintain the Data Centre maintenance schedule.

- Performance and Capacity Management:
 - Capture and analyse capacity data, e.g. Storage, average Resource Utilisation and Peak Resource Utilisation for CPU, I/O, Memory, traffic of ports and interfaces frequently.
 - Perform utilisation analysis to identify capacity requirements and improvements required.
 - Translate utilisation statistical trends and analysis into a Quarterly Capacity and Performance Analysis and Recommendation Report.
 - Implement capacity recommendations through logical configuration changes following the Change Management Process.
 - Implement tuning recommendations through logical configuration changes following the Change Management Process.
- Vendor and 3rd party Management:
 - Act as an agent on behalf of CDC for 3rd party maintenance and support agreements.
 - Perform vendor call-out for support during incidents, where required.
 - Track vendor service level achievement and report to CDC.
 - Provide quarterly recommendations to CDC on support and maintenance based on vendor performance.
 - Provisioning of integrated third-party management of the CDC Data Centre infrastructure providers.
 - OEM equipment maintenance and support providers, and fulfilment of service requests, incidents, and problem resolution.
- Reporting:
 - Provide the following reports to facilitate the monthly service and contractual performance meeting.
 - a) Power utilisation Report.
 - b) Availability and Capacity Report.
 - c) Data Centre Access Report.
 - d) Data Centre Operations Recommendation Report.
- Vulnerability Management and Penetration Testing:
 - Conduct penetration testing and vulnerability assessments following industry-recommended best practices, providing a mitigation report and action plan to close identified gaps. Address and close identified vulnerability gaps within agreed timeframes.
 - Management of firewalls and configuration following best practice security standards.
- Disaster Recovery (DR) management, planning and testing services to minimise downtime and data loss in the event of a disaster.

(d) Ad hoc Services

- Maintenance and Support of OEM Equipment and Software Licensing
 - Service Management software provisioning, licensing and support.
 - Telecommunications Operation Management (Centre) software licensing and support.
 - Telecommunications, hosting software licensing, and support.
 - Backup, Recovery and Restoration software licensing and support.
 - Equipment supply, maintenance and support.
 - Firewall Management software licensing and support.
 - Provisioning of licensing advisory services.

- Maintenance Services
 - Provide advisory services on the latest technologies and best practices for next-generation telecommunications solutions to be implemented and incorporated into the services catalogue.
 - Fibre Cabling and Connectivity Maintenance and Repairs
 - Inspection and troubleshooting of fibre optic cables.
 - Calibration and testing of fibre optic links to ensure optimal performance.
 - Periodic point-to-point fibre connectivity and failover plans testing
 - Wireless Connectivity Maintenance and Repairs
 - Troubleshooting wireless access points, routers, and signal issues.
 - Repair or replacement of faulty wireless hardware.
 - Signal strength optimisation and interference mitigation.
 - Configuration adjustments for wireless devices to restore connectivity.
 - Emergency response to wireless outages or degraded performance.
 - Telecommunications Networking Maintenance and Repairs
 - Network troubleshooting, repair or replacement of faulty network components.
 - Network configuration updates and firmware upgrades.
 - Ensuring end-to-end network security measures are maintained.
 - Incident response for network outages or security breaches.

3. TENDER CONDITIONS

- a) The CDC's Procurement Policy and Procedures shall apply.
- b) The following shall apply:
 - (i) Public Finance Management Act (PFMA);
 - (ii) Preferential Procurement Policy Framework Act (PPPFA), 2000.
 - (iii) Preferential Procurement Regulations, 2022;
 - (iv) Disaster Management Act (57 of 2002);
 - (v) National Treasury Regulations;
 - (vi) Occupational Health and Safety Act and Regulations, Act (85 of 1993);
 - (vii) Protection of Personal Information Act (Act No. 4 of 2013);
 - (viii) Promotion of Access to Information Act No. 2 of 2000
 - (ix) The National Qualifications Framework Amendment Act (12 of 2019);
 - (x) The Skills Development Act (97 of 1998);
 - (xi) Compensation for Occupational injuries and disease Act (130 of 1993);
 - (xii) Broad Base Black Economic Empowerment – BBBEE Act Number 53 of 2003 (as amended by Act number 46 of 2013);
 - (xiii) National Environmental Management Act (107 of 1998);
 - (xiv) B-BBEE Act Number 53 of 2003 (as amended by Act number 46 of 2013);
 - (xv) Any other applicable legislation.
- c) The 80/20 or 90/10 preference point system will apply, where:
 - (i) Price - 80,00
 - (ii) Specific Goals - 20,00Or
 - (iii) Price - 90,00
 - (iv) Specific Goals - 10,00

Either 80/20 or 90/10 preference points system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system.
- d) An Entity that is part of the JV / Consortium is not permitted to form part of more than one bid submission in terms of the Competition Act 1996.
- e) Bidders must be VAT registered, and bids must be submitted VAT inclusive. Non-VAT vendors who submit bids for contracts that would, if successful, take their annual turnover above the threshold of R 1 million are obliged to include VAT in the prices quoted and must therefore immediately upon award of the contract register with the South African Revenue Services (SARS) as VAT vendors. The award of contract would be conditional pending the successful bidder submitting proof of registration as a VAT vendor with SARS.
- f) Should the VAT rate change between the period of Advertisement and Closing of Tender, the VAT will be adjusted accordingly.

- g) Bidders (all the members in the Bidding Team in the case of Consortia or Joint Ventures) must provide proof of registration on the National Treasury's Central Supplier Database (CSD) or provide a Treasury CSD registration number e.g. MAAA...
- h) CDC will only award the tender to a bidder who is tax compliant. The tax compliance status of the bidders (and all the members in the Bidding Team in the case of Consortia or Joint Ventures) will be verified through CSD and South African Revenue Services (SARS) website.
- i) As per the Amended ICT Sector Codes, all Generic entities, along with QSEs that have less than 51% black shareholding, are required to submit a valid SANAS Accredited B-BBEE Verification Certificate, with the full applicable B-BBEE elements. QSEs with more than 51% black shareholding and all EMEs are to submit a sworn affidavit stamped and signed by the Commissioner of Oaths as per the DTI B-BBEE template or a CIPC BEE certificate. All Joint Ventures must submit a consolidated B-BBEE Certificate as well as individual B-BBEE Certificates /affidavits of their own entities
- j) Bidders and all its Consortium/JV members if any, must confirm their company registration with Companies and Intellectual Property Commission (CIPC) (formerly CIPRO) as CDC will not award any bid to any business that appears on the CIPC List of de-registered businesses. The CDC may verify company registration with CIPC through BizPortal.
- k) In case of JV's/Consortia, the Bidder must include the JV agreement or an Intent to Enter into a JV/Consortium Agreement. The actual copy of the JV/Consortium Agreement would be required when contract is concluded with the successful bidder.
- l) The CDC will not award more than five (5) active projects to one bidder, unless one project has reached 80% completion stage and beyond. Capacity assessment may be conducted in an event that the recommended bidder is the only responsive service provider and has already been awarded five contracts.
- m) Bidders will be evaluated on functionality and are expected to meet the minimum of 70 points threshold to be evaluated further. The evaluation criteria for measuring functionality and weight of each criterion are provided in Table 5 (a) and 5 (b).
- n) Bidders are expected to provide a single bid document that describes the methodology and approaches to Data Centre and Telecommunications Management, and includes a completed and signed pricing schedule.
- o) The successful bidder will be required to comply with the Occupational Health and Safety Act and Regulations, Act (85 of 1993); Compensation for Occupational Injuries and Disease Act, Act (130 of 1993); National Environmental Management Act, Act (107 of 1998) and Disaster Management Act, Act (57 of 2002) and, all relevant legislations throughout the duration of the contract.
- p) Upon appointment of the successful bidder, the service provider will be required to develop Occupational Health, Safety and Environmental Management Systems in compliance to the CDC Norms and Standards.

- q) Public servants are prohibited from doing any form of business with organs of state, whether in their own capacity as individuals or through companies in which they are directors.
- r) It is incumbent upon and the responsibility of the Prospective Bidders to submit their full and correct contact details when they download the RFP Document to enable any communication that the CDC might need to issue to all the Prospective Bidders during the bidding process to be realised. The CDC will not be accountable for any such omission or failure by the Prospective Bidders.
- s) Incomplete RFP Document will result in the submissions being deemed null and void and shall be considered non-responsive.
- t) Any misrepresentation of information will lead to immediate disqualification of the Bidder's Submission. It is imperative that the duly authorised person conducts quality control on all the documentation to be submitted to the CDC as part of this RFP and signs the submission as a correct and sound documentation that the CDC could put its reliance on.
- u) In case of a JV / Consortium, one member of the JV/Consortium may attend the Briefing Meeting.
- v) Bidders must complete and sign the POPI Act consent form. In case of Joint Venture/Consortium, a separate form in respect of each party to the JV must be completed.
- w) The tender validity period for this project is **fifteen (15) weeks** from closing date.
- x) Rates tendered will be subject to negotiation, not exceeding the applicable industry rates.

4. METHOD OF PROCUREMENT TO BE FOLLOWED

The following section describes in detail the steps to be taken to procure a service provider to provision Managed Telecommunications Services.

- a) An open procurement process will be conducted for the procurement of a suitable service provider. Further, the tender will be advertised nationally in order to improve the response from accredited service providers.
- b) The RFP documents can be downloaded free of charge from the CDC Website: www.coega.co.za or National Treasury e-tender portal publication from **10h00 on the 19th of September 2025**. The CDC will not take responsibility for any errors that may occur in the downloading of documents. Bidders are therefore required to ensure that they download the full pack with no missing pages.
- c) A Compulsory briefing meeting will be held on site in person where representatives from the CDC will meet prospective Bidders. The meeting will be held on **Monday, 29th of September 2025, at 10:00** at the following address: **Coega Business Centre, Cnr Alcyon Rd and Zibuko Street, Zone 1, Coega SEZ, Gqeberha Embizweni boardroom, 6001**.
- d) Queries relating to this RFP may be addressed to Ms. Zine Mtanda, Unit Head: Supply Chain Management strictly via e-mail: tenderscdc11625@coega.co.za between the period of **the**

— **19th of September 2025 to the 6th of October 2025** No new queries received after **the 6th of October 2025** will be considered.

- e) The closing date and time for the receipt of completed proposals is **Monday, the 13th of October 2025 at 12:00 at the document control office at the Coega Business Centre, Corner Alcyon Road and Zibuko Street, Zone 1, Coega SEZ, Gqeberha.**
- f) Bidders must ensure that all bid documents are submitted in a secure, sealed, tamper-proof envelope or container. The submission must be secure against any form of tampering, alteration, removal, or insertion of documents. Any bid submission received in packaging that appears to be torn, unsealed, loose papers or otherwise compromising the integrity of the contents may be deemed non-responsive and disqualified at the discretion of the CDC. One original completed bid document shall be placed in a sealed envelope clearly marked: ***CDC/116/25: REQUEST FOR PROVISIONING OF MANAGED TELECOMMUNICATIONS SERVICES Bids*** shall be placed in the tender box **at the Coega Business Centre, Corner Alcyon Road and Zibuko Street, Zone 1, Coega SEZ, Gqeberha.**
- g) Bids will not be opened in public, and no late submission will be considered. Should a bidder prefer to use a Courier, the onus is on the bidder to make sure that the documents are received by the CDC on time. Respondents or their representatives (including the courier services) must ensure that they register their submissions in the Lodging of Bid Submissions form that will be provided at the CDC Document Control Office on the Ground Floor, wherein they will indicate the name of the person delivering the submission, the number of copies submitted, the time and date of submission and attach their signatures.
- h) Evaluation of bids will be done by at least three (3) CDC members of staff (SCM representative and two (2) Project Managers).
- i) The bids will be evaluated on:
 - Timeous Submission
 - Responsiveness Assessment.
 - Functionality Assessment
 - Quantitative Assessment
 - Qualitative Assessment.

5. EVALUATION CRITERIA

6.1. Stage 1 – Timeous Submissions

- All the bids must reach the CDC by the stated date and time of closure of this RFP Process.
- Bids must be submitted in a sealed envelope clearly marked and bid document securely packed.
- Bid document must be securely bound with no loose pages. Bids with loose pages will be eliminated.
- Any late submission will be returned unopened to the respective bidder.

6.2. Stage 2 – Responsiveness Assessment

- Bidders are required to comply with all the mandatory requirements and failure to comply and complete any of the mandatory information will result in submissions being deemed null and void and shall be considered “non – responsive” and therefore they will not be considered.
- The following criteria will be used in assessing the responsiveness of tenders:

TABLE 3: MANDATORY REQUIREMENTS

NO.	MANDATORY DOCUMENTS DESCRIPTION
1.	Completed and signed Invitation to Bid (SBD 1) . In bids where Joint Venture/Consortium are involved, each party must submit a separate CSD MAAA... number on SBD1 .
2.	Completed and signed Certificate of Authority of signatory to be signed by all parties, and in case of a JV/Consortium the authority of Lead Partner to sign JV/Consortium documents to be signed by all parties in the JV (Where applicable). Proof of authority to sign may be submitted in a form of company resolution.
3.	Bidders must submit fully completed, priced and signed form of offer/ Pricing Schedule clearly legible with permanent ink. Completed and signed Form of Offer (Annexure A).
4.	Completed and signed Bidder's Disclosure Form (SBD 4) (Annexure C) . In case of a Joint Venture/Consortium, a separate Bidder's Disclosure Form in respect of each party to the Joint Venture must be completed and submitted.

NO.	MANDATORY DOCUMENTS DESCRIPTION
5.	Signed Letter of Intent to enter into Joint Venture/Consortium. To be signed by all parties (Where applicable).
6.	Authority of Lead Partner to sign Joint Venture/Consortium documents. To be signed by all parties in the JV (Where applicable).
7.	Bidders must complete and sign the Attendance Register for the mandatory briefing meeting. One delegate may not represent more than one prospective bidder in the briefing meeting.
8.	<p>Proof of the Company's Original Equipment Manufacturer (OEM) product partnership/ certificates listed below.</p> <ul style="list-style-type: none"> a. Microsoft b. VMWare c. Huawei d. HPE e. EMC f. Cisco g. Veeam h. FortiGate

Failure to submit and complete all mandatory information will result in submissions being deemed null and void and shall be considered “non-responsive” and therefore not considered.

TABLE 4: ADDITIONAL INFORMATION REQUIRED

ITEM NO.	DESCRIPTION
1.	All Generic entities, along with QSEs that have less than 51% black shareholding, are required to submit a valid SANAS Accredited B-BBEE Verification Certificate, with the full applicable B-BBEE elements. QSEs with more than 51% black shareholding and all EMEs are to submit a sworn affidavit stamped and signed by the Commissioner of Oaths as per the DTI B-BBEE template or a CIPC BEE certificate. All Joint Ventures must submit a consolidated B-BBBEE Certificate as well as individual B-BBEE Certificates /affidavits of their own entities. In case of a JV, a consolidated B-BBEE certificate must be submitted as well as individual B-BBEE Certificates/affidavit of their entities to confirm the type of enterprise.
2.	Provide Information that covers the level of education, training and experience of the key personnel in the form of a CV. Please provide certified copies of qualifications with relevant experience to offer the required services.
3.	Comprehensive Company Profile

4.	Completed and signed POPIA Consent Form.
5.	Completed and signed Form SBD 6.1 preference points claim form in terms of the Preferential Procurement Regulations 2022.

6.3. Functionality Assessment

Functionality criteria will be applied under the provisions attached to this Procurement Plan, as follows:

Table 5 (a): Functionality Criteria Score

No.	Functional Criteria	Maximum Points	Requirements from Bidders
1.	Ability to execute and a proven track record.	20	1. Data Centre Operations: (a) Provide contactable references for data centre management and operations services projects completed in the last 7 years. The projects should be for Tier 2 and/or Tier 3 Operated Datacentre facilities.
		15	2. Telecommunications: (a) Provide contactable references for managing complex multi-geographical telecommunications infrastructure services projects with a value of more than 5 million rands completed in the last 7 years. And provide proof of valid Independent Communications Authority of South Africa (ICASA) licenses.
2.	Staff knowledge and experience.	10	1. Data Centre Operations: (a) Provide CVs with qualifications and minimum 10 years of experience in Data centre, Designs, and Operations

No.	Functional Criteria	Maximum Points	Requirements from Bidders
		10	2. Telecommunications (a) Provide CVs with qualifications and minimum 10 years of experience in Data centre, Designs, and Operations.
		10	3. Information Security (a) Provide CVs with qualifications and minimum 10 years of experience in Data centre, Designs, and Operations.
3.	Methodology and Approach.	20	1. Knowledge and understanding of telecommunications industry methodology and approach. 2. Demonstration of ability to adhere to industry best practices.
4.	Sub-contracting with QSEs/ EMES within the targeted areas	15	The bidders are to provide Form K2 – completed and signed – indicating their commitment to the Contract Participation Goal (in %) and rand-values for sub-contracting to EMEs/ QSEs.

(a) **Table 5(b):** Indicators for the Scoring of Functionality Criteria

No.	Criteria	Functionality	No response = 0	Poor (25%)	Satisfactory (50%)	Good (75%)	Very Good (100%)
1.	Ability to execute and a proven track record.	Minimum of contactable references for data centre projects with a value of more than 5 million rands completed in the last 7 years.	No information provided	<p>Provide a minimum of one (1) contactable reference for data centre management and operations services projects completed in the last 7 years.</p> <p>The projects should be for Tier 2 and/or Tier 3 Operated Datacentre facilities with a value of 5 million rands.</p>	<p>Provide two (2) contactable references for data centre management and operations services projects completed in the last 7 years.</p> <p>The projects should be for Tier 2 and/or Tier 3 Operated Datacentre facilities with a value of 5 million rands.</p>	<p>Provide three (3) contactable references for data centre management and operations services projects completed in the last 7 years.</p> <p>The projects should be for Tier 2 and/or Tier 3 Operated Datacentre facilities with a value of 5 million rands.</p>	<p>Provide four (4) or more contactable references for data centre management and operations services projects completed in the last 7 years.</p> <p>The projects should be for Tier 2 and/or Tier 3 Operated Datacentre facilities with a value of 5 million rands.</p>
		Minimum of contactable references for telecommunications projects with a value of more than 5 million rands completed in the last 7 years.	No information provided	<p>Provide a minimum of one (1) contactable reference for managing complex multi-geographical telecommunications infrastructure services projects with a value of more than 5 million rands completed in the last 7 years.</p> <p>And provide proof of valid Independent Communications Authority of South Africa (ICASA) licenses.</p>	<p>Provide two (2) contactable references for managing complex multi-geographical telecommunications infrastructure services projects with a value of more than 5 million rands completed in the last 7 years.</p> <p>And provide proof of valid Independent Communications Authority of South Africa (ICASA) licenses.</p>	<p>Provide three (3) contactable references for managing complex multi-geographical telecommunications infrastructure services projects with a value of more than 5 million rands completed in the last 7 years.</p> <p>And provide proof of valid Independent Communications Authority of South Africa (ICASA) licenses.</p>	<p>Provide four (4) contactable references for managing complex multi-geographical telecommunications infrastructure services projects with a value of more than 5 million rands completed in the last 7 years.</p> <p>And provide proof of valid Independent Communications Authority of South Africa (ICASA) licenses.</p>

2.	Staff knowledge and experience.	1. Provide CVs with a minimum of qualifications and experience (Data Centre Operations)	No information provided	Proposed dedicated resources, provide: CVs with a minimum IT degree/diploma for each staff member and a minimum of ten (10) years of experience in data centre designs and operations.	<ul style="list-style-type: none"> Proposed dedicated, provide: CVs with a minimum IT degree/diploma for each staff member and a minimum ten (10) years of experience in Data centre designs and operations. Qualifications: Certified Data Centre Professional (CDCP) and Accredited Tier Designer/Operator 	<ul style="list-style-type: none"> Proposed dedicated, provide CVs with a minimum IT degree/diploma for each staff member a minimum ten (10) years of experience in Data centre designs and operations. Qualifications: Certified Data Centre Professional (CDCP) and Accredited Tier Designer/Operator 	<ul style="list-style-type: none"> Proposed dedicated resources, provide: CVs with a minimum IT degree/diploma for each staff member a minimum ten (10) years of experience in Data centre designs and operations. Qualifications: Certified Data Centre Professional (CDCP) and Accredited Tier Designer/Operator.
		2. Provide CVs with a minimum with qualifications and experience (Telecommunications services)	No information provided	<ul style="list-style-type: none"> Proposed resources with minimum Degree / Diploma qualification and with either one of the following certifications: 	<ul style="list-style-type: none"> Proposed resources with minimum Degree / Diploma qualification and with either one of the following certifications: 	<ul style="list-style-type: none"> Proposed resources with minimum Degree / Diploma qualification and with either one of the following certifications: 	<ul style="list-style-type: none"> Proposed resources with minimum Degree / Diploma qualification and with either one of the following certifications:

				<ul style="list-style-type: none"> ▪ Cisco CCNP (Cisco Certified Network Professional) ▪ or ▪ HCIE (Huawei Certified ICT Expert) ▪ 5 years of hands-on experience. 	<ul style="list-style-type: none"> ▪ Cisco CCNP (Cisco Certified Network Professional) or ▪ HCIE (Huawei Certified ICT Expert) ▪ 7 years of hands-on experience. 	<ul style="list-style-type: none"> ▪ Cisco CCNP (Cisco Certified Network Professional) or ▪ HCIE (Huawei Certified ICT Expert) ▪ 10 years of hands-on experience. 	<ul style="list-style-type: none"> ▪ Cisco CCNP (Cisco Certified Network Professional) or ▪ HCIE (Huawei Certified ICT Expert) ▪ 15 of hands-on experience.
		3. Information Security	No information provided	<p>Proposed resources with a Degree / Diploma qualification and with either one of the following Information Security certifications:</p> <ol style="list-style-type: none"> 1. CISSP (Certified Information Systems Security Professional) 2. ISO 27032 Lead Cybersecurity Manager 3. Certified Ethical Hacking(CEH) 4. Any relevant accredited or professional certification on cyber Security/Information Security courses 	<p>Proposed resources with a Degree / Diploma qualification and with either two of the following Information Security certifications:</p> <ul style="list-style-type: none"> ▪ CISSP (Certified Information Systems Security Professional) ▪ ISO 27032 Lead Cybersecurity Manager ▪ Certified Ethical Hacking (CEH) ▪ Any relevant accredited or professional certification on cyber Security/ 	<p>Proposed resources qualification and with either three of the following Information Security certifications:</p> <ul style="list-style-type: none"> ▪ CISSP (Certified Information Systems Security Professional) ▪ ISO 27032 Lead Cybersecurity Manager ▪ Certified Ethical Hacking (CEH) ▪ Certified Ethical Hacking ▪ Any relevant accredited or professional certification on cyber Security/Information Security courses 	<p>Proposed resources qualification and with either three of the following Information Security certifications:</p> <ul style="list-style-type: none"> ▪ CISSP (Certified Information Systems Security Professional) ▪ ISO 27032 Lead Cybersecurity Manager ▪ Certified Ethical Hacking (CEH) ▪ Any relevant accredited or professional certification on cyber Security/Information Security courses

				<ul style="list-style-type: none"> 5 years of hands-on experience. 	<p>Information Security courses</p> <ul style="list-style-type: none"> 7 years of hands-on experience. 	<ul style="list-style-type: none"> 10 years of hands-on experience. 	<ul style="list-style-type: none"> 15 years of hands-on experience.
3.	Telecommunications Methodology and Approach.	Methodology and Approach.	No information provided	<p>Included two (2) from below in the methodology, with specific to the Data Centre and Telecommunication approach in planning, designing, operations, service fulfilment and assurance with the following:</p> <ol style="list-style-type: none"> 1. Project-specific roadmap and organogram. 2. Governance Risk and Compliance (GRC). 3. Standard operating procedures in data centre and telecoms operations, 4. Solution roadmap covering, design, capacity planning, implementation, testing and support and continual improvement. 5. Information Security. 	<p>Included three (3) from below in the methodology, with specific to the Data Centre and Telecommunication approach in planning, designing, operations, service fulfilment and assurance with the following:</p> <ol style="list-style-type: none"> 1. Project-specific roadmap and organogram. 2. Governance Risk and Compliance (GRC). 3. Standard operating procedures in data centre and telecoms operations, 4. Solution roadmap covering, design, capacity planning, implementation, testing and support and continual improvement. 5. Information Security. 	<p>Included four (4) from below in the methodology, with specific to the Data Centre and Telecommunication approach in planning, designing, operations, service fulfilment and assurance with the following:</p> <ol style="list-style-type: none"> 1. Project-specific roadmap and organogram. 2. Governance Risk and Compliance (GRC). 3. Standard operating procedures in data centre and telecoms operations, 4. Solution roadmap covering, design, capacity planning, implementation, testing and support and continual improvement. 5. Information Security. 	<p>Included all five (5) from below in the methodology, with specific to the Data Centre and Telecommunication approach in planning, designing, operations, service fulfilment and assurance with the following:</p> <ol style="list-style-type: none"> 1. Project-specific roadmap and organogram. 2. Governance Risk and Compliance (GRC). 3. Standard operating procedures in data centre and telecoms operations, 4. Solution roadmap covering, design, capacity planning, implementation, testing and support and continual improvement. 5. Information Security.

4.	Sub-contracting with QSEs/ EMES within the targeted areas	Commitment to sub-contracting with QSEs/ EMES within the targeted area.	No Commitment to sub-contracting to QSEs / EMES or Failed to complete Form K2	Commitment to sub-contracting 35% to QSEs / EMES (Percentage confirmed on Form K2)	Commitment to sub-contracting more than 36% to 37% QSEs/ EMES (Percentage confirmed on Form K2)	Commitment to sub-contracting 38% QSEs/ EMES (Percentage confirmed on Form K2)	Commitment to sub-contracting more than 39% but not more than 40% to QSEs / EMES (Percentage confirmed on Form K2)

Only tenderers that score a minimum threshold of 70 points out of a possible 100 points shall be considered further and evaluated in terms of the Price and Specific goals scoring components of the project. Functionality criteria and score indicators are indicated below.

6.4. Quantitative Assessment

Bids that meet all the mandatory requirements and the minimum threshold for functionality will be deemed responsive and further evaluated according to the Preferential Procurement Policy Framework Act, 2000: Preferential Procurement Regulations, 2022. 80/20 OR 90/10 preferential point system will be applied.

Table 6: Allocation of Points for Price and Specific Goals

Area of Adjudication	Maximum Points
Tendered Price (<i>SP</i>)	80.00
Specific Goals (<i>SE</i>)	20.00
Total Points Price and Specific Goals	100.00

THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

$$P_s = 80 \left[1 - \frac{P_t - P_{\min}}{P_{\min}} \right]$$

Where:

- P_s** = Points scored for comparative price of bid under consideration
P_t = Comparative price of bid under consideration
P_{min} = Comparative price of lowest acceptable bid

OR

Area of Adjudication	Maximum Points
Tendered Price (<i>SP</i>)	90.00
Specific Goals (<i>SE</i>)	10.00
Total Points Price and Specific Goals	100.00

THE 90/10 PREFERENCE POINT SYSTEMS

A maximum of 90 points is allocated for price on the following basis:

$$P_s = 90 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where:

P_s = Points scored for comparative price of bid under consideration
 P_t = Comparative price of bid under consideration
 P_{\min} = Comparative price of lowest acceptable bid

POINTS AWARDED FOR SPECIFIC GOALS

In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

Table 7: Specific goals for the tender and points claimed are indicated per the table below.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Level of Contributor 1	20	
Level of Contributor 2	18	
Level of Contributor 3	14	
Level of Contributor 4	12	
Level of Contributor 5	8	
Level of Contributor 6	6	
Level of Contributor 7	4	
Level of Contributor 8	2	
Non-compliant contributor	0	

OR

The specific goals allocated points in terms of this tender	Number of points Allocated (90/10 system)	Number of points claimed (90/10 system) (To be completed by the tenderer)
Level of Contributor 1	10	
Level of Contributor 2	9	
Level of Contributor 3	6	
Level of Contributor 4	5	
Level of Contributor 5	4	
Level of Contributor 6	3	
Level of Contributor 7	2	
Level of Contributor 8	1	
Non-compliant contributor	0	

6.5. Qualitative Assessment

- a) Qualitative will be conducted on at least the first top 3 highest scored bidders from Quantitative assessment.
- b) Performance reports for the previous projects done internally and externally will be reviewed to mitigate the performance risks.
- c) Respondents will be assessed on their procurement integrity to establish whether the bidder or any of its directors been convicted of a corrupt or fraudulent act in competing for or executing any contract, whether the bidder or any of its directors is currently government employees and whether there is conflict of interests and/or collusion. This will be verified through Lexis Nexis and what has been disclosed on SBD4 form.
- d) Respondents will also be vetted as to whether they do not appear on the National Treasury's Database of Restricted Suppliers and the Register for Tender Defaulters. The CDC will verify with Provincial Treasury prior to the award of the contract if there are impending restrictions in addition to verifying restrictions in the Database of Restricted Suppliers/ Central Supplier Database. In the event that the recommended bidders are in the process of being restricted, CDC shall consult Provincial Treasury on the manner in which the award of such a bid must be finalised".
- e) Compliance of tax will be verified through CSD.

Annexure A – Pricing Schedule (CDC/116/25: Provisioning of the Data Centre and Telecommunications Services)**BIDDERS NAME:** _____**NB:** Effort determined by hours, sizing requirements(Refer to addendum Assets documents)**Year 1 Pricing**

	Service	Rate	Effort	Price (Rand, Excl. VAT)
1. Telecommunications	Service Management (for all services)			
	Network Solution Architecture Planning and Design			
	Network Security Management			
	Network Monitoring and Maintenance			
	Network Desktop LAN and WAN support			
	SUB-TOTAL			
	Service	Rate	Effort	Price (Rand, Excl. VAT)
2. Data Centre Operations	Data Centre Solution Architecture Planning and Design			
	Data Centre Disaster Recovery and Service Continuity Management			
	Data Centre Operations			
	SUB-TOTAL			

Service		Price (Rand, Excl. VAT)	
3. Maintenance of OEM Equipment and Software Licensing		Licensing (Annually)	Maintenance and Support
	VMWare		
	Huawei		
	HPE		
	EMC		
	Cisco		
	Veeam		
	FortiGate		
	Note: <ul style="list-style-type: none">Reseller commission fee OEM licensing must not exceed 10%.Reseller discount from OEM license fee must not be below 8%.		
Category	SUB-TOTAL		
	Service	Price (Rand, Excl. VAT)	
4. Ad hoc Services – Maintenance Services	Fibre Infrastructure Maintenance and Repairs		
	Wireless Infrastructure Maintenance and Repairs		
	Note: <ul style="list-style-type: none">The total fee (total costs) for Ad hoc Services must not exceed 2% of the total contract amount proposed.		
	SUB-TOTAL		
	TOTAL (EXCL. VAT)		

Year 2 Pricing

	Service	Rate	Effort	Price (Rand, Excl. VAT)
1. Telecommunications	Service Management (for all services)			
	Network Solution Architecture Planning and Design			
	Network Security Management			
	Network Monitoring and Maintenance			
	Network Desktop LAN and WAN support			
	SUB-TOTAL			
	Service	Rate	Effort	Price (Rand, Excl. VAT)
2. Data Centre Operations	Data Centre Solution Architecture Planning and Design			
	Data Centre Disaster Recovery and Service Continuity Management			
	Data Centre Operations			
	SUB-TOTAL			

Service		Price (Rand, Excl. VAT)	
3. Maintenance of OEM Equipment and Software Licensing		Licensing (Annually)	Maintenance and Support
	VMWare		
	Huawei		
	HPE		
	EMC		
	Cisco		
	Veeam		
	FortiGate		
	Note: <ul style="list-style-type: none">Reseller commission fee OEM licensing must not exceed 10%.Reseller discount from OEM license fee must not be below 8%.		
Category	SUB-TOTAL		
	Service	Price (Rand, Excl. VAT)	
4. Ad hoc Services – Maintenance Services	Fibre Infrastructure Maintenance and Repairs		
	Wireless Infrastructure Maintenance and Repairs		
	Note: <ul style="list-style-type: none">The total fee (total costs) for Ad hoc Services must not exceed 2% of the total contract amount proposed.		
	SUB-TOTAL		
	TOTAL (EXCL. VAT)		

Year 3 Pricing

	Service	Rate	Effort	Price (Rand, Excl. VAT)
1. Telecommunications	Service Management (for all services)			
	Network Solution Architecture Planning and Design			
	Network Security Management			
	Network Monitoring and Maintenance			
	Network Desktop LAN and WAN support			
	SUB-TOTAL			
	Service	Rate	Effort	Price (Rand, Excl. VAT)
2. Data Centre Operations	Data Centre Solution Architecture Planning and Design			
	Data Centre Disaster Recovery and Service Continuity Management			
	Data Centre Operations			
	SUB-TOTAL			

Service		Price (Rand, Excl. VAT)			
3. Maintenance of OEM Equipment and Software Licensing		Licensing (Annually)		Maintenance and Support	
	VMWare				
	Huawei				
	HPE				
	EMC				
	Cisco				
	Veeam				
	FortiGate				
	Note: <ul style="list-style-type: none">Reseller commission fee OEM licensing must not exceed 10%.Reseller discount from OEM license fee must not be below 8%.				
Category	SUB-TOTAL				
	Service	Price (Rand, Excl. VAT)			
4. Ad hoc Services – Maintenance Services	Fibre Infrastructure Maintenance and Repairs				
	Wireless Infrastructure Maintenance and Repairs				
	Note: <ul style="list-style-type: none">The total fee (total costs) for Ad hoc Services must not exceed 2% of the total contract amount proposed.				
	SUB-TOTAL				
	TOTAL (EXCL. VAT)				

Total Pricing Summary

TOTAL AMOUNT							
No.	Service Category		Year 1	Year 2	Year 3	Amount (Excl. VAT)	Amount (Incl. VAT)
1.	Telecommunications						
2.	Data Centre Operations						
3.	Licensing	Maintenance and Support of OEM Equipment					
		Licensing					
4.	Ad hoc	Maintenance and Repairs					
TOTAL							

Note:

- For OEM Licensing Software – Reseller commission fee charged after OEM license fee must not exceed 10% and reseller discount fee passed from OEM license fee must not be below 8%.
- *The total fee (total costs) for Ad hoc Services must not exceed 2% of the total contract amount proposed.*

ANNEXURE A

FORM OF OFFER

We/I _____ in my/our capacity as

(name of representative)

(state position)

and duly authorised representative for the

(Name of the Company or Entity)

offer the total price of R_____ (Incl. of
VAT)

(Amount in Words)

for the **CDC/116/25 Provisioning of Data Centre and Telecommunications Services**

Name of Authorised Person: _____ Signature: _____

Date: _____

Witness:

Name: _____

Signature: _____

Date: _____

ANNEXURE B

SBD 1

PART A – INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)					
BID NUMBER:	CDC/116/25	CLOSING DATE:	13 th October 2025	CLOSING TIME:	12h00
DESCRIPTION	PROVISIONING OF MANAGED TELECOMMUNICATIONS SERVICES				
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)					
Coega Business Centre, Cnr Alcyon Road and Zibuko Street, Zone 1, Coega SEZ, Gqeberha					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
CONTACT PERSON	SCM Unit Head: Zine Mtanda		CONTACT PERSON		
TELEPHONE NUMBER	Not allowed to phone		TELEPHONE NUMBER	N/A	
FACSIMILE NUMBER	N/A		FACSIMILE NUMBER	N/A	
E-MAIL ADDRESS	Tenderscdc11625@coega.co.za		E-MAIL ADDRESS	Tenderscdc11625@coega.co.za	
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
1 ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]		2 ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES OFFERED?		<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS					
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? <input type="checkbox"/> YES <input type="checkbox"/> NO DOES THE ENTITY HAVE A BRANCH IN THE RSA? <input type="checkbox"/> YES <input type="checkbox"/> NO DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA? <input type="checkbox"/> YES <input type="checkbox"/> NO DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA? <input type="checkbox"/> YES <input type="checkbox"/> NO IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION? <input type="checkbox"/> YES <input type="checkbox"/> NO					
IF THE ANSWER IS “NO” TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.					

PART B TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:
1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED (NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.
1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
1.4. THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).
2. TAX COMPLIANCE REQUIREMENTS
2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA .
2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED; EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:
(Proof of authority must be submitted e.g. company resolution)

DATE:

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

.....
.....

- 2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

- 2.3.1 If so, furnish particulars:

.....
.....

3 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON ENHANCING COMPLIANCE, TRANSPARENCY AND ACCOUNTABILITY IN SUPPLY CHAIN MANAGEMENT SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....

Signature

.....

Date

.....

Position

.....

Name of bidder

SBD 6.1

**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT
REGULATIONS 2022**

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included).
- the 90/10 preference point system with the rand value, exceeding R50 million (all applicable taxes included).

1.2 To be completed by the organ of state

a) The applicable preference point system for this tender is the 80/20 or 90/10 preference point system.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

OR

	POINTS
PRICE	90
SPECIFIC GOALS	10
Total points for Price and SPECIFIC GOALS	100

- 1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.
- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes; and
- (d) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

$$P_s = 80 \left[1 - \frac{P_t - P_{\min}}{P_{\min}} \right]$$

Where:

- P_s = Points scored for comparative price of bid under consideration
- P_t = Comparative price of bid under consideration
- P_{\min} = Comparative price of lowest acceptable bid

OR

THE 90/10 PREFERENCE POINT SYSTEMS

A maximum of 90 points is allocated for price on the following basis:

$$P_s = 90 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where:

P_s = Points scored for comparative price of bid under consideration

P_t = Comparative price of bid under consideration

P_{\min} = Comparative price of lowest acceptable bid

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Level of Contributor 1	20	
Level of Contributor 2	18	
Level of Contributor 3	14	
Level of Contributor 4	12	
Level of Contributor 5	8	
Level of Contributor 6	6	
Level of Contributor 7	4	
Level of Contributor 8	2	
Non-compliant contributor	0	

OR

The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system)	Number of points claimed (90/10 system) (To be completed by the tenderer)
Level of Contributor 1	10	
Level of Contributor 2	9	
Level of Contributor 3	6	
Level of Contributor 4	5	
Level of Contributor 5	4	
Level of Contributor 6	3	
Level of Contributor 7	2	
Level of Contributor 8	1	
Non-compliant contributor	0	

DECLARATION WITH REGARD TO COMPANY/FIRM

4.2. Name of company/firm.....

4.3. Company registration number:

4.4. TYPE OF COMPANY/ FIRM

☐ Partnership/Joint Venture / Consortium

☐ One-person business/sole propriety

☐ Close corporation

☐ Public Company

☐ Personal Liability Company

☐ (Pty) Limited

☐ Non-Profit Company

☐ State Owned Company

[TICK APPLICABLE BOX]

4.5. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the

company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 7 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

.....
SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME:

DATE:

ADDRESS:

.....

.....

.....

ANNEXURE E
EME AND QSE AFFIDAVIT TEMPLATES

SWORN AFFIDAVIT – B-BBEE EXEMPTED MICRO ENTERPRISE - GENERAL

I, the undersigned,

Full name & Surname	
Identity number	

Hereby declare under oath as follows:

1. The contents of this statement are to the best of my knowledge a true reflection of the facts.
2. I am a Member / Director / Owner (**Select one**) of the following enterprise and am duly authorised to act on its behalf:

Enterprise Name:	
Trading Name (If Applicable):	
Registration Number:	
Vat Number (If applicable)	
Enterprise Physical Address:	
Type of Entity (CC, (Pty) Ltd, Sole Prop etc.):	
Nature of Business:	

Definition of “Black People”	As per the Broad-Based Black Economic Empowerment Act 53 of 2003 as Amended by Act No 46 of 2013 “Black People” is a generic term which means Africans, Coloureds and Indians – who are citizens of the Republic of South Africa by birth or descent; or who became citizens of the Republic of South Africa by naturalisation i. before 27 April 1994; or ii. on or after 27 April 1994 and who would have been entitled to acquire citizenship by naturalization prior to that date;”
Definition of “Black Designated Groups”	“Black Designated Groups means: unemployed black people not attending and not required by law to attend an educational institution and not awaiting admission to an educational institution; Black people who are youth as defined in the National Youth Commission Act of 1996; (c) Black people who are persons with disabilities as defined in the Code of Good Practice on employment of people with disabilities issued under the Employment Equity Act; Black people living in rural and under developed areas; Black military veterans who qualifies to be called a military veteran in terms of the Military Veterans Act 18 of 2011;”

3. I hereby declare under Oath that:

The Enterprise is _____% Black Owned using the flow-through principle as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,

✓ The Enterprise is _____% Black Female Owned as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,

✓ The Enterprise is _____% Black Designated Group Owned as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,

✓ Black Designated Group Owned % Breakdown as per the definition stated above:

✓ Black Youth % = __%

- ✓ Black Disabled % =%
- ✓ Black Unemployed % = _____%
- ✓ Black People living in Rural areas % = _____%
- ✓ Black Military Veterans % = _____%
- ✓ Based on the Audited Financial Statements/Financial Statements and other information available on the latest financial year-end of _____(DD/MM/YYYY), the annual Total Revenue was R10,000,000.00 (Ten Million Rands) or less
- ✓ Please Confirm on the below table the B-BBEE Level Contributor, **by ticking the applicable box.**

100% Black Owned	Level One (135% B-BBEE procurement recognition level)	
At least 51% Black Owned	Level Two (125% B-BBEE procurement recognition level)	
Less than 51% Black Owned	Level Four (100% B-BBEE procurement recognition level)	

4. I know and understand the contents of this affidavit and I have no objection to take the prescribed oath and consider the oath binding on my conscience and on the Owners of the Enterprise which I represent in this matter.
5. The sworn affidavit will be valid for a period of 12 months from the date signed by commissioner.

Deponent Signature: _____

Date: _____

Commissioner of
Oaths Signature &
stamp Date:

ANNEXURE F

SWORN AFFIDAVIT – B-BBEE QUALIFYING SMALL ENTERPRISE – GENERAL

I, the undersigned,

Full name & Surname	
Identity number	

Hereby declare under oath as follows:

1. The contents of this statement are to the best of my knowledge a true reflection of the facts.
2. I am a Member / Director / Owner (**Select one**) of the following enterprise and am duly authorised to act on its behalf:

Enterprise Name:	
Trading Name (If Applicable):	
Registration Number:	
Vat Number (If applicable)	
Enterprise Physical Address:	
Type of Entity (CC, (Pty) Ltd, Sole Prop etc.):	
Nature of Business:	
Definition of "Black People"	As per the Broad-Based Black Economic Empowerment Act 53 of 2003 as Amended by Act No 46 of 2013 "Black People" is a generic term which means Africans, Coloureds and Indians – who are citizens of the Republic of South Africa by birth or descent; or who became citizens of the Republic of South Africa by naturalization before 27 April 1994; or on or after 27 April 1994 and who would have been entitled to acquire citizenship by naturalization prior to that date;"

Definition of “Black Designated Groups”	<p>“Black Designated Groups means:</p> <p>unemployed black people not attending and not required by law to attend an educational institution and not awaiting admission to an educational institution;</p> <p>Black people who are youth as defined in the National Youth Commission Act of 1996;</p> <p>Black people who are persons with disabilities as defined in the Code of Good Practice on employment of people with disabilities issued under the Employment Equity Act;</p> <p>Black people living in rural and under developed areas;</p> <p>Black military veterans who qualifies to be called a military veteran in terms of the Military Veterans Act 18 of 2011.”</p>
--	--

3. I hereby declare under Oath that:

- ✓ The Enterprise is _____ % Black Owned using the flow-through principle as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
- ✓ The Enterprise is _____ % Black Female Owned as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
- ✓ The Enterprise is _____ % Black Designated Group Owned as per Amended Code Series 100 of the Amended Codes of Good Practice issued under section 9 (1) of B-BBEE Act No 53 of 2003 as Amended by Act No 46 of 2013,
- ✓ Black Designated Group Owned % Breakdown as per the definition stated above:
- ✓ Black Youth % = ____ %
- ✓ Black Disabled % = ____ %
- ✓ Black Unemployed % = _____ %
- ✓ Black People living in Rural areas % = _____ %
- ✓ Black Military Veterans % = _____ %
- ✓ Based on the Audited Financial Statements/ Financial Statements and other information available on the latest financial year-end of _____ (DD/MM/YYYY), the annual Total Revenue was between R10,000,000.00 (Ten Million Rands) and R50,000,000.00 (Fifty Million Rands),

✓ Please confirm on the table below the B-BBEE level contributor, **by ticking the applicable box.**

100% Black Owned	Level One (135% B-BBEE procurement recognition level)	
At Least 51% black owned	Level Two (125% B-BBEE procurement recognition level)	

4. I know and understand the contents of this affidavit and I have no objection to take the prescribed oath and consider the oath binding on my conscience and on the owners of the enterprise which I represent in this matter.
5. The sworn affidavit will be valid for a period of 12 months from the date signed by commissioner.

Deponent Signature: _____

Date: _____

Commissioner
of Oaths
Signature &
stamp Date:

PROTECTION OF PERSONAL INFORMATION: CONSENT FORM

The introduction of The Protection of Personal Information Act (POPIA) ensures the regulation of personal information through its entire life cycle of collection, transfer, storing and deletion.

As part of its business activities, the Coega Development Corporation (CDC) obtains and requires access to personal data from a wide range of internal and external parties, including without limitation bidders who respond to requests for proposals that are published by the CDC from time to time. The CDC confirms that it shall process the information disclosed by Bidders for the purpose of evaluating and subsequently awarding/appointing a successful Bidder.

In order to comply with procurement principles, set out in Section 217 of the Constitution and national procurement legislative prescripts, the names of all entities that submitted a bid, the tendered price thereof and the subsequent award will be made public.

The CDC hereby states that it does not and will never modify, amend, or alter any personal information submitted to it by a Bidder. Unless directed to do so by an order of court, the CDC does not disclose or permit the disclosure of any personal information to any Third Party without the prior written consent of the owner of the information.

Similarly, Bidders will from time-to-time access and will be seized with information of a personal nature pertaining to the CDC. Some of the information may, because of legislative compliances be available in the public domain, whilst some is uniquely provided to bidders in pursuit of procurement or other business-related activities. In this regard, the CDC requires that Bidders which receive or have access to its personal information, process any such information in a manner compliant with the requirements of the POPIA.

AGREEMENT

1. The CDC and the Bidder (the Parties) agree and undertake that upon obtaining and having access to personal information relating to either of them, they shall always ensure that:
 - (a) They process the information only for the express purpose for which it was obtained.
 - (b) Information is provided only to designated and authorised personnel who require the personal information to carry out the Parties' respective obligations in terms of the Procurement processes.
 - (c) They will introduce, and implement all reasonable measures ensure the protection of all personal information from unauthorized access and/or use.

- (d) They have taken appropriate measures to safeguard the security, integrity, and authenticity of all personal information in its possession or under its control.
 - (e) The Parties agree that if personal information will be processed for any other purpose other than the one for which the accessing of the information was intended, explicit written consent will be obtained prior to the execution of such reason.
 - (f) The Parties shall carry out regular assessments to identify all reasonably foreseeable internal and external risks to the interception of personal information in its possession or under its control and shall implement and maintain appropriate controls in mitigation of such risks.
2. The Parties agree that they will promptly return or destroy any personal data in their possession or control which belongs to the other Party once it no longer serves the purpose for which it was collected, subject to any legal retention requirements. The information will be destroyed in such a manner that it cannot be reconstructed to its original form, linking it to any individual or organisation.
3. Bidder's Obligations:
- a) The Bidder is required to notify the Information Officer of CDC, in writing as soon as possible after it becomes aware of or suspects any loss, unauthorised access or unlawful use of any of the CDC's personal information.
 - b) The Bidder shall, at its own cost, promptly and without delay take all necessary steps to mitigate the extent of the loss or compromise of personal data.
 - c) The Bidder shall be required to provide the CDC with details of the persons affected by the compromise and the nature and extent of the compromise, including details of the identity (if known) of the unauthorized person who may have accessed or acquired the personal data.
 - d) The Bidder undertakes to co-operate with any investigation relating to security breach which is carried out by or on behalf of CDC.

On behalf of the Bidder:

.....

Signature

.....

Date

.....

Position

.....

Name of the Bidder

On behalf of the Client:

.....

Signature

.....

Date

.....

Position

.....

Name of Client Representative

ANNEXURE H

FORM A: AUTHORITY FOR SIGNATORY

Indicate the status of the tenderer by ticking the appropriate box hereunder. The tenderer must complete the certificate set out below for the relevant category.

A Company	B Partnership	C Joint Venture	D Sole Proprietor	E Close Corporation

A. Certificate for Company

I,, chairperson

of the board of,

hereby confirm that by resolution of the board (copy attached) taken on

..... 20...., Mr/Ms

acting in the capacity of, was authorised to sign all documents in connection with this tender for Contract No **CDC/116/25** and any contract resulting from it on behalf of the company.

As witnesses:

1.

Chairman:

2.

Date:

B. Certificate for Partnership

We, the undersigned, being the key partners in the business trading as

....., hereby authorise

Mr/Ms
acting in the capacity of

....., to sign all documents in connection with this tender for

Contract No **CDC/116/25** and any contract resulting from it on our behalf.

Name	Address	Signature	Date

Note: This certificate is to be completed and signed by all key partners upon whom rests the direction of the affairs of the Partnership as a whole.

C. Certificate for Joint Venture (Continue)

We, the undersigned, are submitting this tender offer in Joint Venture and hereby authorise

Mr/Ms, authorised signatory of the company

....., acting in the capacity of lead

partner, to sign all documents in connection with this tender for Contract No **CDC/116/25** and any contract resulting from it on our behalf.

This authorisation is evidenced by the attached power of attorney signed by legally authorised signatories of all the partners to the Joint Venture.

Name of Firm	Address	Authorising Name and Capacity	Authorising Signature

D. Certificate for Sole Proprietor

I,, hereby confirm that I am

the sole owner of the business trading as

As witnesses:

1.

Sole Owner:

2.

Date:

E. Certificate for Close Corporation

We, the undersigned, being the key members in the business trading as

.....

hereby authorise Mr/Ms

acting in the capacity of, to
sign all to sign all documents in connection with this tender for Contract No **CDC/116/25** and any contract
resulting from it on our behalf.

Name	Address	Signature	Date

Note: This certificate is to be completed and signed by all key partners upon whom rests the direction of the affairs of the Partnership as a whole.

FORM K2: CONTRACT PARTICIPATION GOAL: EME / QSE TARGET FORM

The CIDB Standard for Indirect Targeting is incorporated into this Contract. A Contract Participation Goal (CPG) of 35% (by value, excluding contingencies, escalation, VAT, Socio-economic deliverables, and EPWP allowances (if applicable)) is stipulated in this contract.

The Tenderer is to commit to targeted works that can be performed by EMEs/QSEs as subcontractors. The EME/ QSE targeted CPG must be calculated in relation to every entity involved in the project as defined in the CDC SMME Specification document. No Functionality Points will be scored for a commitment that is less than 35%.

The identification of SMME packages post-award will be done in conjunction with the CDC SMME Unit and the project team. The sourcing, procurement, appointment, mentoring, and graduating of SMMEs will be done in accordance with the CDC SMME Specification.

The overall percentage in the table below will be utilised for the allocation of points in the Functionality Assessment stage of Evaluation and will be monitored during construction for compliance. Penalties may be applied for achieving less than the committed CPG %.

Please refer to Tables A1 and A2 in the Functionality section of Volume 1 of the Tender documents for the Evaluation Indicators for scoring purposes.

CONTRACT NUMBER :

CONTRACT DESCRIPTION :

PROJECT MANAGER :

BIDDER/S NAME :

I/We tender the following targets:

Exempted Micro Enterprises (EMEs) / SMMEs Participation

Participation	% Goal Tendered	Estimated RAND Value (R)
SMME Packages committed	%	R
Overall % Contract Participation Goal	%	R

I/We commit to achieving the above-mentioned Contract Participation Goal and to respond promptly to points of clarification regarding my/our CPGs, failing which I/we understand that my/our Tender will be deemed non-responsive on the grounds of being incomplete and not meeting the mandatory requirements as stipulated in the Tender.

Penalty on non-compliance/not achieving the committed minimum target of 35% participation

"The tenderers must allow for all costs application that they may feel be associated with the successful integration, development of and completion of SMME Contractors' work to the approval of the Principal Agent on this project. This includes all the costs associated with the provision of an SMME Participation as stipulated on the Form K at a minimum of 35% of construction costs excluding VAT, Contingencies and Escalation". The employer shall be entitled without prejudice to its other remedies under the contract, deduct from the contract price, as penalty calculated on the following formula

$35\% \text{ of PV (in monetary value) - \%age AV (in monetary value) = PAV (in monetary value)}$;

where PV = Project Value,

where AV= Achieved SMME Participation Value, where PAV = Penalty Accumulated Value

Penalty = Target @ 35%- % Achieved SMME Participation = Balance of the % not achieved (which would be the penalty for non-compliance)

Duly authorised to sign on behalf of (name of tenderer) :

Name of person signing :

Signature :

Date :