

REQUEST FOR QUOTATION (RFQ) FOR THE CONSTRUCTION OF THE 200 YEARS COMMEMORATION GARDEN FOR THE IZIKO SOUTH AFRICAN MUSEUM

Reference Number	IZIKO RFQ – Construction of ISAM200 Commemorative		
Reference Number	Garden_RFQ_2025/09/22		
Description	The Iziko South African Museum requires a qualified contractor to construct the hard scape and preparatory building works, and supply and install custom-made precast concrete water feature for the new 200-year commemorative garden for the Iziko South African Museum. This request seeks quotes from CIDB registered contractors for the scope outlined below.		
Address	Iziko South African Museum, 25 Queen Victoria Street, Gardens, Cape Town 8001		
Attention	Gabriel Lukoji		
Site Visit Compulsory	03 October 2025 -10h00 at Iziko South African Museum, 25 Queen Victoria Street, Gardens, Cape Town 8001		
Issue Date	24 September 2025		
Closing date and time for submission	09 October 2025 at 11:00		
Method of delivery	Quotes / Proposals, and accompanying documentation, must be emailed to (SCM) 021 481 3917: ndonson@iziko.org.za and scm@iziko.org.za		
Technical enquiries	Gabriel Lukoji Direct Line: 021 481 7240 and 073 447 7173 glukoji@iziko.org.za		
Name of Company			
CSD Supplier Number (MANumber)			
B-BBEE Status Level of			
Contribution Ouete Brice (Incl Vat)			
Quote Price (Incl Vat)			
Signature			

BIDDER'S DISCLOSURE (SBD 4)

1. PURPOSE OF THE FORM (SBD 4)

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest1 in the enterprise, employed by the state?

YES/NO

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

2.2	Do you, or any person connected with the bidder, have a relationship with any person who is employed
	by the procuring institution? YES/NO

2.2.1	1 If so, furnish particulars:	
2.3	Does the bidder or any of its directors / trustees / sh	areholders / members / partners or any person having
	a controlling interest in the enterprise have any inter are bidding for this contract?	rest in any other related enterprise whether or not they YES/NO
2.3.1	1 If so, furnish particulars:	
3 D	DECLARATION	
	• , ,	in submitting the
	accompanying bid, do hereby make the following starespect:	atements that I certify to be true and complete in every
3.1	I have read, and I understand the contents of this d	isclosure.
3.2	I understand that the accompanying bid will be dis complete in every respect.	qualified if this disclosure is found not to be true and
3.3	The bidder has arrived at the accompanying	bid independently from, and without consultation, any competitor. However, communication between construed as collusive bidding.
3.4	competitor regarding the quality, quantity, specification used to calculate prices, market allocation, the interest of the competition of the comp	nmunications, agreements or arrangements with any ations, prices, including methods, factors or formulas ention or decision to submit or not to submit the bid, itions or delivery particulars of the products or services
3.4	, , ,	n, and will not be, disclosed by the bidder, directly or me of the official bid opening or of the awarding of the
3.5	with any official of the procuring institution in relation	ns, agreements or arrangements made by the bidder on to this procurement process prior to and during the ne bid submitted where so required by the institution; e specifications or terms of reference for this bid.

3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT. I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

Signature	Date	
Position	Name of bidder (Company Nar	ne)

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to invitations to tender:
 - the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
 - the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 To be completed by the organ of state

The applicable preference point system for this tender is the 80/20 preference point system.

- 1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:
 - (a) Price; and
 - (b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

- 1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.
- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. **DEFINITIONS**

- (a) "tender" means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) "price" means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) "rand value" means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) "tender for income-generating contracts" means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) "the Act" means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).
- 3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$80/20$$
 or $90/10$ $Ps=80\left(1-rac{Pt-P\,min}{P\,min}
ight)$ or $Ps=90\left(1-rac{Pt-P\,min}{P\,min}
ight)$ Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration
Pmin = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$80/20$$
 or $90/10$ $Ps = 80\left(1 + \frac{Pt - P max}{P max}\right)$ or $Ps = 90\left(1 + \frac{Pt - P max}{P max}\right)$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
 - (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
 - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Evidence	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Persons, or categories of persons, historically disadvantaged- (HDI) by unfair dis crimination on the basis of	 Proof of B-BBEE certificate; Company Registration Certification Identification Documentation. CSD report 		
Race: Black persons (ownership)* 50% or more black ownership = 20 points Less than 50% black ownership = 10 points 0% black ownership = 0 points			

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3.	Name of company/firm
4.4.	Company registration number:

		-E OF	COMP	ANY/ FIRM
	[Tio	One Clos Publ Pers (Pty) Non-	-persor e corpo ic Com onal Li Limite -Profit (pany ability Company d Company ed Company
6.	clai	med, b	ased o	I, who is duly authorised to do so on behalf of the company/firm, certify that the point on the specific goals as advised in the tender, qualifies the company/ firm for the wn and I acknowledge that:
	i)	The in	formatio	on furnished is true and correct;
	ii)			ce points claimed are in accordance with the General Conditions as indicated in this form;
	iii)	and 4.	2, the c	of a contract being awarded as a result of points claimed as shown in paragraphs 1. ontractor may be required to furnish documentary proof to the satisfaction of the orgathe claims are correct;
	iv)			goals have been claimed or obtained on a fraudulent basis or any of the conditions of not been fulfilled, the organ of state may, in addition to any other remedy it may have
		(a)	disqu	alify the person from the tendering process;
		(b)		er costs, losses or damages it has incurred or suffered as a result of that on's conduct;
		(c)		el the contract and claim any damages which it has suffered as a result of g to make less favourable arrangements due to such cancellation;
		(d)	the sh obtair	nmend that the tenderer or contractor, its shareholders and directors, or only nareholders and directors who acted on a fraudulent basis, be restricted from ning business from any organ of state for a period not exceeding 10 years, the audi alteram partem (hear the other side) rule has been applied; and
		(e)	forwa	rd the matter for criminal prosecution, if deemed necessary
				SIGNATURE(S) OF TENDERER(S)
	RNAM	E AND	NAME:	
	DRES	S:		
AD				
AD				

REQUEST FOR QUOTATION (RFQ) FOR THE CONSTRUCTION OF THE 200 YEARS COMMEMORATION GARDEN FOR THE IZIKO SOUTH AFRICAN MUSEUM

BACKGROUND IZIKO

Iziko Museums of South Africa (Iziko) is a schedule 3A public entity and non-profit organisation, partly subsidised by the National Department of Sport, Arts & Culture (DSAC), bringing together 11 national museums and a Social History Centre situated in the Western Cape under a single governance and leadership structure. Iziko was established in terms of the Cultural Institutions Act, 1998 (Act No. 119 of 1998) and is required to comply with the Public Finance Management Act (PFMA), 1999 (Act No. 1 of 1999, as amended) and its concomitant Regulations.

Scope of Work:

1. Construction of ISAM200 Commemorative Garden:

The scope of works for the of ISAM200 Commemorative Garden work includes the supply of all materials, equipment, labour and supervision required to complete the works as per drawings and specifications. This covers all site clearing and preparation and the construction of all cast in-situ concrete elements including formwork, reinforcement, concrete supply, placement, compaction, curing, and finishing to the specified standards and tolerances. The contractor is also responsible for associated building works such as minor structural works and making good of disturbed areas.

The contractor is also responsible for the appointment and supervision of a precast concrete specialist with the ability to custom-design, fabricate and install custom-made precast units of a high quality to suit the architectural and structural requirements. Installation includes transport to site, placement and waterproofing. The contractor shall ensure that all precast elements are manufactured under strict quality control in a factory environment, using approved materials and finishes, and that they are transported, handled, and installed on site in accordance with programme, standards and safety requirements. The works further include the provision of prototypes or samples for approval where required, the supply of all necessary fixings, connections, and joint treatments, and the final alignment and finishing of precast elements to achieve the design intent.

The contractor is also responsible for the appointment and supervision of a water feature specialist who to be responsible for the design, supply, installation, and commissioning of all outdoor water features in accordance with the project drawings and specifications. This includes consultation and design coordination, sourcing of materials, site excavation and preparation, waterproofing, plumbing and electrical installation, assembly of structural and designed components as approved by Landscape Architect, and testing to ensure optimal performance.

Temporary works, site safety, and protection of completed works form part of the responsibilities of the contractor, along with coordination with other trades to ensure proper setting out and placement of cast-in items. Quality assurance, compliance with relevant standards, and handover documentation are integral to the completion of the works.

Project requirements

The following must be undertaken by the successful contractor once appointed:

- o Programme
- Progress Reports submitted at agreed intervals.
- Material samples, specifications, and approvals for concrete, aggregates, and finishes.
- Excavation and Foundations completion reports, soil tests, and compaction certificates.
- Cast In-Situ Concrete Works are correctly cast and cured structural elements (walls, structural elements, building work, foundations) in accordance with specifications.
- Formwork and Reinforcement installation inspection
- Quality Control Reports such as concrete test cubes, slump tests, curing records, and inspection checklists.
- Site Safety and Compliance
- o Final Finishes completed to specification.
- Snagging & Defects Rectification prior to handover.
- Final Handover Package including completion certificates, warranties, and maintenance recommendations.

2. Additional Requirements:

Site Visit:

A mandatory site visit is required to ensure accurate quoting. The visit will allow the contractor to assess the existing landscape conditions and consult with the Director Research and Exhibitions, Lead Curator and Exhibition Designer on the vision for the new commemorative garden.

Timeline/programme of works:

The project must be completed by <u>10 December 2025.</u> Please provide a detailed schedule showing sequence and duration of works with milestones that consider planning and management around other building works, installations and landscaping.

Company profile:

A company profile must be submitted for the main contractor who will be responsible for the outlined scope including at least 5 similar completed projects within the last 5 years with reference letters.

Specialist profiles:

Precast concrete specialist:

A company profile must be submitted for a precast concrete specialist who will be responsible for the outlined scope including company history and at least 5 completed custom precast concrete projects with images and references. A method statement must also be included covering fabrication and demonstrating competence and quality control.

Water feature specialist:

A company profile must be submitted for a water feature specialist who will be responsible for the outlined scope including company history and at least 5 completed projects with references.

Please consider your application unsuccesful if you are not contacted in 3 weeks from the closing date.

THE PREFERED SERVICE PROVIDER WILL HAVE TO SIGN A SECTION 37(2) DOCUMENT BEFORE COMENCING WORK

3. Administrative Documents

Service Providers must submit all documents as outlined in **Table 1** below.

	Central Supplier Database Report – with supplier number and company
1	details (<u>www.csd.gov.za</u>) and Tax Status Verification Pin together with tax
	registration number.
	Detailed pricing structure: A cost schedule detailing full cost breakdown,
2	inclusive of VAT, any disbursement, and escalations, if applicable, etc. for
_	the entire duration of the proposed contract must be provided. And the
	Completed Bill of Quantity
3	A Valid B-BBEE Certificate or Sworn Affidavit to determine the Service
	provider's status level.
4	Completed Request to quote, including completed and signed SBD6.1 and
'	SBD4 pages.
5	Portfolio of work used for functionally assessment in Table 4
6	The successful bidder must be in the possession of a valid Health and Safety
	File.

Note: Failure to supply any of the administrative documents stipulated <u>may lead to the quote not being considered.</u>

4. EVALUATION CRITERIA

Iziko promotes the concept of "best value" in the award of contracts, as opposed to merely looking for the cheapest price, which does not necessarily provide the best value. Best value incorporates the expertise, experience and technical proposal of the organisation and individuals who will be providing the service and the organisational capacity supporting the project team.

Iziko is committed to achieving the Government's transformation objectives in terms of the Preferential Procurement Policy Framework Act.

- Firstly, the bidder will have to comply with eligibility criteria as per Table 1
- Thereafter assessment of quality will be made in terms of the evaluation criteria (Table 3) and the minimum threshold of **80** points. A bid will be disqualified if it fails to meet the minimum threshold for functionality as per the bid invitation.
- Proposals will be evaluated on the 80/20 preference points scoring system: that is, 80% of the points awarded will be based on price, as indicated in the table below; and 20% of the points awarded will be based on specific goals, allocated as indicated in the table below:

Table 2 PREFERENTIAL POINTS

Total maximum points	Specific points	goals	allocated	Price
	20			80

6. Eligibility Criteria

To be eligible for functionality evaluation, the bidder must submit the following as per Table 3 below.

Table #3: Eligibility Criteria

Criteria	Attached (Yes/No)	Comments
Site Briefing Attendance		
CIDB Grade – 2 GB or Higher		

7. FUNCTIONALITY ASSESSMENT

A proposal which scores lower than the minimum overall percentage of 70% (70 out of 100) will be disqualified.

Criteria	Description	Assessment key:
1. Experience in Similar Projects (30 Points)	The bidder must demonstrate a proven track record of successfully completing similar projects including construction, insitu concrete and custom water feature and/or precast concrete elements. A company profile or portfolio must be submitted, detailing a minimum of five completed projects within the last five years. Each project entry must include the project scope, client's name and contact details, project duration, contract value and reference letters.	 0 Points: No portfolio or project list submitted. 10 Points: Portfolio includes 1–2 projects with positive reference letters. 15 Points: Portfolio includes 3–4 projects with positive reference letters. 30 Points: Portfolio includes 5 or more projects with positive reference letters.
2. Technical Expertise and Personnel (30 Points)	The bidder must provide a company organogram and detailed CVs for the key personnel who will be assigned to this project including: The CVs must highlight relevant qualifications and at least five years of experience in similar projects • Main construction team must consist of a project manager • Precast concrete installer or manufacturer • Experienced water feature installer with of minimum 5 projects	 O Points: No organogram and CVs submitted. 10 Points: Organogram and CVs submitted, but key personnel do not meet the minimum experience and qualification requirements. 20 Points: Organogram and CVs submitted, with key personnel meeting the minimum requirements. 30 Points: Organogram and all key personnel meet with the requirements and also demonstrate experience and specialized skills directly relevant to the project's unique challenges.
3. Proposed Methodology and Programme of Works (40 Points)	The bidder must submit a comprehensive Methodology Statement and a Programme of Works. Programme of Works: A detailed Gantt chart or similar timeline showing all key project phases, milestones, and dependencies Methodology Statement: This document must clearly outline the proposed approach to the project, from design and	 O Points: No methodology statement or programme of works submitted. 10 Points: Submission includes a basic programme of works but lacks a comprehensive methodology statement. 20 Points: A complete methodology statement and programme of works are submitted, but they lack

Total Scoring		100
	the coordination of all building works and the installation and quality control of the precast concrete water feature. It should include a detailed plan for managing logistics, health and safety, and environmental impact.	40 Points: A highly detailed and coherent methodology statement and programme of works are submitted. The documents demonstrate a clear understanding of the project's technical requirements and potential risks. The proposed approach is innovative, efficient, and fully aligned with the project scope.
	fabrication to installation and completion of all works including	detail and do not fully align with the project scope.

8. PRICING SCHEDULE

Pricing Instructions

- 1. Please complete the attached Bill of Quantities (BOC) noting the associated Annexure A, B & C
- 2. All quotations must be valid for 60 days from closing date .

Please Note: a formal detailed quotation to be sent with proposal. The pricing schedule above and formal quotation must include all applicable costs and there can be no variation after award has been made.

9. General Principles

- a) The lowest or only quotation received will not necessarily be accepted.
- b) Iziko and its Council reserve the right to accept or reject any quotation in response to the Request to Quote and to withdraw its decision to seek the provision of these services at any time.

10. Formal Contract

- a) The proposal and appended documentation read together form the basis for an agreement to be negotiated and concluded in a formal contract between Iziko and the preferred Service Provider.
- b) A mere offer and acceptance shall not constitute a formal contract of any nature for any purpose between Iziko and the preferred Service Provider/s. services at any time.

11. DECLARATION

The undersigned, who warrants that he / she is duly authorized to do so on behalf of the enterprise:

) confirms that neither the name of the enterprise or the name of any partner, manager, director or other person, who wholly or partly exercises, or may exercise, control over the enterprise appears on the Register of Tender Defaulters established in terms of the Prevention and Combating of Corrupt Activities Act of 2004;

- ii) confirms that no partner, member, director or other person, who wholly or partly exercises, or may exercise, control over the enterprise appears, has within the last five years been convicted of fraud or corruption;
- iii) confirms that I / we are not associated, linked or involved with any other tendering entities submitting tender offers and have no other relationship with any of the tenderers or those responsible for compiling the scope of work that could cause or be interpreted as a conflict of interest; and;
- iv) confirms that the contents of these questionnaire/forms (SBD 4, & 6.1) are within my personal knowledge and are to the best of my belief both true and correct
- i) accept that, in addition to cancellation of a contract, action may be taken against me should the Declaration prove to be false.
- ii) In terms of Preferential Procurement Regulation 11 and section 2(1) (f) of the Preferential Procurement Policy Framework Act, the IZIKO may consider the following objective criteria in the bid award:
- iii) The risk of fruitless and wasteful expenditure to the IZIKO.
- iv) The risk of an abnormally low bid.
- v) The risk of a material irregularity.
- vi) The IZIKO reserve the right not to consider bids from Bidders who are currently in litigation with the IZIKO; and
- vii) The IZIKO further reserve the right not to award this tender to any Bidder based on the proven poor record of accomplishment of the Bidder in previous projects within the IZIKO and the referee submitted by the Bidder.

Signed	Date	
Name	 Position	
Enterprise name		

Please note that if the supporting documentation is not provided then the submission will be classified as non-responsive.

1. Disqualification

Please note that if a bid document is not filled in correctly or completely, or complied with the specification, or is delivered/send after the bid closing date and time, or the supplier is not registered on the CSD or supplier has a non-compliant tax status, then unfortunately that bidder maybe disqualified. Please return this document with the supporting documents.

2. Bid Document Submission

Emailed tender documents will be accepted. However, the onus is on the tenderer to ensure that complete email documents have been received by the IZIKO by the due date and time.

Please note that any alterations to the tender document other than filling in the tenderer's details and tender price will automatically disqualify the tenderer.